

**TULPEHOCKEN TOWNSHIP**  
**BOARD OF SUPERVISORS' MEETING AGENDA**  
**October 8, 2025**  
**Please be advised that this meeting is being taped**

- 1. Call Meeting to Order**
- 2. Pledge to American Flag**
- 3. Hearing on and consider motion for enactment of Ordinance 2025-1** to amend the Tulpehocken Township Zoning Ordinance of 2013 to allow for and provide rules and regulation for agritainment, agritourism and short-term rentals; and
- 4. Consider motion for enactment of Ordinance 2025-2** to provide regulations and enforcement measures for the licensing, inspection and maintenance of existing short-term rentals
- 5. Public Comment (Limit 10 minutes per person)**
- 6. Approval of Minutes from:** - September 4, 2025 Joint Workshop with Planning Commission  
- September 10, 2025 Board of Supervisors Meeting
- 7. Administrative Action**
  - a. Personnel: None
  - b. Planning Commission recommendations:
    - Florence Schrack Revocable Trust Subdivision waiver request and conditional approval.
  - c. Land Development: None
  - d. Solicitor Legal Discussion:
    - Draft agreement for multi-day park rental request in 2026
    - Update regarding Comcast Franchise Agreement and negotiating service to Gravel Pit and Midway Roads
  - e. Escrow Release:
    - 4 Goose Run Road – The property owner is requesting release of the Fire Escrow.
    - Shoestring Industries, Smeltzer -
  - f. Zoning: Correspondence from Zoning Officer / September Update:
    - 44 Rehdersburg Road – September 15, 2025 site inspection
    - Review Zoning Appeal Application for 102 Rehdersburg Road, Michael and Katrina Oberholtzer property. • The Zoning Hearing date is October 16, 2025 • The property is in the Rural Residential, Effective Ag Preservation and Environmental Protection Overlay Districts • The application is for • an exception to Section 834.09 for special use to operate kennel and • a variance from Section 992 to permit encroachment into the wetland buffer
    - Review Zoning Appeal Application for 48 Ketterman Hill Road, Wesley Gingrich property • The Zoning Hearing date is October 16, 2025 • The property is in the Effective Ag Preservation District • The application is for a variance from Section 844.022 to allow a reduced side yard setback requirement for a proposed pole building.
  - g. Recreation Board
    - Update on Eagle Scout Project and improvements to Lions Den handicap ramp
    - Lions Park: Maintenance & operation repairs and purchases including
      - o Quote from Countryside Propane
- 8. Staff Reports**
  - a. Police Department Report
    - Equipment Repairs and purchases including:

- Update regarding new Police vehicle – review payment options and authorize Chief to sign paperwork at time of delivery.
- Replace Police Secretary outdated computer
- 2025 Rates for Police Services

b. Road Master Report

- Equipment Repairs and purchases including
  - Estimate for repainting and anti-rust treatment on 2008 International Dump Truck frame, wheels and Plows

c. Fire Chiefs' Report

**9. Sewer Operations**

- Judgements and Delinquent Sewer Accounts
  - 7653 Lancaster Avenue, Norce property – Sheriff Sale is scheduled for 1:00 P.M. on Thursday, October 9, 2025
  - 6 Magdalena Street, Heckman property
- Consider service to offer online payment of sewer service fees
- Equipment Repairs and purchases

**10. Unfinished Business**

- Emergency Services Tax
  - Draft agreement between Tulpehocken Township and Bethel Community Ambulance
  - Possible special levy to certain exempt properties
  - Adoption of Resolution 2025-17 for implementation of Ambulance Emergency Services tax in 2026.
  - Adoption of Resolution 2025-18 for implementation of Fire Emergency Services tax in 2026.

**11. New Business**

- 2025 Municipal Tax Sheet – confirm rates, motion to sign and return to County Treasurer Office
- S.R. 419 (Rehrrsburg Road) bridge replacement is expected to take place in 2027. To introduce the plan and receive public input PennDOT will display the plan and have comment forms available at the Township Municipal Building from October 9 to October 23, 2025.

**12. Correspondence**

- Email from resident regarding street light at Meadowlark Lane and Clover Drive
- Request for Fire Police assistance at Borough of Robeson's Annual Jack Frost Parade on Sunday, November 2, 2025.
- Ratify approval to provide Fire Police Assistance at Shartlesville Fire Company's Parade and Block Party event on September 27, 2025 as requested.

**13. Other Business**

- Schedule and advertise 2026 Budget Presentation Meeting.
- Municipal Building light pole damaged by September 28, 2025 accident on Rehrrsburg Road
- Liquid Fuel / State Fund Audit for years 2023 and 2024
- Replace Municipal Secretary outdated computer

**14. Training and Other Invitations**

**15. Approval of Financial Reports & Payment of Bills for All Accounts**

- Approval of tax refunds due because of reduced assessed values.

**16. Executive Session (if needed)**

**17. Adjournment of Meeting**