

JANUARY 4, 2021, REORGANIZATION OF THE BOARD FOR 2021

The reorganization meeting for 2021 was called to order at 6:00 P.M. by Mrs. Flaherty in the Tulpehocken Township Municipal Building. Those present were Gary Deck, Rick Kramer, Lester Feick and Christy Flaherty.

Members of the audience included: Lori Deck.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

No public comments at this time.

REORGANIZATION OF THE BOARD FOR 2021

Appointment of Temporary Chairman – *Supervisor Kramer made a motion to appoint Gary Deck as Temporary Chairman. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

Appointment of Temporary Secretary – *Supervisor Feick made a motion to appoint Christy Flaherty as Temporary Secretary. The motion was seconded by Supervisor Kramer and passed unanimously (3-0).*

Office of Chairman – *Supervisor Feick made a motion to reappoint Gary Deck as Chairman for the year 2021. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). From this point on Chairman Deck presided over the meeting.*

Office of Vice Chairman – *Supervisor Feick made a motion to reappoint Rick Kramer as Vice-Chairman for the year 2021. The motion was seconded by Chairman Deck and passed unanimously (3-0).*

Secretary Treasurer – *Vice Chairman Kramer made a motion to reappoint Christy Flaherty as Secretary/Treasurer for the year 2021. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Supervisor Feick made a motion to increase the hourly rate for the Secretary/Treasurer .50 cents/hour for the year 2021. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Hourly rate for 2021 is set at \$18.75*

Treasurer's Bond – *Vice Chairman Kramer made a motion to recommend the Auditors set the Treasurer's Bond at \$450,000.00. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

Road Working Supervisors – *Supervisor Feick made a motion to appoint all three (3) Supervisors (Lester Feick, Rick Kramer, and Gary Deck) as Road Working Supervisors for 2021. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Supervisor Feick made a motion to recommend the Auditors increase the hourly rate for Road Working Supervisors .50 cents/hour for 2021. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Hourly rate for 2021 is set at \$19.50.*

Road Master – Vice Chairman Kramer made a motion to reappoint Lester Feick as Road Master for the year 2021. The motion was seconded by Chairman Deck and passed unanimously (3-0). Vice Chairman Kramer made a motion to recommend the Auditors increase the hourly rate for the Road Master .50 cents/hour for 2021. The motion was seconded by Chairman Deck and passed unanimously (3-0). Hourly rate for 2021 is set at \$20.25.

Full Time Skilled CDL Public Works Employee – The Board discussed creating a new full-time position; noting that thirty (30) hours is considered full-time. Supervisor Feick made a motion to create a new position titled as a Full Time Skilled CDL Public Works Employee with an hourly rate of \$19.50. The motion was seconded by Chairman Deck and passed unanimously (3-0). Hourly rate for 2021 is set at \$19.50.

Road Employee – The Board discussed having two (2) separate payrates for Road Employees; it was agreed that employees with CDL's would be compensated a higher hourly wage. It was noted that Dale Swope, Harry Reinhold, Patrick Flaherty and Randall Haag hold CDLs. Vice Chairman Kramer made a motion to reappoint Alan Bashore, Dale Swope, Harry Reinhold, Patrick Flaherty, Randall Haag, Terry Hamm, Kirk Merkey and Burt Wessner as Road Employees on an as needed basis for 2021. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Supervisor Feick made a motion to increase the hourly rate for the year 2021 by .50 cents/hour for Alan Bashore, Terry Hamm, Kirk Merkey and Burt Wessner. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Supervisor Feick made a motion to increase the hourly rate for the year 2021 by 1.00 dollar/hour for Dale Swope, Harry Reinhold, Patrick Flaherty and Randall Haag. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Hourly rate for 2021 is set at \$17.00 for non-CDL Road Employees and \$17.50 for CDL Road Employees.

