

September 9, 2013 Board of Supervisors Meeting

Chairman Gary Deck called the regular meeting of the Township Board of Supervisors to order at 7:00 p.m. in the Tulpehocken Township Municipal Building. Those attending the regular monthly meeting were Gary Deck, Rick Kramer, John Zimmerman, Kathy Boltz, Michelle Mayfield, Kris Kerschner, Lester Feick, and other interested persons.

The meeting continued with the pledge to the American Flag.

Chairman Gary Deck announced that the Board held executive sessions on August 12, 2013 after the regular Board meeting to discuss the employee handbook and possible litigation and tonight, September 9, 2013 prior to this meeting to discuss the employee handbook.

PUBLIC COMMENTS

Steven Zablocki attended the meeting to discuss absentee landlords as the township grows with industries moving in. Mr. Zablocki commented that the grass at 176 Deck Road had not been mowed this year; there are garbage cans and newspapers on the lawn and that he feels that property values could decrease do to tenants and homeowners not maintaining their properties. After some discussion the Board agreed to authorize the Zoning Officer to investigate the property and send notice to property owner if necessary.

Jake Derr had commented that sometimes at night there is an odor of something burning and melting and it stinks so bad it burns your nose.

APPROVAL OF MINUTES

Rick Kramer made a motion to approve the minutes from the August 12, 2013 Board of Supervisors meeting. Gary Deck second the motion, upon a roll call all three Board Members cast a yes vote.

ADMINISTRATIVE ACTIONS

Planning Commission Recommendations to the Board

Mt Meadows Preliminary Plan Phase 2 – Planning Commission recommended the Board grant a time extension to March 12, 2014. John Zimmerman commented that the developer has now installed the street light in the cul-de-sac for this development. John Zimmerman made a motion to grant the time extension until March 12, 2014. Rick Kramer second the motion, upon a roll call vote, all three Board Members cast a yes vote.

Mt Aetna Mennonite School – Planning Commission recommended the Board authorize the Solicitor to draft a letter for the Mt Aetna Mennonite School to begin construction of the E & S Basin prior to recording the plan and posting escrow and the letter to state that they agree to pay all inspection fees. John Zimmerman made a motion to authorize the Solicitor to draft the letter. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

The Solicitor recommended that the Board amend the current omnibus ordinance to add the stop sign on the Mt Aetna Mennonite School Land Development Plan, add a stop sign at French Alley

and Tanner Street intersection in Mt Aetna, and no parking areas in the villages of Rehrersburg and Mt Aetna as per the list provided by the Road Master and Police Chief. Rick Kramer made a motion to authorize the Solicitor to draft an amendment to the omnibus ordinance adding the two stop signs and the no parking areas in the villages as per the list provided by the Road Master and Police Chief and to authorize the Township Engineer to do a traffic study at the French Alley and Tanner Street intersection.

Solicitor Legal Discussions

Tulpehocken School District Safe School MOU Agreement – The Solicitor reviewed the MOU Agreement from the school and recommended the Chairman of the Board of Supervisors execute the Agreement rather than the Chief of Police, and the blank in Paragraph I(D) stating how primary law enforcement jurisdiction will be determined needs to be completed. Rick Kramer made a motion to authorize the Chairman to sign the agreement after the corrections are made. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

Fire Company Ancillary Activities Resolution – The Solicitor was directed by the Board to revise the resolution as per the discussion, member should be stricken and add Fire Chief or his designee, and if Fire Police are call on to exercise their police power outside the township other than for the Fire Company, authorization is required. The Board directed the secretary to resend the revised draft resolution to the Fire Chiefs and the insurance company for their review.

Manegold Property, 28 Church Street Rehrersburg – The Solicitor asked the Board to authorize the Zoning Officer to issue a citation for property maintenance violation. John Zimmerman made a motion to authorize the Zoning Officer to issue the citation for violation of property maintenance. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. The Solicitor also commented that the Zoning Officer may have potential issues with the property maintenance ordinance adopted by the township. The Board directed the township secretary to contact the Zoning Officer for a list of the potential issues.

