

**Tulpehocken Township
Board of Supervisors
Meeting of September 14, 2016**

The Tulpehocken Township Board of Supervisors met on September 14, 2016 in the Township meeting room at 7 P.M. In attendance and voting were Supervisors: Chairman Gary Deck, Vice Chairman Richard Kramer and Supervisor Lester Feick. Also present were Michelle Mayfield, Township Solicitor, Kris Kerschner, Police Chief, Bryan Dronick, Police Officer and Christy Flaherty, Township Secretary/Treasurer.

Members of the audience included: Mr. & Mrs. Ron Snyder, Harold Zimmerman, Lloyd Schneck, Robert Sattazahn, Larry Dean Martin, Nelson Beidler, Dolores Hill, John Zimmerman, Jake Derr, Cleason Nolt, Lloyd Hoover, Michelle Lynch and several representatives for animal rights including Laurie Rhodes, Jeff King, Connie Eich, Audrey King, Andrea Ely, Tina Evangelist, Leonard Martin.

CALL TO ORDER

Chairman Deck called the meeting to order at 7 P.M.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

Ms. Rhodes a representative from The Wellness Center for Pets and Their People reported that the group was here tonight to address the puppy mill in the Township. She commented with regards to the groups' attendance at the Zoning Hearing for Samuel Lapp and their not being able to speak. She felt that Mr. Lapp's testimony was inconsistent. She also discussed the number of animals ending up in shelters, the animals' rights and the groups' constitutional rights being violated by not being able to speak at the Zoning Hearing. She reported that she would be filing a Right to Know request for a copy of Mr. Lapp's original zoning application.

Chairman Deck advised that the BOS were unaware of the kennel operation until the hearing.

Attorney Mayfield reported that the Lapp's cannot operate a kennel on their property at this time; noting that the Zoning Hearing Board denied both the variance and special exception use.

Chairman Deck advised that Mr. Lapp will have to resubmit an application.

Mr. King inquired if the Lapp's would be checked on periodically. Chairman Deck advised that if the Township received notice that the kennel is operating, the Zoning Officer would go out to check. The Board is under the impression that the Lapp's were told that they needed to cease operations at this time.

Mrs. King commented with regards to kennel licenses being regulated by the State's Department of Agriculture and questioned if there is any communication between the Township and State. Attorney Mayfield reported that if the Department of Agriculture were to make any inquires to the Township, we would provide the information being requested. She also provided the public with the website address for the Dog Law Enforcement Office of PA (www.licenseyourdog.pa.pa.gov); noting that the site provides links to Mr. Lapp's inspection reports.

Ms. Evangelist commented with regards to Mr. Lapp operating his commercial kennel illegally, not

meeting Township code. She inquired as to what actions the Township would take. Attorney Mayfield reported on the steps Mr. Lapp needs to take to meet the Township's zoning and advised that if he doesn't meet the Township's Zoning Ordinance, the Township will take action. Ms. Evangelist expressed concerns with the illegal operation of puppy mills.

Mr. and Mrs. King inquired if the Township receives a complaint with regards to the Lapp's, would they be notified in advance of the inspection performed by the Township. Chairman Deck advised notice does not need to be given, but the property owner does not need to permit the Township representative on the property. Mr. King commented with regards to property owners having notice and having time to prepare for the inspection.

Attorney Mayfield reported that the Lapp's do have thirty (30) days from September 12, 2016 to appeal the Zoning Hearing Board's decision. The appeal goes through the Court of Common Pleas and there is no public notice.

Ms. Rhodes inquired as to where Little Swatara Creek falls on the property. Mr. John Zimmerman advised that the creek does not run through the property.

Attorney Mayfield reiterated that this Board has no action before it tonight on Mr. Lapp's application; the matter was addressed by the Zoning Hearing Board.

Ms. Ely inquired if there were any repercussion/punishment to the Lapp's for operating the kennel without the proper permits. Attorney Mayfield advised that there would be no repercussion/punishment due to Mr. Lapp's attempt to procure the violation, she explained the zoning process.