Sewer Maintenance Worker 1 – Vice Chairman Kramer made a motion to reappoint Lester Feick as Sewer Maintenance Worker 1 for the year 2021. The motion was seconded by Chairman Deck and passed unanimously (3-0). Vice Chairman Kramer made a motion to recommend the Auditors increase the hourly rate for the Sewer Maintenance Worker 1 .50 cents/hour for 2021. The motion was seconded by Chairman Deck and passed unanimously (3-0). Hourly rate for 2021 is set at \$20.25.

Sewer Maintenance Worker 2 – The Board discussed having two (2) separate payrates for Sewer Maintenance Worker 2; a part-time and full-time rate. Vice Chairman Kramer made a motion to reappoint Harry Reinhold as Sewer Maintenance Worker 2 for the year 2021. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Vice Chairman Kramer made a motion to increase the hourly rate for the year 2021 by .50 cents/hour for a part-time Sewer Maintenance Worker 2 and by 3.00 dollars/hour for a full-time Sewer Maintenance Worker 2. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Hourly rate for 2021 is set at \$17.00 for part-time Sewer Maintenance Worker 2 and \$19.50 for full-time Sewer Maintenance Worker 2.

Sewer Service Secretary – Vice Chairman Kramer made a motion to reappoint Heather Claman as Sewer Service Secretary for the year 2021. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Vice Chairman Kramer made a motion to increase the hourly rate for the year 2021 by .50 cents/hour. The motion was

seconded by Supervisor Feick and passed unanimously (3-0). Hourly rate for 2021 is set at \$18.75.

Planning Commission Secretary – Vice Chairman Kramer made a motion to reappoint Heather Claman as Planning Commission Secretary for the year 2021. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Vice Chairman Kramer made a motion to increase the hourly rate for the year 2021 by .50 cents/hour. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Hourly rate for 2021 is set at \$18.75.

Police Commissioner – Chairman Deck made a motion to reappoint Rick Kramer as Police Commissioner for the year 2021. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Chief of Police – Vice Chairman Kramer made a motion to reappoint Kris Kerschner as Chief of Police for the year 2021. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Pay rate is set by Police contract. (2021 rate \$29.22/hour)

Full Time Police Officers/Patrolman 1 – Vice Chairman Kramer made a motion to reappoint Chad Hepler and Bryan Dronick as full time Police Officer/Patrolman 1 for the year 2021. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Pay rate is set by Police contract. (2021 rate \$26.88/hour)

Police Dept. Secretary – Supervisor Feick made a motion to reappoint Heather Claman and Christy Flaherty as Police Department Secretaries for the year 2021. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Supervisor Feick made a motion to increase the hourly rate for the year 2021 by .50 cents/hour. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Hourly rate for 2021 is set at \$18.75.

Zoning Officer & Property Maintenance Official – Vice Chairman Kramer made a motion to reappoint Mack Engineering Inc. as Zoning Officer and Property Maintenance Official for the year 2021. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Vice Chairman Kramer made a motion to accept their fee schedule for 2021 (hourly fee - \$60/hour). The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Solicitor – Vice Chairman Kramer made motion to reappoint Hartman, Valeriano, Magovern & Lutz, P.C. as Township Solicitor for the year 2021. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Municipal hourly rate is \$165.00 for 2021.

Sewage Enforcement Officer – Vice Chairman Kramer made a motion to reappoint JB Environmental Service LLC as SEO for the year 2021. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Vice Chairman Kramer made a motion to accept their fee schedule for the year 2021 (hourly fee - \$65/hour). The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Sewer Service Engineer – Vice Chairman Kramer made a motion to reappoint Mack Engineering Inc. as Sewer Service Engineer for the year 2021. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Vice Chairman Kramer

