

JANUARY 3, 2011, REORGANIZATION OF THE BOARD FOR 2011

The reorganization meeting for 2011 was called to order at 3:00 p.m. by Chairman Whitmoyer in the Tulpehocken Township Municipal Building. Those present were Ron Whitmoyer, John Kintzer, Rick Kramer, Kathy Boltz, Lester Feick, Chief Kerschner, and Robbi Lane.

PUBLIC COMMENTS

No public comments at this time.

REORGANIZATION OF THE BOARD FOR 2011

Appointment of Temporary Chairman – John Kintzer made a motion to appoint Ron Whitmoyer as Temporary Chairman. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Appointment of Temporary Secretary – John Kintzer made a motion to appoint Kathy Boltz as Temporary Secretary. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Office of Chairman – Ron Whitmoyer stated that he does not want to be reappointed as Chairman of the Board. He stated that he has served on the Board of Supervisors for 17 years and has been Chairman for 16 of those years. After some discussion Ron Whitmoyer made a motion to appoint John Kintzer as Chairman. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote on the motion.

From this point on Chairman John Kintzer presided over the meeting.

Office of Vice Chairman – Ron Whitmoyer made a motion to appoint Rick Kramer as Vice-Chairman. John Kintzer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Set meeting dates, times, and place for 2011:

Board of Supervisors – 2nd Monday of each month at 7:00 pm in Twp Building

Planning Commission – 1st Thursday of each month at 7:30 pm in Twp Building

Recreation Board – January 26, April 27, August 24, and November 23 at 7:00 pm in Twp Building

Secretary Treasurer – Rick Kramer made a motion to reappoint Kathy Boltz as Secretary/Treasurer for the year 2011. Ron Whitmoyer second the motion, upon a roll call vote all three Board Members cast a yes vote. Rick Kramer made a motion to set the salary for the year 2011 at \$16.00/hour. Ron second the motion upon a roll call vote all three Board Members cast a yes vote.

Treasurer's Bond – Ron Whitmoyer made a motion to recommend to the Auditor's to set the Treasurer's Bond at \$450,000.00. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Road Master – Ron Whitmoyer made a motion to reappoint Lester Feick as Road Master for the year 2011. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. Ron Whitmoyer made a motion to increase the hourly rate for the year 2011 by 2%. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. New rate is set at \$16.87/hour.

Road Working Supervisors – Ron Whitmoyer made a motion to reappoint Ron Whitmoyer, John Kintzer, and Rick Kramer as Road Working Supervisors for 2011. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. Ron Whitmoyer made motion to recommend to the Auditor's to increase the hourly rate for Road Working Supervisors

by 2% and to include them in the benefit package that the other employees have. Rick Kramer second the motion, upon a roll call vote Ron and Rick cast yes votes, John Kintzer cast a no vote on the motion.

Road Employee – Ron Whitmoyer made a motion to reappoint Alan Bashore, Larry Hartranft Jr, & Dale Swope as Road Employee's on an as needed basis for 2011. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. Rick Kramer made a motion to increase the hourly rate the year 2011 by 2%. Ron Whitmoyer second the motion upon a roll call vote all three Board Members cast a yes vote. New rate is set at \$12.56/hour.

Sewer Maintenance Worker 1 – Ron Whitmoyer made a motion to reappoint Lester Feick as Sewer Maintenance Worker 1 for the year 2011. Rick Kramer second the motion upon a roll call vote all three Board Members cast a yes vote. Ron Whitmoyer made a motion to increase the hourly rate for the year 2011 by 2%. Rick Kramer second the motion upon a roll call vote all three Board Members cast a yes vote. New rate is set at \$16.87/hour.

Sewer Maintenance Worker 2 – Ron Whitmoyer made motion to reappoint Larry Hartranft Jr as Sewer Maintenance Worker 2. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. Ron Whitmoyer made a motion to increase the hourly rate for the year 2011 by 2%. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. New rate is set at \$12.56/hour.

Sewer Service Secretary – Ron Whitmoyer made a motion to reappoint Heather Claman as Sewer Service Secretary for the year 2011. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. Ron Whitmoyer made a motion to increase the hourly rate for the year 2011 by 2%. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. New rate is set at \$12.86/hour.

Planning Commission Secretary – Ron Whitmoyer made a motion to reappoint Heather Claman as Sewer Service Secretary for the year 2011. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. Ron Whitmoyer made a motion to increase the hourly rate for the year 2011 by 2%. New rate is set at \$12.86/hour.

Police Commissioner – Ron Whitmoyer made motion to reappoint Rick Kramer as Police Commissioner for the year 2011. John Kintzer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Chief of Police – Rick Kramer made motion to reappoint Kris Kerschner as Chief of Police for the year 2011. Ron Whitmoyer second the motion, upon a roll call vote all three Board Members cast a yes vote. Pay rate is set by Police contract. (2011 rate \$23.70/hour)

Full Time Police Officers/Patrolman 1 – Rick Kramer made a motion to reappoint Chad Hepler as full time Police Officer/Patrolman 1 for the year 2011. Ron Whitmoyer second the motion, upon a roll call vote all three Board Members cast a yes vote. Rick Kramer made a motion to appoint Bryan Dronick as full time Police Officer/Patrolman 1. Ron Whitmoyer second the motion, upon a roll call vote all three Board Members cast a yes vote. Pay rate is set by Police contract. (2011 rate \$21.56/hour)

Police Dept Secretary – Ron Whitmoyer made motion to reappoint Robbi Lane as Police Department Secretary for the year 2011. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. Ron Whitmoyer made a motion to increase the hourly rate for the year 2011 by 2%. New rate is set at \$15.22/hour.