Ms. Eich commented on animal rights laws changing and kennel operations moving underground. She inquired as far as a zoning issue, is the Township permitted to enter the property and search the buildings. Attorney Mayfield advised that the Township needs to granted consent by the property owner to enter the property and search the buildings.

The representatives for animal rights thanked the Board for allowing them to speak.

APPROVAL OF MINUTES

Supervisor Feick made a motion to approve the minutes from the August 10, 2016 Board of Supervisors meeting. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

ADMINISTRATIVE ACTIONS

Planning Commission

Camp Calvary: Time expires September 20, 2016. Camp Calvary presented a time extension letter to the Township for a 180 day time extension. Laverne Frey made a motion to recommend to the Board of Supervisors to accept the time extension letter for 180 days, giving a new date of March 19, 2017. Ray Daub seconded the motion. All in favor, motion carried.

Vice Chairman Kramer made a motion to grant the time extension request for Camp Calvary as a 180 day time extension to March 19, 2017. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

John Bicksler Poultry Plan: Time expires November 2, 2016. The applicant and his Engineer were present to discuss the plan. They have set a rebar pin in the driveway and an iron pin on the property corner of Deck Road. The Mt. Aetna Fire Chief, Gary Keener stated that a dry hydrant in the pond may be beneficial for the fire company. Mr. Bicksler stated that the pond is only 2-3 feet deep right now and is spring feed. There is a stream near the pond that the fire company may wish to utilize for fire access. Lester Feick, the Township Road Master and Fire Chief for Rehrersburg will review and concur with Gary Keener, the Fire Chief for Mt. Aetna. This plan still needs E & S approval. The Township Engineer recommended that the applicant's Engineer submit the cost estimate for review so that the Township Solicitor can start to draft the agreements.

Boyer Engineering LLC submitted the following waiver requests:

- **Section 302. Since this land development plan is minor in scope, and no facilities are being offered for public dedication, a waiver request is submitted to combine this plan as a preliminary/final plan.**
- **Section 302.4 This section allows an assumed datum for the project contours instead of being tied to USGS benchmark. A site benchmark has been set and the existing and proposed improvements are shown on the plans with the same relative datum.**
- **Section 602.7.E. This section allows two consecutive lot corners along Route 501 and does not require all lot corners to have markers set.**

Scott Hetrick made a motion to recommend to the Board of Supervisors to grant the waiver requests for the above sections. Laverne Frey seconded the motion. All in favor, motion carried.

Supervisor Feick made a motion to grant the following waiver requests.

- **Section 302. Since this land development plan is minor in scope, and no facilities are being offered for public dedication, a waiver request is submitted to combine this plan as a preliminary/final plan.**
- **Section 302.4 This section allows an assumed datum for the project contours instead of being tied to USGS benchmark. A site benchmark has been set and the existing and proposed improvements are shown on the plans with the same relative datum.**
- **Section 602.7.E. This section allows two consecutive lot corners along Route 501 and does not require all lot corners to have markers set.**

The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Mr. John Zimmerman inquired with regards to the dry hydrant. Supervisor Feick advised that no action had happened to date.

Village Estates: The plan needs to be reaffirmed as the 90 days since the plans were conditionally approved have expired. John Zimmerman made a motion to recommend to the Board of Supervisors to reaffirm the plan. Ray Daub seconded the motion. All in favor, motion carried.

Also, need a motion to authorize the Chairman to sign agreements

Supervisor Feick made a motion to reaffirm Village Estates' plan. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Vice Chairman Kramer made a motion to authorize the Chairman to sign the agreements. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Meadow Springs Meeting House: Cleason Nolt and Paul Weaver with Meadow Springs Meeting House were present to discuss the paving area for the Meeting House. The recorded plans show the entire parking area being paved. They are requesting a waiver from paving the complete area and pave sections around the building and 50 feet in the driveway (from the road). The Planning Commission discussed the parking area. It was suggested that they maybe erect a barrier or post to keep the inner parking area isles open and to help guide the members to park orderly. Screening barrier was also discussed and various ideas were given for fencing and shrubbery. John Zimmerman made a motion to recommend to the Board of Supervisors to grant the parking waiver request with the following conditions:

- ***Parking spaces are to be painted on modified stone and macadam areas.***
- ***Square the paving area at the edges of the perimeter (see sketch).***
- ***Pave or concrete a walkway area along the front of the building.***
- ***Have the driveway paved up to the parking area to avoid run off onto the road due to the steep grade of the driveway.***

Scott Hetrick seconded the motion. All in favor, motion carried.

