

JANUARY6, 2014, REORGANIZATION OF THE BOARD FOR 2014

The reorganization meeting for 2013 was called to order at 6:00 p.m. by Chairman Kintzer in the Tulpehocken Township Municipal Building. Those present were Gary Deck, Rick Kramer, Lester Feick, Kathy Boltz, Kris Kerschner, Robbi Lane, and other interested persons.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

No public comments at this time.

REORGANIZATION OF THE BOARD FOR 2014

Appointment of Temporary Chairman – Rick Kramer made a motion to appoint Gary Deck as Temporary Chairman. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

Appointment of Temporary Secretary – Rick Kramer made a motion to appoint Kathy Boltz as Temporary Secretary. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

Office of Chairman – Lester Feick made a motion to reappoint Gary Deck as Chairman. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote on the motion. From this point on Chairman Gary Deck presided over the meeting.

Office of Vice Chairman – Gary Deck made a motion to appoint Rick Kramer as Vice-Chairman. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

Secretary Treasurer – Lester Feick made a motion to reappoint Kathy Boltz as Secretary/Treasurer for the year 2014. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. Rick Kramer made a motion to increase the hourly rate for the Secretary Treasurer by \$.33 the year 2014. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote. Hourly rate for 2014 is set at \$16.90

Treasurer's Bond – Lester Feick made a motion to recommending the Auditor's set the Treasurer's Bond at \$450,000.00. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Road Working Supervisors – Lester Feick made a motion to appoint all three Supervisors (Lester Feick, Rick Kramer, and Gary Deck) as Road Working Supervisors for 2014. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. Lester Feick made motion recommending the Auditor's set the hourly rate for Road Working Supervisors at \$17.00/hour for 2014. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote on the motion. Current 2013 rate is \$16.75/hour

Road Master – Rick Kramer made a motion to reappoint Lester Feick as Road Master for the year 2014. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote. Rick Kramer made a motion recommending the Auditors set the hourly rate for the Road Master at \$17.70/hour for 2014. Gary Deck second the motion, upon a roll call vote Gary and Rick vote yes and Lester abstained. Current 2013 rate is \$17.44New rate is set at \$17.44/hour.

Road Employee – Rick Kramer made a motion to appoint Alan Bashore, Larry Hartranft Jr., Dale Swope, Harry Reinhold, and John Kintzer as Road Employee's on an as needed basis for 2014. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote. Lester Feick made a motion to increase the hourly rate for the year 2014 to \$14.00. Gary Deck second the motion upon a roll call vote all three Board Members cast a yes vote. Hourly rate for 2014 is set at \$14.00/hour.

Sewer Maintenance Worker 1 – Rick Kramer made a motion to reappoint Lester Feick as Sewer maintenance Worker 1 for the year 2014. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote. Gary Deck made a motion recommending the Auditors set the hourly rate for the Sewer Maintenance Worker 1 at \$17.70/hour for 2014. Rick Kramer second the motion, upon a roll call vote Gary and Rick vote yes and Lester abstained. Current 2013 rate is \$17.44 New rate is set at \$17.44/hour.

Sewer Maintenance Worker 2 – Rick Kramer made motion to reappoint Larry Hartranft Jr and Harry Reinhold as Sewer Maintenance Worker 2. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote. Rick Kramer made a motion to increase the hourly rate for the year 2014 to \$14.00. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote. Hourly rate for 2014 is set at \$14.00/hour.

Sewer Service Secretary – Lester Feick made a motion to reappoint Heather Claman as Sewer Service Secretary for the year 2014. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. Rick Kramer made a motion to increase the hourly rate for the year 2014 \$.34. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote. Hourly rate for 2014 is set at \$14.45/hour.

Planning Commission Secretary – Lester Feick made a motion to reappoint Heather Claman as Planning Commission Secretary for the year 2014. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. Lester Feick made a motion to increase the hourly rate for the year 2014 \$.34. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. New rate for 2014 is set at \$14.45/hour.

Police Commissioner – Gary Deck made motion to reappoint Rick Kramer as Police Commissioner for the year 2014. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

Chief of Police – Lester Feick made motion to reappoint Kris Kerschner as Chief of Police for the year 2014. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. Pay rate is set by Police contract. (2014 rate \$25.20/hour)

Full Time Police Officers/Patrolman 1 – Lester Feick made a motion to reappoint Chad Hepler and Bryan Dronick as full time Police Officer/Patrolman 1 for the year 2014. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. Pay rate is set by Police contract. (2014 rate \$23.06/hour)

Police Dept. Secretary – Rick Kramer made motion to reappoint Robbi Lane as Police Department Secretary for the year 2014. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. Lester Feick made a motion to increase the hourly rate for the year 2014 by \$.36. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. New rate for 2014 is set at \$16.15/hour.

