

## **March 12, 2012 Board of Supervisors Meeting**

Chairman Kintzer called the regular meeting of the Township Board of Supervisors to order at 7:00 p.m. in the Tulpehocken Township Municipal Building. Those attending the regular monthly meeting were John Kintzer, Rick Kramer, Gary Deck, Kathy Boltz, Kris Kerschner, Beth Auman, Lester Feick, and other interested persons.

The meeting continued with the pledge to the American Flag.

Chairman Kintzer announced that the Board held executive sessions on February 20, 2012 for personnel discussion.

## **PUBLIC COMMENTS**

Leonard Martin and Joe Body attended the meeting to discuss Village Estates pump station. Mr. Body commented that Mr. Martin anticipates dedicating the sanitary sewer lines, pump station, and storm water drainage facilities to the Township after completion. Mr. Martin is willing to provide the township with a generator for emergency backup, a trash basket strainer to catch debris, alarms to be set up like the other existing ones for the township, and an additional pump to be on standby. All three Board Members are in agreement to have the pump station dedicated to the township with these four things included.

Resident Tony Wenger asked the Board what their opinion was on the police regionalization. Chairman John Kintzer commented that the Board is reviewing the information and that there will be meeting again on April 30, 2012. Mr. Wenger commented that he feels the police should stay the way we are now.

## **APPROVAL OF MINUTES**

Rick Kramer made a motion to approve the minutes from the February 13, 2012 Board of Supervisors meeting and February 27, 2012 joint meeting with Bethel Township. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

## **ADMINISTRATIVE ACTIONS**

### **Planning Commission Recommendations to the Board**

**Mountain Meadows Phase II** – Planning Commission recommended the Board accept a 180 day time extension until September 18, 2012. Gary Deck made a motion to accept a 180 day time extension until September 18, 2012. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

**Camp Calvary** – Planning Commission recommended accepting a time extension until June 14, 2012. Gary Deck made a motion to accept the time extension until June 14, 2012. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

**Other Business** – Planning Commission suggested that the Board of Supervisors meet with the Berks County Conservation District to discuss the manure management regulations that DEP

updated in October 2011 and see if holding a meeting for the farmers within the Township to help them understand the regulations. The Board agreed that the farmers should contact DEP for questions and tabled the topic.

### **Solicitor Legal Discussions**

**County Radio's** – Township Solicitor has received the Promissory Note and Security Agreement and is in the process of reviewing it.

**Dutch Valley Additional EDU Purchase** – Township Solicitor is drafting an agreement for the purchase of the additional EDU's requested by Dutch Valley Food Distributor. The agreement will include installation of sampling and metering pits.

### **STAFF REPORTS**

**Police Report** –Rick Kramer read the February 2012 Police report as follows:

<b>Activity</b>	<b>Tulpehocken Twp.</b>	<b>Strausstown Borough</b>	<b>Marion Twp.</b>
Miles Patrolled	2581	144	1121
Gallons of Fuel	255	0	0
Hours of Work	468	20	60
Total Incidents	3	0	5
Complaints	5	0	5
Follow-up Investigations	0	0	3
Telephone Assignments	11	4	11
Comm/Residential to Alarms	1	0	5
EMS/Fire Advisory	12	1	4
Traffic Stops	29	3	10
Citations Issued	28	3	11
Non-traffic Citations	0	0	1
Traffic Warnings	4	0	1
Parking Tickets	0	0	0
Traffic Accidents	3	0	1
DUI Arrests	0	0	0
Misdemeanor/Felony	0	0	0
Security Checks	159	92	82
Police Assists	16	0	0
Motorists Assists	2	0	2
Court Appearances	5	0	0
School Hours	0	0	0

**Road Master's Report** – Lester Feick read the February 2012 report. The work consisted of equipment maintenance, sewer maintenance, one snow event, and replace shop lights.

### **UNFINISHED BUSINESS**

**Zoning Hearing Board Member** – Rick Kramer made a motion to adopt Resolution 2012-4 appointing Harold Zimmerman as Hearing Board Member for a three year term. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

**Flood Plain Ordinance** – Rick Kramer made a motion to enact the Flood Plain Ordinance 2012-1. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

## **NEW BUSINESS**

**Commercial Insurance** – Rick Kramer made a motion appointing Engle-Hambright & Davies, Inc. as broker and to authorize the Township Secretary to sign the letter of appointment. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

**State Salt Contract August 2012 – July 2013** – It was discussed that we must take at least 60% of what we contracted which is 210 ton by July 2012. After discussion it was agreed to order 300 ton of salt from the state and only take what we have to take for the current contract with the state and order 150 ton from the County for the next contract.

