

**Tulpehocken Township
Board of Supervisors
Meeting of March 14, 2018**

The Tulpehocken Township Board of Supervisors met on March 14, 2018 in the Township meeting room at 7 P.M. In attendance and voting were Supervisors: Chairman Gary Deck, Vice Chairman Richard Kramer and Lester Feick, Supervisor. Also present were Kris Kerschner, Police Chief, and Christy Flaherty, Township Secretary/Treasurer.

Members of the audience included: Lori Deck, Dennis Royer, Lloyd Schneck, Robert Sattazahn, Linda Umbenhauer and Geneva Aulenbach.

CALL TO ORDER

Chairman Deck called the meeting to order at 7:00 P.M.

The meeting continued with the pledge to the American Flag; followed by a moment of silence for the victims of the Parkland School shooting.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Vice Chairman Kramer made a motion to approve the minutes from the February 14, 2018 Board of Supervisors meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

ADMINISTRATIVE ACTIONS

Planning Commission

None.

Solicitor Legal Discussions

None.

Escrow Release

None.

Correspondence from Zoning Officer

February update

The Zoning Officer addressed the Hlavaty property (32 Summer Mountain Road); cars still remain. Unfortunately this property will likely require time as the property owners are in their late 70's. Will follow up with them when the warmer weather hits to see what their schedule might be.

The Zoning Officer addressed the Hoffert property (5228 Rt. 419); scrap metal/junk. Property is cleaned up with the exception of two (2) or three (3) items sitting along the side of the house. Left a message for the owner to discuss the remaining few items; property looks tons better.

Chairman Deck made a motion to remove 32 Summer Mountain Road and 5228 Route 419 from the report; consider matter closed. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

The Zoning Officer addressed the Levan property (200 Deck Road); vehicles. Property owner is working to get antique plates for the vehicles. The DJ hearing was rescheduled for July 17, 2018.

The Board discussed a property off of Deck Road that has a porta-potty. Mrs. Flaherty explained that porta-potty is located at a home based business and is not for public use; therefor the Zoning Officer and SEO both agreed that it is an allowed use.

Land Development

None.

STAFF REPORTS

Police Report – Chief Kerschner read the February, 2018 Police report as follows:

ACTIVITY	TULPEHOCKEN TWP	MARION TWP
MILES PATROLLED	2631	521
GALLONS OF FUEL	229	0
HOURS WORKED	410	60
PATROL HOURS	317.75	35.75
TULPEHOCKEN AREA SCHOOL DIST. HOURS	23	0
TOTAL INCIDENTS	1	0
TOTAL COMPLAINTS	12	7
MISCELLANEOUS CALLS FOR SERVICE	22	4
FOLLOW-UP INVEST	3	0
TELEPHONE ASSIGNMENTS	30	3
COMM/RESIDENTIAL ALARMS	0	0
EMS/FIRE ADVISORIES	16	1
TRAFFIC STOPS	11	3
CITATIONS ISSUED	10	3
NON-TRAFFIC CITATIONS	1	0
TRAFFIC WARNINGS	1	1
WARRANTS	0	0
PARKING TICKETS	0	0
TRAFFIC ACCIDENTS	5	7
DUI ARRESTS	0	0
MISDEMEANOR/FELONY	0	0
SECURITY CHECKS	47	27
POLICE ASSISTS	10	0
MOTORISTS ASSISTS	2	3
COURT APPEARANCES	1	0
SCHOOL HOURS	0	0

Chief Kerschner reported that during the month of February there were 128 calls received through Berks County 911 for police. He discussed the recent school shooting and how Tulpehocken Area School District and the Department are preparing. He reported that the officers will be attending an active shooter training

session for two (2) days in June and on the purchase of two (2) used tasers from Bethel Township for a cost of \$800; noting that a new taser is approximately \$1,100. He advised that the new patrol vehicle (2018 Ford Explorer) will be having the computer mount installed this week and on the purchase of “Go Bags” and tourniquet kits for each officer.

Chairman Deck suggested getting portable stop signs for the Police to post; he commented on the recent storms and the loss of stop signs throughout the Township. Supervisor Feick advised that the Township does have portable signs and that posting would need to be done by the Road Crew; he noted that the Township was out of stop signs during the last storm and that the supply has been replenished.

Road Master’s Report – Supervisor Feick read the February, 2018 report. The work consisted of sign repairs/maintenance, sewer maintenance/repairs, meet with inspector for fire extinguishers, equipment repairs/maintenance, snow event/ice events, stock pile/mix anti-skid, post lot for variance, work in shop, check roads, wash EQ, telephone calls, sign maintenance/repairs, work on sewer alarm systems, took truck 12 to EM Kutz, stock pile salt, grant paperwork, put plows on trucks, cut tree up on Witman Road, sewer call out, check on issues with sewer phone lines, work on old police car, pot hole patching, meet with Township Engineer and attended a PennDot workshop.

