

JANUARY 6, 2025, REORGANIZATION OF THE BOARD FOR 2025

The reorganization meeting for 2025 was called to order at 6:00 P.M. by Gary Deck in the Tulpehocken Township Municipal Building. Those present were Gary Deck, Lester Feick, Harold Zimmerman, Bryan Dronick, Kathy Judy and Lisa Care.

Members of the audience included: Lori Deck and Ashley Batdorf.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS - None.

REORGANIZATION OF THE BOARD FOR 2025

Appointment of Temporary Chairman – *Supervisor Feick made a motion to appoint Gary Deck as Temporary Chairman - - seconded by Supervisor Zimmerman and passed unanimously (3-0).*

Appointment of Temporary Secretary – *Supervisor Feick made a motion to appoint Kathy Judy as Temporary Secretary -- seconded by Supervisor Zimmerman and passed unanimously (3-0).*

Office of Chairman – *Supervisor Feick made a motion to reappoint Gary Deck as Chairman for the year 2025 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). From this point on Chairman Deck presided over the meeting.*

Office of Vice Chairman – *Supervisor Zimmerman made a motion to appoint Lester Feick as Vice-Chairman for the year 2025 -- seconded by Chairman Deck and passed unanimously (3-0).*

Secretary Treasurer – *Vice Chairman Feick made a motion to reappoint Kathy Judy as Secretary/Treasurer for the year 2025 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Supervisor Zimmerman made a motion to increase the hourly rate for the Secretary/Treasurer \$1.00/hour for the year 2025 -- seconded by Chairman Deck and passed unanimously (3-0). Hourly rate for 2025 is set at \$25.00.*

Treasurer's Bond – *Supervisor Zimmerman made a motion to recommend the Auditors set the Treasurer's Bond at \$450,000.00 -- seconded by Vice Chairman Feick and passed unanimously (3-0).*

Road Working Supervisors – *Supervisor Zimmerman made a motion to appoint all three (3) Supervisors (Gary Deck, Lester Feick and Harold Zimmerman) as Road Working Supervisors for 2025 -- seconded by Vice Chairman Feick and passed unanimously (3-0). Supervisor Zimmerman made a motion to recommend the Auditors increase the hourly rate for Road Working Supervisors \$0.75/hour (hourly rate for 2025 to be set at \$25.90) -- seconded by Vice Chairman Feick and passed unanimously (3-0).*

Road Master – *Chairman Deck made a motion to reappoint Lester Feick as Road Master for the year 2025-- seconded by Supervisor Zimmerman and passed unanimously (3-0). Supervisor Zimmerman made a motion to recommend the Auditors increase the hourly rate for the Road Master \$0.75/hour (hourly rate for 2025 to be set at \$26.65) -- seconded by Chairman Deck and passed (2-0-1). Vice Chairman Feick abstained, stating for the record that he has a conflict due to the wage being his own.*

Road Employee – *Supervisor Zimmerman made a motion to reappoint Alan Bashore, Kyle Batz, Terry Hamm, Richard Kramer, Kirk Merkey, David Patrick, Harry Reinhold, Dale Swope and Burt Wessner as Road Employees on an as needed basis for 2025 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Chairman Deck made a motion to increase the hourly rate for the year 2025 by \$0.75/hour for non-CDL Road Employees Alan Bashore, Terry Hamm and Kirk Merkey -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Chairman Deck made a motion to increase the hourly rate for the year 2025 by \$0.75/hour for CDL Road Employees Kyle Batz, Richard Kramer, David Patrick, Harry Reinhold, Dale Swope and Burt Wessner -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Hourly rate for 2025 is set at \$23.50 for non-CDL Road Employees and \$24.00 for CDL Road Employees.*

Sewer Maintenance Worker 1 – *Supervisor Zimmerman made a motion to reappoint Lester Feick as Sewer Maintenance Worker 1 for the year 2025 -- seconded by Chairman Deck and passed (2-0-1). Chairman Deck made a motion to recommend the Auditors increase the hourly rate for the Sewer Maintenance Worker 1 by \$0.75/hour for 2025 (hourly rate for 2025 to be set at \$26.65) -- seconded by Supervisor Zimmerman and passed (2-0-1). Vice Chairman Feick abstained from both motions, stating for the record that he has a conflict due to the position and wage being his own.*

