

**Tulpehocken Township
Board of Supervisors
Meeting of May 11, 2016**

The Tulpehocken Township Board of Supervisors met on May 11, 2016 in the Township meeting room at 7 P.M. In attendance and voting were Supervisors: Chairman Gary Deck, Vice Chairman Richard Kramer and Supervisor Lester Feick. Also present were Kris Kerschner, Police Chief and Christy Flaherty, Township Secretary/Treasurer.

Members of the audience included: Mr. & Mrs. Ron Snyder, Lloyd Schneck, Kevin Brown, Lori Deck, John & Valerie Zimmerman, Kevin Varner; Diehm & Sons, Joel Sensenig; Hebron Mennonite Church and Geneva Aulenbach, Reading Eagle.

CALL TO ORDER

Chairman Gary Deck called the meeting to order at 7:00 P.M. and advised the residents that blue bows are available at the Township building to show support for local police departments.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

Mr. Zimmerman commented with regards to the Township converting the streetlights to LED and the light located at the intersection of West Market Street, Greble Road and Woleber Road; he noted that he has been paying for that light. Chairman Deck reported that the matter was discussed at the March meeting and that the Board agreed to take over that light. Supervisor Feick reported on the process of converting the streetlights and recommended that Mr. Zimmerman contact Met Ed to have the light disconnected. Mr. Zimmerman expressed concerns with regards to the area being dark and reported that he would contact Met Ed.

Mr. Zimmerman commented with regards to the streetlights in the Mt. Meadows development. The Board advised that the street lights have not been dedicated to the Township yet. Supervisor Feick reported that the streetlight contract is in effect for ten (10) years. He will check into what would be involved with adding the streetlights in Mt. Meadows.

Mr. Zimmerman inquired with regards to Stouchburg Road Pipe Project. Supervisor Feick reported that the second end wall was poured today and should be delivered next week.

Mr. Zimmerman commented with regards to the trailer parked in front of the Mt. Meadows development having a sign on it. Chairman Deck reported that the matter will be discussed under the zoning update.

APPROVAL OF MINUTES

Vice Chairman Kramer made a motion to approve the minutes from the April 13, 2016 Board of Supervisors meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Supervisor Feick made a motion to approve the minutes from the April 28, 2016 meeting between the Bethel Township and Tulpehocken Township Board of Supervisors regarding a police merger. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

ADMINISTRATIVE ACTIONS

Planning Commission

John Schueller Poultry Plan: Time expires June 1, 2016 – Plan is still waiting for E & S approval. Red Barn Consulting submitted a 90 day extension request. This would give an expiration date of August 30, 2016. John Zimmerman made a motion to recommend to the Board of Supervisors to grant the time extension request for the John Schueller Poultry Plan as a 90 day time extension to August 30, 2016. Laverne Frey seconded the motion. All in favor, motion carried.

Vice Chairman Kramer made a motion to grant the time extension request for the John Schueller Poultry Plan as a 90 day time extension to August 30, 2016. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Ben Schueller Poultry Plan: Time expires June 1, 2016 – Plan is still waiting for E & S approval. Red Barn Consulting submitted a 90 day time extension request. This would give an expiration date of August 30, 2016. Scott Hetrick made a motion to recommend to the Board of Supervisors to grant the time extension request for the Ben Schueller Poultry Plan as a 90 day time extension to August 30, 2016. John Zimmerman seconded the motion. All in favor, motion passed.

Vice Chairman Kramer made a motion to grant the time extension request for the Ben Schueller Poultry Plan as a 90 day time extension to August 30, 2016. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Hebron Mennonite Church: Scott Hetrick made a motion to the Board of Supervisors to grant the waiver of Land Development with the condition of submitting a revised plan to the Township that would satisfy the following:

- ***The Township Engineer review letter dated May 3, 2016***
- ***Erecting a minimum 4 foot fence or screening to shield the headlights of the church members from other drivers passing by on Ketterman Hill Road.***
- ***The Hebron Mennonite Church will be responsible for purchasing two signs that state “school ahead or slow”. The Township Road Master will order and install the signs.***
- ***All rubbish will be contained within the building.***

- *The Township Engineer and the Township Road Master will address the cartway width along the frontage since it is only 18 feet wide.*
- *Concrete monuments are to be placed on the roadside corners of the property and a rebar pin is to be placed on the south side corner.*

Laverne Frey seconded the motion. All in favor, motion carried.

