

September 10, 2012 Board of Supervisors Meeting

Chairman John Kintzer called the regular meeting of the Township Board of Supervisors to order at 7:03 p.m. in the Tulpehocken Township Municipal Building. Those attending the regular monthly meeting were John Kintzer, Rick Kramer, Gary Deck, Kathy Boltz, Chad Hepler, Cheryl Allerton, Lester Feick, and other interested persons.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

Jake Derr commented that coming north on route 501 before getting into Mt Aetna there is a big dip. The Board responded that this is a Penn Dot road we do not maintain it. The Police Chief has notified Penn Dot of the need to repair the road.

Gary Deck discussed the intersection of Teen Challenge road and West Four Point Road. The stop sign gets run a lot heading west, some vehicles run right through it and a horse and buggy almost got hit. He asked if it was possible to paint "STOP" on the road.

Lloyd Schneck thanked the Board for the stop signs that were recently installed at the intersections of the alleys in Rehrersburg.

APPROVAL OF MINUTES

Chairman, John Kintzer commented that he has a correction for the August 13, 2012 Board of Supervisors meeting minutes. John stated that he abstained from the roll call vote for the Purchasing Policy Agreement at last month's meeting. Rick Kramer made a motion to approve the amended minutes from the August 12, 2012 Board of Supervisors meeting. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

ADMINISTRATIVE ACTIONS

Planning Commission Recommendations to the Board

Mountain Meadows Phase 2 – Planning Commission recommended the Board of Supervisors accept the offer of a 180 day time extension until March 17, 2013. Gary Deck made a motion to accept the 180 day time extension until March 17, 2013. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Camp Calvary – Planning Commission recommended the Board of Supervisors accept the time extension offer until December 11, 2012. Rick Kramer made a motion to accept the 90 day time extension. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

Larry Hartranft – Planning Commission recommended the Board of Supervisors grant the waiver requests listed in the Red Barn letter dated June 18, 2012. Planning Commission also recommended the Board of Supervisors grant conditional plan approval upon the conditions in the Ludgate review letter dated August 30, 2012.

John Kintzer made a motion to grant a waiver of Section 205. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Gary Deck made a motion to grant a waiver of Section 301.4.C. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

John Kintzer made a motion to grant a waiver of Section 301.4.K. Gary Deck second the motion upon a roll call vote all three Board Members cast a yes vote.

Gary Deck made a motion to grant a waiver of Section 311.F. John Kintzer second the motion upon a roll call vote all three Board Members cast a yes vote.

The Improvements and Maintenance Agreement have been signed and notarized by the applicants, and the letter of credit will be submitted to the Township office on Wednesday September 12, 2012. The Stormwater Agreement had been notarized and signed and the escrow posted for the inspection. The applicant had crossed off a section of paragraph 10 because they do not want to pay more than \$1500.00 for costs of inspections. The Stormwater Agreement cannot be recorded because it has been altered.

Gary Deck made a motion to grant conditional approval of the final plan; the conditions are receipt of the letter of credit and a properly executed Stormwater Agreement and escrow. John Kintzer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Rick Kramer made a motion to authorize the Chairman to sign the Improvements and Maintenance Agreement. John Kintzer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Gary Deck made a motion to authorize the Chairman to sign the amended Stormwater Agreement. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Solicitor Legal Discussions

County Radio's –Orders have been confirmed by all departments and the Promissory Notes have been received. The total radio cost for all departments is \$114,908.34 and the annual payments for 7 years will be \$16,415.48. The Ordinance authorizing the issuance of its promissory notes has been advertised in the Reading Eagle for adoption at this September 10, 2012 meeting. Gary Deck made a motion to adopt Ordinance 2012-03 authorizing the issuance of the promissory notes for the County radios. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

STAFF REPORTS

Chairman John Kintzer commented that he got prices for tires last month, then the Board had Chief Kerschner get tires of his choice, these tires were more costly. John feels the expenses for everyday operating, you should be able to get. Gary Deck commented that we have nothing to hide why not discuss the expenses in a meeting so the public knows where the tax dollars are being spent and that he wanted to accept John's prices at last month's meeting, now the tires cost more. Rick Kramer used an example of fixing a machine and that the machine will not wait if the cost is more than \$300.00, it will be fixed and make a note of it at the next meeting. John feels we are holding things up with the purchasing policy.

