

**Tulpehocken Township
Board of Supervisors
Meeting of May 8, 2019**

The Tulpehocken Township Board of Supervisors met on May 8, 2019 in the Township meeting room at 7 P.M. In attendance and voting were Supervisors: Chairman Gary Deck, Vice Chairman Richard Kramer and Lester Feick, Supervisor. Also present were Bryan Dronick, Police Officer and Christy Flaherty, Township Secretary/Treasurer.

Members of the audience included: Robert Sattazahn.

CALL TO ORDER

Chairman Deck called the meeting to order at 7:00 P.M.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Supervisor Feick made a motion to approve the minutes from the April 10, 2019 Board of Supervisors meeting. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

ADMINISTRATIVE ACTIONS

Planning Commission

None.

Solicitor Legal Discussions

None.

Escrow Release

Lanita Specialized (Larry & Wanda Diller) 7630 Lancaster Avenue – The Township Engineer is recommending the release of their LOC

Supervisor Feick made a motion to release Mr. & Mrs. Diller’s Letter of Credit. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Correspondence from Zoning Officer

April – Nothing to update.

Land Development

David G. Martin Poultry Operation – Motion to grant a ninety (90) day time extension; time expires June 5th

Vice Chairman Kramer made a motion to grant David G. Martin Poultry Operation a ninety (90) day time extension. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

STAFF REPORTS

Police Report – Officer Dronick read the April, 2019 Police report as follows:

ACTIVITY	TULPEHOCKEN TWP	MARION TWP
MILES PATROLLED	3075	692
GALLONS OF FUEL	277	0
HOURS WORKED	511	60
PATROL HOURS	385.25	20.5
TULPEHOCKEN AREA SCHOOL DIST. HOURS	30.75	0
TOTAL INCIDENTS	6	0
TOTAL COMPLAINTS	15	6
MISCELLANEOUS CALLS FOR SERVICE	12	3
FOLLOW-UP INVEST	3	0
TELEPHONE ASSIGNMENTS	25	3
COMM/RESIDENTIAL ALARMS	1	4
EMS/FIRE ADVISORIES	16	13
TRAFFIC STOPS	39	8
CITATIONS ISSUED	50	8
NON-TRAFFIC CITATIONS	0	0
TRAFFIC WARNINGS	3	0
WARRANTS	0	0
PARKING TICKETS	0	0
TRAFFIC ACCIDENTS	5	0
DUI ARRESTS	0	0
MISDEMEANOR/FELONY	3	0
SECURITY CHECKS	66	47
POLICE ASSISTS	15	0
MOTORISTS ASSISTS	1	0
COURT APPEARANCES	4	0
SCHOOL (TRAINING) HOURS	9	0

Office Dronick reported that during the month of April there were 192 calls received through Berks County 911. He also updated the Board with regards to the TRACS System.

Road Master's Report – Supervisor Feick read the April, 2019 report. The work consisted of telephone calls, equipment repairs/maintenance, meter reading, work on blower, work on Spur Road project, clean gutters on Stone Road, remove snow equipment, pick up road closed signs, work in shop, clean pump station, meet with Township Engineer, sign maintenance/repairs, meet with Gary Himmelberger, clean gutters on Witman Road, haul fill, p/u parts/supplies, remove tree stump, traffic count on Deck Road,

meet with Roger Reber, sewer call out, attend convention, clean inlets, remove signs from Lions Park/Fire Company tennis courts in Rehrersburg and Mt. Aetna, attend PA One Call meeting, put snow equipment away, paperwork, mow lawns, clean gutters on Cherry Hill Road, put sweeper on tractor, sweep Cherry Hill Road, sewer maintenance/repairs, training on sewer camera, repair yard in Mt. Aetna square, call out for down tree and sewer alarm, went to West Brunswick Township to see DSA material, put mower on tractor and pot hole patching.

Supervisor Feick discussed areas within the Township that still need patching/shoulder repairs. He would like to seal coat Parkside Inn and Stone Roads this year. Need a motion to prepare and advertise bid.

Vice Chairman Kramer made a motion to authorize the packet preparation and advertise the bid for seal coating Parkside Inn and Stone Roads. The motion was seconded by Chairman Deck and passed unanimously (3-0).

Supervisor Feick updated the Board on the 2019 Bituminous Seal Coat Special Trial Aggregate Program; noting that he would like the Township to participate in the program.

The Board also discussed the 2018 seal coating project needing to be completed by June 30th.

Fire Chiefs' Report – Supervisor Feick read the monthly reports for the Keystone Fire Company and the Rescue Fire Company. He also request permission to appoint two (2) more Fire Police to the Keystone Fire Company, Michael Musser and Brandon Heck.

