

**Tulpehocken Township
Board of Supervisors
Meeting of July 12, 2023**

The Tulpehocken Township Board of Supervisors met on July 12, 2023, in the Township meeting room at 7 P.M. In attendance and voting were Supervisors: Chairman Gary Deck, Vice Chairman Lester Feick and Supervisor Harold Zimmerman. Also present were Bryan Dronick, Police Chief and Kathy Judy, Township Secretary/Treasurer.

Members of the audience included Kevin Wilcox and John Kintzer.

CALL TO ORDER

Chairman Deck called the meeting to order at 7:00 P.M.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS: Mr. Kintzer was present to discuss the disturbance caused by truck drivers using their jake brakes on Route 501 and where there is not a significant grade. The Board agreed to reach out to PennDOT, see what guidelines or regulations there may be and determine if the Township can put up some signs to try to reduce unnecessary nuisance use of jake brakes.

APPROVAL OF MINUTES

- *Supervisor Zimmerman made a motion to approve the minutes from the June 14, 2023 Board of Supervisors Meeting - - seconded by Vice Chairman Feick and passed unanimously (3-0).*

ADMINISTRATIVE ACTIONS

Personnel: None.

Planning Commission:

Dalton Zimmerman (50 Bella Lane) – At the June 1, 2023 Planning Commission Meeting Mr. Zimmerman inquired about submitting a Waiver of Land Development to replace an existing 4,500sf steer barn with a new 10,000sf steer barn and a 2,000sf dry manure storage area. The new impervious area would be 5,700sf. The Township Engineer advised that Stormwater Management, E&S and a seepage bed plan will need to be submitted with the waiver of LD application. In accordance with the Planning Commission recommendation but excluding condition for no increase in cows, employees or traffic, *Supervisor Zimmerman made a motion to, after it is submitted, approve a Waiver of Land Development with the conditions that the Stormwater Management addresses the entire impervious surface area of the new building plus the area of the existing adjoining building and a review by the Engineer finds that all requirements have been met - - seconded by Vice Chairman Feick and passed unanimously (3-0).*

Zoning Ordinance – The proposed amendments for Wireless Facilities, Solar Installations and Animal Unit Allowances were reviewed. The Board reviewed correspondence from the Zoning Officer regarding the keeping of chickens in Village Center; after some discussion the Board agreed to ask the Solicitor to draft an amendment and have that available for review at the August Planning Commission and Board of Supervisors Meetings.

Solicitor Legal Discussions: None.

Escrow Release: None.

Correspondence from Zoning Officer: June update:

- (231 Godfrey Street) – The owner did call. The chickens and turkeys were removed. The Zoning Officer visited the site and confirmed there were none there. The owner disagrees with the restriction and asked who he can talk to about changing that in Village Center.
- (344A Godfrey Street) - The certified letter was returned unclaimed. The chickens are still at the property. The Zoning Officer will resend the letter regular mail to ensure delivery and will also try to contact them by phone.
- (44 Rehrersburg Road) – A Notice of Violation is going to be sent.

Land Development: None.

Recreation Board:

Grant Study Committee: The Board discussed that YSM was contacted by Senator Gebhard’s office about the Township applying for DCED grant funding for park development. The Board also reviewed a flier advertising an Open House event that YSM will be hosting at the park on Wednesday, July 26, 2023 from 5:00 PM to 6:30 PM. The event is for community involvement and input in the planning for the park. *Vice Chairman Feick made a motion to publish the flier - - seconded by Supervisor Zimmerman and passed unanimously (3-0).*

Harold Zimmerman made a motion to approve advertising the event in the local Merchandiser paper - - seconded by Vice Chairman Feick and passed unanimously (3-0).

Recreation Board: It was discussed that a position is open for a cleaning person on a quarterly basis and the Lions Club is looking for referrals.

STAFF REPORTS

Police Report – Chief Dronick read the June, 2023 Police Report as follows:

	TULPEHOCKEN	MARION TWP
MILES PATROLLED	2,101	819
GALLONS OF FUEL	230.5	0
HOURS WORKED	495	60
PATROL HOURS	252.75	50.25
TULPEHOCKEN AREA SCHOOL DIST. HOURS	7	0
TOTAL INCIDENTS	7	7
TOTAL COMPLAINTS	8	2
MISCELLANEOUS CALLS FOR SERVICE	24	5
FOLLOW-UP INVEST	8	6
TELEPHONE ASSIGNMENTS	15	3
COMM/RESIDENTIAL ALARMS	2	3
EMS/FIRE ADVISORIES	28	10
TRAFFIC STOPS	27	12
CITATIONS ISSUED	22	10
NON-TRAFFIC CITATIONS	0	0
TRAFFIC WARNINGS	5	2
WARRANTS	1	0
PARKING TICKETS	0	0

TRAFFIC ACCIDENTS	6	3
DUI ARRESTS	0	0
MISDEMEANOR/FELONY	0	0
SECURITY CHECKS	34	17
POLICE ASSISTS	17	0
MOTORISTS ASSISTS	0	0
COURT APPEARANCES	6	2
SCHOOL (TRAINING) HOURS	0	0

Chief Dronick reported that during the month of June there were 170 calls received through Berks County 911 for police service; noting that eighteen (18) of those were for Teen Challenge.

