

**Tulpehocken Township
Board of Supervisors
Meeting of September 8, 2021**

The Tulpehocken Township Board of Supervisors met on September 8, 2021 in the Township meeting room at 7 P.M. In attendance and voting were Supervisors: Chairman Gary Deck, Vice Chairman Richard Kramer and Lester Feick, Supervisor. Also, present were Bryan Dronick, Police Officer and Christy Flaherty, Township Secretary/Treasurer.

Members of the audience included: Dennis Royer, Harold Zimmerman and Harry Reinhold.

CALL TO ORDER

Chairman Deck called the meeting to order at 7:00 P.M.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Vice Chairman Kramer made a motion to approve the minutes from the August 25, 2021 Board of Supervisors meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

ADMINISTRATIVE ACTIONS

Planning Commission

None.

Solicitor Legal Discussions

Intergovernmental Agreement with the County of Berks for Providing Dispatching Services to the Township Emergency Service – Motion to consider adoption of Resolution 2021-10 and to authorize the Chairman to sign the Agreement to provide dispatch services

*Vice Chairman Kramer made a motion to adopt **Resolution 2021-10** and to authorize the Chairman to sign the intergovernmental agreement with the County of Berks for providing dispatching services to the Township Emergency Service. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

Escrow Release

None.

Correspondence from Zoning Officer

August Update – No update received

Land Development

None.

STAFF REPORTS

Police Report – Mrs. Flaherty read the August, 2021 Police report as follows:

ACTIVITY	TULPEHOCKEN TWP	MARION TWP
MILES PATROLLED	2783	725
GALLONS OF FUEL	269.5	0
HOURS WORKED	428	60
PATROL HOURS	323.75	45.75
TULPEHOCKEN AREA SCHOOL DIST. HOURS	8.75	0
TOTAL INCIDENTS	8	3
TOTAL COMPLAINTS	15	5
MISCELLANEOUS CALLS FOR SERVICE	23	0
FOLLOW-UP INVEST	0	0
TELEPHONE ASSIGNMENTS	12	7
COMM/RESIDENTIAL ALARMS	0	2
EMS/FIRE ADVISORIES	39	7
TRAFFIC STOPS	6	4
CITATIONS ISSUED	8	3
NON-TRAFFIC CITATIONS	0	0
TRAFFIC WARNINGS	0	0
WARRANTS	1	0
PARKING TICKETS	0	0
TRAFFIC ACCIDENTS	1	1
DUI ARRESTS	0	0
MISDEMEANOR/FELONY	0	1
SECURITY CHECKS	62	39
POLICE ASSISTS	14	1
MOTORISTS ASSISTS	0	1
COURT APPEARANCES	0	1
SCHOOL HOURS	0	0

Mrs. Flaherty reported that during the month of August there were 129 calls received through Berks County 911; noting that twenty-six (26) were for Teen Challenge.

Chairman Deck inquired if the tires for the Explorer have been ordered/installed. Mrs. Flaherty reported that she did not believe that the tires had been installed as of yet.

Road Master's Report – Supervisor Feick read the August, 2021 report. The work consisted of patch work on Pottiger Road, sweep roadways that were chipped, mow lawns, meter reading, sewer maintenance, trimming, met w/Sensenig & Larry Dean re: lot in Rehrersburg, clean out pump stations, saw cut roadways for pipe work, work outside at Township building, sign maintenance, sewer inspection, telephone calls, prepare for installation of propane tank at Township building, install gas line at Township building for generator, took dirt to Township lot in Rehrersburg, return signs to Jackson Township, met w/telephone company at sewer plant, check on pipes on Knob Hill & Bordner Roads, highway mowing, post no parking signs in Mt. Aetna, work on gas pad at Township building, p/u Truck 15 from Bethel Truck, drop off Truck 12 at Bethel Truck, prep paint machine, p/u parts/supplies from Fastener, work at Rehrersburg Sewer Plant, met/w Township Engineer, p/u Truck 12 from Bethel Truck, line painting, equipment repairs/maintenance, vacation, replace pipe on Knob Hill Road, repairs to a/c unit at Township building, check out PA One Call, load up & deliver signs to Klingers, highway mowing, deliver 550 to Hill Trailer for sand blasting, pipe replacement on Bordner Road, take fire extinguishers for service, inspect roads for issues, telephone calls re: pipe, p/u pipe & coupling, flagging for mowing, remove tree from roadway, sewer alarm, put stone in pipe ditches on Knob Hill Road, sewer issues, cut down tree on Deck & Temple Roads, tree trimming, deliver bill to Jackson Township, work in shop, equipment repairs/maintenance, remove tree on Cherry Hill Road, Mt. Aetna/Market Street Pump Station sewer alarm, paperwork, work around shop, move equipment around, inspect/clean out inlet boxes and prepare for rain event.