The Board discussed the recommendations and questioned how long the painted lines would last. They also discussed the steep grade of the driveway and the possibility of installing vinyl fencing verses bushes for the required screening; noting that something is needed to block vehicle headlights. Mr. Nolt commented with regards to putting down top soil prior to planting the bushes. The Board noted that the buffer must be maintained. They also discussed the retention basin and fencing that area. Supervisor Feick inquired if the plans would need to be rerecorded due to the changes. Attorney Mayfield advised that the plans do not need to be rerecorded.

Supervisor Feick made a motion to grant the Meadow Springs Meeting House's parking waiver request with the following conditions:

- ***Parking spaces are to be painted on modified stone and macadam areas.***
- ***Square the paving area at the edges of the perimeter (see sketch).***
- ***Pave or concrete a walkway area along the front of the building.***
- ***Have the driveway paved up to the parking area to avoid run off onto the road due to the steep grade of the driveway.***

The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Solicitor Legal Discussions

None.

Escrow Release

Village Estates (aka Mt. Aetna Village) Partial Release – The Engineer is recommending a release of \$14,589.55

Supervisor Feick made a motion to authorize Village Estates' request for a partial escrow release in the amount of \$14,589.55. The motion was seconded by Chairman Deck and passed unanimously (3-0).

Correspondence from Zoning Officer

September update

The Zoning Officer addressed The Riehl property (7673 Lancaster Avenue). Received a telephone call regarding a rat infestation at the property - reviewed photos and sent NOV - all tenants are no longer there, the owner sealed basement walls and any other openings found. The other unit was cleaned out - had garage which the Maintenance company feels was causing the rodent issue. They have hired a pest control company again. I told them I want a report from the company that they not only treated the issue but that do not see evidence of "bedding" within the homes, walls, etc. Owner is cooperating.

The Zoning Officer addressed the Noll property (7668 Lancaster Avenue). Some of the property has been cleaned. **Property continues to be cleaned up - slow moving.**

The Zoning Officer addressed the Davidheiser property (574 Godfrey Street). The vehicles are back; there is also some construction material and heavy equipment. She recommends that the Township begin legal proceedings from the December, 2015 NOV. **Waiting to sign citation from Attorney.**

The Zoning Officer addressed the Zimmerman property (354A Godfrey Street). Multiple sheds for sale. **Sheds still there, multiple cars still there. Sent NOV.**

The Zoning Officer addressed the Meyers property (123B Godfrey Street). There is still rubbish and vehicles on the property. **Property still a mess. NOV sent. Property was supposed to be sold but no record.**

The Zoning Officer addressed the Lanshe property (117 Godfrey Street). Some progress has been made with regards to cleaning up the property, but more is still needed. **Some small cleanup efforts have taken place.**

Citizen's Complaint regarding Mt. Meadows Development – **the new sign was removed, one of the old signs was removed, one still remains. The trailer was not moved to the new spot yet. They called today said they have a call into the moving company to move the trailer to the cul-de-sac by the other trailer. I was also informed that the "signage" was an old faded painting on the trailer. Bryan asked if the can just turn the trailer so the signage is not visible to the streets (the best they can). I told them that would be fine. I also told him no permit per the last meeting. I will let you the move date when I find out.**

Mr. John Zimmerman commented with regards to the Township being very lenient with regards to the matter and this matter going on for months; he feels that the contractor should address the matter asap or the Township should take action. He also commented with regards to the lots needing to be mowed.