Chairman Deck made a motion to authorize the appointment of Michael Musser and Brandon Heck as Fire Police to the Keystone Fire Company. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

SEWER OPERATIONS

Judgements and Delinquent Sewer Accounts

The Supervisors discussed sewer operations with regards to judgments and delinquent accounts.

The Board discussed the status of the Sheriff Sale for the Miller property (7661 Lancaster Avenue). Mrs. Flaherty advised that the Board made a motion in July of 2017 to proceed with Sheriff Sale of personal property. Hartman's office is now proceeding with the Sheriff Sale.

UNFINISHED BUSINESS

Lions Parks in Mt. Aetna and Rehrersburg – Staff is still looking for information regarding ownership of the tennis courts. All signs referencing Tulpehocken Township have been removed from the properties. According to the County Tulpehocken Township is not named as a property owner.

The Board discussed the Block Grant received in the 1970's. Mrs. Flaherty advised that she will be sending correspondence to the property owners requesting copies of their Certificate of Insurance as per the recommendation of the Township's Insurance Broker. The Board agreed to have staff discontinue the search for documentation regarding the grant; they feel the Certificate of Insurance would cover the Township.

NEW BUSINESS

Opening of Bids for 2019 DGLVR Project – Spur Road (Grant #1)

The Board opened the bid from H&K Group; unfortunately it was incomplete.

Supervisor Feick made a motion to re-advertise the bid for opening at the June 12th BOS meeting. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

CORRESPONDENCE

None.

OTHER BUSINESS

Review Commercial Insurance Policy from Zinn Insurance – current policy expired May 1st – Total Estimated Annual Premium is \$54,965, an increase of \$387

Supervisor Feick made a motion to renew the Commercial Insurance Police from Zinn Insurance. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Need a motion to readdress the following properties:

- ***PIN #86442000138723 as 90 Gobbler Run Lane (formally 51 Teen Challenge Road)***
- ***PIN #86442000248065 as 151 Gobbler Run Lane (formally 47 Teen Challenge Road)***
- ***PIN #86442000236107 as 164 Gobbler Run Lane (formally 49 Teen Challenge Road)***

Vice Chairman Kramer made a motion to readdress the following properties:

- ***PIN #86442000138723 as 90 Gobbler Run Lane (formally 51 Teen Challenge Road)***
- ***PIN #86442000248065 as 151 Gobbler Run Lane (formally 47 Teen Challenge Road)***
- ***PIN #86442000236107 as 164 Gobbler Run Lane (formally 49 Teen Challenge Road)***

The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Motion to advertise that the Recreation Grant Study Committee will hold their May meeting at the Tulpehocken Area School District Administration Building beginning at 6:30 P.M.

Supervisor Feick made a motion to advertise that the Recreation Grant Study Committee will be holding their May15, 2019 meeting at the Tulpehocken Area School District Administration Building beginning at 6:30 P.M. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

The Board discussed the current status of the Reading Eagle and the possibility of appointing another newspaper for advertising. Chairman Deck suggested reaching out to the Hamburg paper to inquire on prices for advertising.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of April, 2019 were as follows:

General Account	\$ 2,415.54
First Citizens General Holding Account	\$ 52,537.98
General Prime Account	\$256,766.68
State Aid Account	\$ 84.69

State Prime Account	\$217,929.96
Street Light Account	\$ 9,601.97
Recreation Planning Escrow Account	\$ 47,903.06

Payments of Bills for this May 8, 2019 meeting are:

General Account combined with the payroll account – Checks #19095 to #19125 in the amount of \$34,184.83
 Street Light Account – Check #386 in the amount of \$1,221.55
 State Liquid Fuels Account –
 Recreation Fund –
 Recreation Planning Escrow – Check #102 in the amount of \$1,671.54
 Camp Calvary Land Dev. Escrow – Check #156 in the amount of \$246.10
 Camp Calvary Inspection Escrow –
 Village Estates Improvements Inspection Escrow –
 Stormwater Inspection Escrow –
 Total Expenses for this meeting – \$37,324.02

Vice Chairman Kramer made a motion to approve the payments of the bills for this May 8, 2019 meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Sewer Accounts balances for the end of April, 2019 were as follows:

Sewer Operation Account – \$1,729.04
 Balance in the Sewer Holding Account - \$153,689.34
 Debt Service Account - \$417,966.27

Payments of Bills in the Sewer Operation Account for this May 8, 2019 meeting are:
 Check #2313 to #2327 in the amount of \$17,020.53

Vice Chairman Kramer made a motion to approve payment of the sewer bills. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

EXECUTIVE SESSION

None.

ADJOURNMENT OF MEETING

Supervisor Feick made a motion to adjourn the meeting at 8:07 P.M. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Respectfully Submitted,
Christy Flaherty
 Secretary, Tulpehocken Township