Vice Chairman Kramer made a motion to grant the waiver of Land Development with the condition of submitting a revised plan to the Township that would satisfy the following:

- *The Township Engineer review letter dated May 3, 2016*
- *Erecting a minimum 4 foot fence or screening to shield the headlights of the church members from other drivers passing by on Ketterman Hill Road.*
- *The Hebron Mennonite Church will be responsible for purchasing two signs that state “school ahead or slow”. The Township Road Master will order and install the signs.*
- *All rubbish will be contained within the building.*
- *The Township Engineer and the Township Road Master will address the cartway width along the frontage since it is only 18 feet wide.*
- *Concrete monuments are to be placed on the roadside corners of the property and a rebar pin is to be placed on the south side corner.*

The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Solicitor Legal Discussions

Motion to adopt Ordinance 2016-1; EIT Collections

*Supervisor Feick made a motion to adopt **Ordinance 2016-1; EIT Collections**. The motion was seconded by Chairman Deck and passed unanimously (3-0).*

Escrow Release

None.

Correspondence from Zoning Officer

The Zoning Officer addressed the Noll property (7668 Lancaster Avenue). Some of the property has been cleaned; a nice guy letter has been sent.

The Zoning Officer addressed the Davidheiser property (574 Godfrey Street). The vehicles are back; there is also some construction material and heavy equipment. She recommends that the Township begin legal proceedings from the December, 2015 NOV. The Solicitor has filed the citation. A separate NOV has been sent for the junk and automobile fluid tanks.

The Zoning Officer addressed the Zimmerman property (354A Godfrey Street). There are four (4) sheds located on the property; a nice guy letter has been sent.

The Zoning Officer addressed the Proulx property (10 West Market Street). There are storage pods on the property; the property owner has not responded to the nice guy letter. The NOV has been sent.

The Zoning Officer addressed the Meyers property (123B Godfrey Street). There is still rubbish and vehicles on the property. The property was recently sold; waiting to see the action taken by the new owners.

The Zoning Officer addressed the Lanshe property (117 Godfrey Street). Some progress has been made with regards to cleaning up the property, but more is still needed. A camper and trailer still need to be removed; one (1) trailer has been removed. A reminder letter to continue with the cleanup has been sent.

Update on Citizen's Complaint regarding Mt. Meadows Development – There is a trailer with a sign/advertisement parked on the lawn south of the model home

The Zoning Officer reported that she has been in touch with the developer and the builder. The developer has contacted his builder advising that the situation be rectified. She has been in contact with the builder who advised that he has been dealing with a family matter and has been out of the office; he noted that once he returns to the office he will address the matter. She recommended waiting until the June meeting before taking any action. The Board agreed to wait until the June meeting to take any action.

Citizen's Complaint – 574 Godfrey Street (Davidheiser Property) - At least 30 containers of what appears to be used oil, hydraulic fluid, transmission oil, or anti-freeze stacked in the yard – no cover with tarp – complaint was email to the Zoning Officer for review – the Zoning Officer reported that she has contacted the property owner to advise that the Solicitor would be issuing a citation regarding the cars and used fluids

This matter was discussed under the Zoning Officer's update.

Land Development

Motion to authorize signature of Hebron Mennonite Church DEP Sewage Planning Exemption

Chairman Deck inquired with regards to the sewer inspection process. Mr. Varner, Mr. Sensenig and Mr. Zimmerman reported on the sewer inspection process.