Chairman Deck made a motion to contact the property owner notifying him that the lots need to be mowed. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

The Board agreed that clarification from the Zoning Officer is needed as to whether the trailer is being turned or relocated to the cul-de-sac. If the answer is that the trailer is being relocated to the cul-de-sac, the Board agreed that should be done in ten (10) days or a NOV should be issued. If the answer is that the trailer is just being turned where it sits, then the Board would like the Zoning Officer to contact the developer and request them to relocate the trailer to the cul-de-sac. They also discussed if the trailer is licensed and inspected.

Supervisor Feick made a motion to notify the developer that he has ten (10) days to relocate the trailer to the cul-de-sac or a NOV will be issued contingent on getting clarification from the Zoning Officer. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Mr. Sattazahn commented on the appearance of a property in Rehrersburg. The Board reported that a complaint form should be completed.

The Zoning Officer addressed the Kennelly property (15 West Market Street). Weeds - **Received notice from the Township the property had been mowed since the last meeting. During my site inspection this week, it was beginning to get high again. Another letter was sent with a note that if not maintained within 10 days the Township will trim/mow and send bill.**

The Zoning Officer addressed the Fackler property (5180 Route 419). Travel trailer being used as a weekend dwelling unit - sent nice guy letter. **Upon a drive by inspection observed that the trailer was plugged into electric and windows were open. Couldn't determine that someone was living in it as it is the middle of the afternoon, no persons were visible. Was this only reported on the weekends? I had sent a letter and received no word back. Question for Attorney - What type of Proof would we need to move on to the next step of filing an NOV.**

The Board discussed the complaint. Attorney Mayfield advised on her experience with regards to people residing in travel trailers and suggested getting photos in the evening. She reported that she would discuss the matter with the Zoning Officer. It was agreed to have the Police keep an eye on the property.

Supervisor Feick made a motion authorize the Police to keep an eye on the property and that if it is confirmed that a violation is occurring that the Zoning Officer should issue an NOV. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Land Development

None.

STAFF REPORTS

Police Report – Chief Kerschner read the August, 2016 Police report as follows:

ACTIVITY	TULPEHOCKEN TWP	MARION TWP
MILES PATROLLED	2989	889
GALLONS OF FUEL	312	0
HOURS WORKED	456	60
PATROL HOURS	362.5	64
TULPEHOCKEN AREA SCHOOL DIST. HOURS	3	0
TOTAL INCIDENTS	1	3
TOTAL COMPLAINTS	12	6
MISCELLANEOUS CALLS FOR SERVICE	39	4
FOLLOW-UP INVEST	0	4
TELEPHONE ASSIGNMENTS	17	12
COMM/RESIDENTIAL ALARMS	2	0
EMS/FIRE ADVISORIES	12	7
TRAFFIC STOPS	20	5

CITATIONS ISSUED	20	4
NON-TRAFFIC CITATIONS	0	0
TRAFFIC WARNINGS	3	1
WARRANTS	0	1
PARKING TICKETS	0	0
TRAFFIC ACCIDENTS	0	1
DUI ARRESTS	0	0
MISDEMEANOR/FELONY	0	1
SECURITY CHECKS	80	31
POLICE ASSISTS	15	0
MOTORISTS ASSISTS	1	0
COURT APPEARANCES	1	1
SCHOOL HOURS	0	0

Chief Kerschner reported that during the month of August there were 125 calls received through Berks County 911 for police services. He also reported that he was in the dunk tank again this year for the annual car show. He requested the Board to authorize his participation on October 14th at Bethel Elementary School for the Kid Card Program. He also requested authorization to purchase three (3) new handguns for the department; he provided quotes for the Board’s review. He reminded the Board on the \$600 donation received last year; noting that that same party will donate funds again this year. He would like to use those funds for purchasing the handguns. He suggested selling/trading in two (2) of the three (3) handguns that the department currently has and keeping one (1) for a spare.

