

JANUARY 2, 2024, REORGANIZATION OF THE BOARD FOR 2024

The reorganization meeting for 2024 was called to order at 5:00 P.M. by Gary Deck in the Tulpehocken Township Municipal Building. Those present were Gary Deck, Lester Feick, Harold Zimmerman, Bryan Dronick, Kathy Judy and Lisa Care.

Members of the audience included: None.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS - None.

REORGANIZATION OF THE BOARD FOR 2024

Appointment of Temporary Chairman – *Supervisor Feick made a motion to appoint Gary Deck as Temporary Chairman - - seconded by Supervisor Zimmerman and passed unanimously (3-0).*

Appointment of Temporary Secretary – *Supervisor Feick made a motion to appoint Kathy Judy as Temporary Secretary -- seconded by Supervisor Zimmerman and passed unanimously (3-0).*

Office of Chairman – *Supervisor Feick made a motion to reappoint Gary Deck as Chairman for the year 2024 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). From this point on Chairman Deck presided over the meeting.*

Office of Vice Chairman – *Supervisor Zimmerman made a motion to appoint Lester Feick as Vice-Chairman for the year 2024 -- seconded by Chairman Deck and passed unanimously (3-0).*

Secretary Treasurer – *Vice Chairman Feick made a motion to reappoint Kathy Judy as Secretary/Treasurer for the year 2024 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Chairman Deck made a motion to increase the hourly rate for the Secretary/Treasurer \$1.00/hour for the year 2024 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Hourly rate for 2024 is set at \$24.00.*

Treasurer's Bond – *Vice Chairman Feick made a motion to recommend the Auditors set the Treasurer's Bond at \$450,000.00 -- seconded by Supervisor Zimmerman and passed unanimously (3-0).*

Road Working Supervisors – *Vice Chairman Feick made a motion to appoint all three (3) Supervisors (Gary Deck, Lester Feick and Harold Zimmerman) as Road Working Supervisors for 2024 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Chairman Deck made a motion to recommend the Auditors increase the hourly rate for Road Working Supervisors \$1.00/hour (hourly rate for 2024 to be set at \$25.15) -- seconded by Supervisor Zimmerman and passed unanimously (3-0).*

Road Master – *Chairman Deck made a motion to reappoint Lester Feick as Road Master for the year 2024 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Supervisor Zimmerman made a motion to recommend the Auditors increase the hourly rate for the Road Master \$1.00/hour (hourly rate for 2024 to be set at \$25.90) -- seconded by Chairman Deck and passed unanimously (3-0).*

Road Employee – *Vice Chairman Feick made a motion to reappoint Alan Bashore, Kyle Batz, Randall Haag, Terry Hamm, Richard Kramer, Kirk Merkey, Harry Reinhold, Dale Swope and Burt Wessner as Road Employees on an as needed basis for 2024 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Supervisor Zimmerman made a motion to increase the hourly rate for the year 2024 by \$1.00/hour for non-CDL Road Employees Alan Bashore, Terry Hamm and Kirk Merkey -- seconded by Vice Chairman Feick and passed unanimously (3-0). Supervisor Zimmerman made a motion to increase the hourly rate for the year 2024 by \$1.00/hour for CDL Road Employees Kyle Batz, Randall Haag, Richard Kramer, Harry Reinhold, Dale Swope and Burt Wessner -- seconded by Vice Chairman Feick and passed unanimously (3-0). Hourly rate for 2024 is set at \$22.75 for non-CDL Road Employees and \$23.25 for CDL Road Employees.*

Sewer Maintenance Worker 1 – Supervisor Zimmerman made a motion to reappoint Lester Feick as Sewer Maintenance Worker 1 for the year 2024 -- seconded by Chairman Deck and passed unanimously (3-0). Supervisor Zimmerman made a motion to recommend the Auditors increase the hourly rate for the Sewer Maintenance Worker \$1.00/hour for 2024 (hourly rate for 2024 to be set at \$25.90) -- seconded by Chairman Deck and passed unanimously (3-0).

Sewer Maintenance Worker 2 – Vice Chairman Feick made a motion to appoint Harry Reinhold, Dale Swope and Harold Zimmerman as Sewer Maintenance Worker 2 for the year 2024 - - seconded by Chairman Deck and passed unanimously (3-0). Vice Chairman Feick made a motion to increase the hourly rate for the year 2024 by \$1.50 for Sewer Maintenance Worker 2 -- seconded by Chairman Dek and passed unanimously (3-0). Hourly rate for 2024 is set at \$23.25/hr for Sewer Maintenance Worker 2 (*noting that Harold Zimmerman’s 2024 hourly rate is, pending Auditor approval, set to be \$25.15).

