

**Tulpehocken Township
Board of Supervisors
Meeting of September 14, 2022**

The Tulpehocken Township Board of Supervisors met on September 14, 2022, in the Township meeting room at 7 P.M. In attendance and voting were Supervisors: Chairman Gary Deck, Vice Chairman Lester Feick and Supervisor Harold Zimmerman. Also present were Bryan Dronick, Police Chief and Kathy Judy, Township Secretary/Treasurer.

Members of the audience included Margo McQuate, Paul McQuate, Jason Day, Jeffrey Zimmerman, DeVon Henne and Bob Sattazahn.

CALL TO ORDER

Chairman Deck called the meeting to order at 7:00 P.M.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS:

A member of the audience requested discussion of agenda item 11a and asked for an update regarding the Citizen Complaints against 64 Hillcrest Lane. Chairman Deck stated that he did have a conversation with the property owner and also made a visit to the site. The Board has determined that the property owner is not in violation of any use or maintenance ordinances and there is no action the Township can take. The complaint about the property owner's lack of contributing toward the maintenance of the lane and the complaint about the mailbox were also discussed. The Board advised that it could not address those matters; the lane would be a civil matter and the mailbox a civil and/or USPS matter.

APPROVAL OF MINUTES

Vice Chairman Feick made a motion to approve the minutes from the August 10, 2022 Board of Supervisors meeting - - seconded by Supervisor Zimmerman and passed unanimously (3-0).

Vice Chairman Feick made a motion to approve the minutes from the August 17, 2022 Special Meeting - - seconded by Chairman Deck and passed unanimously (3-0).

ADMINISTRATIVE ACTIONS

Personnel:

Vice Chairman Feick made a motion to accept Pat Flaherty's 8/10/22 resignation from the Township Road Crew - - seconded by Supervisor Zimmerman and passed unanimously (3-0).

Supervisor Zimmerman made a motion to ratify payment of Heather Claman's prorated vacation hours - - seconded by Vice Chairman Feick and passed unanimously (3-0).

Planning Commission updates / recommendations:

Shirk Farm Annexation Sketch Plan of Record. In accordance with the recommendation passed by the Planning Commission on September 1, 2022, *Vice Chairman Feick made a motion to approve*

the Plan with the condition that documentation is provided that shows the allocation of future units - seconded by Supervisor Zimmerman and passed unanimously (3-0).

DeVonn Henne, present at the meeting, advised that the documentation has been provided. The Board will review it and, if all the conditions have been met, will execute signing the plan at their meeting on September 19, 2022.

Reaffirm David G. Martin Final Minor Subdivision Plan. Plans were revised to correct a measurement and acreage error. *Supervisor Zimmerman mad a motion to reaffirm the plans - - seconded by Vice Chairman Feick and passed unanimously (3-0).*

Shoestring Lot 5, 10 Stouchsburg Road (Day Residence) Agreement An Agreement for Stormwater Improvements and Controls and Best Management Practices, Operations and Maintenance is being required before construction permit applications can be processed. Mr. & Mrs. Day have signed and notarized the Agreement. *Vice Chairman Feick made a motion for the Chairman to sign the agreement - - seconded by Supervisor Zimmerman and passed unanimously (3-0)*

Solicitor Legal Discussions:

Escrow Release: None

Correspondence from Zoning Officer: August, 2022 Update. The Zoning Officer addressed:

1. Geist property (231 Godfrey Street). The grass has been mowed.
2. Knipple property (22 West Market Street). Mowed but still some high shrubs
3. R. Kennedy property (7642 Lancaster Avenue). Additional progress has been made. These weeds were over three feet tall around all sides of the property. A lot was done; there is still more to do. Keep complaint and violation open.
4. Kline property (21 Rehdersburg Road). The grass has been mowed.