Zoning Officer – Chairman John Kintzer commented that LTL's cost is high and would like to look into other options for a Zoning Officer. Ron Whitmoyer commented that Zoning Officer is a tough job to do and we should consider what is involved with the job and is not in favor of changing. However if the Township is considering a change more then one company should be look into. It was agreed to look into other company's. Ron Whitmoyer made motion to reappoint

LTL as Zoning Officer for the year 2011 and to accept the fee schedule. Rick Kramer second the motion, upon a roll call vote Ron and Rick cast a yes vote and John cast a no.

Solicitor – Ron Whitmoyer made motion to reappoint Hartman Shurr as Township Solicitor for the year 2011. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. Municipal hourly rate is \$155 for 2011.

Sewage Enforcement Officer – Ron Whitmoyer made a motion to reappoint Ludgate Engineering as SEO for the year 2011 and to accept their fee schedule. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Sewer Service Engineer – Ron Whitmoyer made motion to reappoint Ludgate Engineering as Sewer Service Engineer for the year 2011 and to accept their fee schedule. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Township Engineer and Planning Commission Engineer – Ron Whitmoyer made a motion to reappoint Ludgate Engineering as Township Engineer for the year 2011 and to accept their fee schedule. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Building Code Enforcement Officer – Rick Kramer made motion to reappoint Commonwealth Code Inspection Service Inc. as Building Code Enforcement Officer for the year 2011 and to accept their fee schedule. Ron Whitmoyer second the motion upon a roll call vote all three Board Members cast a yes vote.

Vacancy Board Chairman – Ron Whitmoyer made a motion to reappoint Jacob Derr as Vacancy Board Chairman for the year 2011. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Zoning Hearing Board Member – John Schueller served for the past 36 years and does not wish to be reappointed. Position has not been filled at this time.

Planning Commission Member – Rick Kramer made a motion to reappoint Robert Sattazahn to a 4 year term. Ron Whitmoyer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Recreation Board Member – Cliff Howarth is moving and does not wish to be reappointed. Position has not been filled at this time.

EMA Coordinator – Rick Kramer made a motion to reappoint Kathy Feick as EMA Coordinator. Ron Whitmoyer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Asst. EMA Coordinator – Rick Kramer made a motion to reappoint Lester Feick as Asst. EMA Coordinator. Ron Whitmoyer second the motion, upon a roll call vote all three Board Members cast a yes vote.

TCC Voting Delegate – Rick Kramer made a motion to reappoint John Kintzer as TCC Voting Delegate for 2011. Ron Whitmoyer second the motion, upon a roll call vote all three Board Members cast a yes vote. Ron Whitmoyer made a motion to reappoint Rick Kramer as first alternate voting delegate for 2011. John Kintzer second the motion, upon a roll call vote all three Board members cast a yes vote. **Resolution 2011 -1**

Delegates for 2011 State Convention – Dates for convention April 17-20, 2011. All three Board Members and Lester Feick plan to attend.

Voting Delegate for 2011 State Convention – Rick Kramer made a motion to appoint Ron Whitmoyer as Voting Delegate for 2011 State Convention. John Kintzer second the motion, upon a roll call vote all three Board Members cast a yes vote.

CPA Auditor for fiscal year 2010 – Ron Whitmoyer made a motion to adopt **Resolution 2011 – 2** appointing Reinsel Kuntz Leshner, LLP as CPA Auditor for fiscal year 2010. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Depositor of Township Funds – Rick Kramer made a motion to retain PLGIT and First National Bank of Fredericksburg as the depositories of Township Funds. Ron Whitmoyer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Legal Advertising Paper – Reading Eagle

Mileage Rate – Ron Whitmoyer made motion to set the mileage rate for the year 2011 at the current IRS rate of \$.51 /mile. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Full Time Employee Benefits & Holidays – as per contract

Permanent Employee Benefits & Holidays – as per employee manual

Tax Collector – current rate is 4% collected during the discount period and 5% during the flat and penalty period for this tax collector term.

PERMIT FEES

Zoning Permit Fees – Ron Whitmoyer made a motion to set the fee for a zoning permit at \$60.00 for building costs up to \$10,000.00 and \$120.00 for construction costs over \$10,000.00. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Sewage Permit Fees – as per fee schedule

Road Permit Fees – Ron Whitmoyer made a motion to keep the Road Permit fees at \$40.00 road permit with a \$15.00 inspection fee, a total of \$55.00. Rick Kramer second the motion, upon a roll call vote all three Board Members cast yes vote.

UCC Permit Fees – as per fee schedule

Right-to-know-fees – as per fee schedule

UNFINISHED BUSINESS

Land Development and Stormwater Fees – The Board discussed the current fees application and review fees and is going to look into revising the fee schedule.

Sewer Plant Operator – Board decided to keep Dave Smith as the plant operator and directed the Township Secretary to send a letter to Mike Kreiser notifying him of this decision.

At this time Chief Kerschner commented that he has received a contract for the Cody System and a payment of \$10,000.00 is due. The Board agreed to make the payment and authorized Chief Kerschner to sign the agreement.

Chief Kerschner gave an update on the police vehicles. He suggested replacing the explorer with another four wheel drive vehicle. He has done some price shopping and gave a report on them; these prices are valid for the entire year of 2011. The Board discussed options of purchasing a new vehicle.

At this time the Board of Supervisors and Chief Kerschner entered into an executive session to discuss a personnel issue.

Upon returning from the executive session

ADJOURNMENT

A motion was made by John Kintzer and second by Ron Whitmoyer to adjourn the meeting at 5:28 p.m. Rick Kramer second the motion, upon a roll-call vote, all three Board members cast a yes vote on the motion.

Respectfully Submitted,

Kathy Boltz

Secretary, Tulpehocken Township