

November 12, 2012 Board of Supervisors Meeting

Chairman John Kintzer called the regular meeting of the Township Board of Supervisors to order at 7:00 p.m. in the Tulpehocken Township Municipal Building. Those attending the regular monthly meeting were John Kintzer, Rick Kramer, Gary Deck, Kathy Boltz, Kris Kerschner, Michelle Mayfield, Lester Feick, and other interested persons.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

Resident Nelson Beidler commented that near the curve of the alley at the Altalaha Church there is a hump and asked if the Township could put something down to flatten it out. It was discussed that the Road Master will take care of this. Mr. Beidler also commented that the Lions Club of Rehrersburg is contemplating putting banners up in the village of Rehrersburg, the brackets are on the poles from the previous banners. He asked the Board if they would be willing to hang the banners. They are planning to do this in the spring. All three Board Members are willing to hang the banners.

Sonny Hower commented that Barb Reinhart, who is affiliated with the little white church in Mt Aetna, received two phone calls from the "Township" to remove the outside toilet. The Board responded that the Township did not call anyone or authorize anyone to call the church to have the toilet removed.

APPROVAL OF MINUTES

Rick Kramer made a motion to approve the minutes from the October 8, 2012 Board of Supervisors meeting and October 10, 2012 zoning workshop. Gary Deck second the motion, upon a roll call both Board Members cast a yes vote.

At this time Chairman John Kintzer held an executive session. Upon returning to the meeting, Kintzer announced that the executive session was held to discuss employee benefits, mainly renewal of Police PMRS Pension Plan. Rick Kramer made a motion to approve the following options from the PMRS Defined Benefit Municipal Contract Checklist and authorize the Chairman to sign the Contract Checklist:

- Section 3 Probationary Period & Enrollment: The Member's date of enrollment in the System shall be the date the Municipality entered into the System, the Member's date of hire, or upon the expiration of the Member's probationary status, whichever is more recent. A member shall not receive Credited Services for time served in the probationary period. Length of Probationary Period: One year for new hires.
- Section 4 part-time Employees: Members for part-time employees shall be prohibited.
- Section 5 Compensation: No additional type of stipend, if any, that the municipality wants specifically included in the definition of covered compensation.
- Section 7 Deferred Retirement Option Plan: No
- Section 8 Excess Interest: Option B – Excess Interest awarded to the Municipality shall be allocated as follows: 100% to the Member's Accounts in an equal dollar amount to each Active and Vested Members as of the date of crediting such money to the Plan.

Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote on the motion.

ADMINISTRATIVE ACTIONS

Planning Commission Recommendations to the Board

Lanita Sketch Annexation Plan – Planning Commission recommended granting conditional sketch plan approval upon the conditions in the Ludgate review letter dated October 31, 2012 and that proper monuments are placed where pins need to be placed on the plan. It was discussed that the Township Engineer is satisfied with the revisions. Gary Deck made a motion to grant conditional approval as long as everything in the Ludgate review letter is corrected. John Kintzer second the motion, upon a roll call vote, all three Board Members cast a yes vote.

David Martin Poultry Barn Preliminary/Final Plan – Planning Commission recommended reapproving the plan. Gary Deck made a motion to reapprove the David Martin Poultry Barn Preliminary/Final Plan. Rick Kramer second the motion, upon a roll call vote, all three Board Members cast a yes vote.

Solicitor Legal Discussions

None at this time

STAFF REPORTS

Police Report –Chief Kerschner read the October 2012 Police report as follows:

Activity	Tulpehocken Twp.	Strausstown Borough	Marion Twp.
Miles Patrolled	2683	155	1006
Gallons of Fuel	293.5	0	0
Hours of Work	460	20	60
Total Incidents	8	1	5
Complaints	6	0	7
Follow-up Investigations	1	0	0
Telephone Assignments	25	1	6
Comm/Residential to Alarms	2	0	0
EMS/Fire Advisory	10	1	9
Traffic Stops	18	4	6
Citations Issued	26	5	8
Non-traffic Citations	0	0	0
Traffic Warnings	2	0	0
Parking Tickets	0	0	0
Traffic Accidents	6	1	4
DUI Arrests	1	0	0
Misdemeanor/Felony	1	0	0
Security Checks	201	119	117
Police Assists	10	0	0
Motorists Assists	1	1	0
Court Appearances	2	0	2
School Hours	0	0	0

Chief Kerschner commented that he ordered Taser cartridges and batteries for training, the cost is \$168.45. The Vascar unit in the older car is acting up; he thinks it is a module. The approximate cost to replace the module is \$150.00 and \$150.00 for the labor. Rick Kramer made a motion to approve Kris to get the Vascar fixed. Gary Deck second the motion, upon a roll call vote, all three Board Members cast a yes vote.

Chief Kerschner also notified the Board that the exterior door to the meeting room sticks, people then think the door is lock and this was a problem at the most recent election day. The residents were also requesting a drop box for making payments to the Township. The Board agreed this needs to be tended to and that they will discuss this at the budget meeting.

Chief Kerschner received a phone call from Mr. Billman complaining about a dumpster that was placed in the alley way in Mt Aetna behind the Jackson property, Billman cannot drive though. The Board directed Kerschner to notify Mr. Billman that the Township approved the dumpster placement.

Road Master's Report – Road Master Lester Feick read the October 2012 Road Report. The work consisted of meter readings, highway mowing, preparation for 2013 budget, sewer maintenance, sign maintenance, mowing at the sewer plants, removing trees, pot hole patching, road painting, clean up from hurricane and flooding on road, downed trees from hurricane, and EMA paperwork to report incidences from the storm.

