

December 9, 2013 Board of Supervisors Meeting

Chairman Gary Deck called the regular meeting of the Township Board of Supervisors to order at 7:00 p.m. in the Tulpehocken Township Municipal Building. Those attending the regular monthly meeting were Gary Deck, Rick Kramer, John Zimmerman, Kathy Boltz, Michelle Mayfield, Kris Kerschner, Lester Feick, and other interested persons.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

Tax Collector, Lori Deck, informed the Board that the bank will be charging a fee of \$2.00 per month for check images to be sent with the monthly statement. Check images are required for audits so she needs the images. John Zimmerman made a motion to accept the fee for the check images and reimburse the tax collector. Rick Kramer second the motion, upon a roll call vote John and Rick vote yes and Gary abstained the Tax Collector is his wife.

APPROVAL OF MINUTES

Rick Kramer made a motion to approve the minutes from the November 11, 2013 Board of Supervisors Meeting. John Zimmerman second the motion, upon a roll call all three Board Members cast a yes vote.

ADMINISTRATIVE ACTIONS

Planning Commission Recommendations to the Board

No recommendations from the Planning Commission, they did not have a meeting for the month of December.

Solicitor Legal Discussions

Manegold Property, 28 Church Street Rehrersburg – The Solicitor commented a lien has been placed on the property for the mowing costs and the fines have been assessed. She is waiting on the building code official to inspect the property now that the grass has been cut.

STAFF REPORTS

Police Report – Chief Kerschner read the November 2013 Police report as follows:

Activity	Tulpehocken Twp.	Marion Twp.
Miles Patrolled	1783	657
Gallons of Fuel	192.1	0
Hours of Work	297	60
Total Incidents	7	3
Complaints	5	6
Follow-up Investigations	0	1
Telephone Assignments	18	4
Comm/Residential to Alarms	0	1
EMS/Fire Advisory	8	3

Traffic Stops	17	2
Citations Issued	17	3
Non-traffic Citations	0	0
Traffic Warnings	0	0
Warrants	0	0
Parking Tickets	0	0
Traffic Accidents	2	2
DUI Arrests	0	0
Misdemeanor/Felony	0	1
Security Checks	41	6
Police Assists	6	0
Motorists Assists	0	0
Court Appearances	0	0
School Hours	0	0

Chief Kerschner informed the Board that Officer Hepler has Fire Arms Training in Atlantic City February 18 and 19. The cost is usually split with Bethel Township because Officer Hepler qualifies both departments. Rick Kramer made a motion to authorize Officer Hepler to attend the Fire Arms Training. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

Road Master's Report – Lester Feick read the November 2013 report. The work consisted of line painting, repair pump at Market Street pump station, normal sewer maintenance, trees down, install snow equipment on trucks, mowed some banks, and equipment work.

Midway Road Bridge – Lester Feick had been notified by an inspection company hired by the State that the bridge on Midway Road needs repair and that the bridge is Tulpehocken Township's responsibility. There is no record of this bridge being Tulpehocken Township's responsibility. The Board agreed to research the bridge to find documentation of ownership. John Zimmerman made a motion to authorize the Solicitor to investigate ownership of the bridge to determine the next step. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

Fire Chiefs Report – Lester Feick submitted and read the November 2013 Fire Chiefs report.

SEWER OPERATIONS

Amnesty Update/Delinquent Accounts

Judgments and Delinquent Sewer Accounts – The Solicitor commented that there was one complaint filed this past month for Erin Knipple. The bankruptcy for the Fields has been extended and that Mervin Zimmerman has not responded to the Boards request of a revised payment plan.

