

## March 10, 2014 Board of Supervisors Meeting

Chairman Gary Deck called the regular meeting of the Township Board of Supervisors to order at 7:00 p.m. in the Tulpehocken Township Municipal Building. Those attending the regular monthly meeting were Gary Deck, Rick Kramer, Lester Feick, Kathy Boltz, Michelle Mayfield, Kris Kerschner, and other interested persons.

The meeting continued with the pledge to the American Flag.

### PUBLIC COMMENTS

None

### APPROVAL OF MINUTES

Rick Kramer made a motion to approve the minutes from the February 10, 2014 Board of Supervisors meeting. Lester Feick second the motion, upon a roll call vote Rick and Lester cast a yes vote, Gary abstained, he did not attend the February Board Meeting.

### ADMINISTRATIVE ACTIONS

#### Planning Commission Recommendations to the Board

*Mountain Meadows (Preliminary Plan Phase 2)* – Planning Commission recommended the Board accept a 180 day time extension, until September 8, 2014. Lester Feick made a motion to accept the time extension. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

*Camp Calvary* – Planning Commission recommended the Board accept the time extension letter for 95 days giving a new date of June 21, 2014. Rick Kramer made a motion to accept the time extension. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

#### Solicitor Legal Discussions

None

### STAFF REPORTS

**Police Report** – Chief Kerschner read the February 2014 Police report as follows:

Activity	Tulpehocken Twp.	Marion Twp.
Miles Patrolled	2314	978
Gallons of Fuel	261.7	0
Hours of Work	418	60
Total Incidents	2	2
Complaints	9	5
Follow-up Investigations	1	0
Telephone Assignments	19	5
Comm/Residential to Alarms	1	0

EMS/Fire Advisory	8	7
Traffic Stops	15	2
Citations Issued	15	6
Non-traffic Citations	0	0
Traffic Warnings	4	1
Warrants	0	0
Parking Tickets	0	0
Traffic Accidents	1	5
DUI Arrests	0	1
Misdemeanor/Felony	0	0
Security Checks	41	16
Police Assists	6	0
Motorists Assists	7	1
Court Appearances	2	0
School Hours	16	0

Chief Kerschner commented that there is a crack on the bumper of the Tahoe by the fog light, he does not know how it happened and will be getting it fixed in the spring.

**Road Master's Report** – Lester Feick read the February 2014 report. The work consisted of snow events, mixing salt and antiskid, and equipment repairs. Mr. Feick commented that our salt supply is sufficient and that there are leaks to fix and regular maintenance for the equipment.

The Board discussed widening Teen Challenge Road for the 2014 road project to include removing banks and some trees.

The Board agreed to schedule a week with Stoltzfus Tree Trimming to clean up trees along roads that have branches overhanging and cause problems.

The riser for a sewer manhole along Cherry Hill Road had been damaged by the developer for the former Gettel Acres Property. The Road Master will repair the manhole and bill the developer.

The Board also is requesting a follow up on the guide rail damage from a car accident on Teen Challenge Road. A bill had been sent to the insurance company and a payment has not been received as of this date.

**Fire Chiefs Report** – Lester Feick read the monthly reports for Keystone Fire Company and the monthly report submitted by Rescue Fire Company.

## **SEWER OPERATIONS**

### **Amnesty Update/Delinquent Accounts**

*Judgments and Delinquent Sewer Accounts* – The Jackson's have missed the second payment of the amnesty program. The Solicitor recommended sending a letter notifying the Jackson's that the second payment has been missed and amnesty is void, if a payment is not received by April 1, 2014 a judgment will be filed.

Bryant's property at 592 Godfrey Street has been sold on Sheriff Sale. The Solicitor commented that there is an additional \$180.00 due that was not paid and that she will be filing a claim for this additional amount due.

There have been two judgments since last month and that 28 Church Street, Manegold property is still waiting for building codes response, and the Field property, 118 Godfrey Street will be split into two actions due to the high amount due.

*Debt Service Funds/Teen Challenge Agreement/Annual Rate Calculation* – USDA sent a memo with concerns of draining the debt service account to pay for normal operations. USDA suggested the user rate be increase to cover the cost of operational expenses, and that it is easier to raise rates smaller amounts every year or two as opposed to one big jump in five years.

*Garage at 574 Godfrey Street* – The Board had been notified of some possible violation for this property and authorized the zoning officer to send a letter notifying the property owner of the violations and to discuss remediation steps.

*Dewatering System with Bethel Township* – Bethel Township had inquired if Tulpehocken Township wanted to join a partnership for a dewatering system for the sewer treatment plants. It was discussed and agreed at this time we need more information on the system. Lester Feick will be notifying Bethel Township.

*Sewer Operation Workshop* – It was discussed to plan a workshop for sewer issues, such as the operation and maintenance cost for the public sanitary sewer system. A date was not chosen, the Board directed the Sewer Service Secretary to create a report of the operation and maintenance expenses along with the loan payment requirements for their review and consideration.