Chairman Deck suggested placing some type of barricade in front of the propane tank for safety. The Board agreed to install a barricade in front of the propane tank.

Supervisor Feick reported that the only Township damage from Hurricane Ida was a down tree. He noted that Sewer Plants did have a lot of water from the storm.

Supervisor Feick reported on his meeting with a representative from PennDOT with regards to the intersection of Maria & Godfrey Streets/Teen Challenge Road. The PennDOT representative advised that there are several signs that need to be removed and stated that a traffic study will need to be completed. The Board discussed ways the Township can help to make that intersection safer. There was also discussion with regards to lowering the speed limit. The Board directed Mrs. Flaherty to send correspondence to the pizza shop and Lions Club advising that they need to remove the signs on Godfrey Street located near the intersection.

Supervisor Feick advised that H&K will be coming on Friday, September 17th to work on Spur Road.

Fire Chiefs' Report – Supervisor Feick read the monthly reports for the Keystone Fire Company and the Rescue Fire Company.

SEWER OPERATIONS

Judgements and Delinquent Sewer Accounts

The Supervisors discussed sewer operations with regards to judgments and delinquent accounts.

Update regarding refinancing the USDA loan with First Citizens Community Bank – Does the Board wish to make a motion to authorize the Chairman to sign documents from First Citizens Community Bank once received?

Vice Chairman Kramer made a motion to authorize the Chairman to sign the documents from First Citizens Community Bank once received. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Mrs. Flaherty reminded Chairman Deck that the meeting with First Citizens Community Bank is scheduled for 9 A.M. on Wednesday, September 15, 2021.

UNFINISHED BUSINESS

Update regarding the lease with the Rehrersburg Lions Club – the draft lease was emailed to Richard Klopp; still waiting to hear back from members of the Lions Club with regards to meeting dates

Update with regards to recreation actions items discussed at the February 25, 2021 Work Session:

- ***The Supervisors will have a discussion with the Mt. Aetna Fire Company with regards to leasing the park***

Chairman Deck advised that there is no update with regards to leasing the Mt. Aetna Fire Company's Park.

NEW BUSINESS

None.

CORRESPONDENCE

2021 Berks County Convention will be held on Thursday, October 21st from 5 – 9:30 P.M. at the Oley Fair Centre, 26 Jefferson Street, Oley, PA – Does the Board wish to attend?

Chairman Deck and Supervisor Feick advised they would attend. Vice Chairman Kramer advised that he would need to check his schedule and would let Mrs. Flaherty know.

PSATS – Health Insurance Cooperative Trust – Ballot for Election of Trustees – Does the Board wish to make a motion authorizing Vice Chairman Kramer to sign the ballot?

The Board discussed the ballot and authorized Vice Chairman Kramer to sign the ballot.

Chairman Deck made a motion authorizing Vice Chairman Kramer to sign the ballot. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

OTHER BUSINESS

Reminder – 2022 Budget meeting is scheduled for Monday, September 20th at 6 P.M.

Trick or Treat Night for 2021 – Halloween falls on a Sunday this year, in past years trick or treating was from 6 – 8 P.M.; Bethel Township will be discussing what night to hold trick or treating at their meeting on September 20th. Does the Board have a specific evening that they would like to have trick or treating?

The Board discussed the matter and agreed to go with the night that Bethel chooses.

2022 Minimum Municipal Obligation for the Police Pension Plan – MMO for 2022 was prepared on the 2021 wage figures, the Township obligation will be \$14,173.00. Does the Board wish to make a motion to accept the MMO in the amount of \$14,173.00 and authorize the MMO to be sent to PMRS?

