

**TULPEHEHOCKEN TOWNSHIP BOARD OF SUPERVISORS**  
**Reorganizational Meeting January 5, 2026**

1. Call meeting to order
2. Pledge to the American Flag
3. Public Comments
4. Reorganization of the Board for 2026
  - Appointment of Temporary Chairman
  - Appointment of Temporary Secretary
  - Office of Chairman – open nomination for Chairman. Motion to appoint Chairman.
  - Office of Vice Chairman – open nomination for Vice-Chairman. Motion to appoint Vice-Chairman.
  - Secretary Treasurer – Motion to appoint a Secretary/Treasurer for the year 2026. Motion to set salary for the year 2026 (currently set at \$25.00/hour).
  - Treasurer's Bond – Motion to recommend to the Auditor's to set the Treasurer's Bond at \$450,000.00.
  - Road Working Supervisors – Motion to appoint Road Working Supervisors for 2026. Motion to recommend to the Auditor's to set hourly rate for Road Working Supervisors (currently set at \$25.90 hour).
  - Road Master – Motion to appoint a Road Master for 2026 (currently Lester Feick). Motion to recommend the Auditor's set hourly rate for the year 2026 (currently set at \$26.65/hour).
  - Road Employee – Motion to appoint Road Employees on an as needed basis for 2026  
**\* (Currently Alan Bashore, Dale Swope, Harry Reinhold, Terry Hamm, Kirk Merkey, Richard Kramer, Burt Wessner, David Patrick & Kyle Batz).** Motion to set salary for the year 2026 (currently set at \$23.50/hour for non-CDL Road Employees and \$24.00/hour for CDL Road Employees).
  - Sewer Maintenance Worker 1 – Motion to appoint Sewer Maintenance Worker 1 for the year 2026 (currently Lester Feick). Motion to recommend the Auditor's set hourly rate for the year 2026 (currently set at \$26.65/hour).
  - Sewer Maintenance Worker 2 – Motion to appoint Sewer Maintenance Worker 2 for the year 2026 (Currently Harry Reinhold, Dale Swope and Harold Zimmerman). Motion to set salary for the year 2026 (currently set at the CDL Road Employee rate of \$24.00/hour for Harry Reinhold and Dale Swope) and (the Working Supervisor rate of \$25.90/hour for Harold Zimmerman).
  - Sewer Service Secretary – Motion to appoint Sewer Service Secretary for the year 2026. Motion to set salary for the year 2026 (currently set at \$23.00/hour).
  - Planning Commission Secretary – Motion to appoint Planning Commission Secretary for the year 2026. Motion to set salary for the year 2026 (currently set at \$23.00/hour).
  - Recreation Board Secretary – Motion to appoint Recreation Board Secretary for the year 2026. Motion to set salary for the year 2026 (currently set at \$25.00).
  - Police Commissioner – Motion to appoint Police Commissioner for the year 2026.
  - Chief of Police – Motion to appoint Chief of Police for the year 2026. Pay rate is set by Police contract (2026 rate \$39.07/hour).

