

## **January 6, 2014 Board of Supervisors Meeting**

Chairman Gary Deck called the regular meeting of the Township Board of Supervisors to order at 7:00 p.m. in the Tulpehocken Township Municipal Building. Those attending the regular monthly meeting were Gary Deck, Rick Kramer, Lester Feick, Kathy Boltz, Michelle Mayfield, Kris Kerschner, and other interested persons.

The meeting continued with the pledge to the American Flag.

### **PUBLIC COMMENTS**

Rick Kramer recommended an article be published in the township newsletter pertaining to the right of way for the roads in the township to inform the residents of right of way for snow plowing and not to place stakes and such within the area. It was agreed that the article should be about the right of way with stakes and sod being plowed up and the reason is to keep water off of the road to preserve the roads, save taxes, and safety.

### **APPROVAL OF MINUTES**

Rick Kramer made a motion to approve the minutes from the December 9, 2013 Board of Supervisors Meeting. Lester Feick second the motion, upon a roll call all three Board Members cast a yes vote.

### **ADMINISTRATIVE ACTIONS**

#### **Planning Commission Recommendations to the Board**

No recommendations from the Planning Commission, they did not have a meeting for the month of January.

Martin Farm Annexation Sketch Plan – Planning Commission did not meet for the month of January 2014. Time expires January 14, 2014 for the Martin Farm Annexation Sketch Plan. Rick Kramer made a motion to accept the 101 day time extension offered by applicant. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

#### **Solicitor Legal Discussions**

*E & E Self Storage* – The Solicitor notified the Board that the owner of E & E Self Storage filed bankruptcy and is scheduled to be dismissed. The Solicitor will be monitoring the case for the proof of claim for failure to pay Land Development fees.

*Manegold Property, 28 Church Street Rehrersburg* – The Solicitor commented she had not heard from the Building Code Enforcement for this property. The Enforcement Officer has not been out to the property due to the weather. The Solicitor notified the Board that action could be taken on the either personal property or real estate and the cost is approximately \$3,000.00 and the outstanding liens are approximately \$4,700.00. Gary Deck made a motion to execute on the real estate for the judgment. Lester Feick second the motion, upon a roll call vote, all three Board Members cast a yes vote.

## STAFF REPORTS

**Police Report** – Chief Kerschner read the December 2013 Police report as follows:

Activity	Tulpehocken Twp.	Marion Twp.
Miles Patrolled	2162	672
Gallons of Fuel	209.5	0
Hours of Work	342	60
Total Incidents	1	2
Complaints	9	10
Follow-up Investigations	1	1
Telephone Assignments	17	11
Comm/Residential to Alarms	0	2
EMS/Fire Advisory	4	2
Traffic Stops	15	2
Citations Issued	15	3
Non-traffic Citations	0	1
Traffic Warnings	3	0
Warrants	1	0
Parking Tickets	0	0
Traffic Accidents	5	1
DUI Arrests	0	0
Misdemeanor/Felony	0	0
Security Checks	45	14
Police Assists	8	0
Motorists Assists	1	1
Court Appearances	2	0
School Hours	0	0

Chief Kerschner commented that he and Officer Hepler will be attending a class for the stop watch speed device to obtain the certification. Police Chief is ordering new boots for himself, and will be making a list of supplies needed for a burglary kit. Chairman Gary Deck commented that he is thankful for the local police and the great job that they do. Chief Kerschner reported that Marion Township did agree to Police Coverage for this year 2014; however for the future they want a three year contract and Marion will draft an agreement. All three Police Officer will be attending the yearly updates in March.

**Road Master's Report** – Lester Feick read the December 2013 report. The work consisted of snow removal, maintenance, sewer maintenance, sewer inspection, working on equipment, mix antiskid, run for supplies, and sewer problems. The International needs a new spreader; the Board discussed and agreed to purchase a new one. The exhaust on the loader needs to be replaced the approximate cost is \$177.19.

**Fire Chiefs Report** – Lester Feick commented that due to weather he did not have time to create the monthly report. Chairman Gary Deck commented that Mt Aetna has not submitted a report and the he will contact the Fire Chief to inform him why we need the report.

## SEWER OPERATIONS

### Amnesty Update/Delinquent Accounts

*Judgments and Delinquent Sewer Accounts* – The Solicitor commented that we are moving forward with the complaints that have been filed.

*Payment Plan Request* – Erin Knipple has requested a payment plan to pay for past due sewer charges. Civil action was filed; the hearing is scheduled for tomorrow. The Solicitor recommends filing judgment and transferring the judgment to the Court of Common Pleas but not executing unless two payments are missed. The proposed payment plan is consistent with other plans offered for past due sewer fees. Rick Kramer made a motion to accept the payment plan. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

*EDU Reservation Resolution* – Lester Feick made a motion to adopt Resolution 2014-4 to allow the Township to charge the debt service portion of sewer user fees upon any residential development requiring three or more EDU's upon the reservation of the EDU's. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

*Debt Service Funds/Teen Challenge Agreement* – The Solicitor reviewed the agreement and there is nothing in the agreement to prohibit investing the funds. The purpose of the township receiving the funds was to pay down the debt service of the sewer loan and the 2<sup>nd</sup> class township rules must be followed. The Board suggested checking with First National Bank of Fredericksburg since they are a local bank within the township.

