

**Tulpehocken Township
Board of Supervisors Special Meeting
May 15, 2024**

The Tulpehocken Township Board of Supervisors met on May 15, 2024, in the Township meeting room at 6:00 P.M. In attendance and voting were Supervisors: Chairman Gary Deck, Vice Chairman Lester Feick and Harold Zimmerman. Also, present were Michelle Mayfield, Township Solicitor; Lisa Care, Sewer Service Secretary and Kathy Judy, Township Secretary / Treasurer.

Members of the audience included: Mike Bashore and John Kintzer

CALL TO ORDER: Chairman Deck called the meeting to order at 6:00 P.M.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS: None

NEW BUSINESS:

- 2023 CPA Audit – The CPA performing the fiscal audit brought it to the Boards attention that there was an error in Teen Challenge’s 2023 sewer service billing. It was found that Teen Challenge was billed less than the 66 EDU minimum they are obligated to pay per month per the agreement. In accordance with the Solicitor’s recommendation, it was agreed to back-bill Teen Challenge and request payment, or a payment plan proposal be submitted, that will pay the underbilled amount by December 31, 2024. *Supervisor Zimmerman made a motion authorizing a letter be sent to Teen Challenge explaining the underbilling, the amount due and requesting a response within 30 days - - seconded by Vice Chairman Feick and passed unanimously (3-0).*

OTHER BUSINESS:

EXECUTIVE SESSION (if needed): At 6:14 P.M. the Board called an Executive Session.

At 6:25 PM the Board returned from Executive Session; personnel matters were discussed. No Action was taken.

ADJOURNMENT OF MEETING

Vice Chairman Feick made a motion to adjourn the meeting at 6:26 P.M. - - seconded by Supervisor Zimmerman and passed unanimously (3-0).

Respectfully Submitted,

Kathy Judy, Secretary
Tulpehocken Township