Lester Feick commented that the motor on the spreader needs to be replaced the approximate cost is \$400.00. Rick Kramer made a motion to approve Lester to purchase the motor and the parts for replacement/repair. Gary Deck second the motion, upon a roll call vote, all three Board Members cast a yes vote.

The Fire Extinguishers in the Municipal Building need to be serviced, the company that was scheduled to do the service is no longer in operation. The Board recommended calling a few companies and get prices to compare.

It was discussed that the Grader is leaking and needs repairs, Rick and John will look at it.

UNFINISHED BUSINESS

Preliminary Budget Meeting – The original Preliminary Budget Meeting scheduled for October 29, 2012 was cancelled due to Hurricane Sandy. John Kintzer made a motion to authorize the Township Secretary to advertise the 2013 Preliminary Budget Meeting to be held November 23, 2012 at 7:00 a.m. in the Municipal Building and that a special meeting to adopt the 2013 Budget will be held on December 17, 2012 at 5:00 p.m. in the Municipal Building. Gary Deck second the motion, upon a roll call vote, all three Board Members cast a yes vote.

NEW BUSINESS

Berks County Cooperative Purchasing Council Representative – Rick Kramer made a motion to adopt Resolution 2012-8 appointing John Kintzer as the representative for the Berks County Cooperative Purchasing Council and Rick Kramer as the alternate. Gary Deck second the motion, upon a roll call vote, all three Board Members cast a yes vote.

Rossini/Shirk Agreements and Letter of Credit – Burnell Rossini is selling lots 3,4, and 6, of the Rossini III Subdivision, to Harold and Rose Shirk. The Township Solicitor has prepared

Improvement and Maintenance Agreements for Rossini and Shirk for the sale of these three lots. The agreements are signed and notarized and Mr. Shirk will be submitting financial security to the township office tomorrow. Gary Deck made a motion to approve the Improvement and Maintenance Agreements for Rossini and Shirk conditionally upon the receipt of the financial security from Mr. and Mrs. Shirk. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Mr. Rossini submitted a letter asking for a reduction of his letter of credit for the sale of the three lots and for a reduction for lot 5 where the improvements have been complete. The township Engineer has not inspected lot 5. Rick Kramer made a motion to reduce Rossini's letter of credit to \$21,821.87, the amount of the revised Improvement and Maintenance Agreement, conditionally upon the receipt of Mr. and Mr. Shirks financial Security. Gary Deck second the motion, upon a roll call vote, all three Board Members cast a yes vote.

Appointment of CPA Auditor – The appointment of the Township's CPA auditor needs to be advertised 30 days prior to the reorganization meeting along with their applicable fees that will be charges. Audit fee for Reinzel Kuntz will be \$9,500.00. Gary Deck made a motion to authorize advertisement of the Resolution to appoint Reinzel Kuntz as CPA Auditor. Rick Kramer seconded the motion; upon a roll call vote all three Board Members cast a yes vote.

Reorganization 2013 – Reorganization meeting will be Monday January 7, 2013 at 7:00 a.m. in the Township Building.

CORRESPONDENCE

Life Insurance – Life Insurance offered to employees who work 20 or more hours per week has increased \$0.03 per \$1,000.00 of coverage effective January 1, 2013. Secretary Treasurer, Kathy Boltz submitted a letter requesting to be added to the life insurance program offered to employees working 20 hours or more. Rick Kramer made a motion to authorize Kathy Boltz to be added to the policy. Gary Deck second the motion, upon a roll call vote, all three Board Members cast a yes vote.

Zoning Maps – to reproduce zoning maps (25 of them) it will cost approximately \$300.00. The Board directed the Township Secretary to shop for more prices.

Workers Comp for Fire Police – It was discussed that when Fire Police attend special events outside of Tulpehocken Township a written request must be submitted to the Board of Supervisors for approval. Gary Deck made a motion to approve, upon a written request, Rehrersburg and Mt Aetna Fire Police to provide coverage for Christmas Village. John Kintzer second the motion, upon a roll call vote, all three Board Members cast a yes vote.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of October 2012 were as follows:

General Account	174,352.22
FNB Fredericksburg Holding Account	42,858.76
General Plus Account	198,637.05
State Aid Account	518.86
State Plus Account	23,282.26
Street Light Account	8,290.15

Rick Kramer made a motion to approve the payments of the bills for this November 12, 2012 meeting. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

Payments of Bills for this November 12, 2012 meeting are:

- General Account – Checks #13848 to #13981 in the amount of \$22,148.85
- Street Light Account – Check #307 in the amount of \$1,239.83
- State Liquid Fuels Account –
- Camp Calvary Land Dev. Escrow –
- Camp Calvary Inspection Escrow –
- Martin Poultry Operation Inspection Escrow –
- Stormwater Inspection Escrow –
- Total Expenses for this meeting – \$23,388.68

Sewer Accounts balances for the end of October 2012 are as follows:

- Sewer Operation Account – \$35,789.56
- Balance in the Sewer Holding Account - \$553.89
- Debt Service Account - \$402,802.52

Payments of Bills in the Sewer Operation Account for this November 12, 2012 meeting are:

- Check #1166 to #1178 in the amount of \$8,184.81

Rick Kramer made a motion to approve payment of the sewer bills motion second by Gary Deck. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

ADJOURNMENT OF MEETING

At 10:41 p.m. Rick Kramer made a motion to adjourn the meeting, which was second by Gary Deck. Upon a roll call vote, all three Board members cast a yes vote on the motion, meeting adjourned.

Respectfully Submitted,

Kathy Boltz

Secretary, Tulpehocken Township