Supervisor Feick made a motion to authorize the Chairman to sign the DEP Sewage Planning Exemption for Hebron Mennonite Church. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

STAFF REPORTS

Police Report – Chief Kerschner read the April, 2016 Police report as follows:

ACTIVITY	TULPEHOCKEN TWP	MARION TWP
MILES PATROLLED	3335	1063
GALLONS OF FUEL	355.5	0
HOURS WORKED	520.5	60
PATROL HOURS	383.75	61
TULPEHOCKEN AREA SCHOOL DIST. HOURS	28.75	0
TOTAL INCIDENTS	3	3
TOTAL COMPLAINTS	6	15
MISCELLANEOUS CALLS FOR SERVICE	33	3
FOLLOW-UP INVEST	2	0
TELEPHONE ASSIGNMENTS	31	9
COMM/RESIDENTIAL ALARMS	4	1
EMS/FIRE ADVISORIES	9	9
TRAFFIC STOPS	28	4
CITATIONS ISSUED	26	4
NON-TRAFFIC CITATIONS	3	0
TRAFFIC WARNINGS	4	2
WARRANTS	0	0
PARKING TICKETS	0	0
TRAFFIC ACCIDENTS	1	1
DUI ARRESTS	0	0
MISDEMEANOR/FELONY	1	0
SECURITY CHECKS	93	15
POLICE ASSISTS	13	2
MOTORISTS ASSISTS	1	1
COURT APPEARANCES	1	0
SCHOOL HOURS	0	0

Chief Kerschner reported that during the month of April there were 164 calls received through Berks County 911 for police services.

Chief Kerschner reported that the Department will be participating in the PA Buckle Up Grant from May 16th through June 5th. The Township will receive \$2,100. The patrols will take place in both Tulpehocken and Marion Townships and will be done thru overtime. Officers Hepler and Dronick will each work twenty-one (21) hours of overtime and Chief Kerschner will work nineteen (19) hours of overtime. He also updated the Board on the Kid Card events at Bethel Elementary on May 6th and at Penn Bernville Elementary on May 13th.

Chairman Deck inquired with regards to the fuel taken from the Tulpehocken School District Administration Building. Chief Kerschner reported that the matter is currently under investigation.

Road Master's Report – Supervisor Feick read the April, 2016 report. The work consisted of telephone calls, work at Township building, equipment maintenance, brush cutting, driveway inspection, cut up a tree, pick up parts/supplies, work on sewer testing, attending FEMA meeting in Reading, paperwork, work at sewer plants, sign maintenance, meetings with Druckenmiller regarding soil conservation on road projects, meeting with Zinn Insurance representatives, sewer issues, mow lawns, sewer maintenance, meeting with Township Engineer, road maintenance, meeting with Charlie Paris to discuss 2016 road projects, work on Host Road, close Strausstown Road, meeting with Andy Stump and Teen Challenge representatives, and stock pile stone.

Supervisor Feick reported that the Board needs to make a motion to have the Township Engineer prepare the Soil Conservation Grant application. The Board discussed the proposed projects.

Vice Chairman Kramer made a motion to authorize the Township Engineer to prepare the Soil Conservation Grant application. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

The Board discussed purchasing a commercial grade leaf vacuum from Harry Kantner of Rehrersburg for \$775. They also discussed notify the residents and what would be done with the leaves.

Vice Chairman Kramer made a motion to authorize the Township to purchase a commercial grade leaf vacuum from Harry Kantner for \$775. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Fire Chiefs' Report – Supervisor Feick read the monthly reports for the Keystone Fire Company and the Rescue Fire Company.

SEWER OPERATIONS

Judgments and Delinquent Sewer Accounts

The Supervisors discussed sewer operations with regards to judgments and delinquent accounts.

Bedleyoung (5 Apple Street) – Does the Township want to start the process with regards to filing a Judgement? (Balance due as of May 11, 2016 is \$1,043.48)

Supervisor Feick made a motion for the Township to file a Judgement against the Bedleyoung's (5 Apple Street). The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Vice Chairman Kramer made a motion for the Township to file a lien against the Zimmerman's (354 Godfrey Street). The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Update regarding sewer issues and televising the lines

Supervisor Feick reported that the impellers have been changed at the Mt. Aetna Sewer Plant and that the pump rate has increased. He reminded the Board that DEP only wants one (1) pump running at a time. The Board discussed the rain we had last week; Supervisor Feick noted that the second pump never ran. Chairman Deck inquired how long the Township needs to continue monitoring the system. Supervisor Feick reported that DEP said one year, possibly six (6) months; he noted that the Township has done all they can. He suggested that once the lines have been televised approaching DEP again to see about changing the decision regarding not allowing more than five (5) hookups per year. He has been in touch with Captain Clog regarding having them televise the lines; their proposal was 45 cents per foot; he is waiting to hear back from them. He reported that he has been pulling manhole covers over the last month and noted that the pipes are becoming full of grease and that the lines will need to be flushed eventually. He advised that Louie Hurst wants to televise the lines in Mt. Meadows and that Teen Challenge wants to do theirs also.

