

June 10, 2013 Board of Supervisors Meeting

Chairman Gary Deck called the regular meeting of the Township Board of Supervisors to order at 7:00 p.m. in the Tulpehocken Township Municipal Building. Those attending the regular monthly meeting were Gary Deck, Rick Kramer, John Zimmerman, Kathy Boltz, Michelle Mayfield, Bryan Dronick, Lester Feick, and other interested persons.

The meeting continued with the pledge to the American Flag.

Chairman Gary Deck announced that the Board held an executive session prior to this meeting.

PUBLIC COMMENTS

Eugene Umbenhauer asked how often the equipment is being greased because Rick had spent two days working on equipment that was not greased properly. The Board discussed greasing the equipment with the Road Master and that the equipment should be washed and greased on a regular basis.

APPROVAL OF MINUTES

Rick Kramer made a motion to approve the minutes from the May 13, 2013 Board of Supervisors meetings. John Zimmerman second the motion, upon a roll call all three Board Members cast a yes vote.

ADMINISTRATIVE ACTIONS

Planning Commission Recommendations to the Board

Camp Calvary – Planning Commission recommended the Board of Supervisors accept the offer of a time extension until September 8, 2013. John Zimmerman made a motion to accept the time extension until September 8, 2013. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Mt Aetna Mennonite School – Planning Commission recommended the Board of Supervisors grant waivers of Section 307.B.1.a and Section 302.B. Planning Commission also recommended the Board grant conditional preliminary/final approval with the following conditions, Township Engineer's review letter dated June 6, 2013, installation of a stop sign coming from West Market Street and school signs on all three adjoining roads (Woleber, Greble, and West Market), prior to driveway permit being issued Township Engineer will verify sight distance with existing trees that may be in the way. John Zimmerman made a motion to table the conditional approval. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote, and approval is tabled. Rick Kramer made a motion to grant a waiver of Section 307.B.1 and Section 302.B. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

Gerald Martin Poultry Plan – Planning Commission recommended the Board of Supervisors grant waiver of Section 305, 303.1.B, 303.1.L, and 307.B.1.a. John Zimmerman made a motion to grant a waiver of Section 305, 303.1.B, 303.1.L, and 307.B.1.a. Rick Kramer second the

motion, upon a roll call vote all three Board Members cast a yes vote. It was also discussed that two concrete monuments shall be set.

Solicitor Legal Discussions

The Solicitor commented that as per last month's discussion the rules and regulation for sewer does allow for a waiver of the sewer charges for residential and commercial after a six month vacancy, and asked the board if they had a desire to change that. The board agreed to not change this.

Line painting for two way roads shall be double line or nothing. If the curbs in the villages are going to be painted and assigned to be no parking, the Solicitor recommended amending the Omnibus Traffic Ordinance to assign these areas as no parking. The Omnibus will need to be amended for the proposed Mennonite School in Mt Aetna for adding a stop sign and that it would be good to both of these items at the same time.

STAFF REPORTS

Police Report –Officer Dronick read the May 2013 Police report as follows:

Activity	Tulpehocken Twp.	Marion Twp.
Miles Patrolled	2679	1034
Gallons of Fuel	288	0
Hours of Work	464	60
Total Incidents	6	2
Complaints	16	8
Follow-up Investigations	3	1
Telephone Assignments	16	5
Comm/Residential to Alarms	2	2
EMS/Fire Advisory	13	2
Traffic Stops	41	16
Citations Issued	44	15
Non-traffic Citations	0	2
Traffic Warnings	1	4
Parking Tickets	0	1
Traffic Accidents	2	1
DUI Arrests	0	0
Misdemeanor/Felony	0	0
Security Checks	71	15
Police Assists	8	0
Motorists Assists	2	2
Court Appearances	3	0
School Hours	0	0

The uniforms have been measured, and the ammunition was ordered too. The antilock brake is out on 65-2 and the approximate cost to repair is \$1,000.00. The funds for the buckle up safety grant have all been used up. The new fax line has been installed in the police office and new patches have been order for the department.