Sewer Maintenance Worker 2 – *Vice Chairman Feick made a motion to appoint Harry Reinhold, Dale Swope and Harold Zimmerman as Sewer Maintenance Worker 2 for the year 2025 - - seconded by Chairman Deck and passed (2-0-1). Chairman Deck made a motion to increase the hourly rate for the year 2025 by \$0.75 for Sewer Maintenance Worker 2 -- seconded by Vice Chairman Feick and passed (2-0-1). Supervisor Zimmerman abstained from both motions, stating for the record that he has a conflict due to the position and wage being his own. Hourly rate for 2025 is set at the already determined Road Employee rate of \$24.00/hr for Harry Reinhold and Dale Swope and Harold Zimmerman’s 2025 working Supervisor hourly rate is, pending Auditor approval, set to be \$25.90.*

Sewer Service Secretary – *Vice Chairman Feick made a motion to reappoint Lisa Care as Sewer Service Secretary for the year 2025 – seconded by Supervisor Zimmerman and passed unanimously (3-0). Supervisor Zimmerman made a motion to increase the hourly rate for the year 2025 by \$1.00/hour -- seconded by Vice Chairman Feick and passed unanimously (3-0). Hourly rate for 2025 is set at \$23.00.*

Planning Commission Secretary – *Supervisor Zimmerman made a motion to reappoint Lisa Care as Planning Commission Secretary for the year 2025 -- seconded by Chairman Deck and passed unanimously (3-0). – Supervisor Zimmerman made a motion to increase the hourly rate for the year 2025 by \$1.00/hour - - seconded by Vice Chairman Feick and passed unanimously (3-0). Hourly rate for 2025 is set at \$23.00.*

Recreation Board Secretary – *Supervisor Zimmerman made a motion to appoint Kathy Judy as Recreation Board Secretary for the year 2025 -- seconded by Vice Chairman Feick and passed unanimously (3-0). Supervisor Zimmerman made a motion to increase the hourly rate for the year 2025 by \$1.00/hour -- seconded by Vice Chairman Feick and passed unanimously (3-0). Hourly rate for 2025 is set at \$25.00.*

Police Commissioner – *Vice Chairman Feick made a motion to reappoint Harold Zimmerman as Police Commissioner for the year 2025 -- seconded by Chairman Deck and passed unanimously (3-0).*

Chief of Police – *Supervisor Zimmerman made a motion to reappoint Bryan Dronick as Chief of Police for the year 2025 -- seconded by Vice Chairman Feick and passed unanimously (3-0). Pay rate is set by Police contract. (2025 rate \$32.86/hour)*

Full Time Police Officers/Patrolman 1 – *Supervisor Zimmerman made a motion to appoint John Guacci and reappoint Chad Hepler and Lawrence Ludwig as full time Police Officers/Patrolmen 1 for the year 2025 -- seconded by Vice Chairman Feick and passed unanimously (3-0). Pay rate is set by Police contract. (2025 rate \$30.24/hour)*

Police Dept. Secretary – *Supervisor Zimmerman made a motion to reappoint Lisa Care as Police Department Secretary for the year 2025 -- seconded by Vice Chairman Feick and passed unanimously (3-0). Supervisor Zimmerman made a motion to increase the hourly rate for the year 2025 by \$1.00/hour -- seconded by Vice Chairman Feick and passed unanimously (3-0). Hourly rate for 2025 is set at \$23.00.*

Zoning Officer & Property Maintenance Official – *Vice Chairman Feick made a motion to reappoint Mack Engineering Inc. as Zoning Officer and Property Maintenance Official for the year 2025 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Supervisor Zimmerman made a motion to accept the fee schedule for 2025 -- seconded by Vice Chairman Feick and passed unanimously (3-0). Municipal hourly rate is \$66.75 for 2025.*

Zoning Solicitor Supervisor Zimmerman made a motion to accept the Masano & Bradley, LLP fee schedule for 2025 if the Zoning Hearing Board reappoints Michael J. Gombar, Jr., Esquire as Zoning Hearing Solicitor - - seconded by Vice Chairman Feick and passed unanimously (3-0). Municipal hourly rate, pending the Zoning Hearing Boards appointment, is \$170.00 for 2025.

