

**Tulpehocken Township
Board of Supervisors
Meeting of August 25, 2021**

The Tulpehocken Township Board of Supervisors met on August 25, 2021 in the Township meeting room at 7 P.M. In attendance and voting were Supervisors: Chairman Gary Deck, Vice Chairman Richard Kramer and Lester Feick, Supervisor. Also, present were Kris Kerschner, Police Chief and Christy Flaherty, Township Secretary/Treasurer.

Members of the audience included: Dennis Royer, Harold Zimmerman and Harry Reinhold.

CALL TO ORDER

Chairman Deck called the meeting to order at 7:00 P.M.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Vice Chairman Kramer made a motion to approve the minutes from the July 14, 2021 Board of Supervisors meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Supervisor Feick made a motion to approve the minutes from the August 4, 2021 Board of Supervisors special meeting. The motion was seconded by Vice Chairman Kramer and passed unanimously with Chairman Deck abstaining (2-0-1).

ADMINISTRATIVE ACTIONS

Planning Commission

Capitol City Remodelers, LLC: Time expires August 25, 2021. Burget & Associates, Inc., the applicant's engineer, presented a time extension letter to the Township for a continuance until the November, 2021 Board of Supervisors meeting, which would be November 10, 2021.

John Zimmerman made a motion to recommend to the Board of Supervisors to grant the time extension request for Capitol City Remodelers, LLC as a time extension to November 10, 2021. Seconded by Robert Sattazahn and approved unanimously.

Does the Board wish to accept the time extension to November 10, 2021?

Supervisor Feick made a motion to accept Capitol City Remodelers, LLC's time extension to November 10, 2021. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Solicitor Legal Discussions

None.

Escrow Release

None.

Correspondence from Zoning Officer

July Update – No update received

Land Development

Cherry Hill Mennonite School (4 Teen Challenge Road) – Motion to authorize the Chairman to sign the Stormwater Controls & Best Management Practices Operations and Maintenance Agreement, the Land Development Improvement & Maintenance Agreement and the Agreement for Purchase of Sewer EDU'S & Installation of a Meter

Vice Chairman Kramer made a motion to authorize the Chairman to sign the Stormwater Controls & Best Management Practices Operation and Maintenance Agreement, the Land Development Improvement & Maintenance Agreement and the Agreement for Purchase of Sewer EDU's & Installation of a Meter for the Cherry Hill Mennonite School. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

STAFF REPORTS

Police Report – Chief Kerschner read the July, 2021 Police report as follows:

ACTIVITY	TULPEHOCKEN TWP	MARION TWP
MILES PATROLLED	2679	694
GALLONS OF FUEL	241	0
HOURS WORKED	354	60
PATROL HOURS	277.25	38.5
TULPEHOCKEN AREA SCHOOL DIST. HOURS	2.75	0
TOTAL INCIDENTS	9	7
TOTAL COMPLAINTS	12	8
MISCELLANEOUS CALLS FOR SERVICE	13	3
FOLLOW-UP INVEST	2	1
TELEPHONE ASSIGNMENTS	20	7
COMM/RESIDENTIAL ALARMS	1	2

EMS/FIRE ADVISORIES	23	10
TRAFFIC STOPS	10	4
CITATIONS ISSUED	12	4
NON-TRAFFIC CITATIONS	0	0
TRAFFIC WARNINGS	0	0
WARRANTS	0	0
PARKING TICKETS	0	0
TRAFFIC ACCIDENTS	8	2
DUI ARRESTS	0	0
MISDEMEANOR/FELONY	1	0
SECURITY CHECKS	68	58
POLICE ASSISTS	13	0
MOTORISTS ASSISTS	1	0
COURT APPEARANCES	2	0
SCHOOL HOURS	0	0

Chief Kerschner reported that during the month of July there were 141 calls received through Berks County 911.

The Board discussed Teen Challenge. Chief Kerschner reported that there were approximately seventeen (17) calls in the month of July; noting that the majority of the calls were EMS related. The Board discussed Teen Challenge hiring their own security. Chief Kerschner reported that he would approach representatives from Teen Challenge to discuss the matter.

Chief Kerschner updated the Board with regards to recent vehicle accidents.

The Board discussed the intersection of Maria & Godfrey Streets/Teen Challenge Road. Mrs. Flaherty advised that correspondence has been sent to PennDOT and Representative Jozwiak. Both Supervisor Feick and Mrs. Flaherty advised that a representative from PennDOT has contacted the Township, unfortunately they've been playing phone tag and have not actually spoken.

Chief Kerschner reported that the Explorer will need tires before Winter.

Vice Chairman Kramer made a motion to authorize the purchase of four (4) tires for the Explorer thru the Costars program. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Update regarding hiring potential candidates for the P/T Police Officer position. Does the Board wish to hire the recommended candidate?