Gary commented that he would like the antilock brake fixed, it keeps the vehicle in control for the safety of the employees and others. John suggested getting a clarified estimate. It was agreed to table this until an accurate estimate is obtained. Officer Dronick will get an estimate.

Road Master's Report – Lester Feick read the May 2013 report. The work consisted of meter readings, sewer maintenance, cleaning garage from winter maintenance, truck to Keller Brothers for repair, mowing, shoulder repairs, sweeping streets, install fax line for Police Department, working on equipment, meet with contractors for road bid, and highway mowing.

John asked the Road Master how much progress has been made on the highway mowing. Lester replied that he is a week on behind, due to the cooler weather the grass was not as growing as quick and there has been problems with the hydraulic fluids in the tractor. Highway mowing that was scheduled with Marion Township was cancelled until hydraulics leak is fixed. Bryan Blouch is coming tomorrow to look at the tractor. Approximately three quarter of the township is mowed; the first mowing takes the longest because the grass is tougher.

Two new batteries have been purchased for the loader, new sewer alarms have been installed, cut saw was ordered but has not come in yet, and the grater tires are in and Zimmerman's will call when they have time to put them on.

Gary asked if stop bars could be painted at the intersection of Greble and Woleber Roads, people go through stop sign. Lester commented that it seems people go through the stop signs everywhere. Officer Dronick commented that the police are aware of the intersection and are watching it.

SEWER OPERATIONS

Amnesty Update/Delinquent Accounts – The Bankruptcy has been dismissed for 592 Godfrey Street, Rehrersburg; the Solicitor advised that the Board can pursue civil action for the delinquent sewer fees. Rick Kramer made a motion to authorize the Township Solicitor to take action on filing civil action. Gary second the motion, upon a roll call vote all three Board Members cast a yes vote.

The property owner of 7646 Lancaster Ave, Mt Aetna has not made contact for the remainder of the delinquent sewer fees. Property located at 28 Church Street, Rehrersburg has not changed ownership and the owner of 471 Godfrey Street has not made contact. Rick Kramer made a motion to file civil complaints against these three properties. John Zimmerman second the motion, upon a roll call vote all three Board Members cast yes vote. The Solicitor briefly discussed the process of filing this action, a civil complaint is filed with the District Justice, a personal judgment is placed if not paid within 30 days, after those 30 days a sheriff's sale could be placed on property.

The Solicitor gave an update on the amnesty program. A mortgage foreclosure has been filed for 354 Godfrey Street and if the owner abandons the property and does not leave a new address we would have no way of contacting them. It was discussed and agreed to file action against the owners by sending certified mail as the notice, if the certified is not pickup then send the constable to deliver the notice. Property at 5 Magdalena Street, Rehrersburg was foreclosed in July; the bank took back the property. The quarterly bill should be going to the bank. The solicitor will send a letter of the outstanding fees to the bank and will also give the banks address to the sewer service secretary for the quarterly billing.

It was discussed that payments for past due sewer charges that are not filed civil action be applied consistently. Current fees will be applied first and then the lien amount.

Mt Aetna School EDU Purchase Agreement – The agreement is being revised as per the Planning Commissions discussion at last month’s meeting.

Waiver of Sewer User Fees – 24 Maria Street, Rehrersburg (Vacant Pizza Shop) has not been occupied since November of 2012 and has requested a waiver of the sewer user fees. It was discussed that the sewer rules and regulations does not designate between residential and commercial for a waiver, so waiver could apply to both. Rick Kramer made a motion to approve the waiver of 24 Maria Street, Rehrersburg with the condition of notification every three months of occupancy. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

UNFINISHED BUSINESS

Opening of Road Bid – Three bids for the 2013 Teen Challenge Road project were submitted to the Township office and were read as followed:

EJB Paving	\$152,825.00/minus option A \$147,000.00
Reading Materials	\$157,847.50/minus option A \$147,937.50
Pennsy Supply	\$167,377.50/minus option A \$162,847.50

Rick Kramer made a motion to award the bid to EJB Paving minus option A, pending Solicitors review and approval of bid documents. John Zimmerman second the motion, upon a roll call vote both Board Members cast a yes vote. It was agreed to not give notice to proceed until the Road Master is ready.