Solicitor – Vice Chairman Feick made a motion to reappoint Hartman, Valeriano, Magovern & Lutz, P.C. as Township Solicitor for the year 2025 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Vice Chairman Feick made a motion to accept their fee schedule for 2025 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Municipal hourly rate is \$190 for 2025.

Sewage Enforcement Officer – Vice Chairman Feick made a motion to reappoint JB Environmental Service LLC as SEO for the year 2025 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Vice Chairman Feick made a motion to accept their fee schedule for the year 2025 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Municipal hourly rate is \$72 for 2025.

Sewer Service Engineer – Vice Chairman Feick made a motion to reappoint Mack Engineering Inc. as Sewer Service Engineer for the year 2025 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Supervisor Zimmerman made a motion to accept their fee schedule for the year 2025 -- seconded by Vice Chairman Feick and passed unanimously (3-0). Municipal hourly rate is \$118 for 2025.

Township Engineer and Planning Commission Engineer – Vice Chairman Feick made a motion to reappoint Mack Engineering Inc. as Township Engineer for the year 2025 seconded by Supervisor Zimmerman and passed unanimously (3-0). Supervisor Zimmerman made a motion to accept their fee schedule for the year 2025 -- seconded by Vice Chairman Feick and passed unanimously (3-0). Municipal hourly rate is \$118 for 2025.

Building Code Enforcement Officer – Supervisor Zimmerman made a motion to reappoint Commonwealth Code Inspection Service Inc. as Building Code Enforcement Officer for the year 2025 -- seconded by Vice Chairman Feick and passed unanimously (3-0). Supervisor Zimmerman made a motion to accept their fee schedule for the year 2025 (no increase from 2024) -- seconded by Vice Chairman Feick and passed unanimously (3-0).

Vacancy Board Chairman – Vice Chairman Feick made a motion to reappoint Jacob Derr as Vacancy Board Chairman for the year 2025 -- seconded by Supervisor Zimmerman and passed unanimously (3-0).

Zoning Hearing Board Member – Vice Chairman Feick made a motion to adopt **Resolution 2025-1** reappointing Sharon Kramer to a three (3) year term -- seconded by Supervisor Zimmerman and passed unanimously (3-0).

Zoning Hearing Board Alternate Member – Vice Chairman Feick made a motion to adopt **Resolution 2025-2** reappointing Jayne Seifrit to a three (3) year term -- seconded by Supervisor Zimmerman and passed unanimously (3-0).

Planning Commission Member – Vice Chairman Feick made a motion to reappoint Gary Deck to a four (4) year term -- seconded by Supervisor Zimmerman and passed unanimously (3-0).

Recreation Board Member – Vice Chairman Feick made a motion to reappoint Troy Lape to a five (5) year term - - seconded by Supervisor Zimmerman and passed unanimously (3-0).

CDL Program Coordinator – Vice Chairman Feick made a motion to reappoint Kathy Judy as the CDL Program Coordinator for the year 2025 -- seconded by Supervisor Zimmerman and passed unanimously (3-0).

Right to Know Officer – Supervisor Zimmerman made a motion to reappoint Kathy Judy as the Right to Know Officer for the year 2025 -- seconded by Vice Chairman Feick and passed unanimously (3-0).

EMA Coordinator – Vice Chairman Feick made a motion to reappoint Burt Wessner for EMA Coordinator for the year 2025 at Mr. Wessner’s already determined hourly road employee rate of \$24.00 -- seconded by Supervisor Zimmerman and passed unanimously (3-0).

Asst. EMA Coordinator – Supervisor Zimmerman made a motion to reappoint Brian Blouch as the Asst. EMA Coordinator for the year 2025 at the hourly rate of \$15.00 -- seconded by Vice Chairman Feick and passed unanimously (3-0).

