

## **April 14, 2014 Board of Supervisors Meeting**

Chairman Gary Deck called the regular meeting of the Township Board of Supervisors to order at 7:05 p.m. in the Tulpehocken Township Municipal Building. Those attending the regular monthly meeting were Gary Deck, Rick Kramer, Lester Feick, Kathy Boltz, Michelle Mayfield, Kris Kerschner, and other interested persons.

The meeting continued with the pledge to the American Flag.

Chairman Gary Deck announced that an executive session was held prior to this meeting for personnel. The Secretary Treasurer submitted a letter of resignation to the Board stating that she will not be available for regular employment after July 11, 2014. Rick Kramer made a motion to accept the letter. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

### **PUBLIC COMMENTS**

William and Betty Gracely attended the meeting to notify the Board that there is excessive target shooting on weekends during the daytime that last all day long at their neighbors property located at 181C Deck Road. Another neighbor James Reese also attended the meeting to notify the Board of the same problem. The Solicitor recommended having the Zoning Officer look into this issue. The Board agreed to authorize the Zoning Officer to investigate the target shooting.

### **APPROVAL OF MINUTES**

Lester Feick made a motion to approve the minutes from the March 10, 2014 Board of Supervisors meeting. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

### **ADMINISTRATIVE ACTIONS**

#### **Planning Commission Recommendations to the Board**

*Martin Farm Annexation* – Planning Commission recommended granting conditional approval, condition being Marion Township is satisfied with the plan and gives plan approval, no additional revisions to the plan that affect the property in Tulpehocken Township, and that the conditions are met in the Township Engineer review letter dated April 2, 2014. Lester Feick made a motion to grant conditional approval as per the Planning Commission recommendation. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

Planning Commission also recommended the Board accept the 91 day time extension giving a new date of July 14, 2014. Rick Kramer made a motion to accept the 91 day time extension. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

*Martin Shirk Annexation* – Planning Commission recommended granting conditional plan approval based on the conditions of the Township Engineer review letter dated April 2, 2014. Rick Kramer made a motion to grant conditional approval based on the Planning Commission recommendation. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

*Larry Dean Martin Poultry Operation* – Planning Commission recommended granting a waiver of Section 205 and a waiver of the Sewage Planning Module. Lester Feick made a motion granting a waiver of Section 205, Preliminary to Final Plan. Gary Deck second the motion, upon a roll call vote all three Board Members cast a yes vote. Lester Feick made a motion granting a waiver of Sewage Planning Module for the house, which is proposed to be connected to the public sanitary sewer. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

*Ag Security Application* – Michael and Sheila Miller submitted an Ag Security Application for their property located at 80 Whitman Road. Planning Commission recommended the Board approve upon the acceptance of the application by the Board of Supervisors. Lester Feick made a motion to accept the application. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

### **Solicitor Legal Discussions**

None

### **STAFF REPORTS**

**Police Report** – Chief Kerschner read the March 2014 Police report as follows:

Activity	Tulpehocken Twp.	Marion Twp.
Miles Patrolled	2528	927
Gallons of Fuel	251.5	0
Hours of Work	448.75	60
Total Incidents	2	1
Complaints	9	2
Follow-up Investigations	2	0
Telephone Assignments	20	2
Comm/Residential to Alarms	2	0
EMS/Fire Advisory	11	6
Traffic Stops	22	10
Citations Issued	23	9
Non-traffic Citations	0	0
Traffic Warnings	3	1
Warrants	1	0
Parking Tickets	0	0
Traffic Accidents	2	2
DUI Arrests	0	0
Misdemeanor/Felony	2	0
Security Checks	55	5
Police Assists	7	0
Motorists Assists	2	0
Court Appearances	3	0
School Hours	48	0

Chief Kerschner notified the Board that the grant for the aggressive driving has been received. 65-1 needs new tires, the Board agreed to have new tire installed. There has also been a safety recall for 65-1. Chief Kerschner suggested having striping done on the Tahoe when it is done on the new cruiser, the Board suggested to get prices for the new cruiser and the Tahoe, but to price

them separately. The Beach Bash at Bethel Elementary School is scheduled for May 2, 2014. Chief Kerschner is requesting authorization to attend to offer the Kid Card Identification. Lester Feick made a motion to authorize Chief Kerschner to attend the Beach Bash for Kid Card Identification. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote. The portable County Radios have been received, and Officer Dronick will be attending a forensic science class. Upon completion of the class the Police Department will receive a camera. It was also commented that Officer Dronick has been using his forensic training and equipment for the recent burglaries that happened in the township. Chief Kerschner has been notified that ammunition can be bought through the County's joint purchasing.

The Board also discussed the garage located at 574 Godfrey Street and that it is becoming a junk yard. The Zoning Officer sent a letter of notice to the property and the possible violations have not been taken care of. Lester Feick made a motion to authorize the Zoning Officer to issue the violation. Gary Deck second the motion, upon a roll call vote, Gary and Lester cast a yes vote, Rick Kramer abstained the property owner is a relative.