**Soliciting Permit Investigation** –The current application for a soliciting permit does not disclose a criminal history background check. The Board agreed to revise the application so it discloses to the applicant that the Police Department of Tulpehocken Township, as part of their investigation, will perform a criminal history background check pursuant to Ordinance 1995-1.

**As Built for Sanitary Sewer** – Gary Deck recommended Lester Feick find out if the as built for the sanitary sewer are accurate and the most current. Gary stated that we need to have accurate as built and if we don't have them we need to get them from the contractor who installed the system. The Board members agreed and recommended that Lester and Heather work on this together in a timely fashion.

## **CORRESPONDENCE**

**Purchase of Sampler for Sewer** – Currently the township owns one portable sampler for influent (non-refrigerator). The operator is requesting another sampler and can sell us one for \$700.00. It was agreed to purchase the sampler through the operator, John will contact the operator to notify him of the purchase.

**Grease and Infiltration Notice** – A notice to all sanitary sewer users will be going out in the next quarterly billing notifying them of the grease and infiltration problems with the sanitary sewer.

**USDA Vulnerability Assessment Sheet** – USDA is requesting the township complete a vulnerability assessment and emergency response plan questionnaire. We do not have a completed vulnerability assessment. The Board directed sewer service secretary to contact USDA and find out more information and what the fees are if any.

**Animal Rescue League** – The past year and in the 2012 budget \$600.00 has been designated for donation to the Animal Rescue League of Berks County. Gary Deck made a motion to donate \$600.00 to the Animal Rescue League. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. Rick Kramer made a motion to sign the agreement with the Animal Rescue League to accept stray animals and perform animal control. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

## FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of February 2012 were as follows:

General Account	141,635.37
FNB Fredericksburg Holding Account	1,147.01
General Plus Account	198,571.35
State Aid Account	592.89
State Plus Account	11,196.92
Street Light Account	3,565.21

Rick Kramer made a motion to approve the payments of the bills for this March 12, 2012. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

Payments of Bills for this March 12, 2012 meeting are:

General Account combined with the payroll account- Checks #13468 to #13494 in the amount of \$38,075.14
Street Light Account – Check #299 in the amount of \$1,279.30
State Liquid Fuels Account –
Camp Calvary Land Dev. Escrow – Check #299 in the amount of \$31.00
Camp Calvary Inspection Escrow –
Martin Poultry Operation Inspection Escrow –
Stormwater Inspection Escrow –
Total Expenses for this meeting – \$39,385.44

Sewer Accounts balances for the end of February 2012 are as follows:

Sewer Operation Account – \$41,284.28
Balance in the Sewer Holding Account - \$6,981.65
Debt Service Account - \$422,665.34

Payments of Bills in the Sewer Operation Account for this March 12, 2012 meeting are:  
Check #1058 to #1071 in the amount of \$16,138.04

Gary Deck made a motion to approve payment of the sewer bills motion second by Rick Kramer. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

Rick Kramer thanked Harold Zimmerman for stepping up and serving on the Zoning Hearing Board.

John Kintzer commented that there should be a prohibition on the use of jake brakes. Gary commented that this may be hard to enforce because they are a safety devise. Chief Kerschner said that he receives complaints all the time from residents in Mount Aetna and on Wintersville Road. Kerschner also commented that the Township should contact the state for a study and ask for direction on how to create the “prohibition”

Chief Kerschner reminded the Board on April 4 & 5 he and the other Police Officers will be attending class for the updates and that next year this course will be offered on line. He also asked the board to consider purchasing a generator for the municipal building. If the power goes

out the garage doors do not open, computers don't work, etc., this shuts down the Police Department.

**ADJOURNMENT OF MEETING**

At 10:05 p.m. Rick Kramer made a motion to adjourn the meeting, which was second by Gary Deck. Upon a roll call vote, all three Board members cast a yes vote on the motion, meeting adjourned.

Respectfully Submitted,

*Kathy Boltz*

Secretary, Tulpehocken Township