

February 11, 2013 Board of Supervisors Meeting

Chairman Kintzer called the regular meeting of the Township Board of Supervisors to order at 7:00 p.m. in the Tulpehocken Township Municipal Building. Those attending the regular monthly meeting were John Kintzer, Rick Kramer, Gary Deck, Kathy Boltz, Michelle Mayfield, Kris Kerschner, Lester Feick, and other interested persons.

The meeting continued with the pledge to the American Flag.

Chairman John Kintzer announced that the Board had received a complaint about vulgar, lewd language that was being used by persons attending last month's meeting. John reminded everyone that this is a public meeting and on behalf of the Board apologized if anyone was offended and that the language being used should be kept clean.

PUBLIC COMMENTS

None at this time.

APPROVAL OF MINUTES

Rick Kramer made a motion to approve the minutes from the January 14, 2013 Board of Supervisors meeting. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

ADMINISTRATIVE ACTIONS

Planning Commission Recommendations to the Board

High Annexation – Lloyd High is proposing an addition to the warehouse for a showroom. The showroom is currently located in the house. The house and warehouse are on two separate lots an annexation is being proposed to combine lots so it becomes an extension of the non-conditional use. Planning Commission recommended the Board of Supervisors grant a waiver of Land Development and to grant conditional approval as presented. Rick Kramer made a motion to grant a waiver of section 202. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote. Gary Deck made a motion to grant approval of the High Annexation Plan as presented. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Burkholder Family Limited Partnership – Diehm & Sons is preparing to submit an application to the Marion Township Board of Supervisors for the rezoning of the property located at 7620 Lancaster Avenue and is located partially in Tulpehocken Township. They are requesting that the portion of the property in Marion Township be rezoned as Highway Commercial. It is currently zoned as Agricultural Rural. No zoning changes are requested in Tulpehocken Township.

Marion Township Planning Commission has requested comment by Tulpehocken Township regarding the requested zoning change. Planning Commission recommended the Board of Supervisors defer comment on the plan due to the lack of information to make a determination and also to request a copy of the rezoning application for review to be informed of potential changes. The Board of Supervisors discussed that not enough information was received to make a comment and that they would like to review the rezoning application. John Kintzer made a motion to authorize the Township Secretary to send a letter to Marion Township deferring

comment until more information is provided and request a copy of the rezoning application for review. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Solicitor Legal Discussions

Police Pension Plan – PMRS submitted a draft ordinance for the Township Officials to review and make any changes if needed. The Township Solicitor had a few changes and notified PMRS of the changes. PMRS has agreed to the changes and will be sending the revised ordinance. Gary Deck made a motion to authorize the Solicitor to advertise the revised ordinance for enactment at the March 11, 2013 meeting. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Aggressive Driving Enforcement and Education Program Agreement – The Solicitor has reviewed the Aggressive Driving Agreement and recommended two changes. The changes are being made and a revised agreement will be sent to the Police Department. Gary Deck made a motion to authorize the designated Township Officials to sign the revised Aggressive Driving Agreement. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Employee Handbook – Gary Deck questioned where we are at with the changes to the employee handbook. The Solicitor had revised the current employee handbook with the revisions the Board had made; this is in draft form and has not been adopted. John Kintzer commented that the Board will hold an executive session and announce the session at the next meeting following the executive session. Gary Deck requested the executive session be held in the evening.

STAFF REPORTS

Police Report –Kris Kerschner read the January 2013 Police report as follows:

Activity	Tulpehocken Twp.	Marion Twp.
Miles Patrolled	2869	1211
Gallons of Fuel	285	0
Hours of Work	486.5	60
Total Incidents	8	2
Complaints	3	8
Follow-up Investigations	2	0
Telephone Assignments	40	4
Comm/Residential to Alarms	2	0
EMS/Fire Advisory	10	2
Traffic Stops	24	10
Citations Issued	25	10
Non-traffic Citations	2	0
Traffic Warnings	0	0
Parking Tickets	0	0
Traffic Accidents	8	0
DUI Arrests	0	0
Misdemeanor/Felony	1	0
Security Checks	188	105
Police Assists	8	0
Motorists Assists	1	2
Court Appearances	4	0
School Hours	0	0

Chief Kerschner commented that the Police Officers will be attending the annual classes on law updates March 25 & 26, 2013. Police Department received their new vests; the paperwork has been submitted for the grant.

Chairman John Kintzer question Chief Kerschner about the ongoing problem on Ketterman Hill Road, where there has been complaints of cars harassing and chasing some residence. Chief Kerschner has changed the schedule to provide coverage and watch for issues. The Board agreed that the Chief can work his schedule for the police department as needed to provide safety to the residents.

John Kintzer also commented that he has received complaints from a resident on Kurr Road about barking dogs at the Zook rental property which is located on Wintersville Road. This had been discussed some time ago in a meeting. Chief Kerschner commented that he will call Dog Warden and report the ongoing issue.

Chief Kerschner asked the Board if they would authorize payment of the annual Police Chief Association dues. The fee is \$50.00, Kerschner has always paid this fee himself and is requesting the Board pay it on his behalf, other Townships pay for it and he feels it is useful. After some discussion the Solicitor commented that there is no problem with the Board paying the fee, it is not compensation. Rick Kramer made a motion to authorize payment of the Police Chief Association Fees. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

Road Master's Report – Lester Feick read the January 2013 report. The work consisted of sewer maintenance, minor problem at plant, working on equipment, snow events, stock pile salt and anti-skid, meet with engineer on screening for Teen Challenge pump station, and trees down.

