

**Tulpehocken Township
Board of Supervisors
Meeting of January 4, 2021**

The Tulpehocken Township Board of Supervisors met on January 4, 2021 in the Township meeting room at 7 P.M. In attendance and voting were Supervisors: Chairman Gary Deck, Vice Chairman Richard Kramer and Lester Feick, Supervisor. Also present were Bryan Dronick, Police Officer and Christy Flaherty, Township Secretary/Treasurer.

Members of the audience included: Lori Deck.

CALL TO ORDER

Chairman Deck called the meeting to order at 7:00 P.M.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Vice Chairman Kramer made a motion to approve the minutes from the December 9, 2020 Board of Supervisors meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

ADMINISTRATIVE ACTIONS

Planning Commission

None.

Solicitor Legal Discussions

None.

Escrow Release

None.

Correspondence from Zoning Officer

December – No update received

Discuss increasing the fee for Zoning Permits (matter was tabled at the December meeting) – The current fee has not been increased since at least 2007. Fee does cover the Zoning Officers cost; however, it does not cover any time incurred by Township Staff

Supervisor Feick made a motion to increase the current Zoning Permit Application fee as follows:

- \$80 application fee for construction valued at less than \$10,000
- \$150 application fee for construction valued at \$10,000 or more

The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Land Development

None.

STAFF REPORTS

Police Report – Officer Dronick read the December, 2020 Police report as follows:

ACTIVITY	TULPEHOCKEN TWP	MARION TWP
MILES PATROLLED	2730	744
GALLONS OF FUEL	274.5	0
HOURS WORKED	360	60
PATROL HOURS	297.25	47
TULPEHOCKEN AREA SCHOOL DIST. HOURS	13.5	0
TOTAL INCIDENTS	1	2
TOTAL COMPLAINTS	10	6
MISCELLANEOUS CALLS FOR SERVICE	28	7
FOLLOW-UP INVEST	0	0
TELEPHONE ASSIGNMENTS	13	2
COMM/RESIDENTIAL ALARMS	2	2
EMS/FIRE ADVISORIES	22	5
TRAFFIC STOPS	3	3
CITATIONS ISSUED	2	3
NON-TRAFFIC CITATIONS	0	0
TRAFFIC WARNINGS	0	1
WARRANTS	0	0
PARKING TICKETS	0	0
TRAFFIC ACCIDENTS	3	4
DUI ARRESTS	0	1
MISDEMEANOR/FELONY	0	2
SECURITY CHECKS	57	41
POLICE ASSISTS	10	0
MOTORISTS ASSISTS	3	1
COURT APPEARANCES	1	1
SCHOOL HOURS	0	0

Officer Dronick reported that during the month of December there were 106 calls received through Berks County 911.

The Board discussed Teen Challenge.

Road Master's Report – Supervisor Feick read the December, 2020 report. The work consisted of sewer maintenance/repairs, meter reading, equipment repairs/maintenance, work in shop, telephone calls, paperwork, work on Spur Road, attending meeting re: street repairs in Mt. Meadows, road inspection in Mt. Meadows, p/u parts/supplies, snow events, sign maintenance/repairs, inspect road conditions, plow back snow banks, clean trucks, mix anti-skid, spread salt on icy spots.

Supervisor Feick advised that he will be ordering salt and anti-skid. He reported there have been no updates with regards to the generator and propane tank or the Spur Road project.

Chairman Deck discussed the plowing complaint he received with regards to a yard being dug up. He suggested that grading and cleaning the gutters be done this year.

Vice Chairman Kramer commented with regards to plowing the roadways and suggested contacting the property owners that are placing stakes at the edge of the roadway. The Board discussed Vice Chairman Kramer's concerns and agreed that the roadway needs to be plowed, even if that means plowing down the stakes.

Fire Chiefs' Report – Supervisor Feick read the monthly and yearly reports for the Keystone Fire Company. No report was submitted by the Rescue Fire Company.

