

## **June 11, 2012 Board of Supervisors Meeting**

Chairman John Kintzer called the regular meeting of the Township Board of Supervisors to order at 7:00 p.m. in the Tulpehocken Township Municipal Building. Those attending the regular monthly meeting were John Kintzer, Rick Kramer, Gary Deck, Kathy Boltz, Chad Hepler, Cheryl Allerton, and other interested persons.

The meeting continued with the pledge to the American Flag followed by a moment of silence to reflect on the passing of Bethel Township Police Officer Charles Myers. The Board of Supervisors authorized the Township Secretary to send condolences to Officer Myers family.

## **PUBLIC COMMENTS**

Ruth Moyer asked the Board when a newsletter will be going out, she would like to see a notice about the recycling and the burning ordinance included in the newsletter. The Board is planning on sending out a newsletter and will be sure to include these items.

## **APPROVAL OF MINUTES**

Rick Kramer made a motion to approve the minutes from the May 14, 2012 Board of Supervisors meeting. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

## **ADMINISTRATIVE ACTIONS**

### **Planning Commission Recommendations to the Board**

*Camp Calvary* – Planning Commission recommended the Board of Supervisors accept a time extension offer until September 11, 2012. Rick Kramer made a motion to accept the time offer extension offer until September 11, 2012. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

*Conner Subdivision* – Planning Commission recommended the Board of Supervisors grant conditional approval upon the conditions in the Ludgate review letter dated June 6, 2012 and E & S approval. Gary Deck made a motion granting conditional approval upon the conditions in the Ludgate review letter dated June 6, 2012 and E & S approval. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

*Dieffenbach Chips* – Planning Commission recommended granting a waiver of Land Development with the condition that stormwater improvements be noted on the plan to file. Gary Deck made a motion granting a waiver of land development with the condition that stormwater improvements be noted on the plan to file. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

*Professional Automotive Services* – Planning Commission recommended the Board of Supervisors grant a partial waiver of Section 301.1.M. The applicant will provide the required topography on the east side of the site, but be waived the north and south side requirements. Planning Commission also recommended a waiver for Land Development upon the conditions in the Ludgate review letter dated June 6, 2012. Gary Deck made a motion to grant a partial waiver

of 301.1.M as recommended by the Planning Commission. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. Gary Deck made a motion to grant a waiver for Land Development upon the conditions in the Ludgate review letter dated June 6, 2012. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

### **Solicitor Legal Discussions**

Township Solicitor recommended the Board hold an executive session to review the employee handbook. Chairman Kintzer replied that the Board will hold the executive session at the end of the meeting.

### **STAFF REPORTS**

**Police Report** –Officer Chad Hepler read the May 2012 Police report as follows:

<b>Activity</b>	<b>Tulpehocken Twp.</b>	<b>Strausstown Borough</b>	<b>Marion Twp.</b>
Miles Patrolled	2757	156	1100
Gallons of Fuel	279.5	0	0
Hours of Work	474	20	60
Total Incidents	10	0	3
Complaints	12	0	5
Follow-up Investigations	1	0	0
Telephone Assignments	25	3	14
Comm/Residential to Alarms	1	0	0
EMS/Fire Advisory	7	1	5
Traffic Stops	29	4	8
Citations Issued	28	4	8
Non-traffic Citations	5	0	0
Traffic Warnings	4	0	1
Parking Tickets	0	0	6
Traffic Accidents	5	0	5
DUI Arrests	0	0	0
Misdemeanor/Felony	0	0	0
Security Checks	164	111	96
Police Assists	13	0	0
Motorists Assists	4	0	0
Court Appearances	1	0	0
School Hours	16	0	0

**Road Master's Report** – Road Master Lester Feick read the May 2012 Road Report. The work consisted of mowing, highway mowing, inspection for sewer, sewer callouts, CDL testing, road project for seal coating, finished off Parkside Inn Road, and attendance at the State Convention.