UNFINISHED BUSINESS

Purchase of EDU's and User Fees – The proposed Mennonite School in Mt Aetna is requesting to purchase 4 EDU's. There was discussion on why they are requesting 4 EDU's; this is not what is stated in the Rules and Regulations for a school. The Board will continue the discussion with the Township Engineer at the workshop on February 13, 2013 for clarification on the EDU count.

At this time it is unclear on which forms need to be completed by the applicant and when user fees will begin to be charged. It was discussed that single Residential applicants will complete an application for the EDU and user fees will be charged when the Use and Occupancy Certificate is issued. Developers will enter the agreement for purchase of EDU's that is in Resolution 2011-4. The purchase will be approved by the Board of Supervisors and the user fees will begin when the EDU's are purchased. The Solicitor commented that the rules must be applied consistently to all applicants. The Board discussed the capacity of the Mt Aetna Treatment Plant and agreed to clarify with the Township Engineer at the upcoming workshop.

Stormwater Ordinance – Gary Deck made a motion to enact Stormwater Ordinance 2013-1. Rick Kramer second the motion, upon a roll call vote, all three Board Members cast a yes vote.

Driveway Ordinance – John Kintzer made a motion to enact Driveway Ordinance 2013-2. Gary Deck second the motion, upon a roll call vote, all three Board Members cast a yes vote.

Cell Phone Plan – Quotes were obtained from Sprint, Verizon, and AT & T for cell phone plans. Verizon offers a wireless plan through Costars. The Board agreed to choose Verizon as the new cell phone carrier and to allow the employees on the plan to choose if they wanted a regular flip phone or a smart phone. Rick Kramer made a motion to switch to Verizon as the wireless carrier. Gary Deck second the motion, upon a roll call vote, all three Board Members cast yes vote.

Pressure Washer – The pressure washer is broken and is not worthy to be repaired. Quotes have been obtained from Karcher and one from another company. John Kintzer commented that he would like to go with the other brand, while Gary Deck is confident with the Karcher brand and its quality. Gary would like to research this other brand and its quality prior to making a decision.

NEW BUSINESS

Federal Surplus Property Program – The program updates the files every three years and is requesting an update of the authorized representatives. The Board agreed that John Kintzer, Rick Kramer, Gary Deck, and Lester Feick are the authorized representatives.

Animal Rescue League – Gary Deck made a motion to donate \$500.00 to the Animal Rescue League and to authorize the Chairman to sign the agreement. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Electronic Access to PennDot Systems – To file the annual PennDot reports electronically an agreement and resolution must be adopted to authorize the Township Secretary to file electronically. Rick Kramer made a motion to adopt Resolution 2013-4 and the agreement to authorize electronic access to PennDot Systems to authorize the Township Secretary to file the required Liquid Fuels forms annually. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

State Salt Contract 2013/2014 – Gary Deck made a motion to purchase 300 ton of salt under the 2013/2014 contract. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

CORRESPONDENCE

Letter from Sharon Kramer – A letter was received from Sharon Kramer notifying the Board the property at 347 Godfrey Street, Rehrersburg has been vacant which means the six month obligation of paying sewer on a vacant property has been met, as March 1st would make it seven months. Gary Deck made a motion to freeze the sewer bill. John Kintzer second the motion, upon a roll call vote John and Gary vote yes, Rick abstained from voting. He and Sharon own the property.

Amnesty Letters – The amnesty letters went out February 1, 2013 and the sixty days will take them to April 2, 2013 to respond, however the Board will allow people to come before the Board of Supervisors at the April 8, 2013 meeting to make arrangements.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of January 2013 were as follows:

General Account	88,123.20
FNB Fredericksburg Holding Account	82,540.79
General Plus Account	198,659.20
State Aid Account	518.91
State Plus Account	23,284.98
Street Light Account	4,805.38

Rick Kramer made a motion to approve the payments of the bills for this February 11, 2013 meeting. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

Payments of Bills for this February 11, 2013 meeting are:

General Account combined with the payroll account- Checks #14157 to #14188 in the amount of \$51,872.37
 Street Light Account – Check #310 in the amount of \$1,233.92
 State Liquid Fuels Account –
 Camp Calvary Land Dev. Escrow –
 Camp Calvary Inspection Escrow –
 Martin Poultry Operation Inspection Escrow – Check #106 in the amount of \$100.43
 Stormwater Inspection Escrow –
 Total Expenses for this meeting – \$53,206.72

Sewer Accounts balances for the end of January 2013 are as follows:

Sewer Operation Account – \$26,219.40
 Balance in the Sewer Holding Account - \$3,496.76
 Debt Service Account - \$402,847.43

Payments of Bills in the Sewer Operation Account for this February 11, 2013 meeting are:

Check #1202 to #1215 in the amount of \$7,508.86

Gary Deck made a motion to approve payment of the sewer bills motion second by Rick Kramer. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

Sludge Compressor –Rufus Geeseman, from Bethel Township Municipal Authority, contacted John Kintzer to set up a time to discuss going together with neighboring sewer authorities and townships to purchase a sludge compressor that will dehydrate the sludge.

Employee Appreciation Breakfast – John Kintzer will check with Dutchway for a Saturday morning.

ADJOURNMENT OF MEETING

At 10:32 p.m. Rick Kramer made a motion to adjourn the meeting, which was second by Gary Deck. Upon a roll call vote, all three Board members cast a yes vote on the motion, meeting adjourned.

Respectfully Submitted,
Kathy Boltz

Secretary, Tulpehocken Township