

TULPEHEHOCKEN TOWNSHIP BOARD OF SUPERVISORS
Reorganizational Meeting January 5, 2026

1. Call meeting to order
2. Pledge to the American Flag
3. Public Comments
4. Reorganization of the Board for 2026
 - Appointment of Temporary Chairman
 - Appointment of Temporary Secretary
 - Office of Chairman – open nomination for Chairman. Motion to appoint Chairman.
 - Office of Vice Chairman – open nomination for Vice-Chairman. Motion to appoint Vice-Chairman.
 - Secretary Treasurer – Motion to appoint a Secretary/Treasurer for the year 2026. Motion to set salary for the year 2026 (currently set at \$25.00/hour).
 - Treasurer's Bond – Motion to recommend to the Auditor's to set the Treasurer's Bond at \$450,000.00.
 - Road Working Supervisors – Motion to appoint Road Working Supervisors for 2026. Motion to recommend to the Auditor's to set hourly rate for Road Working Supervisors (currently set at \$25.90 hour).
 - Road Master – Motion to appoint a Road Master for 2026 (currently Lester Feick). Motion to recommend the Auditor's set hourly rate for the year 2026 (currently set at \$26.65/hour).
 - Road Employee – Motion to appoint Road Employees on an as needed basis for 2026
 - *** (Currently Alan Bashore, Dale Swope, Harry Reinhold, Terry Hamm, Kirk Merkey, Richard Kramer, Burt Wessner, David Patrick & Kyle Batz).** Motion to set salary for the year 2026 (currently set at \$23.50/hour for non-CDL Road Employees and \$24.00/hour for CDL Road Employees).
 - Sewer Maintenance Worker 1 – Motion to appoint Sewer Maintenance Worker 1 for the year 2026 (currently Lester Feick). Motion to recommend the Auditor's set hourly rate for the year 2026 (currently set at \$26.65/hour).
 - Sewer Maintenance Worker 2 – Motion to appoint Sewer Maintenance Worker 2 for the year 2026 (Currently Harry Reinhold, Dale Swope and Harold Zimmerman). Motion to set salary for the year 2026 (currently set at the CDL Road Employee rate of \$24.00/hour for Harry Reinhold and Dale Swope) and (the Working Supervisor rate of \$25.90/hour for Harold Zimmerman).
 - Sewer Service Secretary – Motion to appoint Sewer Service Secretary for the year 2026. Motion to set salary for the year 2026 (currently set at \$23.00/hour).
 - Planning Commission Secretary – Motion to appoint Planning Commission Secretary for the year 2026. Motion to set salary for the year 2026 (currently set at \$23.00/hour).
 - Recreation Board Secretary – Motion to appoint Recreation Board Secretary for the year 2026. Motion to set salary for the year 2026 (currently set at \$25.00).
 - Police Commissioner – Motion to appoint Police Commissioner for the year 2026.
 - Chief of Police – Motion to appoint Chief of Police for the year 2026. Pay rate is set by Police contract (2026 rate \$39.07/hour).

