

July 8, 2013 Board of Supervisors Meeting

Chairman Gary Deck called the regular meeting of the Township Board of Supervisors to order at 7:00 p.m. in the Tulpehocken Township Municipal Building. Those attending the regular monthly meeting were Gary Deck, Rick Kramer, John Zimmerman, Kathy Boltz, Michelle Mayfield, Kris Kerschner, Lester Feick, and other interested persons.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

Cheryl Ratliff addressed the Board to file a complaint against her neighbor for disturbance of public domain/water runoff. The problem is clogged pipes which are off of the right of way on Godfrey Street, which is a state road. Cheryl claims that the neighbor installed pipes for water runoff and disturbed the water flow which now runs onto her property. Cheryl has spoken to an attorney and commented that Tulpehocken Township will not be considered named as a responsible party in the case. After discussion it was resolved that the issue is between the neighbor and PennDot.

Lenny Mays commented that the Ancillary Activities Resolution adopted last month is not workable for the Fire Companies the way it is written. The Board commented that for insurance purposes the authorization of activities must be given by the Board. It was agreed and discussed to amend the Ancillary Activities Resolution to allow the Fire Chiefs to authorize Ancillary Activities for the Fire Company. Township Solicitor will draft an amended resolution for the Board and Fire Chiefs to review prior to adopting.

Resident, Matt Stauffer, is seeking the position for Constable for Tulpehocken Township. Mr. Stauffer is pursuing a career in Criminal Justice and will be seeking signatures to get appointed to the Constable position; no one has run for the position so signatures need to be obtained prior to being appointed.

APPROVAL OF MINUTES

Rick Kramer made a motion to approve the minutes from the June 10, 2013 Board of Supervisors meeting. John Zimmerman second the motion, upon a roll call all three Board Members cast a yes vote.

ADMINISTRATIVE ACTIONS

Planning Commission Recommendations to the Board

Martin Farm Annexation – Planning Commission recommended the Board of Supervisors accept the offer of an 87 day time extension. John Zimmerman made a motion to accept the 87 day time extension. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Forry Poultry Plan – Planning Commission recommended the Board of Supervisors grant conditional Preliminary/Final Plan approval with the conditions of the Township Engineer's review letter dated July 1, 2013 and to accept a 63 day time extension. Rick Kramer made a

motion to grant conditional Preliminary/Final Plan approval as recommended by the Planning Commission and to accept the 63 day time extension. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

Rufus Martin Poultry Plan – Planning Commission recommended the Board of Supervisors grant conditional Preliminary/Final Plan approval with the conditions of the Township Engineer’s review letter dated July 1, 2013 and to accept a 63 day time extension. John Zimmerman made a motion to grant conditional Preliminary/Final Plan approval as recommended by the Planning Commission and to accept the 63 day time extension. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Mt Aetna Mennonite School – Planning Commission recommended the Board grant a time extension until October 30, 2013. Rick Kramer made a motion to accept the time extension offer until October 30, 2013. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

Applicant requested Conditional Final Plan approval. After some discussion John Zimmerman made a motion to grant conditional Final Plan approval with the conditions of the July 8, 2013 Township Engineer review letter. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

The Solicitor discussed the EDU Purchase Agreement for the School. It was decided that if the EDU’s go over the reserved amount of 2 EDU’s for three months additional EDU’s must be purchased. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Shoestring Industries Subdivision – Planning Commission recommended the Board grant a time extension until October 30, 2013. John Zimmerman made a motion to grant a time extension until October 30, 2013. Rick Kramer second the motion, upon a roll call vote, all three Board Members casted a yes vote.