Supervisor Feick made a motion to authorize the purchase of three (3) handguns through Atlantic Tactical for a cost of approximately \$2,176.10. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Vice Chairman Kramer made a motion to authorize Chief Kerschner to participate in the Kid Card Program at the Bethel Elementary School on October 14th. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Road Master’s Report – Supervisor Feick read the August, 2016 report. The work consisted of meter reading, sewer maintenance, work in shop, equipment maintenance, preparing road surfaces for chipping, emergency sewer call, patching, highway/lawn mowing, paperwork, chipping roadways, sewer inspection, road work, work on grant for Soil Conservation, pre-construction meeting with church, telephone calls, clean up wood alongside of Cherry Hill Road, street sweeping, line painting with Bethel Township, brush cutting, trimming, meeting with EJB Paving, paperwork, remove tree on Four Point Road, clean out pipe, telephone calls to PennDot, stop sign repair, work on Stouchburg Road, meeting with PennDot, paint lines for Marion Township, Stouchburg Road paving, road/sign maintenance and laying black top at building.

Update regarding Road Projects

2016 Seal Coating Project – *Need a motion acknowledging a discrepancy in the square yards noting an increase in the amount approved when the contract was awarded. The square yards on the original contract were 44,154 SY; the actual square yards of the project were 48,664 SY. The contract amount was originally approved for \$95,372.64, the final bill is \$104,727; a difference of \$9,354.36*

Supervisor Feick explained that the PennDot representative miscalculated due to his measuring instrument calculating incorrectly.

Vice Chairman Kramer made a motion acknowledging a discrepancy in the square yards noting an increase in the amount approved when the contract was awarded from 41,154 SY to 48,664 SY for a cost difference \$9,354.36. The final cost for the 2016 Seal Coating Project is \$104,727. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

2016 Stouchburg Road Project – Need a motion acknowledging the spec change from 2” overlay to 1.5” overlay. The contract amount was originally approved for \$52,583.04, the final bill is \$65,483.93; a difference of \$12,900.89.

Supervisor Feick made a motion to ratify the spec change on August 23, 2016 from a 2” overlay to a 1.5” overlay, due to a measuring miscalculation and trying to meet the amount budgeted. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

There was also discussion with regards to contractors measuring jobs prior to bidding them.

The Board discussed the quality of the job, noting that they are not satisfied and that the road was paved three (3) feet wider than the contract called for in some sections due to contractor error. Supervisor Feick advised on discussions with the PennDot representative regarding the final tonnage and noted that the lines will be painted at twenty (20) feet and that the PennDot representative must approve the job prior to the Township paying the bill due to using Liquid Fuels Funds.

Supervisor Feick made a motion not to approve signing the change order until some issues are resolved. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Fire Chiefs’ Report – Supervisor Feick read the monthly reports for the Keystone Fire Company and the Rescue Fire Company.

SEWER OPERATIONS

Judgments and Delinquent Sewer Accounts

The Supervisors discussed sewer operations with regards to judgments and delinquent accounts. Attorney Mayfield updated the Board with regards to 354 Godfrey Street; noting that her office will be filing a claim for \$3,113.32 with the Sheriff’s office. The Board discussed who should receive the next sewer bill.

Update regarding sewer issues and televising the lines

Supervisor Feick reported that he has nothing new to report at this time and suggested that the item be removed from the agenda. He will document the areas that need to be addressed due to pipe issues on the sewer map.

Partial Sewer Waiver Requests

None.

Grinder Pumps – The Board needs to make a decision with regards to the maintenance, repair and replacement of grinder pumps

The Board reviewed page 16 of the Township’s Sewer Rules and Regulations (***Resolution 2006-4***)