- Full Time Police Officers/Patrolman 1 – Motion to appoint full time Police Officers as Patrolman 1 for the year 2026. Pay rate is set by Police contract (2026 rate \$32.05/hour).
- Full Time Police Officers/Patrolman 2 – Motion to appoint full time Police Officers as Patrolman 2 for the year 2026. Pay rate is set by Police contract (2026 rate \$25.77/hour).
- Wages for part-time and probationary patrol officers. Pay rate, per the Police contract, is to be set by the Board of Supervisors, with input from the Chief of Police.
- Police Department Secretary – Motion to appoint Police Department Secretary for the year 2026. Motion to set salary for the year 2026 (currently set at \$23.00/hour).
- Zoning Officer & Property Maintenance Official– Motion to appoint Zoning Officer and Property Maintenance Official for the year 2026. Motion to accept fee schedule for 2026: Mack Engineering - hourly rate \$69.00 (\$2.25 increase from the 2025 rate of \$66.75)
- Zoning Hearing Solicitor – In the event that the Zoning Hearing Board reappoints Michael J. Gombar, Jr., Esquire as Zoning Hearing Solicitor, motion to accept the Masano & Bradley, LLP fee schedule for 2026: Municipal hourly rate is \$170.00 for 2026 (no increase from 2025).
- Solicitor – Motion to appoint Township Solicitor for the year 2026. Motion to accept fee schedule for 2026: hourly rate \$200.00 for 2026 (\$10.00 increase from the 2025 rate of \$190)
- Sewage Enforcement Officer – Motion to appoint SEO for the year 2026. Motion to accept fee schedule for 2026: JB Environmental Service LLC – hourly rate \$72 (no increase).
- Sewer Service Engineer – Motion to appoint Sewer Service Engineer for the year 2026. Motion to accept fee schedule for 2026: Mack Engineering, Inc. – hourly rate \$120.00 (\$2 increase from the 2025 rate of \$118)
- Township Engineer and Planning Commission Engineer – Motion to appoint Township Engineer for the year 2026. Motion to accept fee schedule for 2026: Mack Engineering, Inc. – hourly rate \$120 (\$2.00 increase from the 2025 rate of \$118)
- Building Code Enforcement Officer – Motion to appoint Building Code Enforcement Officer for the year 2026. Motion to accept fee schedule for 2026 (no increase).
- Vacancy Board Chairman – Motion to appoint Vacancy Board Chairman for the year 2026 (currently Jacob Derr).
- Vacant Township Auditor (6 yr term) – Motion to appoint an Auditor for the two (2) year term until next elections; term would be January, 2026 – December, 2027.
- Zoning Hearing 2<sup>nd</sup> Alternate Board Member – Motion to adopt **Resolution 2026-1** reappointing Susan Wolfe to a three (3) year term; new term would be January, 2026 – the reorganization meeting in January, 2029.
- Zoning Hearing Board Member – Motion to adopt **Resolution 2026-2** reappointing Larry Dean Martin to a three (3) year term; new term would be January, 2026 – the reorganization meeting in January, 2029.
- Planning Commission Member – Motion to reappoint Scott Hetrick to another four (4) year term; new term would be January, 2026 – December, 2029.
- Planning Commission Member – Motion to appoint a member for a four (4) year term; term would be January, 2026 – December, 2029.
- Recreation Board Member – Motion to appoint a member for a five (5) year term; term would be January, 2026 – December, 2030.
- CDL Program Coordinator – Motion to appoint CDL Program Coordinator (currently Kathy Judy).

- Right to Know Officer – Motion to appoint Right to Know Officer (currently Kathy Judy).
  - EMA Coordinator – Motion to appoint EMA Coordinator (currently Burt Wessner).
  - Asst. EMA Coordinator – Motion to appoint Asst. EMA Coordinator (currently Brian Blouch).
  - Delegates for 2026 State Convention – Dates for convention April 19 – 22, 2026.
  - Voting Delegate for 2026 State Convention – Motion to appoint Voting Delegate for 2026 State Convention.
  - CPA Auditor for fiscal year 2025 – Motion to adopt ***Resolution 2026-3*** appointing \* ***Riley & Co., Inc.*** as CPA Auditor for fiscal year 2025.
  - Depositor of Township Funds – Motion to adopt ***Resolution 2026-4*** to retain PLGIT and ***Resolution 2026-5*** to retain First Citizens Community Bank as the depositories of Township Funds.
  - Motion to adopt ***Resolution 2026-6*** authorizing the payment of bills between meetings.
  - Legal Advertising Paper – currently Reading Eagle.
  - CDL Employee Roster – currently is Lester Feick, Dale Swope, Richard Kramer, Harry Reinhold, Gary Deck, David Patrick, Kyle Batz and Burt Wessner.
  - Firefighter Resolution – Motion to extend the effectiveness of the ***Resolution 2013-9***.
  - Mileage Rate – Motion to adopt ***Resolution 2026-7*** to set the mileage rate for the year 2026 (the 2026 IRS rate for business purposes is 72.5 cents – up 2.5 cents from the 70 cent 2025 rate)
  - Employee Benefits & Holidays – as per employee manual plus choose what day to observe 4<sup>th</sup> of July for all staff as it is on a Saturday; and Christmas and 2027 New Years Day for Office staff as they are on Fridays.
  - Motion to authorize the division of Township Supervisors' responsibilities for Streets & Roads, Police Department and Sewer & Township Secretaries.
5. Permit Fees:
    - As per Comprehensive Fee Schedule, ***Resolution 2024-11 (Rev. 02/25)***
  6. Other Business
  7. Executive Session (if needed)
  8. Adjournment of 2026 Reorganization meeting.