Solicitor Legal Discussions

None

STAFF REPORTS

Police Report –Chief Kerschner read the June 2013 Police report as follows:

Activity	Tulpehocken Twp.	Marion Twp.
Miles Patrolled	2612	876
Gallons of Fuel	266	0
Hours of Work	423	60
Total Incidents	8	0
Complaints	11	6
Follow-up Investigations	17	4
Telephone Assignments	1	3
Comm/Residential to Alarms	5	9
EMS/Fire Advisory	49	11
Traffic Stops	48	12
Citations Issued	0	1
Non-traffic Citations	3	0

Traffic Warnings	0	0
Parking Tickets	0	2
Traffic Accidents	0	0
DUI Arrests	0	0
Misdemeanor/Felony	0	0
Security Checks	63	6
Police Assists	11	0
Motorists Assists	1	2
Court Appearances	3	0
School Hours	0	0

Chief Kerschner commented that he is still waiting for a few more items of the new uniforms to be delivered and that he has ordered new patches. July 8 through August 15 the Police Department will be working an aggressive driving grant detail which is in the amount of \$1300.00. All three Police Officers need to be recertified in CPR. July 20, 2013 at 10:00 a.m. someone is coming to recertify the Tulpelohocken Township Police Officers and Bethel Township Police Officers here at the municipal building and any other Township Employee is welcome to attend the cost is \$20.00 per person. John Zimmerman made a motion to authorize training for any Township Employee if they want to become CPR certified. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Road Master's Report – Lester Feick read the June 2013 report. The work consisted highway mowing, sewer maintenance, replace auto dialers, hauling black top, patch work, USDA sewer inspections, mowing, painting stop bars on road, branch removal, and sign maintenance. Lester also commented that Airport Road is open again.

The loader is leaking fluids and needs work. The Board suggested getting quotes for the repair prior to getting the loader fixed; it can be ratified at next month's meeting.

Notice to proceed for the paving project will be going out when tree stumps are removed, the wing walls are placed, and the patching and grading is complete.

John Zimmerman asked about shrubs at street intersections throughout the township that are creating a problem with sight distance. It was discussed and agreed that Chief Kerschner will make a list of intersection that he notices while out on patrol and the Secretary will send a notice to the property owner about maintaining the shrubs.

Keystone Fire Company Report – Fire Chief Lester Feick read the June 2013 monthly report for Keystone Fire Company as follows: responded to 9 calls. There was activity for fund raising, fire police helped at WWII Days and the Bethel Fire Company Car Show. Fire Company also attended Paul Gingrich's Funeral who was a Fire Police for at least 35 years. Annual Air Pack Testing was done, New County Radios were installed in all the fire trucks, one Fireman started training at Pine Grove for Vehicle Rescue, and one Fireman is going to Lewistown for confined space training.

SEWER OPERATIONS

Amnesty Update/Delinquent Accounts – 590 Godfrey Street, Rehrersburg has missed two payments of the amnesty agreement, so the amnesty is off and all fees and late charges are due. Rick Kramer made a motion to authorize the Solicitor to take action and file a civil complaint for

590 Godfrey Street, Rehrersburg. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

5 Magdalena Street, Rehrersburg is not in civil action at this time, correspondence was sent to the bank took possession of the property.

592 Godfrey Street, Rehrersburg has filed for bankruptcy.

The Board discussed the procedures for the delinquent sewer accounts and how to handle them for the future. Rick Kramer made a motion to authorize the sewer service secretary to send a notice that the Township will file a lien on the property if not paid within 30 days, if account is three quarters past due send a notice that if not paid within 30 days of notice legal action will be taken in addition to the lien. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

Rick Kramer and Lester Feick attended the dewatering demonstration at the Bethel Waste Water Treatment Plant. It was discussed that this will be a costly operation and more figures would need to be analyzed.

UNFINISHED BUSINESS

Quotes for Replacement Doors – Two quotes were submitted to the Township for the replacement doors. The quotes were not comparable, it was agreed to ask the contractors to resubmit the quotes as per our list for doors and hardware replacement and to try and get one or two more quotes.