Fireworks Permitting – The Solicitor had reviewed the Fireworks Ordinance and feels that the ordinance is sufficient. When issuing fireworks permits a bond is to be issued by the applicant in the amount the township determines and will be authorized through a regular meeting. The Board suggested the Township Secretary contact the Thunder Dogs Fireworks Store and those who have applied for firework display permits in the past to give them notice of the procedures.

STAFF REPORTS

Police Report –Chief Kerschner read the August 2013 Police report as follows:

Activity	Tulpehocken Twp.	Marion Twp.
Miles Patrolled	3068	1118
Gallons of Fuel	329	0
Hours of Work	489.5	60
Total Incidents	13	5
Complaints	9	11
Follow-up Investigations	1	1
Telephone Assignments	28	6
Comm/Residential to Alarms	0	3

EMS/Fire Advisory	14	5
Traffic Stops	22	14
Citations Issued	24	14
Non-traffic Citations	0	0
Traffic Warnings	1	1
Warrants	1	0
Parking Tickets	0	0
Traffic Accidents	5	3
DUI Arrests	0	0
Misdemeanor/Felony	3	0
Security Checks	66	12
Police Assists	15	0
Motorists Assists	2	0
Court Appearances	4	5
School Hours	0	0

Chief Kerschner reported to the Board that the cost discussed for the Cody System at last month's meeting is for software and licensing and that Bernville Police Department asked for two year installments for the payment and Cody System's agreed. Chief Kerschner will ask if we can do the two year payments too. The Board also agreed to permit the Chief to solicit the local businesses for financial help for the Cody System as was done in the past. The Police SOP's does not allow to solicit in uniform so this will be done off duty.

The radio in one of the cruisers went bad. The Rehrersburg Fire Company had a radio that was compatible so he had it reprogramed and installed and replaced two antenna's that were bad on the cruisers.

Chief Kerschner asked permission to shop for a new cruiser; the old one has high millage. The Board agreed to have the Chief shop for prices.

Road Master's Report – Lester Feick read the August 2013 report. The work consisted of painting stop bars and stop ahead throughout intersections in the township, paperwork, cleaning out pump stations, and finished up Teen Challenge Road paving. Next month Lester will be cleaning cutters on Wintersville Road, a small project on Gravel Pitt Road, then will be backfilling on Teen Challenge Road from the paving project.

Fire Chiefs Report – Lester Feick submitted and read the August Fire Chiefs report.

SEWER OPERATIONS

Amnesty Update/Delinquent Accounts

Lusby – Michael Lusby submitted a letter of apology to the Board and made a one-time cash payment in the amount that the Sewer Service Secretary quoted him and satisfied all the fees.

Unclaimed Notices – Rick Kramer made a motion ratifying the authorization of Constable Costs for serving papers by constable on sewer complaints. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

It was also discussed that Linda Manegold has not responded to the sewer complaints or property maintenance notices. John Zimmerman made a motion to authorize Butch to mow the Manegold property and to check the electric on the pole on the property. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

Refinancing Sewer Loan – Rick Kramer had met with three Banks to discuss refinancing the sewer loans. The best offer would save approximately \$200.00/month but would require holding the treatment plants and holding account as collateral. The cost for the underwriting and solicitor fees would be approximately \$40,000.00. The Board agreed this is not a good idea at this time.

Operators report – The Operators report had noted a problem with a color tinting the treated water at the Mt Aetna Plant, it was noted that the problem did not come back since. The report also noted the UV lights needing a cleaning. It was agreed and discussed to have a check list by next meeting to assure that the duties at the plant are being done. Lester will contact the operator for a check list and to have access to the list.

UNFINISHED BUSINESS

Employee Handbook – Tabled until next meeting.

