

August 12, 2013 Board of Supervisors Meeting

Chairman Gary Deck called the regular meeting of the Township Board of Supervisors to order at 7:00 p.m. in the Tulpehocken Township Municipal Building. Those attending the regular monthly meeting were Gary Deck, Rick Kramer, John Zimmerman, Kathy Boltz, Michelle Mayfield, Kris Kerschner, Lester Feick, and other interested persons.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

Rick Kramer commented that the recycling is being left outside of the container and the township employees are left to clean it up when the dumpster is replaced. After some discussion Rick Kramer made a motion to purchase a sign to be installed by the dumpster for the residents to follow the instructions on recycling. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

APPROVAL OF MINUTES

Rick Kramer made a motion to approve the minutes from the July 8, 2013 Board of Supervisors meeting. John Zimmerman second the motion, upon a roll call all three Board Members cast a yes vote.

ADMINISTRATIVE ACTIONS

Planning Commission Recommendations to the Board

Camp Calvary – Planning Commission recommended the Board of Supervisors accept upon receipt of a defined time extension letter with no more than 90 days. John Zimmerman made a motion to accept the 90 day time extension. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Gerald Martin Poultry Operation – Planning Commission recommended the Board of Supervisors grant conditional Preliminary/Final Plan approval with the conditions of the Township Engineer's review letter dated July 31, 2013 and to accept the time extension as offered, the new date would be October 14, 2013. John Zimmerman made a motion to grant conditional Preliminary/Final Plan approval as recommended by the Planning Commission and with the condition that the Solicitor review and approve the notes to be added to the plan concerning the existing barn. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Solicitor Legal Discussions

Chairman Gary Deck announced that the Board held an executive session after the adjournment of the July 8, 2013 Board of Supervisors meeting to discuss the employee handbook and that another one will be held after the adjournment of this August 12, 2013 meeting to discuss the employee handbook.

STAFF REPORTS

Police Report –Chief Kerschner read the July 2013 Police report as follows:

Activity	Tulpehocken Twp.	Marion Twp.
Miles Patrolled	2814	1123
Gallons of Fuel	297	0
Hours of Work	503	60
Total Incidents	6	5
Complaints	10	6
Follow-up Investigations	2	1
Telephone Assignments	27	7
Comm/Residential to Alarms	0	2
EMS/Fire Advisory	9	8
Traffic Stops	37	27
Citations Issued	38	28
Non-traffic Citations	0	0
Traffic Warnings	2	1
Parking Tickets	0	0
Traffic Accidents	2	0
DUI Arrests	0	0
Misdemeanor/Felony	0	0
Security Checks	81	16
Police Assists	10	0
Motorists Assists	3	0
Court Appearances	3	1
School Hours	0	0

Chief Kerschner commented that the county is getting rid of their communication system's server by June 1, 2014. The cost to purchase our own server and to have someone install the server will be approximately \$10,000.00. After some discussion it was agreed to have the police department check into what all the cost are for this server and the licensing and the board suggested the Police Chief draft a letter to send out to the local businesses for financial support to offset the cost of the server.

Road Master's Report – Lester Feick read the July 2013 report. The work consisted highway mowing, sewer maintenance, sign maintenance, mowing lawns, and the Teen Challenge Road Paving project. Gary Deck thanked the Road Master for painting the stop bars throughout the township.

Line painting was discussed for various roads throughout the township and it was agreed to set it up for early October for an approximate cost of \$10,000.00 with the Berks County Cooperate Purchasing Council that was extended from last year's bid.

Rain spouting at 4 East Mill Street, Mt Aetna is run into the double hub trap and the Board authorized Lester Feick to contact the property owner to have the water directed away from the clean out.

A list was made of the intersection with shrubs causing a site distance within the township, and letters will be going out to give the property owner notice of the problem.

SEWER OPERATIONS

Amnesty Update/Delinquent Accounts

Unclaimed Notices – The certified mail giving notice to some of the property owners of the personal judgment for unpaid sewer charges have come back undeliverable. The Solicitor recommended sending the constable to the residents to serve them the notice; the fees for the constable are added to the judgment. Rick Kramer made a motion to give authorization for the constable to serve Mervin Zimmerman, Greg and Sara Bryant, Linda Manegold, and AV8tor Enterprise (501 Bar and Grill). Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

Lash – A judgment has been filed against Melanie Lash and she has made a written request to the Board asking to set up a payment plan to get the fees paid. After discussion Gary Deck made a motion to authorize Melanie Lash to enter into a payment agreement with no additional interest and if two payments are missed the agreement is default and action will be taken. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. The Solicitor will draft the agreement and will also include a notice to Melanie that since this is for two residential units, that if one is unoccupied for more than six months she could request a waiver of the sewer user fees for the vacant unit.

Musser – Michael and Amanda Musser have submitted a written request asking the Board to set up a payment plan to get the fees paid. The Board agreed to allow the Musser's enter into a payment agreement. The Solicitor will contact the Musser's to set up the term of the agreement, the agreement will be consistent with the previous payment plan, no additional interest and if two payments are missed the agreement is default and action will be taken.

Knipple – Erin Knipple had paid most of the past due fees but has fallen three quarters behind again, the sewer service secretary is asking the Board how they want to handle the account. The Board gave direction to follow the procedures adopted a last month's meeting for delinquent accounts.