STAFF REPORTS

Police Report – Chief Dronick read the August, 2022 Police Report as follows:

ACTIVITY	TULPEHOCKEN TWP.	MARION TWP.
MILES PATROLLED	2155	817
GALLONS OF FUEL	235	0
HOURS WORKED	456.45	60
PATROL HOURS	298.75	60
TULPEHOCKEN AREA SCHOOL DIST. HOURS	9.7	0
TOTAL INCIDENTS	4	1
TOTAL COMPLAINTS	5	16
MISCELLANEOUS CALLS FOR SERVICE	25	6
FOLLOW-UP INVEST	2	5
TELEPHONE ASSIGNMENTS	14	3

COMM/RESIDENTIAL ALARMS	0	3
EMS/FIRE ADVISORIES	26	5
TRAFFIC STOPS	27	8
CITATIONS ISSUED	19	13
NON-TRAFFIC CITATIONS	0	0
TRAFFIC WARNINGS	8	0
WARRANTS	1	0
PARKING TICKETS	0	0
TRAFFIC ACCIDENTS	1	2
DUI ARRESTS	0	1
MISDEMEANOR/FELONY	0	0
SECURITY CHECKS	38	47
POLICE ASSISTS	11	0
MOTORISTS ASSISTS	0	0
COURT APPEARANCES	0	0
SCHOOL (TRAINING) HOURS	0	0

Chief Dronick reported that during the month of July there were 144 calls received through Berks County 911 for police service; noting that fifteen (15) of those were for Teen Challenge.

Chief Dronick informed the Board of Supervisors that the Highway Safety Network is extending the grant for the Police Traffic Service Project from 10/01/2022 to 09/30/2023. *Supervisor Zimmerman made a motion to sign and submit the Conditions of Agreement Grant Extension - - seconded by Vice Chairman Feick and passed unanimously (3-0).*

Chief Dronick advised the Board of Supervisors that The Tulpehocken Area School District would like to know what the hourly rate for Police Services will be in 2023. The Board decided to address the matter at the preliminary budget meeting scheduled for Monday, September 19, 2022.

Chief Dronick informed the Board of Supervisors that he received an email regarding a grant program starting September 15, 2022; the deadline to complete the application for the grant is October 13, 2022. The grant is limited, there are only certain things the funds can be used for and in Tulpehocken's case that would be to help obtain safety equipment. Chief Dronick recommended trying to put in for dash cameras for the police vehicles and upgraded tasers; the tasers we have now are no longer supported by taser and couldn't be repaired if something were to happen to them. *Vice Chairman Feick made a motion to authorize Chief Dronick to apply for the grant - - seconded by Supervisor Zimmerman and passed unanimously (3-0).*

Roadmaster Report – Vice Chairman Feick read the August, 2022 report. The work consisted of regular monthly sewer meter readings and maintenance, phone calls, lawn mowing, working in the shop, Whitman Road project, call-outs, Church Street sewer project that took about three weeks until complete, highway mowing, met with Louie Hurst at Mt. Meadows and went over the road that's ready to be paved, and manhole testing at Dutch Valley Foods a couple of times.

There was some discussion regarding what the plan is for repairing the road at Mt. Meadows, followed by updates on what work is currently taking place at Village Estates and what the status is there.

Fire Chiefs' Reports – Vice Chairman Feick read the monthly reports for the Keystone Fire Company and the Rescue Fire Company.

The Rehrersburg Annual Car Show was held on Saturday, September 10, 2022. There was some discussion and all agreed that the number of cars, the weather and the number of people who attended were all very good and that the show had a good year.

SEWER OPERATIONS

Judgements and Delinquent Sewer Accounts: Nothing to act on.

Update – Church Street repairs: Vice Chairman Feick advised that the work is done; it took about three weeks to complete the project.

Update – Mt. Aetna Force Main: All of the work is done.

UNFINISHED BUSINESS

Paving Project: The work is complete, PennDOT has issued their Project Approval and Project Completion Reports.

Update regarding the Real Estate Agreement between the Township and the Rehrersburg Lion's Club: Settlement is scheduled for Tuesday, September 27, 2022.

NEW BUSINESS

PA DEP Bureau of Clean Water NOI & Waiver Renewal 2023-2028: *Vice Chairman Feick made a motion to authorize the Chairman to sign the completed renewal application and approve submitting the application and fee to the PA DEP - - seconded by Supervisor Zimmerman and passed unanimously.*

2023 Minimum Municipal Obligation (MMO) for the Police Pension Plan: The MMO for 2023 was prepared on the 2022 wage figures. The Township's obligation will be \$10,570.00. *Vice Chairman Feick made a motion to accept the MMO in the amount of \$10,570.00 and authorize it to be sent to PMRS - - seconded by Supervisor Zimmerman and passed unanimously (3-0).*