*Request for Waiver of User Fees* – David Alspaugh submitted a written waiver request of sewer user fees for 22 Maria Street (house) and an update on 24 Maria Street (Pizza Shop). Rick Kramer made a motion to grant a waiver of sewer user fees for 22 Maria Street, Rehrersburg. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote. Rick Kramer made a motion to extend the waiver of user fees for the Pizza Shop. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

## **UNFINISHED BUSINESS**

**Elected Auditor Meeting** – The Auditors Reorganization meeting has been rescheduled and advertised for tomorrow, January 7, 2014 at 4:00 p.m.

**Greble and Woleber Road Intersection Radius Plan** – this was tabled due to no new information.

**Midway Road Bridge** – Waiting to hear from PenDot Representative.

## **NEW BUSINESS**

**Animal Rescue League Agreement and Donation** – Lester Feick made a motion to authorize the Chairman to sign the Animal Rescue League Agreement and to make a donation of \$750.00. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

**Hazard Mitigation Plan** – Rick Kramer made a motion to adopt the Hazard Mitigation Plan Resolution 2014-5. Lester Feick second the motion, upon a roll call vote, all three Board Members cast a yes vote. The Solicitor suggested the Township Secretary ask for a copy of 2013 updates on a disk.

**State Salt Contract 2014/2015** – Lester Feick made a motion to purchase 400 ton of salt under the 2014/2015 contract. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

## **CORRESPONDENCE**

**Health Coverage for Lester Feick** – Lester Feick submitted a letter requesting continued participation in Tulpehocken Townships' health care program. Rick Kramer made a motion granting continued coverage in the health care program. Gary Deck seconds the motion, upon a roll call vote Gary and Rick cast a yes vote, and Lester abstained.

**Uniform Construction Code Countywide Appeals Board** – The Township currently has its own Board (Barry Wessner, Dale Stump, and Alan Bashore), the Board of Supervisors decided to keep the Uniform Construction Appeals Board the same and not participate with the county. Rick Kramer made a motion to keep the Uniform Construction Appeals Board the same and not participate in the Countywide Board of Appeals. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

**Property Maintenance** – Zoning Officer provided an update on some of the properties that have received a letter for violations.

- 28 Maria Street, Rehrersburg will remove trash and clean up property again once all the ice/snow is gone.
- 101 Rehrersburg Road will be replacing fence and cleaning up the property once it is safe to get up on the hill without snow and ice. Owner will update in a few weeks on the cleanup.
- Cherry Tree Lane, property owner provided a sketch using these structures as sheds for storage and commented that they are not burying them; they just smoothed out the ground.

It was also discussed to have the zoning officer investigate a property at 105 Teen Challenge Road and Deck Road for having containers for storage in the front yard.

## **FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS**

Account Balances for the end of December 2013 were as follows:

General Account	\$14,545.39
FNB Fredericksburg Holding Account	\$123,890.20
General Plus Account	\$198,723.07
State Aid Account	\$227.27
State Plus Account	\$372.37
Street Light Account	\$7,163.24

It was discussed that the MRD invoice included in the bills lists is not the Townships bill, no one purchased those supplies. Rick Kramer made a motion to approve the payments of the bills for this January 6, 2014 meeting excluding the MRD invoice. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

Payments of Bills for this January 6, 2014 meeting are:

General Account combined with the payroll account- Checks #14844 to #14880 in the amount of \$29,739.47

Street Light Account – Check #322 in the amount of \$1,068.33  
State Liquid Fuels Account –  
Camp Calvary Land Dev. Escrow – Check #149 in the amount of \$31.00  
Camp Calvary Inspection Escrow –  
Village Estates Improvements Inspection Escrow –  
Stormwater Inspection Escrow –  
Total Expenses for this meeting – \$30,838.80

Sewer Accounts balances for the end of December 2013 are as follows:

Sewer Operation Account – \$6,296.25  
Balance in the Sewer Holding Account - \$21,761.40  
Debt Service Account - \$402,976.94

Payments of Bills in the Sewer Operation Account for this January 6, 2014 meeting are:  
Check #1356 to #1369 in the amount of \$9,173.41.

Lester Feick made a motion to approve payment of the sewer bills motion second by Rick Kramer. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

#### **ADJOURNMENT OF MEETING**

At 9:10 p.m. Rick Kramer made a motion to adjourn the meeting, which was second by Lester Feick. Upon a roll call vote, all three Board members cast a yes vote on the motion, meeting adjourned.

Respectfully Submitted,

*Kathy Boltz*

Secretary, Tulpehocken Township