The Solicitor reminded the Board of the procedures in executing the judgments for the five property owners that have not committed to a payment plan or have not responded to the amnesty program. After some discussion, Gary Deck made a motion to authorize Hartman's Office to commence execution on the five judgments. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Grease Traps – Last month the Board discussed the grease problem at the treatment plants. The Solicitor reviewed the rules and regulation and advised the Board that the grease traps need to be

maintained and cleaned once a week, and that the Township has the right to give notice if a violation is found and to have the problem corrected. The Board agreed and decided to have the Sewer Service Secretary send a letter to investigate grease trap cleaning for the public sewer users and to start with the village of Mt Aetna since that plant has the most grease problems. It was also discussed that for Lanita Trucking the additional impervious area will be investigated to verify if it was part of the Land Development Plan.

Village Drive Estates/Mt Aetna Village Inc – Leonard Martin submitted a request for relief from paying quarterly usage payments upon reservation of the EDU's (paying the tapping fees). The Solicitor recommended the developer pay the debt service portion of EDU's that is being reserved. It was agreed there is no need for action at this time because user fees are not required to be paid for residential until Use and Occupancy is issued. After further discussion, John Zimmerman made a motion to authorize Hartman's Office to prepare a resolution that a developer reserving in excess of three or more EDU's in a development or single lot will pay the debt service portion as a user fee until the Use and Occupancy is issued, once Use and Occupancy is issued then the full user fees will be charged. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

UNFINISHED BUSINESS

Fire Ancillary Resolution – Rick Kramer made a motion to adopt Fire Ancillary Resolution 2013-9. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

Greble and Woleber Road Intersection Radius Plan – The Township Engineer was able to utilize the Mt Aetna Schools Plans to create an easement plan without surveying the Yenser property. John Zimmerman will review the proposed easement with Mr. Yenser to verify this is okay prior to the Solicitor drafting the easement.

NEW BUSINESS

2014 Meeting Dates – The Board decided to keep the meeting dates and times the same for 2014. Rick Kramer made a motion to authorize the Township Secretary to advertise the meeting dates, the Board of Supervisors will meet the second Monday of each month at 7:00 p.m. except for the January meeting that is scheduled to held following the Reorganization meeting January 6, 2014, Planning Commission will meet the first Thursday of each month at 7:30 p.m., and Recreation Board will meet January 22, August 27, April 23, and November 26, at 7:00 p.m.. It was also decided to hold the 2015 Preliminary Budget Meeting Monday October 13, 2014 at 5:00 P.M. prior to the regular Board of Supervisors meeting. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

2014 Budget for Township Accounts and Sewer

Tax Levy Resolution – This resolution fixed the rate for the year 2014 as follows:

Real Estate Tax Levy – remains at 1.6 mills on each dollar of assessed valuation, or the sum of 16 cents on each one hundred dollars of assessed valuation. (\$160 for each 100,000.00 valuation).

Act 511 Per Capita Tax Levy – remains at the rate of \$5.00 payable of all residents 18 years of age or older.

Act 511 Real Estate Transfer Tax Levy – remains at the rate of one half percent.

Act 511 Earned Income Tax Levy – remains at the ratio of one half percent.

Tax Rate for Street Light usage in the Villages of Rehrersburg and Mt Aetna –
at the rate of \$.75 for each front foot of property that is serviced by the coverage of
such Street Light on each property.

Rick Kramer made a motion to adopt the Tax Levy **Resolution 2013-10** to enact the tax levy for 2014. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

2014 Budget Certification – The proposed 2014 budget had been advertised as available for public inspection on October 24, 2013, after having been reviewed and preliminarily approved by the Board on October 14, 2013. The 2014 budget for all Township accounts, except the Sewer Service, proposes revenues of \$1,238,458.00 and expenditures of \$1,007,722.00. John Zimmerman made a motion to adopt **Resolution 2013 -11** to enact the 2014 Budget. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