## **UNFINISHED BUSINESS**

**Greble and Woleber Road Intersection Radius Plan** – It was discussed to move forward with the radius plan that approximately 645 square feet would be bought back from the counties conservation easement and the cost would be \$54.00. Gary Deck made a motion to move forward with Mr. Yenser and the easement. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

It was also discussed that the Mt Aetna Mennonite School is willing to cooperate with installing a culvert box to improve intersection if the township purchases the box. Rick Kramer made a motion to authorize the purchase of the box. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

**Midway Road Bridge** – Due to winter weather the Road Master has not met with the Engineer and PennDot.

**County Radio System User Agreement** – Rick Kramer made a motion to authorize the Chairman to sign the System User Agreement. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

## **NEW BUSINESS**

**Fire Works Permit Application** – Teen Challenge submitted a fireworks application for a display to be held Saturday, July 12, 2014. Rick Kramer made a motion to conditionally approve the application, the conditions that are required to be met are, submitting a bond in the amount of

\$250,000.00 and to provide proof that the person or corporation hired to perform the display is registered with the PA Attorney General's Office; and to grant a waiver of the required notification to be extended until June 13, 2014. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

**Polling Place Agreement** – Berks County Board of Elections is requesting a Polling Place Agreement between the County of Berks and Tulpehocken Township for the continued assistance in allowing the premises to be utilized as a polling location. Lester Feick made a motion to authorize the signing of the agreement. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

**TCC Voting Delegate Appointment Resolution** – The Primary Voting Delegate for the TCC is John Kintzer and needs to be updated. Rick Kramer made a motion to adopt Resolution 2014-6 appoint Lori Deck as the Primary Voting Delegate and Thomas Kowalanek, the school Business Manager as First Alternate Voting Delegate. Lester Feick second the motion, upon a roll call vote Rick and Lester vote yes, Gary abstained, Lori Deck is his wife.

**Berks Municipal Dinner** – The Berks Municipal Officials Dinner is Thursday March 27, 2014. Lester Feick and some of the Planning Commission will be attending.

**Appreciation Dinner for Elected and Appointed Officials** – The Appreciation Dinner will be at Kauffman's BBQ Restaurant on April 3, 2014 at 5:30 p.m. Invitations will be sent out to the officials.

**Traffic Signal Upgrade Application** – On behalf of PennDot, RK & K has been tasked with the design of roadway betterment project along SR 419 in Bethel and Tulpehocken Townships. As part of this project the existing Intersection Control Beacon at the intersection of SR 419 and New Schaefferstown Road will be upgraded to current standards. As part of PennDot's plan approval process for existing traffic signal upgrades, Tulpehocken Township is required to complete the signal application. Rick Kramer made a motion to approve the application with the condition upon legal review from the Township Solicitor. Lester second the motion, upon a roll call vote all three Board Members cast a yes vote.

**Security Cameras** – Lester Feick reported that he got two prices for security cameras for the Municipal Building. The price for the camera system will be approximately \$3200.00. One of the companies also gave a price for a new phone system that would include an intercom, voice mail, ability to transfer calls, all secretaries could answer calls, and the phone lines will not echo. The Board tabled this until next meeting.

**Building Maintenance** – It was discussed to get quotes to install a lock system and relocate the switch for the fuel tank. The Board directed the Secretary to draft a list of building maintenance issues that have been discussed in the past so projects can be prioritized by importance to try and complete some of these outstanding projects within the 2014 budget.

## **CORRESPONDENCE**

None

## **FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS**

Account Balances for the end of February 2014 were as follows:

General Account	\$22,148.34
FNB Fredericksburg Holding Account	\$27,271.70
General Plus Account	\$198,723.07
State Aid Account	\$227.28
State Plus Account	\$372.37
Street Light Account	\$5,326.78

Rick Kramer made a motion to approve the payments of the bills for this March 10, 2014 meeting. Lester Feick second the motion, upon a roll call vote both Board Members cast a yes vote.

Payments of Bills for this March 10, 2014 meeting are:

General Account combined with the payroll account- Checks #14998 to #15040 in the amount of \$46,984.16  
 Street Light Account – Check #324 in the amount of \$900.17  
 State Liquid Fuels Account –  
 Camp Calvary Land Dev. Escrow –  
 Camp Calvary Inspection Escrow –  
 Village Estates Improvements Inspection Escrow –  
 Stormwater Inspection Escrow –  
 Total Expenses for this meeting – \$47,884.33

Sewer Accounts balances for the end of March 2014 are as follows:

Sewer Operation Account – \$631.37  
 Balance in the Sewer Holding Account - \$68,701.57  
 Debt Service Account - \$402,976.94

Payments of Bills in the Sewer Operation Account for this March 10, 2014 meeting are:  
 Check #1383 to #1395 in the amount of \$12,537.60

Lester Feick made a motion to approve payment of the sewer bills motion second by Gary Deck. Upon a roll-call vote, all three Board Members cast a yes vote on the motion.

#### **ADJOURNMENT OF MEETING**

At 9:25 p.m. Rick Kramer made a motion to adjourn the meeting, which was second by Gary Deck. Upon a roll call vote, both Board Members cast a yes vote on the motion, meeting adjourned.

Respectfully Submitted,

*Kathy Boltz*

Secretary, Tulpehocken Township