with regards to grinder pumps. Supervisor Feick reported that with regards to the two (2) existing properties that currently have grinder pumps, the pumps have been maintained by the Township. He noted that with regards to the original installation of the sewer system there are currently two (2) addition properties in the Township that would require grinder pumps once they are developed and connected to the sewer system. He inquired as to how the Township would like to handle the new home being built at 32 West Market Street; noting that they will need a grinder pump. He advised that he feels that the Township should continue to be responsible for the purchase and maintenance of the residential grinder pump system (approximate cost of system \$3,665). Chairman Deck requested the public to advise the Board on their feelings. Mr. Derr stated that he feels the Township should follow the rules in place. Mr. John Zimmerman commented with regards to the lateral line being installed during the initial installation. Supervisor Feick advised that the tapping fee for both lots was paid for during the initial construction phase. The Board discussed the possibility of revising the Sewer Rules and Regulations. Vice Chairman Kramer inquired who would be responsible if an employee were to get hurt while working on the equipment. Attorney Mayfield advised that if an employee gets injured, it would be the Township's responsibility unless there is an indemnity clause. Supervisor Feick report that the Insurance Broker is looking into the matter with regards to liability issues. The Board also discussed if someone else were to get injured. Attorney Mayfield advised that she would research the form referenced in Section 1.10.7 of the Sewer Rules and Regulations (**Resolution 2006-4**).

*Chairman Deck made a motion for the Township to provide one (1) pump to the new homeowner at 32 West Market Street; noting that the homeowner is responsible for maintaining the residential grinder pump system and for purchasing any other materials needed. It was noted that the property owner of 32 West Market Street also owns 30 West Market Street, it was agreed that once 30 West Market Street is developed any and all expenses related to the residential grinder pump system would be the sole responsibility of the property owner. The Sewer Secretary should send correspondence to the two (2) existing property owners that currently have a residential grinder pump system, stating that starting immediately they are responsible for maintaining the system. All correspondence should include page 16 of the Sewer Rules and Regulations (**Resolution 2006-4**) and also advise the property owners that the Township has a spare pump for their temporary use if they have any issues. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

UNFINISHED BUSINESS

Met-Ed Street Light Conversion – The representative from Met-Ed advised that the LED upgrades are scheduled to start around October 24th and will continue until they are completed; they are hopeful it will be by the end of the year

NEW BUSINESS

Purchase of new mower

Chairman Deck reported on the issues that the Township has been having with the current mower; noting that the Township is looking into purchasing a new SCAG mower through Co-Stars from Eblings for an approximate cost of \$8,971.06. Eblings will offer a trade in value of \$1,500 for the Township's existing mower.

Supervisor Feick made a motion to authorize the purchase of a new SCAG mower through Co-Stars from Eblings for approximately \$8,971.06. The motion was seconded by Chairman Deck and passed unanimously (3-0).

CORRESPONDENCE

2016 Berks County Convention will be held on Thursday, October 20, 2016, from 5 P.M. to 9:30 P.M. at the Oley Fair Centre, 26 Jefferson Street, Oley, PA

All three (3) Supervisors agreed that they would attend the convention.

2016 Brownfield Conference is scheduled for October 26 – 28, 2016, at the Lancaster County Convention Center

The Board agreed that they had no interest in attending the conference.

Invitation to visit/tour J.P. Mascaro & Sons' TotalRecycle Facility located in Birdsboro

The Board agreed that they had no interest in attending the tour.

Request from Hamburg Borough Police Department for Fire Police coverage for the annual King Frost Parade to be held on Saturday, October 29th, or rain date of Saturday, November 5th

Supervisor Feick made a motion to authorize the participation of the Fire Police for the annual King Frost Parade to be held on Saturday, October 29th, or rain date of Saturday, November 5th. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

The Board discussed the Muhlenberg Township Halloween Parade scheduled for Saturday, October 1st; it was noted that the Township has not received a request for Fire Police coverage. The Board agreed that if correspondence is received they would authorize the participation of the Fire Police.

Vice Chairman Kramer made a motion to authorize the participation of the Fire Police for the Muhlenberg Halloween Parade scheduled for Saturday, October 1st if the Township receives a written request. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

PSATS – Health Insurance Cooperative Trust – Ballot for Election of Trustees

The Board discussed the ballot and authorized Vice Chairman Kramer to sign the ballot.

Invitation to thank you breakfast for Barry E. Rohrbach (founder of Berks County Crime Alert) – Tickets are \$40 – The Township did make a \$150 donation to Berks County Crime Alert in May

The Board agreed that they had no interest in attending the breakfast.

