

**Tulpehocken Township Planning Commission Meeting
September 5, 2013**

Present: Robert Sattazahn, Gary Deck, Scott Hetrick, Laverne Frey and Heather Claman.

The Planning Commission meeting began at 7:32 p.m.

The minutes from the August 1, 2013 meeting were reviewed and approved as written.

Public Comments: None.

Active Plans:

Mountain Meadows Phase 2: *Laverne Frey made a motion to recommend to the Board of Supervisors to grant the time extension for Mountain Meadows Phase 2 to March 12, 2014, Scott Hetrick seconded the motion. All in favor, motion carried.*

Camp Calvary: No discussion, time expires December 7, 2013.

Martin Farm Annexation: No discussion, time expires October 14, 2013.

Shoestring Industries Subdivision: Time expires October 30, 2013. The applicant's surveyor was present and stated that they are still awaiting approval from the Conservation District. He is planning on attending the October meeting with a time extension letter and is planning on requesting conditional plan approval.

The Planning Commission needed to complete Component 4A on the Planning Module. The Planning Commission Secretary read off the questions on the form for the Planning Members. *Scott Hetrick made a motion stating that Component 4A on the Planning Module for Shoestring Industries Subdivision has been completed. Gary Deck seconded the motion. All in favor, motion carried.*

New Plans: None.

Walk-In Discussions:

Other Business: Virgil Martin was present to discuss the Mt. Aetna Mennonite School. They would like to begin construction of the E & S basin prior to recording the plan and having posted an escrow. The Township Engineer stated in an email that it would be adequate to have a letter drafted stating that they agree to pay all inspection fees. It was explained to the applicant that a zoning permitted cannot be issued until the plans are recorded. *Scott Hetrick made a motion to recommend to the Board of Supervisors to have the Township Solicitor draft a letter for the Mt Aetna School Representative to sign stating that they agree to pay all inspection fees. Laverne Frey seconded the motion. All in favor, motion carried.*

Laverne Frey made a motion to adjourn the meeting at 7:49 p.m., seconded by Scott Hetrick. All voted in favor. The meeting was adjourned.

Respectfully submitted,

Heather Claman, Planning Commission Secretary