SEWER OPERATIONS

Judgements and Delinquent Sewer Accounts

The Supervisors discussed sewer operations with regards to judgments and delinquent accounts.

Supervisor Feick advised that the pump stations will be cleaned on Friday, January 8, 2021.

The Board discussed Mt. Meadows with regards to the new pump station. Supervisor Feick reported on his attendance with the developer and Township Engineer.

Motion to sign Resolution 2021-3; Increasing the Sewer Tapping Fee to \$4,147.57 (increase was approved at the BOS meeting on September 9, 2020)

Vice Chairman Kramer made a motion to adopt Resolution 2021-3; Increasing the Sewer Tapping Fee to \$4,147.57. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

CORRESPONDENCE

None.

OTHER BUSINESS

Lori Deck (Tax Collector) – Change of Deputy Tax Collector

Mrs. Deck advised the Board that her Deputy Tax Collector will be Darlene Orendo. Ms. Orendo is currently the Tax Collector for Bethel Township. She requested the approval form to be signed by a member of the Board.

Mrs. Deck also advised the Board that the taxes for 598 and 596 Godfrey Street have been paid by the mortgage company for the property owner of 598 Godfrey Street for the past two (2) years. The property owner of 596 Godfrey Street has yet to pay the 2019 and 2020 taxes. The Board discussed the situation; it was noted that at some point the Township may need to refund the money paid for 596 Godfrey Street to the mortgage company for 598 Godfrey Street. A recommendation was made to request a cashier’s check from the property owner of 596 Godfrey Street to repay the mortgage company for the overpayment.

Motion to accept quote from SmrtGuys for Bi-Yearly Service Contract for a cost of \$510

Supervisor Feick made a motion to accept the SmrtGuys bi-yearly service contract for a cost of \$510. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Bethel Township, Berks County – Zoning Ordinance and Map amendment – The hearing is scheduled for January 18, 2021 at 6 P.M., comments should be submitted by January 14th

Mrs. Flaherty advised the Board that the Planning Commission would discuss the matter at their January meeting.

Mrs. Flaherty inquired if the Township would consider paying 1/3 of the cost if she chooses to stay overnight at the PSATS Convention; noting that Upper Tulpehocken and Penn Townships have agreed to each pay 1/3.

Supervisor Feick made a motion to approve 1/3 of the cost for Mrs. Flaherty to stay overnight at the PSATS Convention. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of December, 2020 were as follows:

General Account	\$ 94,405.12
First Citizens General Holding Account	\$ 12,258.54
General Plus Account	\$310,772.67
State Aid Account	\$ 211.90
State Plus Account	\$ 41,130.15
Street Light Account	\$ 16,424.82
Recreation Planning Escrow Account	\$ 9,231.87
Payroll Account	\$ 110.54

Payments of Bills for this January 4, 2021 meeting are:

General Account combined with the payroll account – Checks #19559 to #19577 and Checks #20321 - #20348 in the amount of \$7,223.08
Street Light Account –
State Liquid Fuels Account –
Recreation Fund –
Camp Calvary Land Dev. Escrow –
Camp Calvary Inspection Escrow –
Village Estates Improvements Inspection Escrow –
Stormwater Inspection Escrow –
Total Expenses for this meeting – \$7,223.08

Supervisor Feick made a motion to approve the payments of the bills for this January 4, 2021 meeting. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Sewer Accounts balances for the end of December, 2020 were as follows:

Sewer Operation Account – \$647.41
Balance in the Sewer Holding Account - \$178,615.94
Debt Service Account - \$427,655.57

Payments of Bills in the Sewer Operation Account for this January 4, 2021 meeting are:
Check #2601 to #2607 in the amount of \$6,693.14

Vice Chairman Kramer made a motion to approve payment of the sewer bills. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

ADJOURNMENT OF MEETING

Vice Chairman Kramer made a motion to adjourn the meeting at 8:12 P.M. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Respectfully Submitted,

Christy Flaherty

Secretary, Tulpehocken Township