

April 8, 2013 Board of Supervisors Meeting

Vice Chairman Rick Kramer called the regular meeting of the Township Board of Supervisors to order at 7:00 p.m. in the Tulpehocken Township Municipal Building. Those attending the regular monthly meeting were Rick Kramer, Gary Deck, Kathy Boltz, Michelle Mayfield, Kris Kerschner, Lester Feick, and other interested persons.

The meeting continued with the pledge to the American Flag.

Rick Kramer announced there was executive sessions held on Saturday March 30, 2013 for Insurance purpose, Friday April 5, 2013 for personnel, and tonight April 8, 2013 for personnel.

The Solicitor read a correspondence from John Kintzer stating that Mr. Kintzer resigned from his position as Board of Supervisor effective Friday, April 5, 2013. Gary Deck made a motion to accept John Kintzer's letter of resignation. Rick Kramer second the motion, upon a roll call vote, both Supervisors cast a yes vote.

Rick Kramer made a motion to appoint Gary Deck as Chairman of the Board, Gary accepts the position. Gary Deck will now serve as Chairman and Rick will continue to serve as Vice Chairman, from this point Chairman Gary Deck led the meeting and announced that anyone interested in fulfilling John Kintzer's term that will end December 31, 2013 shall contact a Board Member.

PUBLIC HEARING

The meeting continued with the Public Hearing for the proposed Zoning Ordinance. The Solicitor commented that the new and amended Zoning Ordinance was advertised for adoption at this April 8, 2013 as required. No public comments were offered the hearing was closed.

PUBLIC COMMENTS

Dale Swope commented to the Board that he recommends considering budgeting for a new police cruiser. 65-2 is a 2004 with over 175,000 miles and with idol time it is equivalent to 300,000 to 350,000 miles. 65-1 which is a 2007 also has 100,000 miles. The cars need to be updated.

APPROVAL OF MINUTES

Rick Kramer made a motion to approve the minutes from the March 11, 2013 Board of Supervisors meeting. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote.

ADMINISTRATIVE ACTIONS**Planning Commission Recommendations to the Board**

None

Solicitor Legal Discussions

Draft Subdivision and Land Development Ordinance – County Planning Commission reviewed and offered comments for consideration. Township Solicitor reviewed the items with the Township Engineer, and is in agreement that the comments are housekeeping items. Rick Kramer made a motion to authorize the Solicitor to make the changes and advertise the SALDO for enactment at the May 13, 2013 Board of Supervisors meeting

Time Extension Limit – At last month’s meeting, John Kintzer had questioned the amount of time extension allowed. The Solicitor reviewed the issue and there is no limitation provided in the Planning Code. What some other municipalities have done is adopt a policy limiting the time extension for a plan. The Board tabled the issue.

STAFF REPORTS

Police Report –Chief Kerschner read the March 2013 Police report as follows:

Activity	Tulpehocken Twp.	Marion Twp.
Miles Patrolled	2367	954
Gallons of Fuel	249.5	0
Hours of Work	443	60
Total Incidents	9	0
Complaints	10	2
Follow-up Investigations	0	1
Telephone Assignments	18	6
Comm/Residential to Alarms	1	3
EMS/Fire Advisory	9	4
Traffic Stops	26	36
Citations Issued	24	35
Non-traffic Citations	1	0
Traffic Warnings	4	0
Parking Tickets	0	0
Traffic Accidents	2	0
DUI Arrests	0	0
Misdemeanor/Felony	0	0
Security Checks	64	14
Police Assists	12	0
Motorists Assists	2	1
Court Appearances	4	0
School Hours	51	0

Chief Kerschner discussed with the Board that the Mennonite School on Route 419 will be doing a trash cleanup project on some roads within the Township. Chief Kerschner will talk to the Fire Police for extra help on traffic control. Chief Kerschner will be assisting Bethel Township Police with two kid card ID programs, April 27 at Tri County Worship Center, and May 3 at the Bethel Elementary School.

Gary Deck asked if the uniforms have been order, Chief Kerschner responded that he has contacted the company, but has not set up a date yet, he is working on it.

Road Master’s Report – Lester Feick read the March 2013 report. The work consisted of snow events, sewer maintenance, sewer work, and clean trucks with new pressure washer, sign

maintenance, a lot of sewer problems. Lester also commented that the new pressure washer is great.

Lester discussed partnering with Jackson Township to rent a road sweeper. After the discussion the Board directed the Township Secretary to confirm with the insurance carrier that there would be coverage for property damage if the sweeper is rented.

Lester reviewed three quotes for grater tires, Zimmerman Farm Service \$790.00, Henise Tire Service \$909.45, and Custom Exhaust \$825.00. Gary made a motion to purchase tires for the Grater from Zimmerman Farm Service. Rick second the motion, upon a roll call vote, both Board Members cast a yes vote.

Lester had talked to Dale Swope about repairing the ticking noise that the service truck is making. Dale cannot give a quote in writing, he will not be able to know what all needs repaired until it is apart. It was agreed that Lester and Dale will contact a Ford Dealer to see what they have done to remedy this problem since this is the second time, and to get a price from the Ford Dealer.

Lester would like to get going on the road projects for this year. He will schedule a time for the PennDot representative to come and go over the project. Paving approximately 1.5 mile on Teen Challenge Road, from where it was left off last year. There also was discussion on Stone Road and that there is a bad spot about 70 feet long. Gary Deck also commented that he and Butch will meet to shoot grade on Teen Challenge Road were the water puddles, so this could be fixed. Reber can help put the base macadam down, stone, and a fine topping. Rick Kramer commented that there is also some man holes that need milling.