OTHER BUSINESS

Lanshe (117 Godfrey Street) Outdoor Wood-Fired Boiler – Correspondence from DEP – Mr. Lanshe telephoned the Township on August 25th and advised that he would be converting the outdoor wood-fired boiler to coal burning boiler. The Township Secretary requested DEP to provide a copy of their inspection report once the conversion has taken place.

Mrs. Flaherty reported on discussion she has had with William Borst and Julia Olafson from DEP with regards to 117 Godfrey Street and the outdoor wood-fired boiler and the proposed installation of a coal burning boiler; she noted that if residents see smoke or smell any odors they are to contact DEP. The

Board and public discussed where the coal will be stored. Comments were also made with regards to the appearance of the property.

Preliminary Budget meeting needs to be rescheduled from Monday, September 19th due to the Board having another obligation

Vice Chairman Kramer made a motion to reschedule and advertise the Preliminary Budget meeting for Monday, October 3rd at 6 P.M. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

It was agreed that a representative from the attorney's office does not need to be present.

Trick or Treat Night for 2016 – Halloween falls on a Monday this year – Bethel is considering having it on Monday, October 31st from 6 – 8 P.M.

Vice Chairman Kramer made a motion to hold Trick or Treat Night on Monday, October 31st from 6 – 8 P.M. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

The advertising costs will be shared with Bethel Township.

2017 Minimum Municipal Obligation for Police Pension Plan – MMO for 2017 was prepared on 2016 wage figures, the Township obligation will be \$20,753.00. Need a motion to accept the MMO in the amount of \$20,753.00 and authorize the MMO to be sent to PMRS

The Secretary had prepared the MMO for 2017 based on 2016 wage figures with the Township obligation to be \$20,753.00 for 2017. Funding received through State Aid should cover most or the entire amount due. The MMO must be presented to the Supervisors by the end of September and then turned over to the PMRS.

Vice Chairman Kramer made a motion to accept the MMO in the amount of \$20,753.00 for 2017 and authorized the MMO to be sent to PMRS. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

The Right to Know Officer is requesting the Board's approval to attend a training seminar on the Sunshine Act and the Right to Know Law – Fee to attend is \$35

Vice Chairman Kramer made a motion to authorize Mrs. Flaherty to attend a training seminar on the Sunshine Act and the Right to Know Law. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of August, 2016 were as follows:

General Account	\$ 79,789.75
First Citizens General Holding Account	\$ 37,754.79
General Plus Account	\$179,192.12
State Aid Account	\$ 92.86
State Plus Account	\$231,609.39
Street Light Account	\$ 15,601.99

Payments of Bills for this September 14, 2016 meeting are:

General Account combined with the payroll account – Checks #16940 to #16972 in the amount of \$28,718.54
Street Light Account – Check #354 in the amount of \$1,129.41
State Liquid Fuels Account –
Camp Calvary Land Dev. Escrow –
Camp Calvary Inspection Escrow –
Village Estates Improvements Inspection Escrow –
Stormwater Inspection Escrow –
Total Expenses for this meeting – \$29,847.68

Vice Chairman Kramer made a motion to approve the payments of the bills for this September 14, 2016 meeting; ratify the payment to Reber & Zerbe Enterprises in the amount of \$600 for the black top base laid at the fire dam on Stouchburg Road. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Sewer Accounts balances for the end of August, 2016 were as follows:

Sewer Operation Account – \$858.28
Balance in the Sewer Holding Account - \$97,197.54
Debt Service Account - \$404,023.70

Payments of Bills in the Sewer Operation Account for this September 14, 2016 meeting are:
Check #1805 to #1823 in the amount of \$29,308.45

Vice Chairman Kramer made a motion to approve payment of the sewer bills. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

ADJOURNMENT OF MEETING

Vice Chairman Kramer made a motion to adjourn the meeting at 10:34 P.M. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Respectfully Submitted,

Christy Flaherty

Secretary, Tulpehocken Township