

## **December 10, 2012 Board of Supervisors Meeting**

Chairman John Kintzer called the regular meeting of the Township Board of Supervisors to order at 7:00 p.m. in the Tulpehocken Township Municipal Building. Those attending the regular monthly meeting were John Kintzer, Rick Kramer, Gary Deck, Kathy Boltz, Bryan Dronick, Michelle Mayfield, Lester Feick, and other interested persons.

The meeting continued with the pledge to the American Flag.

### **PUBLIC COMMENTS**

None

### **APPROVAL OF MINUTES**

Rick Kramer made a motion to approve the minutes from the November 12, 2012 Board of Supervisors meeting and November 23, 2012 Preliminary Budget meeting. John Kintzer second the motion, upon a roll call vote all three Board Members cast a yes vote. John Kintzer made a motion to approve the minutes from November 14, 2012 Zoning Workshop. Rick Kramer second the motion, upon a roll call vote John and Rick vote yes and Gary Deck abstained, he did not attend the workshop.

### **ADMINISTRATIVE ACTIONS**

#### **Planning Commission Recommendations to the Board**

Camp Calvary – Planning Commission recommended granting a time extension until March 12, 2013. Rick Kramer made a motion to grant a time extension until March 12, 2013. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

#### **Solicitor Legal Discussions**

The Solicitor reviewed three options for collecting delinquent sewer user fees. Option 1 was to lien the property, the lien stays with the property. This is currently being done but it is not effective. Option 2 was to file a judgment with the District Justice with a payment plan. The Judgment then follows the person and the maximum amount to file is \$12,000.00. Option 3 was to offer clemency. After discussing the options presented by the Solicitor, Gary Deck made a motion to authorize Hartman's office to prepare a document offering amnesty if paid in full in 60 days from date of notice, then all late fees and interest will be forgiven. If after the 60 days the amount owed is not paid in full a payment plan can be entered by contacting the township office. The payment plan will not go longer than 12 months, will have an interest rate of 5% to be paid while remaining current with the user fees, and if two or more payments are missed the plan is void and a judgment will be filed. If no contact is made a judgment will be filed. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Rick Kramer made a motion to authorize Hartman's office to advertise the document, if needed, allowing amnesty. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

## STAFF REPORTS

**Police Report** –Officer Dronick read the November 2012 Police report as follows:

Activity	Tulpehocken Twp.	Strausstown Borough	Marion Twp.
Miles Patrolled	2282	128	887
Gallons of Fuel	218	0	0
Hours of Work	389.5	20	60
Total Incidents	4	0	3
Complaints	6	1	7
Follow-up Investigations	0	0	1
Telephone Assignments	18	1	9
Comm/Residential to Alarms	3	0	0
EMS/Fire Advisory	10	1	2
Traffic Stops	17	2	6
Citations Issued	19	2	6
Non-traffic Citations	0	0	0
Traffic Warnings	3	0	1
Parking Tickets	0	0	0
Traffic Accidents	4	0	0
DUI Arrests	0	0	0
Misdemeanor/Felony	0	0	0
Security Checks	151	81	84
Police Assists	10	0	0
Motorists Assists	2	0	1
Court Appearances	2	0	1
School Hours	0	0	0

**Road Master's Report** – Road Master Lester Feick read the November 2012 Road Report. The work consisted of sewer maintenance, sign maintenance, install snow equipment, and one snow event.

Lester obtained prices on having the fire extinguishers serviced. It will cost approximately \$4.00 per extinguisher and \$35.00 for the service call and there would be an additional cost for charging the extinguishers if needed. Gary Deck made a motion to authorize Lester to have the fire extinguishers serviced. Rick Kramer second the motion, upon a roll call vote, all three Board Members cast a yes vote.

Lester also commented that two sewer alarms need to be fixed, the dialers do not work. Lester also was contacted about the stop sign that is faded at the intersection of Buttonwood and Cottage Road. Buttonwood is a private road and not maintained by the township so the residents on the private road would need to replace it. Bethel Township has requested to borrow our chipper, and in return Lester would like to borrow their boom mower, the Board agreed to share the equipment.

## UNFINISHED BUSINESS

None

## NEW BUSINESS

**David Martin Poultry Operation Land Development Escrow** – Mr. Martin requested a release of the escrow money that is being held for the construction inspections for the Poultry Barn. The Engineer must do the final inspection. Gary Deck made a motion to release the escrow condition upon the Engineers approval after the final inspection. Rick Kramer second the motion, upon a roll call vote, all three Board Members cast a yes vote.

**Rossini Farm Subdivision** – Township Engineer has completed the inspection for Lot 5 and approves a release of the surety in the amount of \$9,459.38. The amount to remain on the original Letter of Credit will be \$12,362.47. Gary Deck made a motion to reduce Rossini's letter of credit in the amount of \$9,459.83; the amount to remain on the original letter of credit will be \$12,362.47. Rick Kramer second the motion, upon a roll call vote, all three Board Members cast a yes vote.