2014 Budget Certification for Sewer Service – The proposed 2014 budget for all public sewer funds had been advertised as available for public inspection on October 24, 2013, after having been reviewed and preliminarily approved by the Board on October 14, 2013. The 2014 budget for all public sewer funds proposes revenues of \$326,470.00 and expenditures of \$326,325.33. Gary Deck made a motion to adopt **Resolution 2013-12** to enact the 2014 Sewer Budget. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Clement Lane/David Alspaugh – Mr. Alspaugh requested a partial release of the letter of credit being held for the Clement Lane Subdivision/Land Development Plan. Township Engineer recommended a partial release in the amount of \$24,943.70. The remaining balance to be held to complete Lot 3 and Lot 4 along with a stop sign and street sign would be \$11,935.62. John Zimmerman made a motion to reduce the letter of credit as recommended by the Township Engineer Memorandum dated December 9, 2013. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Ag Security Enrollment for Dalton and Dorothy Zimmerman – 1.61 Acres of the Zimmerman property is in Tulpehocken Township, it has already been put into Ag Security Area by Upper Tulpehocken and the County is asking for acknowledgement of the tract from Tulpehocken Township Board of Supervisors. Gary Deck made a motion acknowledge the enrollment of the Dalton and Dorothy Zimmerman property into the Ag Security Area. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

CORRESPONDENCE

Mt Aetna Fire Police Roster – The Mt Aetna Fire Police informed the Board of Supervisors of changes to the Fire Police roster for the year 2014. John Zimmerman made a motion to approve the Fire Police Officers. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Contributions – In the past the Board had made contributions to Berks County Solid Waste Authority in the amount of \$100.00 and Berks Conservancy \$25.00. Rick Kramer made a motion to make a contribution to Berks County Solid Waste Authority in the amount of \$250.00. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

Rick Kramer made a motion to make a contribution to Berks Conservancy in the amount \$100.00. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

Board Vacancies for 2014 – Zoning Hearing Board, Planning Commission, and Recreation Board each have a vacant position that will need to be filled at the reorganization meeting to be held on January 6, 2014. Chairman Gary Deck thanked John Zimmerman for stepping up and filling the Supervisor position and that he is greatly appreciated. Rick Kramer also thanked John Zimmerman for his time serving on the Planning Commission. John Zimmerman wishes to serve on the Planning Commission again when this Supervisor Term is expired.

CD Rates – John Zimmerman commented that the CD rates are low at this time, but the Board should consider investment option for the sewer debt service funds. The Solicitor will check the Teen Challenge Agreement if the funds in the debt service account can be invested in CD's.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of November 2013 were as follows:

General Account	\$71,185.23
FNB Fredericksburg Holding Account	\$68,526.93
General Plus Account	\$198,711.17
State Aid Account	\$227.27
State Plus Account	\$371.03
Street Light Account	\$8,175.61

John Zimmerman made a motion to approve the payments of the bills for this December 9, 2013 meeting. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Payments of Bills for this December 9, 2013 meeting are:

General Account combined with the payroll account- Checks #14788 to #14823 in the amount of \$30,876.28
 Street Light Account – Check #321 in the amount of \$1,066.91
 State Liquid Fuels Account –
 Camp Calvary Land Dev. Escrow –
 Camp Calvary Inspection Escrow –
 Village Estates Improvements Inspection Escrow –
 Stormwater Inspection Escrow –
 Total Expenses for this meeting – \$31,943.19

Sewer Accounts balances for the end of November 2013 are as follows:

Sewer Operation Account – \$79,639.70
 Balance in the Sewer Holding Account - \$15,745.96
 Debt Service Account - \$402,952.81

Payments of Bills in the Sewer Operation Account for this December 9, 2013 meeting are:

Check #1346 to #1355 in the amount of \$79,639.70

Rick Kramer made a motion to approve payment of the sewer bills motion second by John Zimmerman. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

ADJOURNMENT OF MEETING

At 9:52 p.m. Rick Kramer made a motion to adjourn the meeting, which was second by John Zimmerman. Upon a roll call vote, all three Board members cast a yes vote on the motion, meeting adjourned.

Respectfully Submitted,

Kathy Boltz

Secretary, Tulpehocken Township