Fire Company Ancillary Activities – Rick Kramer made a motion to adopt resolution 2013-5 authorizing members of the Rehrersburg and Mt Aetna Fire Companies to participate in ancillary activities within Tulpehocken Township. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote. It was also discussed that the Fire Companies shall submit a monthly report to the Board and this resolution is valid until 2014 reorganization meeting.

Refinancing of Sewer Loans – Rick Kramer is researching our option on refinancing the sewer loans. The Solicitor commented that when a financial institution requests our financial reports they should do so in writing and they shall include in their letter that the information will only be used for the refinancing of the loans.

NEW BUSINESS

None

CORRESPONDENCE

Fire Police Coverage Request – Rick Kramer made a motion to authorize the Fire Police to attend the annual Cruise Night on June 15, 2013 from 1-8 p.m. at Union Fire Company of Bethel. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

Recreation Board Meeting Dates – The Recreation Board requested that the last two meetings be changed to August 21st and November 13th. Rick Kramer made a motion to authorize the

Township Secretary to advertise the meeting dates. John Zimmerman second the motion, upon a roll call vote, all three Board Members cast a yes vote.

Comprehensive Law Enforcement Services Study – Center for Excellence in Local Government will be forwarding a survey of police services as per the request from the Berks County Commissioners. This is only a fact finding and assessment undertaking. It will examine the total cost of law enforcement.

Bordner Road Bridge – Notification was received that Berks County is preparing a Permit Registration package for Bordner Road Bridge; any comments are due within 30 days of receipt of notice. No comments were offered by the Board.

Rehrersburg Road Bridge – Notification was received that PennDot is submitting a General Permit application for a bridge replacement project located at 61 Rehrersburg Road any comments are due within 30 days of receipt of notice. No Comments were offered by the Board.

Quotes for Replacement Doors – Two written quotes have been received for replacement doors for the Municipal Building. It was discussed that if the cost is under \$10,800.00 quotes are not needed. This was tabled until next meeting to try and get the third quote. The two quotes that have been received will need to confirm their quote because they will be past 30 days of submission.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of May 2013 were as follows:

General Account	\$169,011.20
FNB Fredericksburg Holding Account	\$5,418.03
General Plus Account	\$198,679.40
State Aid Account	\$473.00
State Plus Account	\$149,346.07
Street Light Account	\$13,057.95

Rick Kramer made a motion to approve the payments of the bills for this June 10, 2013 meeting. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

Payments of Bills for this June 10, 2013 meeting are:

General Account combined with the payroll account- Checks #14417 to #14455 in the amount of \$35,187.75
 Street Light Account – Check #315 in the amount of \$1,227.95
 State Liquid Fuels Account –
 Camp Calvary Land Dev. Escrow – Check #145 in the amount of \$30.00
 Camp Calvary Inspection Escrow –
 Martin Poultry Operation Inspection Escrow –
 Stormwater Inspection Escrow –
 Total Expenses for this meeting – \$36,445.70

Sewer Accounts balances for the end of May 2013 are as follows:

Sewer Operation Account – \$71,899.66
Balance in the Sewer Holding Account - \$887.85
Debt Service Account - \$402,888.38

Payments of Bills in the Sewer Operation Account for this June 10, 2013 meeting are:
Check #1271 to #12800 in the amount of \$87,462.92

Rick Kramer made a motion to approve payment of the sewer bills motion second by John Zimmerman. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

ADJOURNMENT OF MEETING

At 9:10 p.m. Rick Kramer made a motion to adjourn the meeting, which was second by John Zimmerman. Upon a roll call vote, all three Board members cast a yes vote on the motion, meeting adjourned.

Respectfully Submitted,

Kathy Boltz

Secretary, Tulpehocken Township