

**TULPEHOCKEN TOWNSHIP**  
**BOARD OF SUPERVISORS' MEETING AGENDA**  
**November 13, 2024**  
**Please be advised that this meeting is being taped**

- 1. Call Meeting to Order**
- 2. Pledge to American Flag**
- 3. Public Comment (Limit 10 minutes per person)**
- 4. Approval of Minutes from October 9, 2024 Board of Supervisors Meeting**
- 5. Administrative Action**
  - a. Personnel: Tax Collector Discussion
  - b. Planning Commission recommendations:
    - Florence Schrack Revocable Trust Subdivision time extension
    - Shank Door, 165 Greble Road time extension
    - Mountain Meadows, Lot 50 & 56 Annexation review and time extension
    - Dollar General, Route 419 waiver requests and time extension
  - c. Solicitor Legal Discussion:
    - OOR updated RTK form; recommendation to review Township policy and form
  - d. Escrow Release:
    - Centerport Milk Hauling, 127 Rehrersburg Road is requesting release of the Letter of Credit.
    - Martin Poultry Barns, Wintersville Road is requesting release of the Letter of Credit.
    - Harold Case, 54 Midway Road is requesting the release of the cash escrow.
  - e. Zoning:
    - Correspondence from Zoning Officer / October Update:
    - 44 Rehrersburg Road - update
    - Review Zoning Appeal Application for 87 Wintersville Road, Gerald Hurst for Wilmer and Joyce Hurst property. • The Zoning Hearing date is November 19, 2024 • The property is in the EAP District • The application is for an exception for special use to operate a butcher shop and a variance for the building's maximum square foot size allowed
  - f. Land Development: Village Estates Agreements and Dedication of Pump Station and Sewer Lines
  - g. Recreation Board
    - Lions Park: Maintenance & operation repairs and purchases.
    - Application for funding through Statewide Local Share Account (LSA)
- 6. Staff Reports**
  - a. Police Department Report
    - Equipment Repairs and purchases
    - Agreement between Marion and Tulpehocken Townships for police services.
  - b. Road Master Report
    - Mt. Aetna repair of highway fire damage from August 12, 2024 accident
    - Road Project update
    - Equipment Repairs and purchases
  - c. Fire Chiefs' Report
- 7. Sewer Operations**
  - a. Judgements and Delinquent Sewer Accounts
  - b. Sewer Service equipment repairs and purchases
- 8. Unfinished Business**
  - a. Update regarding PennDOT decision calling for reimbursement of Liquid Fuel funds
  - b. Commit balance of ARPA funds
    - Discuss fuel tanks and other projects or purchases
- 9. New Business**
  - a. Request from Ag Preservation Board that Township make a motion and send a follow up letter and approved minutes acknowledging that, of a total 50.49 acre Bethel Township assessed Parcel, 2.2 of the acres are situated in Tulpehocken Township.

- b. FCCB has granted a limited waiver of a default of loan agreement and debt service coverage ratio requirement. Motion to sign acknowledgement letter.
- c. 2025 Reorganization Meetings - The Board of Supervisors Reorganization Meeting is Monday, January 6, 2025 and the Township Auditors Reorganization Meeting is Tuesday, January 7, 2025. Schedule times and motion to advertise.
- d. Review 2025 Meeting Dates and motion to advertise.

**10. Correspondence**

- a. Request from PA One Call System for Letter of Support for 2025 PA 811 Safe Digging Month
- b. 2025 Municipal Tax Sheet – confirm rates, motion to sign and return to County Treasurer Office
- c. PLGIT request for the Township and Sewer Service complete an submit an authorization form that they have recently amended
- d. Solicitor advised of Act 94 of 2024 regarding Supervisors Compensation amending compensation cap for Supervisors – new rates effective only at commencement of next new elected term

**11. Other Business**

- a. Board vacancies for 2025. The following terms end 12/31/2024. (*Vacant positions need to be filled at the reorganization meeting on January 6, 2025*)
  - Planning Commission – Gary Deck’s term ends. New term would be January, 2025 – December, 2028
  - Recreation Board – Troy Lape’s term ends. New term would be January, 2025 – December, 2029
  - Zoning Hearing Board – Sharon Kramer’s term ends. New term would be January, 2025 – December, 2027
  - Zoning Hearing Board – Jayne Seyfrit’s term as alternate ends New term would be January, 2025 – December, 2027
- b. Motion to advertise intent to consider adoption of a resolution at the January 6, 2025 Reorganization meeting, to appoint Riley & Company CPA Auditor.

**12. Training and Other Invitations**

**13. Approval of Financial Reports & Payment of Bills for All Accounts**

- a. Transfer funds from General Fund to General Fund Prime Account

**14. Executive Session (if needed)**

**15. Adjournment of Meeting**

**Upcoming Meetings**

Zoning Hearing Board	Tuesday, November 19 <sup>th</sup>	7:00 P.M.
Recreation Board	Wednesday, November 20 <sup>th</sup>	7:00 P.M.
Planning Commission	Thursday, December 5 <sup>th</sup>	7:30 P.M.
Board of Supervisors	Wednesday, December 11 <sup>th</sup>	7:00 P.M.