Sewer Service Secretary – Vice Chairman Feick made a motion to reappoint Lisa Care as Sewer Service Secretary for the year 2024 – seconded by Supervisor Zimmerman and passed unanimously (3-0). Chairman Deck made a motion to increase the hourly rate for the year 2024 by \$1.00/hour -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Hourly rate for 2024 is set at \$22.00.

Planning Commission Secretary – Supervisor Zimmerman made a motion to reappoint Lisa Care as Planning Commission Secretary for the year 2024 -- seconded by Vice Chairman Feick and passed unanimously (3-0). Chairman Deck made a motion to increase the hourly rate for the year 2024 by \$1.00/hour -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Hourly rate for 2024 is set at \$22.00.

Recreation Board Secretary – Vice Chairman Feick made a motion to appoint Kathy Judy as Recreation Board Secretary for the year 2024 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Supervisor Zimmerman made a motion to increase the hourly rate for the year 2024 by \$1.00/hour -- seconded by Vice Chairman Feick and passed unanimously (3-0). Hourly rate for 2024 is set at \$24.00.

Police Commissioner – Chairman Deck made a motion to reappoint Harold Zimmerman as Police Commissioner for the year 2024 -- seconded by Vice Chairman Feick and passed unanimously (3-0).

Chief of Police – Supervisor Zimmerman made a motion to reappoint Bryan Dronick as Chief of Police for the year 2024 -- seconded by Vice Chairman Feick and passed unanimously (3-0). Pay rate is set by Police contract. (2024 rate \$31.91/hour)

Full Time Police Officers/Patrolman 1 – Supervisor Zimmerman made a motion to reappoint Chad Hepler and Lawrence Ludwig as full time Police Officers/Patrolmen 1 for the year 2024 -- seconded by Vice Chairman Feick and passed unanimously (3-0). Pay rate is set by Police contract. (2024 rate \$29.36/hour)

Full Time Police Officers/Patrolman 2 – Supervisor Zimmerman made a motion to appoint John Guacci as full time Police Officer/Patrolman 2 for the year 2024 -- seconded by Vice Chairman Feick and passed unanimously (3-0). Pay rate is set by Police contract. (2024 rate \$23.61/hour)

Police Dept. Secretary – Vice Chairman Feick made a motion to reappoint Lisa Care as Police Department Secretary for the year 2024 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Vice Chairman Feick made a motion to increase the hourly rate for the year 2024 by \$1.00/hour -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Hourly rate for 2024 is set at \$22.00.

Zoning Officer & Property Maintenance Official – Supervisor Zimmerman made a motion to reappoint Mack Engineering Inc. as Zoning Officer and Property Maintenance Official for the year 2024 -- seconded by Vice Chairman Feick and passed unanimously (3-0). Supervisor Zimmerman made a motion to accept the fee schedule for 2024 -- seconded by Vice Chairman Feick and passed unanimously (3-0). Municipal hourly rate is \$65 for 2024.

Solicitor – Vice Chairman Feick made a motion to reappoint Hartman, Valeriano, Magovern & Lutz, P.C. as Township Solicitor for the year 2024 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Vice Chairman Feick made a motion to accept their fee schedule for 2024 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Municipal hourly rate is \$180 for 2024.

Sewage Enforcement Officer – Vice Chairman Feick made a motion to reappoint JB Environmental Service LLC as SEO for the year 2024 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Vice Chairman Feick made a motion to accept their fee schedule for the year 2024 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Municipal hourly rate is \$70 for 2024.

Sewer Service Engineer – Vice Chairman Feick made a motion to reappoint Mack Engineering Inc. as Sewer Service Engineer for the year 2024 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Vice Chairman Feick made a motion to accept their fee schedule for the year 2024 -- seconded by Supervisor Zimmerman and passed unanimously (3-0). Municipal hourly rate is \$115 for 2024.

Township Engineer and Planning Commission Engineer – Supervisor Zimmerman made a motion to reappoint Mack Engineering Inc. as Township Engineer for the year 2024 seconded by Vice Chairman Feick and passed unanimously (3-0). Supervisor Zimmerman made a motion to accept their fee schedule for the year 2024 -- seconded by Vice Chairman Feick and passed unanimously (3-0). Municipal hourly rate is \$115 for 2024.

Building Code Enforcement Officer – Supervisor Zimmerman made a motion to reappoint Commonwealth Code Inspection Service Inc. as Building Code Enforcement Officer for the year 2024 -- seconded by Vice Chairman Feick and passed unanimously (3-0). Supervisor Zimmerman made a motion to accept their fee schedule for the year 2024 (no increase from 2023) -- seconded by Vice Chairman Feick and passed unanimously (3-0).

Vacancy Board Chairman – Vice Chairman Feick made a motion to reappoint Jacob Derr as Vacancy Board Chairman for the year 2024 -- seconded by Supervisor Zimmerman and passed unanimously (3-0).