Chief Kerschner updated the Board with regards to the hiring of a P/T Police Officer; noting that four (4) interviews were conducted. He felt that the best candidate was Larry Ludwig and reported on his experience.

The Board agreed to hire Mr. Ludwig based on Chief Kerschner's recommendation. The start date would be mid-September. Officer Ludwig would work anywhere from 20 – 24 hours per week. It was noted that the patrol hours for the school will be increasing from six (6) to ten (10) hours per week. Hiring the new officer would help cover weekends and vacations.

Vice Chairman Kramer made a motion to hire Officer Ludwig at an hourly rate of \$20 for approximately 20 – 24 hours per week. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Update regarding renewing the Police Contract. Contract would be for four (4) years, officers would receive a 3% yearly increase, officers would not pay into medical. Does the Board wish to authorize the renewing the contract according to those terms?

Vice Chairman Kramer made a motion to renew the Police Contract for four (4) years, the officers would receive a 3% increase each year of the contract and the officers would not contribute towards their medical. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

The Board instructed Mrs. Flaherty to update the current contract and forward to the Solicitor for review prior to adoption.

Road Master's Report – Supervisor Feick read the July, 2021 report. The work consisted of highway mowing, working on Wintersville Road, telephone calls, monthly sewer work, meter reading, sewer call out (Mt. Aetna WWTP), meeting with Ben Stoltzfus re: tree trimming on Mill Road, go for sand dust, work in shop, drop off/pickup Police cruiser in Annville, sewer maintenance, inspect roadways for bleeding thru, equipment repairs/maintenance, meet w/farmer on Mill Road, work on Mill Road, mow lawns, p/u supplies from Lebanon, sewer call out, work on Greble Road, skim patching on Cottage, Greenville & Greble Roads, sewer problems, sign maintenance, work around building, post signage on roadways for chipping, check on streets in the development, advise residents w/re: roadway chipping, met w/Kutz salesman, check sewer lines, 2021 Road Project (chipping), tree inspection, check on dump truck, p/u supplies/parts from Kutz, put up/remove signs for Dieffenbach's, met w/Tom Welker from PennDOT re: Wintersville Road, met w/John Shuck from Chemung Supply, clean up antiskid on Wintersville Road, check on stop signs, sanding roads, post no parking signs in town, paint stripping, post signs for line painting, line painting, mill notch on Moyer Road, prepare shoulder for black topping, load/haul scrap to the scrap yard and work at Township buildings.

Supervisor Feick updated the Board with regards to the replacement of pipes on Bordner & Knob Hill Roads; noting that he is waiting on concrete supplies (end walls & a drop box).

Supervisor Feick suggested that the Board consider blacktopping in front of the pole barn. He also reported that he is still planning on blacktopping Spur Road; noting that Reber will lay the blacktop. He also suggested that possibly next year overlaying additional areas on the Township parking lot; noting that it is original. Chairman Deck commented with regards to getting additional prices on the blacktop; noting that the Costars price isn't always the best. Chairman Deck expressed concerns with regards to bidding out projects. It was noted that projects that are

under the 2021 Bid Limits do not need to be bid out. Mrs. Flaherty noted that effective August 29th, Act 65 goes into effect; therefor any items that will be voted on need to go on the agenda and the agenda needs to be posted 24 hours prior to a meeting.

Supervisor Feick made a motion to authorize blacktopping in front of the pole barn. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Chairman Deck made a motion to contract with Reber to lay the blacktop at an hourly rate. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Review proposal from E.M. Kutz, Inc. – snow plow for the Mac. Motion to authorize the purchase of a snow plow for the Mac from E.M. Kutz, Inc. for approximately \$19,998.

The Board discussed the proposal. It was noted that the current plow will fit Truck 11. Chairman Deck suggested getting extra carbide edges, six (6) 4” and two (2) 3”.

Vice Chairman Kramer made a motion to authorize the purchase of a snow plow and ¾” x 6” carbide cutting edge for the Mac from E.M. Kutz, Inc. for approximately \$19,998 and to purchase additional carbide edges. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Fire Chiefs’ Report – Supervisor Feick read the monthly reports for the Keystone Fire Company and the Rescue Fire Company.

Chairman Deck inquired if volunteer participation is strong. Supervisor Feick responded yes.

SEWER OPERATIONS

Judgements and Delinquent Sewer Accounts

The Supervisors discussed sewer operations with regards to judgments and delinquent accounts.

Update regarding refinancing the USDA loan with First Citizens Community Bank, see memo

The Board discussed when the loan will go into effect and questioned if the proposed rate will be honored.

UNFINISHED BUSINESS

Update regarding the lease with the Rehrersburg Lions Club – the draft lease was emailed to Richard Klopp; still waiting to hear back from members of the Lions Club with regards to meeting dates

Update with regards to recreation actions items discussed at the February 25, 2021 Work Session:

- *The Supervisors will have a discussion with the Mt. Aetna Fire Company with regards to leasing the park*

Chairman Deck advised that there is no update with regards to leasing the Mt. Aetna Fire Company's Park.

