

## **JANUARY 4, 2010, REORGANIZATION OF THE BOARD FOR 2010**

The reorganization meeting for 2010 was called to order at 2:00 p.m. by Chairman Whitmoyer in the Tulpehocken Township Municipal Building. Those present were Ron Whitmoyer, John Kintzer, Rick Kramer, Kathy Boltz, Lester Feick, Chief Kerschner, Robbi Lane, and other interested persons.

The meeting continued with the pledge to the flag. Chairman Whitmoyer welcomed Rick Kramer to the Board of Supervisors of Tulpehocken Township.

### **PUBLIC COMMENTS**

No public comments at this time.

## **REORGANIZATION OF THE BOARD FOR 2010**

**Appointment of Temporary Chairman** - A motion was made by John Kintzer and second by Rick Kramer to appoint Ron Whitmoyer as Temporary Chairman for reorganization. Upon a roll-call vote, yes votes were cast by John Kintzer and Richard Kramer.

**Appointment of Temporary Secretary** – A motion was made by John Kintzer and second by Rick Kramer to appoint Kathy Boltz as Temporary Secretary. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

Continuing with the Reorganization, Temporary Chairman Ron Whitmoyer requested nominations of the following:

**Office of Chairman** - A motion was made by John Kintzer and second by Rick Kramer to appoint Ron Whitmoyer to the office of Chairman for 2010. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Office of Vice-Chairman** - A motion was made by Ron Whitmoyer and second by Rick Kramer to appoint John Kintzer as Vice-Chairman. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Office of Secretary-Treasurer** - A motion was made by John Kintzer and second by Rick Kramer to appoint Kathy Boltz as Secretary-Treasurer. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Road Master** – A motion was made by John Kintzer to appoint Lester Feick as Road Master, motion second by Rick Kramer. Upon a roll-call vote all three Board members cast a yes vote on the motion.

**Road Working Supervisors** – John Kintzer made a motion to appoint Ron, Rick, and John, as road working supervisors, motion second by Rick Kramer. Upon a roll-call vote, yes votes were cast by all three Board members.

**Road Employee** – A motion was made by John Kintzer and second by Rick Kramer to appoint Alan Bashore, Larry Hartranft Jr., and Dale Swope as Road Employees on an as needed basis. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Sewer Service Secretary** - A motion was made by John Kintzer and second by Rick Kramer to appoint Heather Claman as Sewer Service Secretary. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Sewer Maintenance Worker 1** – John Kintzer commented that the Board had received proposal for operation and maintenance of the treatment plants and would like to meet with the company to see what is available. Ron Whitmoyer likes the way things are but is open to meeting with this company. John Kintzer made a motion to **temporarily** appoint Lester Feick as Sewer Maintenance Worker 1. Motion second by Rick Kramer, upon a roll call vote all three Board Members cast a yes vote.

**Sewer Maintenance Worker 2** – John Kintzer made a motion to appoint Larry Hartranft Jr as Sewer Maintenance Worker 2 on an as needed basis. Motion second by Rick Kramer, upon a roll call vote all three Board Members cast a yes vote.

**Township Auditor** – The Board discussed that there is two open audit positions from the election. John Kintzer made a motion to appoint Michael Kline to the 4 year terms position. Motion was second by Rick Kramer. Upon a roll call vote all three Board Members cast a yes vote.

John Kintzer made a motion to appoint Linda Bicksler to the 6 year term. Motion second by Rick Kramer, upon a roll call vote, John and Rick cast a yes vote, and Ron cast a no.