Lusby – Michael Lusby, 590 Godfrey Street, Rehersburg had been listed for Sheriffs Sale, the Solicitor will research the result of the sale.

Operators report

The Operators report had listed that the UV light had a film on it causing it to be weak. Lester Feick had commented that in April he replaced the bulbs and the operator cleans them on a regular basis. Lester will talk to operator about the issue.

UNFINISHED BUSINESS

Quotes for Replacement Doors – Two quotes were submitted to the Township for the replacement doors. Wessner Contracting quote is in the amount of \$8150.00 and Shank Door is in the amount of \$12,015.00, a third was not received. Gary Deck made a motion to go with Wessner Contracting. Rick Kramer second the motion, upon a roll call vote Rick and Gary cast a yes vote, John Zimmerman abstained from voting, he is an employee of Shank Door.

Ancillary Activities Resolution – The Solicitor was directed to revise the draft Resolution for Ancillary Activities, removing the portion pertaining to emailing the Township Secretary prior to an activity and to change the authorization for fire training, but not to include Fire Police. A draft will then be sent to the Township Secretary to forward to the Fire Chief for their review prior to adopting a next month’s meeting.

NEW BUSINESS

Conner Subdivision – Mr. Conner is requesting release of letter of credit for 11 Gravel Pit Road. The Township Engineer confirmed that the work is complete. Rick Kramer made a motion to release the letter of credit for the Conner Subdivision. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

Rufus Martin Poultry Operation – Letter of Credit has been received in the amount of \$73,699.00, the signed Improvements and Stormwater Agreements have not been received. John Zimmerman made a motion to authorize the Chairman to sign the Improvements and Stormwater Agreements when they are received, pending Stormwater Escrow is received. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Forry Poultry Operation – Letter of Credit has been received in the amount of \$67,189.00, the signed Improvements and Stormwater Agreements have not been received. John Zimmerman made a motion to authorize the Chairman to sign the Improvements and Stormwater Agreements when they are received, pending Stormwater Escrow is received. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Fireworks Permitting – The Board directed the Solicitor to review the Township Ordinance pertaining to fireworks permitting. There had been several requests for permit to display fireworks.

Shoestring Industries – Rick Kramer made a motion to authorize the Chairman and Secretary to sign the Planning Module and adopt Resolution 2013-7 for Shoestring Industries. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

Agility Agreement with PennDot – Rick Kramer made a motion to adopt the Agility Agreement with PennDot and to adopt Resolution 2013-8. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

CORRESPONDENCE

Fire Police Coverage Request from Womelsdorf Borough – Womelsdorf Borough requested Fire Police Coverage to assist with traffic control for the 20th Annual Ride for Freedom to be held on Sunday, August 25, 2013 and the Annual “Frodslemow” Halloween Parade to be held on Tuesday, October 17, 2013. John Zimmerman made a motion to authorize Fire Police to assist in providing coverage for the two events requested by Womelsdorf Borough. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Property Maintenance Complaints – Two Citizen’s Complaints have been received, 5 Magdalena Street and 582 Godfrey Street has grass and weeds that have not been mowed. After discussion, John Zimmerman made a motion to authorize the Zoning Officer to investigate and send notice of violation to 5 Magdalena Street. Rick Kramer second the motion, upon a roll call

vote all three Board Members cast a yes vote. 582 Godfrey Street had been mowed and does not need to be addressed.

Police Study Satisfaction Survey – Berks County Law Enforcement Needs Assessment has requested a Satisfaction Survey be completed by each Board Member. The survey is relative to the satisfaction of local officials with the law enforcement services each municipality currently employs and utilizes.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of July 2013 were as follows:

General Account	\$160,128.04
FNB Fredericksburg Holding Account	\$21,630.07
General Plus Account	\$198,696.27
State Aid Account	\$473.02
State Plus Account	\$149,359.83
Street Light Account	\$12,137.04

Rick Kramer made a motion to approve the payments of the bills for this August 12, 2013 meeting. John Zimmerman second the motion, upon a roll call vote all three Board Members cast a yes vote.

Payments of Bills for this August 12, 2013 meeting are:

General Account combined with the payroll account- Checks #14542 to #14575 in the amount of \$31,069.00
 Street Light Account – Check #317 in the amount of \$1,079.72
 State Liquid Fuels Account –
 Camp Calvary Land Dev. Escrow – Check #147 in the amount of \$46.50
 Camp Calvary Inspection Escrow –
 Martin Poultry Operation Inspection Escrow –
 Stormwater Inspection Escrow –
 Total Expenses for this meeting – \$32,195.22

Sewer Accounts balances for the end of July 2013 are as follows:

Sewer Operation Account – \$9,723.65
 Balance in the Sewer Holding Account - \$4,479.10
 Debt Service Account - \$402,922.59

Payments of Bills in the Sewer Operation Account for this August 12, 2013 meeting are:
 Check #1293 to #1305 in the amount of \$13,272.49

Rick Kramer made a motion to approve payment of the sewer bills motion second by John Zimmerman. Upon a roll-call vote, all three Board members cast a yes vote on the motion.

ADJOURNMENT OF MEETING

At 9:40 p.m. John Zimmerman made a motion to adjourn the meeting, which was second by Rick Kramer. Upon a roll call vote, all three Board members cast a yes vote on the motion, meeting adjourned.

Respectfully Submitted,

Kathy Boltz

Secretary, Tulpehocken Township