NEW BUSINESS

Discuss replacement of the Township's A/C System; received quotes from Weiler Plumbing & Heating Inc. and Green Zoning Heating and Cooling, Inc.

- *Weiler Plumbing & Heating Inc. – 13 SEER for a cost of approximately \$8,498*
- *Green Zone Heating and Cooling, Inc. – 13 SEER for a cost of approximately \$8,870*
- *Green Zone Heating and Cooling, Inc. – 17 SEER for a cost of approximately \$10,590*

Does the Board wish to make a motion to accept one of the quotes?

The Board discussed the current issues with the A/C system and the age of the system.

Mr. Zimmerman explained the difference between 13 and 17 SEER. He reviewed his proposal with the Board.

Supervisor Feick made a motion to accept the proposal from Green Zone Heating and Cooling, Inc. for a 17 SEER unit for a cost of approximately \$10,590. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

The A/C replacement work was scheduled to begin on Friday, September 10th. Mr. Zimmerman agreed to pick up the signed proposal and down payment at the next Supervisors meeting.

CORRESPONDENCE

County of Berks Department of Emergency Services – the County is requesting the Township enter into an agreement to provide dispatch services; the fee will not be increased from 2021. The fee for 2021 & 2020 was \$39239.65. Does the Board wish to enter into the agreement? If so, would you like the Township Solicitor to review the agreement and sample resolution? The resolution authorizing the agreement must be adopted on or before December 21, 2021

Supervisor Feick made a motion to enter into an agreement with the County to provide dispatch services. The motion was seconded by Vice Chairman Deck and passed unanimously (3-0).

Chairman Deck directed Mrs. Flaherty to ask the Township Solicitor what the fee would be for having them review the agreement and draft a resolution.

The Township received correspondence thanking the Public Works Department for the fine job that is being done on the Township roadways

Review complaint received from Charles Woolf (173 Deck Road). Does the Board wish to take any action?

The Board reviewed the complaint and authorized Mrs. Flaherty to send correspondence advising that Tulpehocken Township is a rural township and the Board sees no issues.

Request from Upper Tulpehocken Township for Fire Police coverage for the Annual Strausstown Lions Club Car Show scheduled for Sunday, September 12th. Does the Board wish to make a motion authorizing Fire Police coverage for the event?

Vice Chairman Kramer made a motion to authorize Fire Police coverage for the Annual Strausstown Lions Club Car Show scheduled for Sunday, September 12th. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

OTHER BUSINESS

ARP funds have been received (1st installment); a PLGIT Prime account will be opened. The account balance will be shown on the monthly Financial Report.

Reminder – 2022 Budget meeting is scheduled for Monday, September 20th at 6 P.M.

Center for Excellence Municipal Picnic at the Park – Thursday, September 30th at Jim Dietrich Park. Chairman Deck and Supervisor Feick advised at the July meeting that they would be interested in attending. The fee to attend is \$25. Do they still wish to attend?

Chairman Deck advised that he would still like to attend. Supervisor Feick advised that he would let Mrs. Flaherty know.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of July, 2021 were as follows:

General Account	\$ 68,783.45
First Citizens General Holding Account	\$ 58,876.35
General Plus Account	\$310,852.39
State Aid Account	\$ 20.43
State Plus Account	\$170,157.48
Street Light Account	\$ 27,531.91
Recreation Planning Escrow Account	\$ 467.19
Payroll Account	\$ 2,437.69

Payments of Bills for this August 25, 2021 meeting are:

General Account combined with the payroll account – Checks #20599 to #20640 in the amount of \$37,088.95
Street Light Account – Check #462 in the amount of \$1,202.45
State Liquid Fuels Account –
Recreation Fund –
Recreation Planning Recreation –

Camp Calvary Land Dev. Escrow –
Camp Calvary Inspection Escrow –
Village Estates Improvements Inspection Escrow –
Stormwater Inspection Escrow –
Total Expenses for this meeting – \$38,291.40

Supervisor Feick motion to approve the payments of the bills for this August 25, 2021 meeting. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Sewer Accounts balances for the end of July, 2021 were as follows:

Sewer Operation Account – \$1,660.96
Balance in the Sewer Holding Account - \$250,495.05
Debt Service Account - \$427,809.87

Payments of Bills in the Sewer Operation Account for this August 25, 2021 meeting are:
Check #2691 to #2706 in the amount of \$17,098.40

Vice Chairman Kramer made a motion to approve payment of the sewer bills. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

ADJOURNMENT OF MEETING

Supervisor Feick made a motion to adjourn the meeting at 8:31 P.M. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Respectfully Submitted,

Christy Flaherty

Secretary, Tulpehocken Township