Zoning Officer & Property Maintenance Official – Lester Feick made a motion to reappoint Ludgate Engineering as Zoning Officer and Property Maintenance Official for the year 2014 and to accept their fee schedule. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Solicitor – Rick Kramer made motion to reappoint Hartman Shurr as Township Solicitor. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote. Municipal hourly rate is \$155 for 2014 no increase from last year.

Sewage Enforcement Officer – Lester Feick made a motion to reappoint Ludgate Engineering as SEO for the year 2014 and to accept their fee schedule. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote. (No increase from last year)

Sewer Service Engineer – Lester Feick made motion to reappoint Ludgate Engineering as Sewer Service Engineer for the year 2014 and to accept their fee schedule. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote. (No increase from last year)

Township Engineer and Planning Commission Engineer – Gary Deck made a motion to reappoint Ludgate Engineering as Township Engineer for the year 2014 and to accept their fee schedule. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote. (No increase from last year)

Building Code Enforcement Officer – Lester Feick made motion to reappoint Commonwealth Code Inspection Service Inc. as Building Code Enforcement Officer for the year 2014 and to accept their fee schedule. Rick Kramer second the motion upon a roll call vote all three Board Members cast a yes vote.

Vacancy Board Chairman – Rick Kramer made a motion to reappoint Jacob Derr as Vacancy Board Chairman for the year 2014. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

Zoning Hearing Board Member – Rick Kramer made a motion to adopt Resolution 2014-1 reappointing Richard Schrack to a three year term. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote. Gary Deck made a motion to adopt Resolution 2014-2 appointing Sharon Kramer to a three year term. Lester Feick second the motion, upon a roll call vote Gary and Lester vote yes, Rick abstained Sharon is his wife.

Planning Commission Member – Rick Kramer made a motion to reappoint Scott Hetrick and John Zimmerman to a 4 year term. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

Recreation Board Member – Rick Kramer made a motion to reappoint Rick Klopp to a 5 year term. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote. There is still one vacant position on the recreation Board.

EMA Coordinator – Rick Kramer made a motion to reappoint Kathy Feick as EMA Coordinator. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

Asst. EMA Coordinator – Rick Kramer made a motion to reappoint Lester Feick as Asst. EMA Coordinator. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Delegates for 2014 State Convention – Dates for convention are April 13 – 16, 2014. It was decided that all three Board Members and the Secretary Treasurer will attend the 2014 convention.

Voting Delegate for 2014 State Convention – Gary Deck made a motion to appoint Rick Kramer as Voting Delegate for 2014 State Convention. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

CPA Auditor for fiscal year 2013 – Lester Feick made a motion to adopt **Resolution 2014-3** appointing Reinsel Kuntz Leshner, LLP as CPA Auditor for fiscal year 2013. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Depositor of Township Funds – Rick Kramer made a motion to retain PLGIT and First National Bank of Fredericksburg as the depositories of Township Funds. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

Legal Advertising Paper – The Reading Eagle is the legal advertising paper for Tulpehocken Township.

CDL Employee Roaster – The current CDL Roaster employees are Lester, Feick, Dale Swope, John Kintzer, Richard Kramer, Gary Deck, and Lester Feick, the Board agreed to keep it the same for 2014.

Firefighter Resolution –Rick Kramer made a motion to extend the effectiveness of Resolution 2013-9. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

Pension Plans – Lester Feick made a motion to appoint the Chairman as the Chief Administrative Officer of the Townships Pension Plan. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Mileage Rate – Rick Kramer made motion to set the mileage rate for the year 2014 at the current IRS rate of 56 cents. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

Contract Full Time Employee Benefits & Holidays – as per contract

Non Contract Employee Benefits & Holidays – as per employee manual

Tax Collector – current rate is 4% collected during the discount period and 5% during the flat and penalty period for this tax collector term.

PERMIT FEES

Comprehensive Fee Schedule – as per Resolution 2013 – 2

ADJOURNMENT

A motion was made by Lester Feick and second by Rick Kramer to adjourn the meeting at 6:45 a.m. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

Respectfully Submitted,

Kathy Boltz

Secretary, Tulpehocken Township