Lester Feick has gotten prices on sand blasting the dump truck. The Board discussed the prices and asked Lester to also get a price on a new body for the truck. No decision was made at this time.

### **UNFINISHED BUSINESS**

**501 Bar & Grill** – There was discussion on the Planning Commission minutes pertaining to the weeds along the alley behind the 501 Bar & Grill. The Board does not feel this is a chronic complaint, no action taken.

**Mountain Meadows** – There was discussion on the Planning Commission minutes pertaining to the homes in Mountain Meadows experiencing low water pressure. No official complaints have been filed with the Township; therefor the Solicitor recommended that we do not take action at this time.

## **NEW BUSINESS**

**Police Agreement with Tulpehocken Area School District** – Rick Kramer made a motion to authorize Chief Kerschner to sign the Memorandum of Understanding between Tulpehocken School District and the Tulpehocken Township Police. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

**Metering Pump Stations** – DEP is unsatisfied with the Chapter 94 Report, and reported there is an outstanding issue with metering at the pump stations. Rick Kramer made a motion to authorize the Township Engineer to meet with DEP to discuss the metering of the pump stations. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

**Village Estates** – Township Solicitor drafted an agreement for the EDU reservation and Pump Station for Village Estates. The agreement will be revised to reflect the EDU purchase, the pump station will be dedicated to the Township.

## **CORRESPONDENCE**

Grace and Earl Miller, 14 West Market Street, Mt Aetna has requested a waiver for the sewer bill as the house has been unoccupied since January of 2012 and is for sale. Gary Deck made a motion to grant a waiver of the sewer user fees until the house is sold or occupied. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Mt Aetna Bible Church wants to plan a community service project for their Bible School in July. The Township Insurance provider recommends that the Church lists the Township as an additional insurance on their general liability and provide a certificate of insurance to the Township. Also have the participants or participants parent/guardian sign a waiver releasing the Township of any responsibility for injury, and to have the participants wear bright colored clothing.

## **FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS**

Account Balances for the end of May 2012 were as follows:

General Account	213,965.51
FNB Fredericksburg Holding Account	3,352.80
General Plus Account	198,592.74
State Aid Account	547.02
State Plus Account	139,651.55
Street Light Account	12,913.13

Rick Kramer made a motion to approve the payments of the bills for this June 11, 2012 meeting. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

Payments of Bills for this June 11, 2012 meeting are:

General Account – Checks #13639 to #13670 in the amount of \$38,713.70  
 Street Light Account – Check #302 in the amount of \$1,259.69  
 State Liquid Fuels Account –  
 Camp Calvary Land Dev. Escrow –  
 Camp Calvary Inspection Escrow –  
 Martin Poultry Operation Inspection Escrow –  
 Stormwater Inspection Escrow –  
 Total Expenses for this meeting – \$39,973.39

Sewer Accounts balances for the end of May 2012 are as follows:

Sewer Operation Account – \$69,782.99  
 Balance in the Sewer Holding Account - \$5,650.06  
 Debt Service Account - \$402,710.87

Payments of Bills in the Sewer Operation Account for this June 11, 2012 meeting are:  
 Check #1099 to #1113 in the amount of \$83,900.64

Rick Kramer made a motion to approve payment of the sewer bills motion second by Gary Deck. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

The Board discussed the costs of operation for the sanitary sewer, and holding a workshop in the near future to discuss sewer user fees and possible refinancing. It was also discussed that Teen Challenge is researching the infiltrations problem; they found some cracked pipes at the townhomes.

At this time Chairman Kintzer, called an executive session to discuss employees. Upon returning Rick Kramer made a motion to authorize the Township Solicitor to update the employee handbook.

## **ADJOURNMENT OF MEETING**

At 8:46 p.m. Rick Kramer made a motion to adjourn the meeting, which was second by Gary Deck. Upon a roll call vote, all three Board members cast a yes vote on the motion, meeting adjourned.

Respectfully Submitted,

*Kathy Boltz*

Secretary, Tulpehocken Township