NEW BUSINESS

Village Drive Estate – Improvement Inspection Agreement has been signed and submitted with the escrow funds. Rick Kramer made a motion to authorize the Chairman to sign the agreement. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

PennDot Winter Municipal Agreement – PennDot submitted the five year winter agreement. It was discussed and agreed to ask PennDot to add the portion of Little Mountain Road from the Berks County line to Frystown Road as part of this agreement. Road Master Lester Feick will contact PennDot. Rick Kramer made a motion to authorize the Chairman to sign resolution 2013-6 and the five year agreement possibly adding portion of Little Mountain Road. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

CORRESPONDENCE

Fire Police Coverage Request for Strausstown Antique Car Show – Strausstown Lions Club requested Fire Police Coverage for the annual car show. Rick Kramer made a motion to authorize the participation of fire police from the Rehrersburg and Mount Aetna Fire Companies for the antique auto show scheduled for September 8, 2013 at the Strausstown Lions playground in Strausstown. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

Mt Aetna Fire Company Request for Authorization – John Zimmerman made a motion to authorize the participation of the events requested letter dated July 6, 2013. The events approved are the Bethel Township Board of Supervisors meeting in support of the new county communication tower site on July 22, 2013 without any recommendation on the tower, The Lights and Siren Parade to be held by the Community Fire Company of Shartlesville, in Shartlesville on July 27, 2013, and Western Berks Fire Zone No 3 Tanker Task Force drill to be held at the Dutch Valley Foods facility in Marion Township to include a tanker shuttle with a purposed route thru parts of Marion, Tulpehocken, and Jackson Townships to be held on August 17, 2013. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Rehrersburg Fire Company Request for Authorization – Rick Kramer made a motion to authorize the participation for the lights and siren parade to be held by the Community Fire Company of Shartlesville, in Shartlesville, scheduled for July 27, 2013. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

Property Maintenance Complaint – 28 Church Street has grass and weeds that were not mowed from last summer or this summer and the buildings do not look structurally sound. After discussion, John Zimmerman made a motion to authorize the Zoning Officer to investigate and send notice of violation. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Rick Kramer made a motion to authorize the Building Code Enforcement to contact the property owner to conduct an inspection; if property owner does not comply for inspection permission is granted to get a search warrant to inspect the property. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of June 2013 were as follows:

General Account	\$107,505.82
FNB Fredericksburg Holding Account	\$61,574.86
General Plus Account	\$198,696.27
State Aid Account	\$473.01
State Plus Account	\$149,359.83
Street Light Account	\$11,949.43

Rick Kramer made a motion to approve the payments of the bills for this July 8, 2013 meeting. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

Payments of Bills for this July 8, 2013 meeting are:

- General Account combined with the payroll account- Checks #14473 to #14501 in the amount of \$31,238.19
- Street Light Account – Check #316 in the amount of \$1,094.45
- State Liquid Fuels Account –
- Camp Calvary Land Dev. Escrow – Check #146 in the amount of \$93.00
- Camp Calvary Inspection Escrow –
- Martin Poultry Operation Inspection Escrow –
- Stormwater Inspection Escrow –

Total Expenses for this meeting – \$32,425.64

Sewer Accounts balances for the end of June 2013 are as follows:

Sewer Operation Account – \$4,187.15
Balance in the Sewer Holding Account - \$538.30
Debt Service Account - \$402,922.59

Payments of Bills in the Sewer Operation Account for this July 8, 2013 meeting are:
Check #1283 to #1292 in the amount of \$9,363.85

Rick Kramer made a motion to approve payment of the sewer bills motion second by John Zimmerman. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

ADJOURNMENT OF MEETING

Chairman Gary Deck announced that the Board will be holding an executive session after this meeting is adjourned. At 10:10 p.m. Rick Kramer made a motion to adjourn the meeting, which was second by John Zimmerman. Upon a roll call vote, all three Board members cast a yes vote on the motion, meeting adjourned.

Respectfully Submitted,

Kathy Boltz

Secretary, Tulpehocken Township