Delegates for 2025 State Convention – Dates for the State Convention are April 14 – 17, 2025. It was decided that all three Board Members would attend the 2025 Convention.

Voting Delegate for 2025 State Convention – Chairman Deck made a motion to appoint Lester Feick as Voting Delegate for the 2025 State Convention -- seconded by Supervisor Zimmerman and passed unanimously (3-0).

CPA Auditor for fiscal year 2024 - Supervisor Zimmerman made a motion to amend the agenda to correct an editing error and change the proposed CPA Auditor to Riley & Company, Inc. -- seconded by Vice Chairman Feick and passed unanimously (3-0). Supervisor Zimmerman made a motion to adopt **Resolution 2025-3** appointing Riley & Company, Inc as CPA Auditor for fiscal year 2024 -- seconded by Vice Chairman Feick and passed unanimously (3-0).

Depositor of Township Funds – Supervisor Zimmerman made a motion to adopt **Resolution 2025-4**, to retain PLGIT, and **Resolution 2025-5**, to retain First Citizens Community Bank, as the depositories of Township Funds for the year 2025 -- seconded by Vice Chairman Feick and passed unanimously (3-0).

Payment of Bills between Meetings – Supervisor Zimmerman made a motion made a motion to adopt **Resolution 2025-6**; to authorize the payment of bills between meetings – seconded by Vice Chairman Feick and passed unanimously (3-0).

Legal Advertising Paper – Supervisor Zimmerman made a motion to reappoint The Reading Eagle as the legal advertising paper for Tulpehocken Township -- seconded by Vice Chairman Feick and passed unanimously (3-0).

CDL Employee Roster – The current CDL Roster employees are Kyle Batz, Gary Deck, Lester Feick, Richard Kramer, David Patrick, Harry Reinhold, Dale Swope and Burt Wessner. The Board agreed there are no changes for 2025.

Firefighter Resolution – Chairman Deck made a motion to extend the effectiveness of **Resolution 2013-9** allowing members of the Rescue Fire Company of Mt. Aetna and Keystone Fire Company of Rehrersburg to participate in ancillary activities and requiring them to obtain authorization from the Board of Supervisors to provide non-emergency fire police assistance outside of Tulpehocken Township -- seconded by Supervisor Zimmerman and passed (2-0-1). Vice Chairman Feick abstained, stating for the record that he has a conflict due to being the Fire Chief and an Officer with Keystone Fire Company.

Mileage Rate – Supervisor Zimmerman made a motion to adopt **Resolution 2025-7** to set the mileage rate for the year 2025 at the current IRS rate of 70 cents (\$0.70) -- seconded by Vice Chairman Feick and passed unanimously (3-0).

Contract Full Time Employee Benefits & Holidays – as per employee contract.

Non-Contract Employee Benefits & Holidays – as per employee manual.

Delegation of Supervisors' responsibilities:

- **Streets & Roads** – *Supervisor Zimmerman made a motion to assign Lester Feick responsibility over Streets & Roads - - seconded by Chairman Deck and passed unanimously (3-0).*
- **Police Department** – *Vice Chairman Feick made a motion to assign Harold Zimmerman responsibility over Police Department – seconded by Chairman Deck and passed unanimously (3-0).*
- **Sewer & Township Secretaries** – *Vice Chairman Feick made a motion to assign Gary Deck responsibility over Sewer and Township Secretaries – seconded by Supervisor Zimmerman and passed unanimously (3-0).*

PERMIT FEES - *Vice Chairman Feick made a motion to keep fees set as per the **Comprehensive Fee Schedule – Resolution 2024-11** – seconded by Supervisor Zimmerman and passed unanimously (3-0).*

ADJOURNMENT - *Chairman Deck made a motion to adjourn the meeting at 6:53 P.M. -- seconded by Vice Chairman Feick and passed unanimously (3-0).*

Respectfully Submitted,

Kathy Judy
Secretary, Tulpehocken Township

Attachments: G. Deck – Abstention Memorandum
L. Feick – Abstention Memorandum
H. Zimmerman – Abstention Memorandum