**2013 Meeting Dates** – The Board decided to keep the meeting dates and times the same for 2013. Rick Kramer made a motion to authorize the Township Secretary to advertise the meeting dates, the Board of Supervisors will meet the second Monday of each month at 7:00 p.m., Planning Commission will meet the first Thursday of each month, except for the month of July they will meet Monday July 1, at 7:30 p.m., and Recreation Board will meet January 23, August 28, April 24, and November 27, at 7:00 p.m.. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

John Kintzer made a motion to set the Preliminary Budget Meeting for 2014 on October 14, 2013 at 5:00 p.m. prior to the regular Board of Supervisors meeting. Gary Deck second the motion, upon a roll call vote, all three Board Members cast a yes vote.

**Recycling Program 2013** – Berks County Solid Waste Authority is changing the program effective March 1, 2013 and is proposing to site one (1) 30 yard roll-off at our location full-time, based on the 2011 tonnages. The Township will be asked to contact the Authority 48 hours before service is required so that an empty container can be delivered and the full one removed. The Authority is asking for a response if we are interested in continuing to participate in the program on a full-time basis. Rick Kramer made a motion to continue to participate in the program on a full time basis and to authorize the Township Secretary to send a letter of response to the Berks County Solid Waste Authority. Gary Deck second the motion, upon a roll call vote, all three Board Members cast a yes vote.

## **CORRESPONDENCE**

**Police Coverage for Strausstown Borough** – Strausstown Borough sent a letter to Tulpehocken Township Board of Supervisors to notify the Board that the Borough Council is terminating the service of the Tulpehocken Township Police Department effective midnight December 31, 2012. It was discussed that this was not due to performance or unsatisfactory service, Strausstown Borough can no longer afford the services due to rising costs of expenses on a day to day basis and the absence of outside funding sources that could be used to help support this important project.

**Zoning Maps** – Gettel Press cannot reproduce the zoning maps. Yoas Services on Penn Ave can reproduce them for \$28.80 per map, 25 maps would cost approximately \$720.00. Rick Kramer made a motion to authorize the purchase of reproducing the zoning maps with Ludgate Engineering as discussed in last month's meeting. John Kintzer second the motion, upon a roll call vote, all three Board Members cast a yes vote.

**Board Vacancies for 2013** –Pam Kissling is not wishing to full fill another term on the Recreation Board, this will cause 2 vacancies for the Rec Board. Terry Hamm is not wishing to full fill another term on the Zoning Hearing Board.

**Contributions** – In the past the Board had made contributions to Berks County Solid Waste Authority in the amount of \$100.00, Berks Conservancy \$25.00, and Crime Alert Berks County \$100.00. Gary Deck made a motion to make the same contribution for 2012 to these agencies. Rick Kramer second the motion, upon a roll call vote, all three Board Members cast a yes vote.

The Board also discussed the annual donations made to the Fire Companies with in the Township. Gary commented that he would like to increase the donations but we can't afford it. Gary feels the Fire Companies are important to the community and the other Board members agreed. John commented that the Board is paying a lot of bill for the Fire Companies like Radios, gas and insurance. John had researched with other Fire Companies and they do not have these items paid for by the Municipality. Resident Jake Derr commented that the Fire Companies did not want the new radio's they were forced into the purchase and that the Fire Companies support the community with their services so if is okay if the community pays for the radios. Gary would like to keep the donations and bill payments for the Fire Companies the same for 2013 the funds have been approved in the 2013 budget. John and Rick are willing to try but if times are tough then it may need to change.

## **FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS**

Account Balances for the end of November 2012 were as follows:

General Account	131,398.35
FNB Fredericksburg Holding Account	79,586.61
General Plus Account	198,637.05
State Aid Account	518.88
State Plus Account	23,282.26
Street Light Account	7,050.60

Rick Kramer made a motion to approve the payments of the bills for this December 10, 2012 meeting. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

Payments of Bills for this December 10, 2012 meeting are:

General Account – Checks #14005 to #14036 in the amount of \$27,312.54
Street Light Account – Check #308 in the amount of \$1,245.33
State Liquid Fuels Account –
Camp Calvary Land Dev. Escrow –
Camp Calvary Inspection Escrow –
Martin Poultry Operation Inspection Escrow –
Stormwater Inspection Escrow –
Total Expenses for this meeting – \$28,557.87

Sewer Accounts balances for the end of November 2012 are as follows:

Sewer Operation Account – \$82,107.48
Balance in the Sewer Holding Account - \$569.06

Debt Service Account - \$402,802.52

Payments of Bills in the Sewer Operation Account for this December 10, 2012 meeting are:

Check #1179 to #1188 in the amount of \$81,425.11

Rick Kramer made a motion to approve payment of the sewer bills motion second by Gary Deck. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

**ADJOURNMENT OF MEETING**

At 9:25 p.m. Rick Kramer made a motion to adjourn the meeting, which was second by Gary Deck. Upon a roll call vote, all three Board members cast a yes vote on the motion, meeting adjourned.

Respectfully Submitted,

*Kathy Boltz*

Secretary, Tulpehocken Township