

TULPEHOCKEN TOWNSHIP
BOARD OF SUPERVISORS' MEETING AGENDA
November 12, 2025
Please be advised that this meeting is being taped

- 1. Call Meeting to Order**
- 2. Pledge to American Flag**
- 3. Public Comment (Limit 10 minutes per person)**
- 4. Approval of Minutes from October 8, 2025 Board of Supervisors Meeting**
- 5. Administrative Action**
 - a. Personnel: Vacant Auditor seats (see Other Business)
 - b. Planning Commission recommendations:
 - 85 Hurst Drive, Cedar Ridge Fellowship Center time extension
 - c. Land Development: None
 - d. Solicitor Legal Discussion:
 - Comcast Franchise Agreement and negotiating service to Gravel Pit and Midway Roads
 - Draft agreement for multi-day park rental request in 2026
 - Office of Open Records Appeal
 - e. Escrow Release:
 - 4 Goose Run Road Fire Escrow
 - Shoestring Industries, Smeltzer
 - f. Zoning:
 - Correspondence from Zoning Officer / October Update:
 - 102 Rehrersburg Road (Oberholtzer property) A complaint was received for sheep being loose; an email was sent to the owner.
 - Review a new draft of the proposed Zoning Ordinance amendment with changes called for in the October 8, 2025 public hearing decision. If acceptable motion to re-send to County for review.
 - Proposed Ordinance for existing short term rental properties in the Township - review edits made following the October 8, 2025 meeting, if acceptable consider authorizing advertisement of a hearing to consider enactment.
 - g. Recreation Board
 - Lions Park: Maintenance & operation repairs and purchases.
 - Update on Eagle Scout project and review receipts for reimbursement
- 6. Staff Reports**
 - a. Police Department Report
 - Equipment Repairs and purchases including flashlights and CargoRax vehicle organizers
 - 2026 Chevy Tahoe purchase – authorize the Secretary to execute the Certificate of Incumbency and Resolution for the Lease Agreement
 - 2025 Rates for Police Services
 - b. Road Master Report
 - Equipment Repairs and purchases including tires for Truck 15
 - GPR surveying needed for repair of a street light in Mountain Meadows
 - c. Fire Chiefs' Report
- 7. Sewer Operations**
 - Judgements and Delinquent Sewer Accounts
 - 6 Magdalena Street (Heckman property) – consider proposed payment plan

- 7653 Lancaster Avenue (Norce property) – authorize sale of 2014 Subaru Impreza.
- Consider service to offer online payment of sewer bills
- Sewer Service equipment repairs and purchases

8. Unfinished Business

- Emergency Services Tax
 - o Adoption of Resolution 2025-17; implementing Ambulance Emergency Services tax in 2026.
 - o Adoption of Resolution 2025-18; implementing Fire Emergency Services tax in 2026.
 - o Draft agreement between Tulpehocken Township and Bethel Community Ambulance
 - o Request donation in lieu of tax from certain exempt properties
- 2025 Municipal Tax Sheet – confirm rates, motion to sign and return to County Treasurer Office

9. New Business

- 2026 Reorganization Meetings - The Board of Supervisors Reorganization Meeting is Monday, January 5, 2026 and the Township Auditors Reorganization Meeting is Tuesday, January 6, 2025. Schedule times and motion to advertise.
- Review 2026 Meeting Dates and motion to advertise.

10. Correspondence

- Anonymous letter received regarding 32 Summer Mountain Road
- Email from resident regarding line painting on Four Points Road
- Mail from resident regarding 102 Rehrersburg Road Zoning Appeal Application
- Email from resident inquiring about Lions Park development

11. Other Business

- Board vacancies for 2026: The following terms end 12/31/2025. *(Vacant positions need to be filled at the reorganization meeting on January 5, 2025)*
 - o Planning Commission – Scott Hetrick; new term would be January, 2026 – December, 2029
 - o Planning Commission – John Zimmerman; new term would be January, 2026 – December, 2029
 - o Recreation Board – John Zimmerman; new term would be January, 2026 - December, 2030
 - o Zoning Hearing Board – Larry Dean Martin; new term would be January, 2026 – December, 2028
 - o Zoning Hearing Board Second and Third Alternates – Consider early reappointments in order to get the three Alternates on different terms.
- Township Auditor – Heather Wessner; new term would be January, 2026 – 2031
- A Second Township Auditor seat remains vacant for the 2024 – 2029 term
- Motion to advertise intent to consider adoption of a resolution at the January 5, 2026 Reorganization meeting, to appoint Riley & Company CPA Auditor.

12. Training and Other Invitations

13. Approval of Financial Reports & Payment of Bills for All Accounts

14. Executive Session (if needed)

15. Adjournment of Meeting

Upcoming Meetings

Recreation Board	Wednesday, November 19th	7:00 P.M.
Zoning Hearing Board (at 27 Rehr Rd)	Thursday, November 20th	7:00 P.M.
Planning Commission	Thursday, December 4 th	7:30 P.M.
Board of Supervisors	Wednesday, December 10 th	7:00 P.M.