The Secretary had prepared the MMO for 2022 based on 2021 wage figures with the Township obligation to be \$14,173.00 for 2022. Funding received through State Aid should cover most or the entire amount due. The MMO must be presented to the Supervisors by the end of September and then turned over to the PMRS.

Vice Chairman Kramer made a motion to accept the MMO in the amount of \$14,173.00 for 2022 and authorized the MMO to be sent to PMRS. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Discuss condition of the Township Municipal Building roof. Does the Board wish to make a motion to get quotes to replace/repair the existing roof over the original building?

Supervisor Feick stated that the building roof has always had leaking issues where the new building attaches to the old building; he reported that Les Kegerreis recommends installing new flashing. Mr. Reinhold suggested sealing the bricks with Dry Lock. Supervisor Feick stated that the roof on the original building leaks is due to driving rains. The Board agreed to have the Public Works Department seal the area with Dry Lock.

Supervisor Feick made a motion to get quotes to repair the leaking issues where the new and old buildings attach. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Does the Board wish to make a motion to accept/sign the Police Contract for years 2022, 2023, 2024 & 2025 (four (4) year contract)?

Mrs. Flaherty updated the Board with regards to the changes from the old and new contracts include the dates and hourly rates. The past contract did not define if part time officers were included in the contract; the proposed contract has been revised to confirm that part time officers are not part of the contract, see the last sentence of Section 1.1. She inquired if the Board would like the opportunity to review the contract and accept/sign at the October meeting or would they prefer to accept/sign tonight.

Mr. Royer stated that if part time officers are mentioned in the contract they are being included. Mrs. Flaherty reported on the terminology that the Township Solicitor included in the proposed contract confirming that part time officers are not included in the contract; noting that part time officers would fall under the Township’s Employee Handbook.

Vice Chairman Kramer made a motion to accept/sign the Police Contract for years 2022, 2023, 2024 & 2025. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Resolution 2021-11; Declaration of Disaster Emergency for Hurricane Ida – Motion to consider adoption of Resolution 2021-11

Supervisor Feick made a motion to adopt Resolution 2021-11. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Chairman Deck inquired if any residents reported any damage. Supervisor Feick reported that he did speak with one (1) resident and recommended for her to contact the County.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of August, 2021 were as follows:

General Account	\$ 65,404.13
First Citizens General Holding Account	\$ 21,137.39
General Plus Account	\$310,863.22
State Aid Account	\$ 20.43
State Plus Account	\$170,163.41
Street Light Account	\$ 26,329.73
Recreation Planning Escrow Account	\$ 467.19
Payroll Account	\$ 240.61
American Rescue Plan Account	\$180,920.73

Payments of Bills for this September 8, 2021 meeting are:

- General Account combined with the payroll account – Checks #20643 to #20659 in the amount of \$9,770.84
- Street Light Account – Check #463 in the amount of \$1,202.45
- State Liquid Fuels Account – Check #223 in the amount of \$141,75.00

Building Maintenance Fund – Checks #102 to #103 in the amount of \$10,590.00
Recreation Fund –
Recreation Planning Recreation –
Camp Calvary Land Dev. Escrow –
Camp Calvary Inspection Escrow –
Village Estates Improvements Inspection Escrow –
Stormwater Inspection Escrow –
American Rescue Plan Account –
Total Expenses for this meeting – \$163,278.29

Vice Chairman Kramer motion to approve the payments of the bills for this September 8, 2021 meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Sewer Accounts balances for the end of August, 2021 were as follows:

Sewer Operation Account – \$1,983.34
Balance in the Sewer Holding Account - \$259,531.40
Debt Service Account - \$427,809.87

Payments of Bills in the Sewer Operation Account for this September 8, 2021 meeting are:
Check #2707 to #2714 in the amount of \$12,219.00

Vice Chairman Kramer made a motion to approve payment of the sewer bills. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

ADJOURNMENT OF MEETING

Vice Chairman Kramer made a motion to adjourn the meeting at 7:52 P.M. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Respectfully Submitted,

Christy Flaherty

Secretary, Tulpehocken Township