CORRESPONDENCE

PSATS – Health Insurance Cooperative Trust – Ballot for Election of Trustees: *Chairman Deck made a motion for the Vice Chairman to sign the Ballot for candidate Shirl Barnhardt for election - - seconded by Supervisor Zimmerman and passed unanimously (3-0).*

Request for permission for transfer of Liquor License into Tulpehocken Township: Sunoco at 4992 Four Point Road is purchasing a Liquor License for the location and are requesting to transfer it into Tulpehocken. The Township solicitor has advised that a hearing is needed. *Vice Chairman Feick made a motion to authorize the Township Solicitor to prepare an application and fee schedule*

and to communicate with the Applicant's attorney - - seconded by Supervisor Zimmerman and passed unanimously (3-0).

Supervisor Zimmerman made a motion to authorize the Township Solicitor to schedule and advertise for the hearing - - seconded by Vice Chairman Deck and passed unanimously (3-0).

Upper Bern Twp. request for Fire Police Assistance at Block Party on September 24, 2022. *Vice Chairman Feick made a motion to provide Fire Police Assistance for the event - - seconded by Supervisor Zimmerman and passed unanimously (3-0).*

Invitations to training and meetings

- 2022 Berks County Convention, Thursday, October 20, 2022, 5:00 PM-9:30 PM: Chairman Deck, Vice Chairman Feick and Supervisor Zimmerman are all interested in attending – Mrs. Judy will send in the registration information.

11. OTHER BUSINESS

- a. Reminder–2022 Budget meeting is scheduled for Monday, September 19, 2022 at 6:00 pm
- b. Trick or Treat Night for 2022: Halloween in on a Monday this year. Bethel Township has set Monday October 31, 2022 from 6PM to 8PM for trick or treating. *Supervisor Zimmerman made a motion to set trick or treating in Tulpehocken Township for Monday October 31, 2022 from 6PM to 8PM, to advertise together with Bethel and to split the cost of the ad - - seconded by Vice Chairman Feick and passed unanimously (3-0).*

12. FINANCIAL REPORTS AND APPROVAL FOR PAYMENT OF BILLS:

Account Balances for the end of August, 2022 were as follows:

General Account	\$ 10,031.88
First Citizens General Holding Account	\$ 211,017.02
General Plus Account	\$ 219,141.77
State Aid Account	\$ 7.06
State Plus Account	\$ 160,232.12
Street Light Account	\$ 31,130.98
Recreation Fund – Class Account	\$ 18,989.78
Recreation Fund – Prime Account	\$ 110,631.65
Payroll Account	\$ 18,020.71
American Rescue Plan Account	\$ 181,944.51

Payments of Bills for this September 14, 2022 meeting are:

General Account – Checks #21185 - 21227 in the amount of \$26,506.83

Street Light Account – Check #474 in the amount of \$1,412.54

State Liquid Fuels Account – Check #228 in the amount of \$121,795.84

Total expenses for this September 14, 2022 Meeting are \$149,715.21

Vice Chairman Feick made a motion to approve the payment of bills for this September 14, 2022 meeting - - seconded by Supervisor Zimmerman and passed unanimously (3-0).

Sewer Accounts balances for the end of August, 2022 were as follows:

Sewer Operation Account: \$2,673.25

Balance in the Sewer Holding Account: \$312,136.04

Debt Service Account: \$430,248.22

Expenses for this meeting: \$58,595.44

Vice Chairman Feick made a motion to approve the payment of bills for this September 14, 2022 meeting - - seconded by Supervisor Zimmerman and passed unanimously (3-0).

EXECUTIVE SESSION

At 8:20 PM the Board of Supervisors called an executive session to discuss personnel matters.

The Board returned from Executive Session at 8:34 PM

Vice Chairman Feick made a motion to accept Harry Reinhold's resignation as a full-time employee with the Township effective September 22, 2022- - seconded by Supervisor Zimmerman and passed unanimously (3-0).

Vice Chairman Feick made a motion to accept Harry Reinhold's resignation as a member of the Tulpehocken Township Recreation Board effective immediately - - seconded by Supervisor Zimmerman and passed unanimously (3-0).

ADJOURNMENT OF MEETING

Supervisor Zimmerman made a motion to adjourn the meeting at 8:38 P.M. - - seconded by Vice Chairman Feick and passed unanimously (3-0).

Respectfully Submitted,
Kathy Judy, Secretary
Tulpehocken Township