Township Board of Auditors – Supervisor Zimmerman made a motion to appoint Jessica Harntraft and Heather Wessner to the Township Board of Auditors for the year 2024 – seconded by Vice Chairman Feick and passed unanimously (3-0).

Zoning Hearing Board Member – Vice Chairman Feick made a motion to adopt **Resolution 2024-1** reappointing Jeffrey Zimmerman to a three (3) year term -- seconded by Chairman Deck and passed (2-0; Supervisor Zimmerman abstained from the vote).

Planning Commission Member – Vice Chairman Feick made a motion to reappoint Laverne Frey to a four (4) year term -- seconded by Supervisor Zimmerman and passed unanimously (3-0).

Recreation Board Member – Vice Chairman Feick made a motion to reappoint Richard Klopp to a five (5) year term - - seconded by Supervisor Zimmerman and passed unanimously (3-0).

CDL Program Coordinator – Vice Chairman Feick made a motion to reappoint Kathy Judy as the CDL Program Coordinator for the year 2024 -- seconded by Supervisor Zimmerman and passed unanimously (3-0).

Right to Know Officer – Supervisor Zimmerman made a motion to reappoint Kathy Judy as the Right to Know Officer for the year 2024 -- seconded by Vice Chairman Feick and passed unanimously (3-0).

EMA Coordinator – Supervisor Zimmerman made a motion to reappoint Burt Wessner for EMA Coordinator for the year 2024 at the hourly rate of \$15.00 -- seconded by Vice Chairman Feick and passed unanimously (3-0).

Asst. EMA Coordinator – Supervisor Zimmerman made a motion to reappoint Brian Blouch as the Asst. EMA Coordinator for the year 2024 at the hourly rate of \$15.00 -- seconded by Vice Chairman Feick and passed unanimously (3-0).

Delegates for 2024 State Convention – Dates for the State Convention are April 14 – 17, 2024. It was decided that all three Board Members would attend the 2024 Convention.

Voting Delegate for 2024 State Convention – Chairman Deck made a motion to appoint Lester Feick as Voting Delegate for the 2024 State Convention -- seconded by Supervisor Zimmerman and passed unanimously (3-0).

Depositor of Township Funds – Supervisor Zimmerman made a motion adopt **Resolution 2024-2**, to retain PLGIT, and **Resolution 2024-3**, to retain First Citizens Community Bank, as the depositories of Township Funds for the year 2024 -- seconded by Vice Chairman Feick and passed unanimously (3-0).

Payment of Bills between Meetings – Supervisor Zimmerman made a motion made a motion to adopt **Resolution 2024-4**; to authorize the payment of bills between meetings – seconded by Vice Chairman Feick and passed unanimously (3-0).

Legal Advertising Paper – Supervisor Zimmerman made a motion to reappoint The Reading Eagle as the legal advertising paper for Tulpehocken Township -- seconded by Vice Chairman Feick and passed unanimously (3-0).

CDL Employee Roster – The current CDL Roster employees are Lester Feick, Dale Swope, Richard Kramer, Harry Reinhold, Gary Deck, Randall Haag and Kyle Batz. Vice Chairman Feick made a motion add Burt Wessner to the CDL Roster for 2024 – seconded by Supervisor Zimmerman and passed unanimously (3-0).

Firefighter Resolution – Vice Chairman Feick made a motion to extend the effectiveness of **Resolution 2013-9** -- seconded by Supervisor Zimmerman and passed unanimously (3-0).

Mileage Rate – Chairman Deck made a motion to set the mileage rate for the year 2024 at the current IRS rate of 67 cents (\$0.67) -- seconded by Vice Chairman Feick and passed unanimously (3-0).

Contract Full Time Employee Benefits & Holidays – as per employee contract.

Non-Contract Employee Benefits & Holidays – as per employee manual.

Delegation of Supervisors' responsibilities:

- **Streets & Roads** – Supervisor Zimmerman made a motion to assign Lester Feick responsibility over Streets & Roads - - seconded by Chairman Deck and passed unanimously (3-0).
- **Police Department** – Vice Chairman Feick made a motion to assign Harold Zimmerman responsibility over Police Department – seconded by Chairman Deck and passed unanimously (3-0).
- **Sewer & Township Secretaries** – Supervisor Zimmerman made a motion to assign Gary Deck responsibility over Sewer and Township Secretaries – seconded by Vice Chairman Feick and passed unanimously (3-0).

PERMIT FEES - Supervisor Zimmerman made a motion to keep fees set as per the **Comprehensive Fee Schedule – Resolution 2022-9** – seconded by Vice Chairman Feick and passed unanimously (3-0).

ADJOURNMENT - Vice Chairman Feick made a motion to adjourn the meeting at 5:35 P.M. -- seconded by Supervisor Zimmerman and passed unanimously (3-0).

Respectfully Submitted,

Kathy Judy
Secretary, Tulpehocken Township