Chairman Deck made a motion to authorize Captain Clog to televise the lines for a cost of approximately \$3,780. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Supervisor Feick commented with regards to the grease balls recovered from the Mt. Aetna Sewer Plant last week; he provided pictures for review. The Board discussed what the foreign substance could be and having it analyzed. Mr. Brown reviewed the pictures and advised he thought the red substance was soap; he offered to bring in a sample. Supervisor Feick reported that these foreign substances are causing added expenses to the Township. The Board discussed Dutch Valley washing trucks. Supervisor Feick reported that they do not wash trucks on Tuesdays. Mr. Zimmerman offered his input with regards to the foreign substance and sewer treatment plants; he suggested having the foreign matter tested. Supervisor Feick reported that he has spoken with various parties and has been advised that the lab would need to know what they are testing for. Supervisor Feick reported that per the Sewer Rules & Regulations, the Township could require businesses to do pretreatments at their expense. The Board discussed grease traps and requiring businesses to install outside grease traps. Chairman Deck suggested checking with the Solicitor regarding the Township's options for dealing with grease. He also suggested putting something in the newsletter regarding residents dumping grease. Supervisor Feick reported that notices were sent out with the last sewer statement and that certified letters have been sent to the local businesses; he noted that the restaurants are recycling the grease from their fryers.

Sewer Waiver Requests

The Board discussed sewer waiver requests. Mr. Schneck suggested having a time limit. Chairman Deck noted that the Township can't afford and discussed the ordinance; noting that there needs to be a guideline and that all requests should be treated equally. Supervisor Feick reviewed the Sewer Rules and Regulations; noting that ultimately it is the Board's decision. The Board discussed their options. It was stated that no other communities are granting waivers. Mr. Zimmerman commented with regards to Township's operating costs. Chairman Deck

suggested having a special meeting or discussion at the June meeting. The Board agreed that the discussion should be advertised. Supervisor Feick advised that he is not for granting waivers. Chairman Deck noted that the Township needs to be consistent. Mrs. Deck advised that she is also against granting waivers; she noted that whether you live in a property or not, you have to pay your taxes.

Supervisor Feick made a motion to advertise a Sewer Workshop to discussed sewer matters and any other Township business on May 25th at 7 P.M. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Mrs. Flaherty reported that she would make flyers to be hung throughout the Township at the post offices and local businesses.

Joseph A. Mosteller – 7679 Lancaster Avenue

The Board discussed Mr. Mosteller's request; noting that the reason for the request was burst pipes.

Supervisor Feick made a motion to table Mr. Mosteller's sewer waiver request until the June meeting. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

The Board requested that the Sewer Secretary send correspondence advising that the matter has been tabled until the June meeting and that there would be a sewer workshop on May 25th at 7 P.M.

Gerald Bashore – 7651 Lancaster Avenue, Unit 2

Supervisor Feick made a motion to table Mr. Bashore's sewer waiver request until the June meeting. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

The Board requested that the Sewer Secretary send correspondence advising that the matter has been tabled until the June meeting and that there would be a sewer workshop on May 25th at 7 P.M.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

CORRESPONDENCE

Request from Bern Township Police Department for Fire Police coverage for the annual World War II weekend scheduled for Friday, June 3rd through Sunday, June 5th

Supervisor Feick made a motion to authorize the participation of the Fire Police for the annual World War II weekend scheduled for Friday, June 3rd through Sunday, June 5th. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Request from Bern Township Police Department for Fire Police coverage for the weeklong Reading Fair scheduled for Sunday, August 7th through Saturday, August 13th

