

## **May 14, 2012 Board of Supervisors Meeting**

Chairman John Kintzer called the regular meeting of the Township Board of Supervisors to order at 7:00 p.m. in the Tulpehocken Township Municipal Building. Those attending the regular monthly meeting were John Kintzer, Rick Kramer, Gary Deck, Kathy Boltz, Kris Kerschner, Cheryl Allerton, and other interested persons.

The meeting continued with the pledge to the American Flag.

### **PUBLIC COMMENTS**

none

### **APPROVAL OF MINUTES**

Rick Kramer made a motion to approve the minutes from the April 9, 2012 Board of Supervisors meeting, April 11 and May 9, 2012 zoning workshop, and April 30, 2012 joint meeting with Bethel Township for Police Regionalization. Gary Deck second the motion, upon a roll call both Board Members cast a yes vote.

Chairman John Kintzer called an executive session at this time.

Upon returning from the executive session the Board announced that they had met to discuss employee health coverage. The insurance policy and employee handbook have a discrepancy between the hours needed to work for eligibility for the health benefits and need to be corrected. Gary Deck made a motion to require that employees must work a minimum of 30 hours a week to be eligible for health insurance coverage and if a non-contractual employee wants to carry spouse/dependent coverage the non-contractual employee must pay 100% of the extra cost and to make these changes in the insurance renewal and the employee handbook. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Gary Deck made a motion to require that if a non-contractual employee requests to add a spouse, and the spouse is offered coverage through their employer, the spouse must take their employers insurance being offered. Rick Kramer second the motion, upon a roll call vote all three Board Members cast yes vote.

### **ADMINISTRATIVE ACTIONS**

#### **Planning Commission Recommendations to the Board**

Village Estates – Planning Commission made three recommendations to the Board of Supervisors

1. Waiver of Section 501.2.F.1a
2. Grant conditional plan approval pending Ludgate review letter dated May 1, 2012
3. Draft a letter for Leonard Martin to sign stating he will be financially responsible for any fees Met Ed charges for the removal and relocation of the utility pole within the right of way of route 501.

Gary Deck made a motion granting a waiver of section 501.2.F.1a, which requires that vertical curves for minor streets provide 200 feet of sight distance. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Leonard Martin submitted the signed letter stating he will be financially responsible for any fees Met Ed charges for the removal and relocation of the utility pole within the right of way of route 501.

Gary Deck made a motion granting conditional approval of the preliminary plan, the conditions being those set by the Planning Commission. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

### **Solicitor Legal Discussions**

none

### **STAFF REPORTS**

**Police Report** –Chief Kerschner read the April 2012 Police report as follows:

<b>Activity</b>	<b>Tulpehocken Twp.</b>	<b>Strausstown Borough</b>	<b>Marion Twp.</b>
Miles Patrolled	2381	143	982
Gallons of Fuel	252.5	0	0
Hours of Work	426	20	60
Total Incidents	6	0	1
Complaints	12	0	4
Follow-up Investigations	4	0	1
Telephone Assignments	29	0	12
Comm/Residential to Alarms	0	0	1
EMS/Fire Advisory	3	2	6
Traffic Stops	25	0	13
Citations Issued	30	0	13
Non-traffic Citations	0	0	0
Traffic Warnings	0	0	1
Parking Tickets	0	0	1
Traffic Accidents	2	0	1
DUI Arrests	0	0	0
Misdemeanor/Felony	2	0	0
Security Checks	172	108	100
Police Assists	7	0	0
Motorists Assists	0	1	1
Court Appearances	2	0	0
School Hours	48	0	0

Chief Kerschner commented that the Police Department will be receiving the PA Buckle Up Grant and will performing the seatbelt checks between May 21 and June 10, 2012. Also that the computer in the police office is running slow, the approximate cost to replace through Micro Aide is \$1000.00. The Board gave their approval to look into the cost of replacing the computer.

**Road Master's Report** – Road Master was not at this month's meeting, no report was given. Gary Deck commented that the bridge on Host Church Road has been closed for a long time and residents are complaining about it. Gary asked if we have any information on when this state owned bridge will be repaired. The Township has not received any information on this bridge.

Township Solicitor advised the Board to contact PennDot and ask who the assigned district engineer is for the bridge and send them a letter asking for information on the repair.

## **UNFINISHED BUSINESS**

**Health Insurance Renewal** – Capital Blue Cross renewal effective 6/1/2012 through 5/31/2013 was previously discussed in this meeting following the executive session.

## **NEW BUSINESS**

**Disposal of Surplus** – Rick Kramer made a motion to adopt Resolution 2012-6 to establish a procedure for disposal of surplus personal property with a fair market value of less than one thousand dollars. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

**MRM Property & Liability Trust Pooling Agreement** – Rick Kramer made a motion to enact ordinance 2012-2 to join with other local government units as a member of the MRM Property & Liability Trust Agreement for the purpose of entering into the MRM Property & Liability Trust Pooling Agreement. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

**Road Salt Contract 2011-2012 Season** – Department of General Service's has negotiated more generous terms for the 2011-2012 season only, regarding the 60% minimum of required tons and storage fees. If this change requires an adjustment to the 2012-2013 contract adjustments can be made. The Board decided to make no changes to the 2012-2013 state salt contract.

**Bridge Inspection 2013-2018** – The National Bridge Standards requires that all bridges 20 feet or greater in length located on public roads have to be inspected at least once every two year. There is one bridge in Tulpehocken Township that requires inspection. New agreements will be set up for the next six years (three cycles) of inspection 2013 through 2018. Gary Deck made a motion to choose option number 1. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. Option 1 is to have the Department's inspection consultants complete the inspection and analysis of our bridge and the costs are deducted directly from our following years Liquid Fuels Tax Payment.

## **CORRESPONDENCE**

none

## **FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS**

Account Balances for the end of April 2012 were as follows:

General Account	100,220.70
FNB Fredericksburg Holding Account	79,960.51
General Plus Account	198,592.74
State Aid Account	592.92
State Plus Account	160,651.55
Street Light Account	8,734.92

Gary Deck made a motion to approve the payments of the bills for this April 9, 2012. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Payments of Bills for this May 14, 2012 meeting are:

General Account – Checks #13585 to #13615 in the amount of \$45,400.72  
Street Light Account – Check #301 in the amount of \$1,259.68  
State Liquid Fuels Account – Check #173 in the amount of \$21,046.00  
Camp Calvary Land Dev. Escrow – Check #140 in the amount of \$62.00  
Camp Calvary Inspection Escrow –  
Martin Poultry Operation Inspection Escrow –  
Stormwater Inspection Escrow –  
Total Expenses for this meeting – \$67,768.40

Sewer Accounts balances for the end of April 2012 are as follows:

Sewer Operation Account – \$27,768.86  
Balance in the Sewer Holding Account - \$541.49  
Debt Service Account - \$422,710.87

Payments of Bills in the Sewer Operation Account for this May 14, 2012 meeting are:  
Check #1082 to #1098 in the amount of \$15,186.62

Rick Kramer made a motion to approve payment of the sewer bills motion second by Gary Deck. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

#### **ADJOURNMENT OF MEETING**

At 8:40 p.m. Gary Deck made a motion to adjourn the meeting, which was second by Rick Kramer. Upon a roll call vote, all three Board members cast a yes vote on the motion, meeting adjourned.

Respectfully Submitted,

*Kathy Boltz*

Secretary, Tulpehocken Township