made a motion to accept their fee schedule for the year 2021 (hourly fee - \$110/hour). The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Township Engineer and Planning Commission Engineer – Vice Chairman Kramer made a motion to reappoint Mack Engineering Inc. as Township Engineer for the year 2021. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Vice Chairman Kramer made a motion to accept their fee schedule for the year 2021 (hourly fee - \$110/hour). The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Building Code Enforcement Officer – Supervisor Feick made a motion to reappoint Commonwealth Code Inspection Service Inc. as Building Code Enforcement Officer for the year 2021. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Supervisor Feick made a motion to accept their fee schedule for the year 2021 (no increase from 2020). The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Vacancy Board Chairman – Vice Chairman Kramer made a motion to reappoint Jacob Derr as Vacancy Board Chairman for the year 2021. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Zoning Hearing Board Member – Vice Chairman Kramer made a motion to adopt **Resolution 2021-2** reappointing Harold Zimmerman to a three (3) year term. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Planning Commission Member – Vice Chairman Kramer made a motion to reappoint Gary Deck to a four (4) year term. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Recreation Board Member – Vice Chairman Kramer made a motion to reappoint John Zimmerman to a five (5) year term. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

CDL Program Coordinator – Supervisor Feick made a motion to reappoint Christy Flaherty as the CDL Program Coordinator for the year 2021. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Right to Know Officer – Vice Chairman Kramer made a motion to reappoint Christy Flaherty as the Right to Know Officer for the year 2021. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

EMA Coordinator – Vice Chairman Kramer made a motion to reappoint Kathy Feick as EMA Coordinator for the year 2021. The motion was seconded by Chairman Deck and passed unanimously with Supervisor Feick abstaining (2-0-1).

Asst. EMA Coordinator – Vice Chairman Kramer made a motion to reappoint Lester Feick as the Asst. EMA Coordinator for the year 2021. The motion was seconded by Chairman Deck and passed unanimously (3-0).

Delegates for 2021 State Convention – Dates for the State Convention are April 18 – 21, 2021. It was decided that all three Board Members and the Secretary/Treasurer would attend the 2021 Convention.

Voting Delegate for 2021 State Convention – *Chairman Deck made a motion to reappoint Rick Kramer as Voting Delegate for the 2021 State Convention. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

CPA Auditor for fiscal year 2020 – *Supervisor Feick made a motion to adopt Resolution 2021-1 appointing RKL, LLP as CPA Auditor for fiscal year 2020. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).*

Depositor of Township Funds – *Vice Chairman Kramer made a motion to retain PLGIT and First Citizens Community Bank as the depositories of Township Funds for the year 2021. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

Legal Advertising Paper – *Vice Chairman Kramer made a motion to appoint The Reading Eagle as the legal advertising paper for Tulpehocken Township. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

CDL Employee Roaster – The current CDL Roaster employees are Lester Feick, Dale Swope, Richard Kramer, Harry Reinhold, Gary Deck, Patrick Flaherty and Randall Haag; the Board agreed to keep it the same for 2021.

Firefighter Resolution – *Vice Chairman Kramer made a motion to extend the effectiveness of Resolution 2013-9. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

Mileage Rate – *Chairman Deck made a motion to set the mileage rate for the year 2021 at the current IRS rate of 56 cents. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).*

Contract Full Time Employee Benefits & Holidays – as per contract.

Non Contract Employee Benefits & Holidays – as per employee manual.

Delegation of Supervisors' responsibilities as follows:

- **Streets & Roads** – Lester Feick
- **Police Department** – Richard Kramer
- **Sewer & Township Secretaries** – Gary Deck

Supervisor Feick made a motion to authorize the division of Township Supervisors' responsibilities as follows:

- *Streets & Road* – Lester Feick
- *Police Department* – Richard Kramer
- *Sewer & Township Secretaries* – Gary Deck

The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

PERMIT FEES

Comprehensive Fee Schedule – as per **Resolution 2020-5**

ADJOURNMENT

Supervisor Feick made a motion to adjourn the meeting at 6:42 P.M. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Respectfully Submitted,

Christy Flaherty

Secretary, Tulpehocken Township