**CPA Auditor for fiscal Year 2009** – John Kintzer made a motion to adopt Resolution 2010 -1 appointing Reinsel Kuntz Leshner, LLP as CPA Auditor for fiscal year 2009. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

**Police Commissioner** - A motion was made by Ron Whitmoyer and second by John Kintzer to appoint Rick Kramer as Police Commissioner. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Chief of Police** - A motion was made by John Kintzer and second by Rick Kramer to appoint Kris Kerschner as Chief of Police. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Full Time Police Officers/Patrolman 1** - A motion was made by John Kintzer and second by Rick Kramer to appoint Chad Hepler as a full time Police Officer Patrolman 1. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Full Time Police Officers/Patrolman 2** - A motion was made by John Kintzer and second by Rick Kramer to appoint Bryan Droncik as a full time Police Officer Patrolman 2. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Police Department Secretary** - A motion was made by John Kintzer and second by Rick Kramer to appoint Robbi Lane as Police Department Secretary. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Zoning Officer** - A motion was made by John Kintzer and second by Rick Kramer to appoint LTL Consultants as Zoning Officer. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Solicitor** - A motion was made by John Kintzer and second by Rick Kramer to appoint the firm of Hartman Shurr as Solicitor for the Township. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Sewage Enforcement Officer** – John Kintzer made a motion to appoint Ludgate Engineering as the Sewage Enforcement Officer for the Township. Motion second by Rick Kramer, upon a roll call vote all three Board Members cast a yes vote.

**Building Code Enforcement Officer** – A motion was made by John Kintzer and second by Rick Kramer to *temporarily* appoint Bureau Veritas as the UCC Enforcement Officer. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Township Engineer and Planning Commission Engineer** - A motion was made by John Kintzer and second by Rick Kramer to appoint the firm of Ludgate Engineering Corporation as Township Engineer and Planning Commission Engineer. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Vacancy Board Chairman** – John Kintzer made a motion to appoint Jacob Derr as Vacancy Board Chairman, motion second by Rick Kramer. Upon a roll-call vote all three members cast a yes vote on the motion.

**Zoning Hearing Board Member** - A motion was made by Rick Kramer and second by John Kintzer to appoint Terry Hamm to a 3-year term. Upon a roll-call vote, John and Rick cast a yes vote, and Ron cast a no. Ron commented that Sylvan Witmer has served for many years on the Zoning Hearing Board and he appreciated Sylvan's service.

**Planning Commission Members** - A motion was made by John Kintzer and second by Rick Kramer to appoint Scott Hetrick to a 4-year term on the Planning Commission. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

A motion was made by John Kintzer and second by Rick Kramer to appoint John Zimmerman to a 4-year term on the Planning Commission. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Recreation Board Members** – A motion by Rick Kramer was made to appoint Troy Lape to a 5 year term; second by John Kintzer all three Board members cast a yes vote.

**Planning Commission Secretary** – A motion was made by John Kintzer and second by Rick Kramer to appoint Heather Claman as Planning Commission secretary. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**EMA Coordinator** - A motion was made by John Kintzer and second by Rick Kramer to appoint Kathy Feick as EMA Coordinator. Upon a roll-call vote all three Board members cast a yes vote on the motion.

**Assistant EMA Coordinator**- A motion was made by John Kintzer and second by Rick Kramer to appoint Lester Feick as Assistant EMA Coordinator. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**TCC Voting Delegate for 2010** – Rick Kramer made a motion to appoint John Kintzer as Primary voting delegate. Ron Whitmoyer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Ron Whitmoyer made a motion to appoint Rick Kramer as First Alternate voting delegate, John Kintzer second the motion. Upon a roll call vote all three Board members cast a yes vote. Resolution 2010 -2.

**Delegates for 2010 PSATS State Convention** – It was discussed that all three Supervisors plan to attend the convention being held April 18 – 21, 2010