Police Report –Officer Hepler had left the meeting to respond to a 911 call. Rick Kramer read the August 2012 Police report as follows:

| Activity | Tulpehocken Twp. | Strausstown Borough | Marion Twp. |
|----------------------------|------------------|---------------------|-------------|
| Miles Patrolled | 2916 | 164 | 1189 |
| Gallons of Fuel | 314.2 | 0 | 0 |
| Hours of Work | 508.5 | 20 | 60 |
| Total Incidents | 6 | 0 | 3 |
| Complaints | 11 | 2 | 10 |
| Follow-up Investigations | 0 | 1 | 0 |
| Telephone Assignments | 12 | 4 | 12 |
| Comm/Residential to Alarms | 3 | 1 | 3 |
| EMS/Fire Advisory | 15 | 0 | 7 |
| Traffic Stops | 22 | 6 | 9 |
| Citations Issued | 24 | 6 | 9 |
| Non-traffic Citations | 0 | 0 | 0 |
| Traffic Warnings | 0 | 0 | 0 |
| Parking Tickets | 0 | 1 | 0 |
| Traffic Accidents | 1 | 0 | 2 |
| DUI Arrests | 0 | 0 | 0 |
| Misdemeanor/Felony | 0 | 1 | 00 |
| Security Checks | 202 | 124 | 112 |
| Police Assists | 10 | 0 | 0 |
| Motorists Assists | 3 | 0 | 0 |
| Court Appearances | 3 | 0 | 2 |
| School Hours | 0 | 0 | 0 |
| | | | |
| | | | |

Township Secretary notified the Board of Supervisors that the Police Department will be ordering more parking tickets.

Road Master's Report – Road Master Lester Feick read the August 2012 Road Report. The work consisted of highway mowing, mowing lawns, poles and wires down, and equipment work.

Seal Coating Project went over the bid, the Penn Dot representative miscalculated. The bids were submitted per square yard as per bid packet, there were extra square yards seal coated. Road Master did re-measure the road and check for accuracy and the square yards on the bill are correct. It was discussed for the future; the project should be measured for accuracy.

The Board discussed sandblasting and painting the dump truck before winter season, Lester had gotten prices and JMH Trailers was the lowest quote. Gary Deck made a motion to have JMH Trailer sandblast and paint the dump truck. John Kintzer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Lester notified the Board that he needs sign brackets, signs, flashing lights, and LED lights. Line painting is scheduled to be done this week on the roads that have been resurfaced. Rick Kramer made a motion to line paint the roads. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

Lester notified the Board that the mowing tractor door has been replaced; a rock came in and broke it. Brian Blauch came to look at the pump to the mowing tractor, and recommended replacing it, it cannot be rebuilt it won't last. This is a 1998 tractor with the original pump; Lester got two prices, Stevenson Equipment \$1097 and another price at \$1197.

On Teen Challenge Road and Witman Road trees need to be taken down. John recommended doing a few roads a year; trees are hanging down low on other roads too. All three Board Members agreed Lester will get prices on trimming trees.

Lester also commented that someone is coming to look at the Muffin Monsters to see if they need repairs. A report on the status of the Muffin Monsters will be submitted to DEP. John commented that he had talked to an independent Engineer about the clog and leak that happened at the Rehrersburg treatment plan. The Engineer said Muffin Monsters are good for a long time. It was discussed that the operators report to DEP recommended new Muffin Monsters, now we are having them looked at and a report issued to DEP with the findings.

Gary Deck suggested the township clean up Deck Road, for water runoff at the Miller Farm on Wintersville Road before winter comes to avoid icing on the road. All three Board Members agreed and they will talk to the Millers about cleaning out the swales.

Chairman John Kintzer announced that Teen Challenge is not being blamed for the sewage leak that happened in July.