- Full Time Police Officers/Patrolman 1 – Motion to appoint full time Police Officers as Patrolman 1 for the year 2026. Pay rate is set by Police contract (2026 rate \$32.05/hour).
- Full Time Police Officers/Patrolman 2 – Motion to appoint full time Police Officers as Patrolman 2 for the year 2026. Pay rate is set by Police contract (2026 rate \$25.77/hour).
- Wages for part-time and probationary patrol officers. Pay rate, per the Police contract, is to be set by the Board of Supervisors, with input from the Chief of Police.
- Police Department Secretary – Motion to appoint Police Department Secretary for the year 2026. Motion to set salary for the year 2026 (currently set at \$23.00/hour).
- Zoning Officer & Property Maintenance Official – Motion to appoint Zoning Officer and Property Maintenance Official for the year 2026. Motion to accept fee schedule for 2026: Mack Engineering - hourly rate \$69.00 (\$2.25 increase from the 2025 rate of \$66.75)
- Zoning Hearing Solicitor – In the event that the Zoning Hearing Board reappoints Michael J. Gombar, Jr., Esquire as Zoning Hearing Solicitor, motion to accept the Masano & Bradley, LLP fee schedule for 2026: Municipal hourly rate is \$170.00 for 2026 (no increase from 2025).
- Solicitor – Motion to appoint Township Solicitor for the year 2026. Motion to accept fee schedule for 2026: hourly rate \$200.00 for 2026 (\$10.00 increase from the 2025 rate of \$190)
- Sewage Enforcement Officer – Motion to appoint SEO for the year 2026. Motion to accept fee schedule for 2026: JB Environmental Service LLC – hourly rate \$72 (no increase).
- Sewer Service Engineer – Motion to appoint Sewer Service Engineer for the year 2026. Motion to accept fee schedule for 2026: Mack Engineering, Inc. – hourly rate \$120.00 (\$2 increase from the 2025 rate of \$118)
- Township Engineer and Planning Commission Engineer – Motion to appoint Township Engineer for the year 2026. Motion to accept fee schedule for 2026: Mack Engineering, Inc. – hourly rate \$120 (\$2.00 increase from the 2025 rate of \$118)
- Building Code Enforcement Officer – Motion to appoint Building Code Enforcement Officer for the year 2026. Motion to accept fee schedule for 2026 (no increase).
- Vacancy Board Chairman – Motion to appoint Vacancy Board Chairman for the year 2026 (currently Jacob Derr).
- Vacant Township Auditor (6 yr term) – Motion to appoint an Auditor for the two (2) year term until next elections; term would be January, 2026 – December, 2027.
- Zoning Hearing 2nd Alternate Board Member – Motion to adopt **Resolution 2026-1** reappointing Susan Wolfe to a three (3) year term; new term would be January, 2026 – the reorganization meeting in January, 2029.
- Zoning Hearing Board Member – Motion to adopt **Resolution 2026-2** reappointing Larry Dean Martin to a three (3) year term; new term would be January, 2026 – the reorganization meeting in January, 2029.
- Planning Commission Member – Motion to reappoint Scott Hetrick to another four (4) year term; new term would be January, 2026 – December, 2029.
- Planning Commission Member – Motion to appoint a member for a four (4) year term; term would be January, 2026 – December, 2029.
- Recreation Board Member – Motion to appoint a member for a five (5) year term; term would be January, 2026 – December, 2030.
- CDL Program Coordinator – Motion to appoint CDL Program Coordinator (currently Kathy Judy).

- Right to Know Officer – Motion to appoint Right to Know Officer (currently Kathy Judy).
- EMA Coordinator – Motion to appoint EMA Coordinator (currently Burt Wessner).
- Asst. EMA Coordinator – Motion to appoint Asst. EMA Coordinator (currently Brian Blouch).
- Delegates for 2026 State Convention – Dates for convention April 19 – 22, 2026.
- Voting Delegate for 2026 State Convention – Motion to appoint Voting Delegate for 2026 State Convention.
- CPA Auditor for fiscal year 2025 – Motion to adopt ***Resolution 2026-3*** appointing * **Riley & Co., Inc.** as CPA Auditor for fiscal year 2025.
- Depositor of Township Funds – Motion to adopt ***Resolution 2026-4*** to retain PLGIT and ***Resolution 2026-5*** to retain First Citizens Community Bank as the depositories of Township Funds.
- Motion to adopt ***Resolution 2026-6*** authorizing the payment of bills between meetings.
- Legal Advertising Paper – currently Reading Eagle.
- CDL Employee Roster – currently is Lester Feick, Dale Swope, Richard Kramer, Harry Reinhold, Gary Deck, David Patrick, Kyle Batz and Burt Wessner.
- Firefighter Resolution – Motion to extend the effectiveness of the ***Resolution 2013-9***.
- Mileage Rate – Motion to adopt ***Resolution 2026-7*** to set the mileage rate for the year 2026 (the 2026 IRS rate for business purposes is 72.5 cents – up 2.5 cents from the 70 cent 2025 rate)
- Employee Benefits & Holidays – as per employee manual plus choose what day to observe 4th of July for all staff as it is on a Saturday; and Christmas and 2027 New Years Day for Office staff as they are on Fridays.
- Motion to authorize the division of Township Supervisors' responsibilities for Streets & Roads, Police Department and Sewer & Township Secretaries.

5. Permit Fees:

- As per Comprehensive Fee Schedule, ***Resolution 2024-11 (Rev. 02/25)***

6. Other Business

7. Executive Session (if needed)

8. Adjournment of 2026 Reorganization meeting.