Rick Kramer discussed a tire and battery drive. Marion Township had done a drive in the past it was successful and the township would also be eligible for a grant. Rick suggested doing a joint effort with Bethel Township. The Board agreed that this would be a benefit to the community; Rick will get more information on the drive.

Rick also commented that a resident had approached him about a township vehicle having troubles with tires that fell off. This was discussed by the Board and the Road Master and there has been no vehicle that had tires fall off or any such trouble.

**Road Master's Report** – Lester Feick read the March 2014 report. The work consisted of sewer maintenance, fixing signs, working on equipment, Midway Road Bridge Project, patching hole, and phone calls.

A complaint was received about the shrubs at the intersection of West Market Street and Chestnut Street. Lester agreed to talk to the property owner about removing the shrubs because of the site distance hazard they create.

It was discussed and agreed to sweep the streets in the two villages and the busy interstation's throughout the township.

Lester would like to attend a Dirt and Gravel Program Class being offered. This is a two day course with no cost; upon completion of the course the township will be eligible for a class. The Board agreed to have Lester attend this could be beneficial for the dirt alleys in Rehrersburg and Mt Aetna.

Midway Road Bridge has been posted with weight limit signs as per request from PennDot. The Solicitor will investigate ownership of the bridge and how to enforce under protest. The Board is in protest, due to not having prior ownership of the bridge.

Lester has obtained three quotes for the bank work to be done on Teen Challenge Road, Dale Bechtold \$13,600.00, Steiner Excavating \$26,500.00, and Bashore \$12,500.00. The cost could be less if a swale does not have to be done. The Solicitor will draft a temporary easement with Dalton Zimmerman for the bank work. For this Teen Challenge Road Project, Stoltzfus Tree Trimming will be taking a tree down; it was discussed and agreed to have Stoltzfus then trim trees along some other roads within the township.

Lester Feick discussed the mandated program of Sign Maintenance and Management. The cutoff date is June 14, 2014 to have a program in effect. Lester and Harry Reinhold attended a class to learn about the program and what is required. Lester commented that he has been updating signs as they are being replaced with the new reflectivity required signs and has been logging and keeping inventory of the signs throughout the township and will continue this duty.

**Fire Chiefs Report** – Lester Feick read the monthly reports for Keystone Fire Company and the monthly report submitted by Rescue Fire Company.

## **SEWER OPERATIONS**

### **Operations**

DEP has mandated UV Intensity must be able to measure the sensitivity of each light. The meter at the Mt Aetna plant is not working properly for displaying the meter reading for the measure of the sensitivity. To replace the sensor the cost is approximately \$1500.00, the estimate to have a repair service to come look at it to verify it is the sensor the approximate cost is \$1200.00. The Rehrersburg Plant will have to be replaced it only shows red or green, which does not meet the requirements of DEP. The original was struck by lightning, which is why it is different.

Gas meter needs work, some sensors are shot, and the gas meter is not made anymore. It will cost approximately \$730.00 to repair or \$975.00 for a new one. Rick Kramer made a motion to authorize replacement of the gas meter with a new one. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

### **Amnesty Update/Delinquent Accounts**

*Judgments and Delinquent Sewer Accounts* – 118 Godfrey Street, George and Tammy Field are requesting a payment plan for the current delinquency. The payments plan requested by the Field's is to make \$100.00 monthly on the past due current sewer charges, in addition the quarterly sewer payments in timely matter as not to incur additional charges. Rick Kramer made a motion to accept the payment plan for the current delinquent sewer charges. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

5 Apple Street, Kenneth and Jessica Bedleyoung are requesting additional time to pay the delinquent sewer charges. Rick Kramer made a motion to provide until the end of April if not paid then transfer the judgment to the court. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

18 East Market Street, Scott and Lorraine Jackson are asking for leniency and one last opportunity on their amnesty payment plan. Rick Kramer made a motion to take action on the Jackson's. Amnesty is off and the full amount is due. Jackson's can request to enter a payment plan after the judgment is placed. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

19 West Tanner/1 Chestnut Street, judgment has been filed and will be transferred.

354 Godfrey Street, Mervin and Joanne Zimmerman property, this property is in foreclosure so at this time will not be proceeding with sheriff sale.

28 Church Street, Linda Manegold property, the Solicitor commented that the Board can precede with the Real Estate Sheriff's Sale. The retainer fee for the Sheriff's Department is \$2500.00. The Board agreed to keep moving forward with the Real Estate Sheriff's sale.

*Waiver of Sewer Fees* – David Alspaugh has requested a waiver of sewer charges for 22A Maria Street and gave an update on 22 & 24 Maria Street. Rick Kramer made a motion to grant a waiver of sewer charge for 22A Maria Street and to make Mr. Alspaugh aware of the additional EDU that will be charged if the apartment in the basement it is used as an apartment. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

*Computer/Software* – Sewer Service Secretary submitted a memo to notify the Board that the computer used for the Sewer Service is 8 years old and could be more vulnerable to viruses and at some point will not be compatible with new devices or software update. A new computer would be approximately \$1029.00. Another solution would be to rebuild the current computer; the approximate cost would be \$500.00. The Board agreed to wait to see how the budget holds out.