**Voting Delegate for 2010 State Convention** - A motion was made by John Kintzer and second by Rick Kramer to appoint Ron Whitmoyer as the voting Delegate at the 2010 State Convention. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Amount of Treasurer's Bond** - A motion was made by John Kintzer and second by Rick Kramer to set the amount of the Treasurer's Bond at \$450,000. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Date, Time, Meeting Place of Township Meetings** - A motion was made by Rick Kramer and second by John Kintzer to schedule Township meetings for the second Monday of each month, at 7:00 p.m. in the Tulpehocken Township Municipal Building. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Date, Time, Meeting Place of Planning Commission Meetings** - A motion was made by John Kintzer and second by Rick Kramer to schedule Planning Commission meetings on the first Thursday of the month at 7:30 p.m. in the Municipal Building, as recommended by the Planning Commission. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Date, Time, Meeting Place of Recreation Board Meetings** - A motion was made by John Kintzer and second by Rick Kramer to schedule Recreation Board meetings on the fourth Wednesday of every other month at 7:00 p.m. in the Municipal Building. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Depository of Township Funds** - A motion was made by John Kintzer and second by Rick Kramer to retain PLGIT and the First National Bank of Fredericksburg as the Depositories of Township Funds. Upon a roll-call vote, all three Board members cast a yes vote on the motion. At this time the Board signed the forms to change the signers on all accounts.

**Legal Advertising Paper** – The Reading Eagle will be the Legal Advertising Paper for Tulpehocken Township.

**Mileage Rate** - A motion was made by John Kintzer and second by Rick Kramer to set the mileage rate at .50 per mile, the same as the current IRS rate per mile for 2010. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

### **Permit Fees:**

**Zoning Permit Fees** – A motion was made by John Kintzer and second by Rick Kramer to set the permit fee at \$50 for construction costs up to \$10,000 and a \$100.00 permit fee for the cost of construction over \$10,000. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Sewage Permit Fees** – A motion was made by John Kintzer to accept the fee schedule provided by Ludgate Engineering for services provided, motion second by Rick Kramer. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Road Permit Fees** - A motion was made by John Kintzer and second by Rick Kramer to set the fee for a road permit at \$40 with a \$15 inspection fee, a total of \$55.00 upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Occupancy Permit Fees** - A motion was made by John Kintzer and second by Rick Kramer to set the fee at \$45 when not issued as part of the UCC. Upon a roll-call vote, all three Board members cast a yes on the motion.

**UCC Permit Fees** – A motion was made by John Kintzer and second by Rick Kramer, to temporarily accept the fee schedule provided by Bureau Veritas. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**Pay Scale:**

At this time the Board started to discuss each position and pay rate individually. John Kintzer made a motion to keep the Road Master position at the current rate of \$16.22 per hour due to economics. There was no second of the motion. Rick abstained from voting on this motion and Ron had no comment. There was no second to the motion, motion denied.

Rick Kramer made a motion to give a 2% pay increase across the Board for all Township employees. Ron Whitmoyer second the motion, upon a roll call vote, Rick and Ron cast a yes vote, and John cast a no. John commented that he would like to review each position on an individual basis. He also commented that the current Secretary Treasurer pay rate is out of line compared to the previous Secretary Treasure and that is why he voted no.

<b>Position</b>	<b>2009</b>	<b>2010</b>
Road Master	16.22	16.54
Road Employee	12.07	12.31
Sewer Maintenance Worker 1	16.22	16.54
Sewer Maintenance Worker 2	12.07	12.31
Secretary – Treasure	14.00	14.28
Sewer Service Secretary	12.36	12.61
Planning Commission Secretary	12.36	12.61
Police Secretary	14.63	14.92

**Tax Collector** – The current rate is 4% collected during the discount period and 5% during the flat and penalty period for this tax collector term.

**Full Time Police** – The pay rate for the Police Chief and Patrolmen are set by Police Contract.

**Holidays, Benefits for Full-time Employees** – These are set by the contract for the Police Department.

**Holidays, Benefits for Permanent Employees** – These are set as per the employee manual.

**UNFINISHED BUSINESS**

Nothing at this time

**CORRESPONDENCE**

None

**AJOURN**

A motion was made by John Kintzer and second by Rick Kramer to adjourn the meeting at 2:52 p.m. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

Respectfully Submitted,

*Kathy Boltz*

Secretary, Tulpehocken Township