

October 3, 2016 Preliminary Budget Meeting and Other Business

Chairman Gary Deck called this special meeting to order at 6:00 P.M. in the Municipal Building for the purpose of discussing the preliminary 2017 Budget. Those attending were Gary A. Deck, Rick Kramer, Lester Feick, Christy Flaherty, Heather Claman, and Robbi Lane.

Members of the audience included: Robert Sattazahn and Michelle Lynch.

The meeting continued with the pledge to the American Flag.

BUDGET 2017

Township Funds - The line item breakdown for each account was reviewed and discussed by the Board; adjustments were made to various GL accounts. The Board discussed the proposed amount of carry over at the end of 2016; it was noted that as of today no money has been transferred from the Reserve Fund into the General Fund. Mrs. Flaherty noted that the dollar amount show under GL #301.10 is incorrect, it should be more. It was noted that the Solicitor and Auditor rates will be increasing, but the Engineering Firm rates would remain the same. The proposed budget also reflects a wage increase for all employees.

The Board discussed the Municipal Building Fund and agreed that the funds budgeted in 2016 should be transferred from the General Fund into the Municipal Building Fund.

Supervisor Feick made a motion to transfer \$1,720 from the General Fund into the Municipal Building Fund. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

The Board discussed the money spent in 2015 and 2016 to upgrade the Municipal building. Mrs. Flaherty advised that the money to cover those expenses was transferred from Municipal Building Fund to the General Fund. The Board discussed transferring the money back into the Municipal Building Fund, but agreed they wanted to see how the budget would be affected.

Mr. Sattazahn inquired if the Township can charge for security checks. Chairman Deck suggested asking the Solicitor.

The Board discussed increasing the fee charge by 3% to Marion Township and the Tulpehocken Area School District for police services in 2017. Mrs. Lane was instructed to send correspondence to Marion Township and Tulpehocken Area School District notifying them of the Township's intention to increase the fee 3% effective January 1, 2017.

Supervisor Feick made a motion to increase the fee charged to Marion Township and the Tulpehocken Area School District for police services in 2017 by 3%. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Mrs. Lane updated the Board on the issues with the Police Department's all in one printer and requested authorization to purchase a new one for approximately \$352.50.

Supervisor Feick made a motion to authorize the purchase of a new all in one printer for the Police Department for a cost of approximately \$352.50. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

The Board discussed the Rehrersburg Fire Department. Supervisor Feick discussed the number of fundraising letters mailed out and the number of responses received back. The Board discussed grants

available to fire companies. Supervisor Feick reported that the grants are normally for equipment purchases. He noted that the issue is with the fire company getting people to help out/volunteer for the fundraising events.

The Board discussed the Recreation Fund and agreed that the funds budgeted in 2016 should be transferred from the General Fund into the Recreation Fund.

Chairman Deck made a motion to transfer \$2,000 from the General Fund into the Recreation Fund. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

The Board discussed the 2016 road projects, the recommendation from Charlie Paris and the funds that will come from the Liquid Fuels account to cover this years approved expenses.

The Board discussed the proposed Liquid Fuels budget. Supervisor Feick noted that he is proposing to budget for the purchase of a new tractor at some point.

According to the proposed budget reviewed tonight the total expected revenue for all accounts in 2017, not including the sewer account, amounted to \$1,205,940. The total expenses for all accounts, not including the sewer funds, amounted to \$1,194,234. It was noted that these dollars amounts did not reflect the changes discussed tonight.

Sewer Funds - The line item breakdown for each account was reviewed and discussed by the Board; adjustments were made to various GL accounts. The Board discussed the DEP's sewer cap; noting that currently the Township is a loud five (5) connections per year per pump station. The Board discussed the proposed amount of carry over at the end of 2016; it was noted that as of today no money has been transferred from the debt service account. The Board discussed the possibility of increasing the sewer tapping fee in 2017.

According to the proposed budget reviewed tonight the total expected revenues for 2017 is \$347,950. Expected expenses amounted to \$347,649.70, including loan payments. It was noted that these dollars amounts did not reflect the changes discussed tonight.

The Board discussed the 2017 Budget presentation and agreed to schedule it for November 9, 2016 at 6 P.M.

Supervisor Feick made a motion to authorize the advertisement the 2017 Budget presentation on November 9, 2016 at 6 P.M. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

SEWER OPERATIONS

Grinder Pumps – The Board needs to make a decision with regards to the maintenance, repair and replacement of grinder pumps

The Board reviewed the correspondence being sent to Mr. High; noting that the grinder pump will not have a warranty. The also agreed that the Township would not be responsible for maintaining or repairing the grinder pumps. They would however offer a loaner pump to a resident if needed.

The Board discussed including an emergency telephone number for sewer issues on the invoices starting in January, 2017. It was agreed that Supervisor Feick and Harry Reinhold's cell numbers would be the emergency contact people.

CORRESPONDENCE

Request from Jefferson Township for Fire Police coverage for Tulpehocken School District Homecoming events scheduled for Friday, October 7th from 4-10 P.M. – Need to ratify the motion due to approval being granted between meetings

Supervisor Feick made a motion to ratify the authorization for the Fire Police to participate in the Tulpehocken School District Homecoming events scheduled for Friday, October 7, 2016. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Request from the Borough of Robesonia for Fire Police coverage for the Halloween Parade scheduled for Sunday, November 6th at 3 P.M.

Supervisor Feick made a motion to authorize the participation of the Fire Police for the Robesonia Halloween Parade scheduled for Sunday, November 6, 2016. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Request from the Borough of Myerstown for Fire Police coverage for the Holiday Parade scheduled for Saturday, November 26th, with a rain date of Sunday, November 27th

Supervisor Feick made a motion to authorize the participation of the Fire Police for the Myerstown Holiday Parade scheduled for Saturday, November 26, 2016 with a rain date of Sunday, November 27, 2016. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Invitation to CELG Open House on October 18th from 5:30-8:30 P.M.

The Board discussed the invitation and agreed they had no interest in attending at this time.

Civic Leadership Education Program – Wednesday, October 19th from 7:30-9 A.M. – breakfast buffet – Berkshire Country Club

The Board discussed the program and agreed they had no interest in attending at this time.

OTHER BUSINESS

Agricultural Expansion and Construction 101 course offered by Albright College – Tuesday, October 11th from 4-8 P.M.

The Board discussed the program. It was noted that Chairman Deck would be speaking at the program. Supervisor Feick and Vice Chairman Kramer agreed they would not be attending.

ADJOURNMENT OF MEETING

Supervisor Feick made a motion to adjourn the meeting at 8:24 P.M. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Respectfully Submitted,

Christy Flaherty

Secretary, Tulpehocken Township