NEW BUSINESS

Gerald Martin Poultry Operation – Letter of Credit has been received in the amount of \$62,493.00 with the signed and notarized Improvements and Stormwater Agreements with inspection fees escrow in the amount of \$1,500.00. Rick Kramer made a motion to authorize the Chairman to sign the Improvements and Stormwater Agreements. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

Capital Blue Cross Early Renewal – Capital Blue Cross is offering their groups an early renewal option for 12/1/2013 to avoid some of the Health Care Reform concerns for almost a year. The Board agreed to decline the early renewal.

CORRESPONDENCE

2014 Minimum Municipal Obligation for Police Pension Plan – The secretary had prepared the MMO for 2014 based on 2013 wage figures with the township obligation to be \$ 13,614.00 for 2014. Funding received through State Aid should cover most or the entire amount due. The MMO must be presented to the Supervisors by the end of September and then turned over to PMRS. Rick Kramer made a motion to accept the MMO in the amount of \$13,614.00 for 2014 and authorized the MMO to be sent to PMRS. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

2013 Berks County Convention – Convention will be held on October 17, 2013 from 5:00 p.m. to 9:30 p.m. at the Oley Fair Centre. All three Board Members plan to attend.

Trick or Treat Night – Trick or Treat Night for 2013 will be Thursday, October 31st between the hours of 6:00 and 8:00 p.m. A notice will be placed in the Merchandiser.

Preliminary Budget Meeting – Reminder that the Preliminary Budget meeting was scheduled and advertised to be held October 14th at 5:00 pm, prior to the regular Board meeting for October.

Fire Police Coverage Request – Muhlenberg Township Police Department requested Fire Police Coverage to assist with traffic assistance with the annual Temple Halloween parade to be held on Saturday, October 5th at 1800 hrs. with a rain date scheduled for Sunday, October 6th at 1600 hrs.

Hamburg Borough Police Department is requesting Fire Police coverage from the Keystone Fire Company to help with traffic and crowd control at the Hamburg King Frost parade on October 26th with a rain date of November 2, 2013.

Bethel Township of Lebanon County is requesting Fire Police coverage from the Keystone Fire Company to help with traffic control for the Hinkelfest to be held on September 13, 14, and 15.

Rick Kramer made a motion to authorize the Fire Police from Keystone Fire Company to attend the three events that coverage is being requested for and to authorize the Chairman to sign the forms. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of August 2013 were as follows:

General Account	\$96,404.87
FNB Fredericksburg Holding Account	\$61,700.74
General Plus Account	\$198,696.27
State Aid Account	\$473.03
State Plus Account	\$149,359.83
Street Light Account	\$11,231.99

Rick Kramer made a motion to approve the payments of the bills for this September 9, 2013 meeting. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

Payments of Bills for this September 9, 2013 meeting are:

General Account combined with the payroll account- Checks #14600 to #14626 in the amount of \$12,356.76
Street Light Account – Check #318 in the amount of \$1,079.72
State Liquid Fuels Account –
Camp Calvary Land Dev. Escrow –
Camp Calvary Inspection Escrow – Check #104 in the amount of \$255.43
Village Estates Improvements Inspection Escrow – Check #101 in the amount of \$457.01
Stormwater Inspection Escrow –
Total Expenses for this meeting – \$14,148.92

Sewer Accounts balances for the end of August 2013 are as follows:

Sewer Operation Account – \$36,451.63
Balance in the Sewer Holding Account - \$18,575.59
Debt Service Account - \$402,922.59

Payments of Bills in the Sewer Operation Account for this September 9, 2013 meeting are:

Check #1306 to #1316 in the amount of \$8,349.64

Rick Kramer made a motion to approve payment of the sewer bills motion second by John Zimmerman. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

ADJOURNMENT OF MEETING

At 10:10 p.m. John Zimmerman made a motion to adjourn the meeting, which was second by Rick Kramer. Upon a roll call vote, all three Board members cast a yes vote on the motion, meeting adjourned.

Respectfully Submitted,

Kathy Boltz

Secretary, Tulpehocken Township