Supervisor Feick made a motion to authorize the participation of the Fire Police for the weeklong Reading Fair scheduled for Sunday, August 7th through Saturday, August 13th. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Albright College, Center for Excellence in Local Government is asking for a contribution; the Township contributed \$250.00 in 2015 & 2013, could not find documentation of a contribution in 2014

Vice Chairman Kramer made a motion to authorize the Township to contribute \$250 to Albright College, Center for Excellence in Local Government. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Invitation from Berks Nature to attend a ceremonial groundbreaking event on Wednesday, May 18th at 2 P.M. at Angelica Park

The Board discussed the invitation from Berks Nature. Vice Chairman Kramer stated that he would try to attend. It was noted that no rsvp is needed.

Is there interest in attending a workshop regarding “The Evolving Law of Zoning” being offered through PSATS

The Board discussed attending the workshop being offered through PSATS and agreed that they were not interested, but suggested seeing if members from the Planning Commission or Zoning Hearing Board would like to attend. Mrs. Flaherty reported that she would reach out to the Zoning Hearing Board and forward the information to Mrs. Claman for the Planning Commission members.

Is there interest in attending a workshop regarding “Excelling as a Manager or Supervisor” being offered through Skillpath Seminars

The Board discussed attending the seminar and agreed that there was no interest at this time.

Is there interest in attending an MS4 Workshop being offered through the Pennsylvania DEP

The Board discussed the MS4 workshop and agreed that they would all attend.

Request from Trinity United Church of Christ of Rehrersburg and Feliciano’s Restaurant to hold an outdoor block party on Saturday, July 9th (rain date Sunday, July 10th) – the request includes permission to close Maria Street from Chestnut to Godfrey Streets and to close Church Street from Brown to Jacob Streets – Fire Police coverage is also being requested

The Board discussed the request. Supervisor Feick stated that Fire Police coverage may not be required.

Vice Chairman Kramer made a motion to approve the request from Trinity United Church of Christ of Rehrersburg and Feliciano’s Restaurant to hold an outdoor block party on Saturday, July 9th (rain date of Sunday, July 10th) – the request includes permission to close Maria Street from Chestnut to Godfrey Streets and to close Church Street from Brown to Jacob Street. Fire Police coverage is also being requested. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

OTHER BUSINESS

Quotes received to have Township buildings appraised – MIB (\$1,620) – IAC (\$1,340)

The Board discussed the quotes received and felt more clarification was needed with regards to appraising the contents for the sewer buildings before making a decision. Supervisors Feick suggested contact Zinn Insurance to see which company they would recommend. It was agreed that Supervisor Feick would contact Zinn Insurance and update the Board at the June meeting.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of April, 2016 were as follows:

General Account	\$ 10,685.94
First Citizens General Holding Account	\$ 38,649.33
General Plus Account	\$178,874.49
State Aid Account	\$ 68.31
State Plus Account	\$231,365.62
Street Light Account	\$ 9,265.41

Payments of Bills for this May 11, 2016 meeting are:

- General Account combined with the payroll account- Checks #16694 to #16724 in the amount of \$17,612.18
- Street Light Account – Check #350 in the amount of \$1,199.71
- State Liquid Fuels Account –
- Camp Calvary Land Dev. Escrow –
- Camp Calvary Inspection Escrow –

Village Estates Improvements Inspection Escrow –
Stormwater Inspection Escrow –
Total Expenses for this meeting – \$18,811.89

Supervisor Feick made a motion to approve the payments of the bills for this May 11, 2016 meeting. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Sewer Accounts balances for the end of April, 2016 were as follows:

Sewer Operation Account – \$1,822.64
Balance in the Sewer Holding Account - \$117,528.37
Debt Service Account - \$403,639.82

Payments of Bills in the Sewer Operation Account for this May 11, 2016 meeting are:
Check #1746 to #1762 in the amount of \$19,016.35

Vice Chairman Kramer made a motion to approve payment of the sewer bills. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

ADJOURNMENT OF MEETING

Supervisor Feick made a motion to adjourn the meeting at 9:32P.M. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Respectfully Submitted,

Christy Flaherty

Secretary, Tulpehocken Township