## UNFINISHED BUSINESS

**Traffic Signal Upgrade Agreement** – Lester Feick made a motion to ratify the authorization of the Chairman signing the Traffic Signal Upgrade Agreement. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

**CDL Roster** – Rick Kramer made a motion to add Harry Reinhold to the CDL Roster. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

**Building Maintenance** – At last month's meeting the Board directed the secretary to compile a list of building maintenance issues that have been discussed so they can be reviewed and considered for this year's budget. The list is as follows:

- Paint exterior doors
- Air Quality
- Ceiling tile
- Generator
- Update electrical panel
- Surveillance camera System
- Fuel tank lock with switch
- Cabinets for police office
- Safety features for office

The list was discussed and it was agreed to start with the air quality in the municipal building. Chief Kerschner agreed to contact PROAC to have an air quality test done. The exterior doors will be painted when the weather gets nicer. It was discussed that the interior office door should be locked during the day so the public cannot enter without authorization. It was discussed to get prices on new flooring. Rick Kramer made a motion to purchase new ceiling tiles to replace the ones that are stained with water damage. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

## NEW BUSINESS

**Health Care Insurance Renewal** – Capital Blue Cross Health Care renewal has increased 18.7%. The Board had discussed the renewal and that the coverage cannot change for the

contract employees. However the contract for the police department is expiring at the end of this year and that health care option can be revisited during the negotiation. Lester Feick made a motion to renew the Health Care Insurance with Capital Blue. Rick Kramer second the motion, upon a roll call vote all three Board Members cast a yes vote.

## **CORRESPONDENCE**

*Fire Police Coverage Request* – Bern Township Police Department is planning for the annual World War II Weekend scheduled for June 7 through June 9, 2014 at the Mid Atlantic Air Museum at Reading Airport and is requesting assistance of Fire Police for this event. Rick Kramer made a motion to authorize Fire Police coverage from Mt Aetna and Rehrersburg to attend the World War II Event. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote.

*Berks County Municipal Breakfast* – The Board is invited to breakfast April 25th at The Masonic Lodge, 201 Washington Street, Birdsboro. If this date does not fit your schedule another breakfast is being planned for October, an invitation will be sent out closer to the October event. The Board will not be attending the April 25 breakfast.

*Repository Sale* – Repository Sale of a property located at 17 Ketterman Hill Road. This is a mobile home with approximately \$200.83 owed to the township for taxes. The bid amount is \$125.00 when sold on a Repository Sale it is sold free and clear of all tax and municipal claims. It was discussed that the mobile home is most likely torn down, and the value would not be worth making a claim.

*Deputy Tax Collector* – The Tax Collector notified the Board that it is not mandated yet, but it is encouraged to have a Deputy appointed in case something would happen to the Tax Collector the duties could be handled until a new Tax Collector is appointed. Rick Kramer made a motion to authorize the Solicitor to prepare a resolution for appointment of Deputy Tax Collector for next month's meeting. Lester Feick second the motion, upon a roll call vote all three Board Members cast a yes vote. Tax Collector also commented that Bethel Township is hosting a webinar offered by Vist Bank who is promoting a device that can be used to accept credit cards for payment. The Tax Collector offered to attend the webinar to see what is involved.

## **FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS**

Account Balances for the end of March 2014 were as follows:

General Account	\$6,650.46
FNB Fredericksburg Holding Account	\$51,805.86
General Plus Account	\$198,733.77
State Aid Account	\$227.28
State Plus Account	\$157,139.99
Street Light Account	\$7,835.61

Rick Kramer made a motion to approve the payments of the bills for this April 14, 2014 meeting. Lester Feick second the motion, upon a roll call vote both Board Members cast a yes vote.

Payments of Bills for this April 14, 2014 meeting are:

General Account combined with the payroll account- Checks #15068 to #15095 in the amount of \$53,550.42

Street Light Account – Check #325 in the amount of \$898.36

State Liquid Fuels Account –

Camp Calvary Land Dev. Escrow –

Camp Calvary Inspection Escrow –

Village Estates Improvements Inspection Escrow –

Stormwater Inspection Escrow –

Total Expenses for this meeting – \$54,448.78

Sewer Accounts balances for the end of April 2014 are as follows:

Sewer Operation Account – \$1,093.81

Balance in the Sewer Holding Account - \$75,012.68

Debt Service Account - \$402,998.64

Payments of Bills in the Sewer Operation Account for this April 14, 2014 meeting are:

Check #1396 to #1409 in the amount of \$17,512.47

Rick Kramer made a motion to approve payment of the sewer bills motion second by Lester Feick. Upon a roll-call vote, all three Board Members cast a yes vote on the motion.

Chairman Gary Deck announced that he will not be able to attend next month's meeting.

#### **ADJOURNMENT OF MEETING**

At 10:50 p.m. Rick Kramer made a motion to adjourn the meeting, which was second by Gary Deck. Upon a roll call vote, both Board Members cast a yes vote on the motion, meeting adjourned.

Respectfully Submitted,

*Kathy Boltz*

Secretary, Tulpehocken Township