2023 Ford Police Interceptor. The Chief reported that the vehicle is in and has been sent to 10-8 to be upfitted; the lettering will be done after we take delivery. *Supervisor Zimmerman made a motion to sign a letter authorizing the Chief to sign paperwork at the dealership when the vehicle is ready for delivery - - seconded by Vice Chairman Feick and passed unanimously (3-0).*

Vice Chairman Feick made a motion reaffirming that payment for the 2023 Ford Police Interceptor was approved to be paid with ARPA funds, authorizing transfer of the funds and authorizing payment to be made - - seconded by Supervisor Zimmerman and passed unanimously (3-0).

Renew Memorandum of Understanding with School District. *Vice Chairman Feick made a motion to sign the Memorandum of Understanding between the Tulpehocken Police and Tulpehocken Area School District for the 2023/2024 School Year - - seconded by Supervisor Zimmerman and passed unanimously (3-0).*

Update regarding Cadet - Chief Dronick advised that John Guacci started at the Academy on July 10, 2023 and is anticipated to graduate December 24, 2023. Ordering uniforms and a vest was discussed and will be revisited at the August Board of Supervisors meeting.

Roadmaster Report:

Supervisor Feick read the June, 2023 report. The work consisted of sewer maintenance, tractor and mower repair, highway mowing, reading meters, driveway permits, looking into a mowing complaint, posting for Zoning Hearing, taking police car to New Holland, stock piling millings that we received from PennDOT, working on Witman Road project, phone calls, pothole patching, removing trees from roadway, storm cleanup and mowing lawns.

Road Project – Paving has been completed on Witman Road and the Seal Coating should happen sometime after July 22, 2023.

Update on Service Truck – The body and crane are at E.M. Kutz and ready for installation once the chassis is delivered. The dealership reports that the paint is complete on the chassis and they are waiting on some trim to finish.

Vice Chairman Feick reported that there are some mechanical problems with the tractor

Fire Chiefs' Reports

Supervisor Feick read the monthly reports for the Keystone Fire Company and the Rescue Fire Company.

SEWER OPERATIONS

Judgements and Delinquent Sewer Accounts:

The current Sewer Operations & Maintenance Contract expires 12/31/2023. The Board reviewed a draft letter to request quotes for a new Contract to be effective 1/1/2024. *Vice Chairman Feick made a motion to require that quotes be turned in by October 31, 2023 - - seconded by Supervisor Zimmerman and passed unanimously (3-0).*

Sewer Tapping Fee. *Vice Chairman Feick made a motion to adopt Resolution 2023-4 to increase the Sewer Tapping Fee to \$4,421.55 - - seconded by Supervisor Zimmerman and passed unanimously (3-0).*

UNFINISHED BUSINESS: None.

NEW BUSINESS:

The Annual Car Show will be held on Saturday, September 9, 2023 from 2:30 PM – 9:00 PM.

Vice Chairman Feick made a motion to authorize submitting the Special Event Permit application to PennDOT - - seconded by Supervisor Zimmerman and passed unanimously (3-0).

Supervisor Zimmerman made a motion to approve sending letters to Bernville and Womelsdorf Boroughs for Fire Police assistance during the event - - seconded by Vice Chairman Feick and passed unanimously (3-0).

CORRESPONDENCE

OTHER BUSINESS:

FINANCIAL REPORTS AND APPROVAL FOR PAYMENT OF BILLS:

Account Balances for the end of June, 2023 were as follows:

General Account	\$ 17,072.67
First Citizens General Holding Account	\$ 326,296.51
General Plus Account	\$ 280,974.29
State Aid Account	\$ 1,140.15
State Plus Account	\$ 192,332.67
Street Light Account	\$ 36,781.27
Recreation Fund – Class Account	\$ 21,358.93
Recreation Fund – Prime Account	\$ 112,675.75
Payroll Account	\$ 16,500.41
American Rescue Plan – Class Account	\$ 40.64
American Rescue Plan Account	\$ 371,838.89

Payments of Bills for this July 12, 2023 meeting are:

General Account – Checks #21645-21652 in the amount of \$42,560.05

Street Light Account – Check #488 in the amount of \$1,811.82

State Liquid Fuels Account – Check #230 in the amount of \$102,220.39

Recreation Fund – Checks #131-132 in the amount of \$4,389.45

Total expenses for this July 12, 2023 Meeting are \$150,697.51

Vice Chairman Feick made a motion to approve the payment of bills for this July 12, 2023 meeting - seconded by Supervisor Zimmerman and passed unanimously (3-0).

Sewer Accounts balances for the end of June, 2023 were as follows:

Sewer PLGIT Prime Account: \$154,838.84

Sewer Operation Account: \$5,048.10

Balance in the Sewer Holding Account: \$53,442.14

Debt Service Account: \$445,954.79

Expenses for this meeting: \$25,151.49

Vice Chairman Feick made a motion to approve the payment of bills for this July 12, 2023 meeting - seconded by Supervisor Zimmerman and passed unanimously (3-0).

EXECUTIVE SESSION:

At 8:52 PM the Board of Supervisors called an Executive Session to discuss personnel matters.

At 9:10 The Board returned from Executive Session - no action needed.

ADJOURNMENT OF MEETING

Vice Chairman Feick made a motion to adjourn the meeting at 9:10 P.M. - - seconded by Supervisor Zimmerman and passed unanimously (3-0).

Respectfully Submitted,
Kathy Judy, Secretary