UNFINISHED BUSINESS

Purchasing Policy – The Township Solicitor drafted a Purchasing Policy for the Board to adopt as per last month's discussion. Rick commented that this will not stop operations of the township. John commented that the township adopts a budget; if supplies are needed they can go get them. Gary Deck made a motion to adopt the Purchasing Policy. Rick second the motion, upon a roll call vote Gary and Rick cast a yes vote, John cast a no vote. John commented that his no is not to keep anybody in the dark he feels it is not necessary for everyday purchasing.

NEW BUSINESS

First Energy Solutions – First Energy Solutions is offering 6.61 per KWH for 3 years. The terms and conditions state that pass through charges can be charged to us and early termination fees are \$1000.00 per account. After discussion all three Board Members agreed to change our energy supply to First Energy Solutions unless a contract is found with no pass through charges.

CORRESPONDENCE

2013 Minimum Municipal Obligation for Police Pension Plan – The secretary had prepared the MMO for 2013 based 2012 wage figures with the township obligation to be \$ 13,239.00 for 2013. Funding received through State Aid should cover most or the entire amount due. The MMO must be presented to the Supervisors by the end of September and then turned over to PMRS. Rick Kramer made a motion to accept the MMO in the amount of \$13,239.00 for 2013 and authorized the MMO to be sent to PMRS. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

2012 Berks County Convention – Convention will be held on October 18, 2012 from 5:00 p.m. to 9:30 p.m. at the Oley Fair Centre. All three Board Members plan to attend.

Trick or Treat Night – The Board decided to set Trick or Treat Night for 2012 will be Wednesday, October 31th between the hours of 6:00 and 8:00 p.m. A notice will be placed in the Merchandiser.

Preliminary Budget Meeting – Preliminary 2013 Budget meeting is scheduled to be held on Monday, October 29st at 4:00 p.m. in the Municipal Building. John Kintzer made a motion to authorize Township Secretary to advertise the preliminary budget meeting. Rick second the motion, upon a roll call vote all three Board Members cast a yes vote.

Request for Dental Benefits – Officer Dronick submitted a written request asking for dental benefits provided through Pennsylvania Chamber Insurance. This would be for an individual plan for himself and deducted from his payroll, not paid for by the township. After discussion the Board decided to direct Officer Dronick to check with the Chamber if he can participate in the dental plan directly and not have the township involved with the policy.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of August 2012 were as follows:

| | |
|------------------------------------|------------|
| General Account | 179,950.00 |
| FNB Fredericksburg Holding Account | 44,478.52 |
| General Plus Account | 198,615.31 |
| State Aid Account | 547.06 |
| State Plus Account | 139,668.74 |
| Street Light Account | 10,285.68 |

Gary Deck made a motion to approve the payments of the bills for this September 10, 2012 meeting. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Payments of Bills for this September 10, 2012 meeting are:

| |
|--|
| General Account – Checks #13830 to #13854 in the amount of \$20,195.71 |
| Street Light Account – Check #305 in the amount of \$1,236.27 |
| State Liquid Fuels Account – Check #175 in the amount of \$106,025.64 |
| Camp Calvary Land Dev. Escrow – |
| Camp Calvary Inspection Escrow – |
| Martin Poultry Operation Inspection Escrow – |
| Stormwater Inspection Escrow – |
| Total Expenses for this meeting – \$127,457.62 |

Sewer Accounts balances for the end of August 2012 are as follows:

| |
|---|
| Sewer Operation Account – \$46,644.91 |
| Balance in the Sewer Holding Account - \$1,456.75 |
| Debt Service Account - \$402,758.43 |

Payments of Bills in the Sewer Operation Account for this September 10, 2012 meeting are:

Check #1142 to #1150 in the amount of \$11,719.43

Rick Kramer made a motion to approve payment of the sewer bills motion second by Gary Deck. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

ADJOURNMENT OF MEETING

At 10:27 p.m. Rick Kramer made a motion to adjourn the meeting, which was second by Gary Deck. Upon a roll call vote, all three Board members cast a yes vote on the motion, meeting adjourned.

Respectfully Submitted,

Kathy Boltz

Secretary, Tulpehocken Township