

**TULPEHOCKEN TOWNSHIP**  
**BOARD OF SUPERVISORS' MEETING AGENDA**  
**June 11, 2025**  
**Please be advised that this meeting is being taped**

- 1. Call Meeting to Order**
- 2. Pledge to American Flag**
- 3. Public Comment (Limit 10 minutes per person)**
- 4. Approval of Minutes from:**  
**May 14, 2025 Board of Supervisors Meeting and May 20, 2025 Joint Workshop**
- 5. Administrative Action**
  - a. Personnel:
    - Zoning Hearing Board Vacancy – Nomination and possible motion to adopt Resolution appointing Zoning Hearing Board 2nd-Alternate
  - b. Planning Commission recommendations:
    - Dollar General-Womelsdorf, Route 419 & Four Point Road – Waiver requests for the following sections were received : • 205-Preliminary plan to final, • 602.3-Curbing, • 602.4-Sidewalk, • 602.12-Buffer/Screening, • 308 & 309-Water quality and stream bank erosion requirements, • 310F-Freeboard, • 310.K.2.b-Top of Slope and • 501.2Q.4.i(3)-Off-site Drainage Easement
  - c. Solicitor Legal Discussion:
    - Village Estates Pump Station and Sewer Lines Deed of Dedication and Easement Agreement
    - 44 Rehdersburg Road – ongoing Property Maintenance Code Violation
    - Short Term Rental Existing Ordinance
  - d. Escrow Release:
  - e. Zoning: Correspondence from Zoning Officer / May Update:
    - Review draft of proposed Zoning Ordinance amendments for Agritainment, Agritourism and Short-Term Rentals
    - Quote to update Zoning Ordinance by incorporating previously adopted amendments
    - Review draft Resolution establishing written Complaint Procedure and possible motion to adopt
  - f. Recreation Board
    - Keystone Band request to store cargo trailer at Lions Park
    - Lions Park: Maintenance & operation repairs and purchases:
- 6. Staff Reports**
  - a. Police Department Report
    - Equipment Repairs and purchases
    - Renew Memorandum of Understanding between the Tulpehocken Police and Tulpehocken Area School District for the 2025/2026 School Year – Motion to sign.
  - b. Road Master Report
    - Updates regarding April 16, 2025 accident claim
    - 2025 Road Project
    - Equipment Repairs and purchases, including:
      - o First Aid Kit / Station
  - c. Fire Chiefs' Report

## **7. Sewer Operations**

- Judgements and Delinquent Sewer Account
  - o Updates for 21 East Market Street, 6 Magdalena Street and 7653 Lancaster Avenue
- 357 Godfrey Street reconnection
- 7646 Lancaster Avenue application to disconnect
- Equipment Repairs and purchases

## **8. Unfinished Business**

- Emergency Services Tax workshops
- Township sign policy
- Update on Fuel Island installation
- May 1, 2025 Commercial and Workers Compensation Insurance Policies renewal. Policy premium for the 2025-2026 policy period is \$56,714 (a \$6,639, or approximately a 12% increase overall)

## **9. New Business**

- Memorial Day Parade in Mt. Aetna on May 26, 2025 – Ratify signing of road closing request form and letters.

## **10. Correspondence**

- Email from resident regarding 32 Summer Mountain Road
- Email regarding 2030 Census
- Email from Borough of Fleetwood regarding shared vacuum truck/street sweeper
- Received Magisterial District Justice 2023 Financial Statement Audit as a copy for our records.
- Berks County Association of Township Officials request for resolutions to be reviewed for possible vote at County Convention and recommendation to PSATS.

## **11. Other Business**

## **12. Training and Other Invitations**

- Berks County Public Works Association July 16, 2025 Meeting – Registration is due July 2, 2025

## **13. Approval of Financial Reports & Payment of Bills for All Accounts**

- Approval of tax refunds due because of reduced assessed values.

## **14. Executive Session (if needed)**

## **15. Adjournment of Meeting**

### **Upcoming Meetings**

<i>Special Meeting – Road Project Bid Opening</i>	<i>Tuesday, June 17<sup>th</sup></i>	<i>6:00 P.M.</i>
<i>Emergency Services Tax Workshop</i>	<i>Tuesday, June 17<sup>th</sup></i>	<i>6:30 P.M.</i>
<i>Zoning Hearing Board</i>	<i>Thursday, June 19<sup>th</sup></i>	<i>7:00 P.M.</i>
<i>Recreation Board</i>	<i>Wednesday, June 25<sup>th</sup></i>	<i>7:00 P.M.</i>
<i>Planning Commission</i>	<i>Tuesday, July 1<sup>st</sup></i>	<i>7:30 P.M.</i>
<i>Board of Supervisors</i>	<i>Wednesday, July 9<sup>th</sup></i>	<i>7:00 P.M.</i>
<i>Emergency Services Tax Workshop</i>	<i>Tuesday, July 15<sup>th</sup></i>	<i>6:30 P.M.</i>