At this time Chairman Gary Deck thanked John Kintzer for his time serving on the Board, and commented that he did bring good things to the Township.

UNFINISHED BUSINESS

Amended Zoning Ordinance – Rick Kramer made a motion to enact Zoning Ordinance 2013-4. Gary Deck second the motion, upon a roll call vote, both Board Members cast a yes vote.

NEW BUSINESS

Fund for Budget Carry Over – At the budget meeting for 2013 a motion was made to take 25% of the carryover from 2012 and open a Building Fund for future building or maintenance as the Board will see needed. Gary Deck made a motion to open the account as a general type fund so the funds could be used as needed or wanted. Rick Kramer second the motion, upon a roll call vote, both Board Members cast a yes vote.

Berks County Pharmaceutical Drop Box Program – District Attorney Adams and Chief County Detective Michael Gombar feel that the Tulpehocken area would be an ideal location for a drop box and is offering one if interested. Rick Kramer made a motion to accept a drop box to be placed in the Police vestibule. Gary Deck second the motion, upon a roll call vote, both Board Members cast a yes vote.

Pollution Liability Insurance Renewal – The current Insurance is a two year contract to expire April 7, 2013 and it is not renewable due to changes with the carrier. Thomas Insurance Group sent three quotes for review. The Board had discussed this in the executive session held on

Saturday March 30, 2013; the current policy expired prior to this meeting a decision had to be made. The Board decided to contract with Admiral Insurance Company for a three year term in the amount of \$14,201.00, which is a savings of approximately \$2000.00.

Health Insurance Renewal – There is an increase of 14.8% for the renewal with Capital Blue Cross. The new rates begin June 1, 2013. Rick Kramer made a motion to renew the Health Insurance with Capital Blue Cross. Gary Deck second the motion, upon a roll call vote, both Board Members cast a yes vote.

Commercial Insurance Renewal – Michael, our representative from MRM will be meeting with the Township Secretary next week to review the Commercial Insurance Renewal.

CORRESPONDENCE

Berks Municipal Partnership Breakfast – The Board is invited to breakfast April 26th at Kenhorst Volunteer Fire Company. If this date does not fit your schedule another breakfast is being planned for October, an invitation will be sent out closer to the October event. The Board will not be attending the April 26 breakfast.

Amnesty for Delinquent Sewer Fees – There are five property owners who have paid in full for a total of approximately \$12,000.00. Seven payment arrangements have been established and two more payment arrangements for this meeting. The persons who have not contacted or who are being decided upon tonight will have April to work out the arrangements, and then in May the Board will have to decide to take action on those who have not made any contact.

Paul and Cecilia Brossman have made a commitment to pay the balance in full they are waiting on the proceeds from a loan. The bank has confirmed in writing that the loan is in process. The Board agreed to defer action until May.

Russell Lutz, 471 Godfrey Street, Rehrersburg, has made contact and made a partial payment. He stated he is in hardship and that the property is to be listed for sale hopefully in June of this year 2013. The Solicitor recommended the Sewer Service Secretary contact Mr. Lutz to establish a nominal balance monthly payment with the full balance due at the end of the term.

501 Bar and Grill had paid the amount originally given to them, an additional amount due was failed to be provided to them. The Solicitor recommends giving them an additional 60 days to pay the remaining balance.

Road Work on Route 645 – PennDOT will be bidding a project which falls in the limit of our municipality. The project is located on State Route 645 (Camp Swatara Road) from the Lebanon County line to the All American Truck Stop. After the bid opening there will be a Pre-Construction Meeting.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of March 2013 were as follows:

General Account	\$130,441.44
FNB Fredericksburg Holding Account	\$20,885.64
General Plus Account	\$198,679.40

State Aid Account	\$518.93
State Plus Account	\$23,287.35
Street Light Account	\$3,743.24

Rick Kramer made a motion to approve the payments of the bills for this April 8, 2013 meeting. Gary Deck second the motion, upon a roll call vote both Board Members cast a yes vote.

Payments of Bills for this April 8, 2013 meeting are:

General Account combined with the payroll account- Checks #14278 to #14308 in the amount of \$19,848.51
 Street Light Account – Check #312 in the amount of \$1,228.45
 State Liquid Fuels Account –
 Camp Calvary Land Dev. Escrow – Check #142 in the amount of \$57.50
 Camp Calvary Inspection Escrow –
 Martin Poultry Operation Inspection Escrow –
 Stormwater Inspection Escrow –
 Total Expenses for this meeting – \$21,134.46

Sewer Accounts balances for the end of March 2013 are as follows:

Sewer Operation Account – \$52,479.16
 Balance in the Sewer Holding Account - \$596.04
 Debt Service Account - \$402,888.38

Payments of Bills in the Sewer Operation Account for this April 8, 2013 meeting are:
 Check #1233 to #1249 in the amount of \$15,325.23

Rick Kramer made a motion to approve payment of the sewer bills motion second by Gary Deck. Upon a roll-call vote, both Board members cast a yes vote on the motion.

ADJOURNMENT OF MEETING

At 8:30 p.m. Rick Kramer made a motion to adjourn the meeting, which was second by Gary Deck. Upon a roll call vote, both Board members cast a yes vote on the motion, meeting adjourned.

Respectfully Submitted,

Kathy Boltz

Secretary, Tulpehocken Township