Supervisor Feick reported that he has a meeting with Charlie Paris, PennDot Representative next week to discuss this year’s road projects; project proposed include the following:

- Host Church Road – milling, replace stone and blacktop , install drain tiles, address issues closer to Rt. 419 – Discussed renting the milling machine and bidding out the stone work and blacktopping or bidding out the whole project. Also discussed the Moyer property with regards to the bank. Supervisor Feick suggested leaving the bank and milling the opposite side of roadway; moving the roadway over around the turn.
- Parkside Inn Road – mill and patch.
- Airport Road – issues at the Harnish farm; gutter has deteriorated and the road is starting to deteriorate – would like to mill, blacktop and install rolling curb.

The Board discussed areas within the Township that the gutters need to be recut and the issues on Stone Road.

Supervisor Feick updated the Board with regards to the grant for the Four Point Road project. The Township will supply the materials. The project should take approximately two (2) weeks. The Board discussed purchasing a jumping jack and plate compactor. The also discussed renting a track hoe and small excavator with a tamper or trench roller for the project and the possibility of contracting Laverne Frey to run the track hoe. Supervisor Feick will talk to Attorney Hartman with regards to having Mr. Frey do the work.

The Board also discussed other roadways within the Township that could use maintenance.

Fire Chiefs’ Report – Supervisor Feick read the monthly reports for the Keystone Fire Company and the Rescue Fire Company.

SEWER OPERATIONS

Judgements and Delinquent Sewer Accounts

The Supervisors discussed sewer operations with regards to judgments and delinquent accounts.

Sewer Issues

Chairman Deck inquired on the sewer issues discussed in Supervisor Feick’s Road Master’s Report. Supervisor Feick reported that there have been issues at the Cherry Hill Road Treatment Plant with regards to the EQ pumps clogging; a suggestion was made to install a grinder pump. Supervisor Feick will get prices for

installing grinder pumps and replacing the EQ pumps. He advised that there have also been issues with the sewer alarm system, the dialers and the telephone lines; the pager seems to be working fine. The cost of long distance service was discussed. No updates with regards to the Lancaster Avenue Pump Station line installation; the Township Engineer wants to schedule a meeting. Chairman Deck commented with regards to the sewer budget and planning for the replacement of pumps. Supervisor Feick reported that the mystery grease is still appearing at the Mt. Aetna Treatment Plant; Chairman Deck requested to be notified the next time it happens.

UNFINISHED BUSINESS

Authorization to advertise for Midway Road Bridge Specs

The Board discussed the project; approximate cost is \$30,000. Supervisor Feick noted that the Township will post the signage and that the project should be completed in twenty-one (21) days.

Vice Chairman Kramer made a motion to authorize the advertisement for the Midway Road Bridge Project. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Need a motion to ratify the readdressing of the following properties

- ***PIN #86430907573877 as 7 Apple Street***
- ***PIN #86430907584172 as 19 Apple Street***
- ***PIN #86430907582432 as 27 Apple Street***
- ***PIN #86430907584883 as 51 Apple Street***
- ***PIN #86430907582923 as 52 Apple Street***
- ***PIN #86430907593030 as 58 Apple Street***
- ***PIN #86430907690424 as 25 Green Street***
- ***PIN #86430907697054 as 35 Green Street***

Vice Chairman Kramer made a motion to ratify the readdressing of the following properties.

- *PIN #86430907573877 as 7 Apple Street*
- *PIN #86430907584172 as 19 Apple Street*
- *PIN #86430907582432 as 27 Apple Street*
- *PIN #86430907584883 as 51 Apple Street*
- *PIN #86430907582923 as 52 Apple Street*
- *PIN #86430907593030 as 58 Apple Street*
- *PIN #86430907690424 as 25 Green Street*
- *PIN #86430907697054 as 35 Green Street*

The motion was seconded by Supervisor Feick and passed unanimously (3-0).

NEW BUSINESS

Health Insurance Renewal – Capital Blue Cross Heath Care renewal – the monthly premium has decrease by \$657.34 due to the removal of Lester Feick

The Board discussed the information provided by Capital Blue Cross.

Supervisor Feick made a motion to renew the Health Care Insurance with Capital Blue. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

CORRESPONDENCE

Albright College, Center for Excellence in Local Government is asking for a contribution; the Township contributed \$250 in 2017, 2016, 2015 & 2013, could not find documentation of a contribution in 2014

Supervisor Feick made a motion to authorize a contribution in the amount of \$250 to Albright College. The motion was seconded by Vice Chairman Kramer and passed unanimously (2-0).

OTHER BUSINESS

Motion to ratify purchase of NAS (backup system) for \$579

Supervisor Feick made a motion ratify the purchase of the NAS (backup system) for \$579. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

The Board discussed also using a cloud backup system; the cost would be approximately \$100 per year.

Supervisor Feick made a motion to authorize using a cloud backup system for backing up the Township, Sewer and Police computers. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Open bids received for 2008 Crown Vic

The Township received two (2) bids; one for \$350, the other for \$400.

Supervisor Feick made a motion to accept Mr. Flaherty's bid of \$400 for the 2008 Crown Victoria. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Building security – The Township currently has a piece of bulletproof glass; the intention was for the glass to replace the current sliding window in the Township vestibule – Would the Board consider looking into what it would cost to have the glass installed? A block wall would need to be built for the glass to rest upon.

The Board discussed the installation of the bulletproof glass. Supervisor Feick also reported that the front wall of the salt shed needs to be repaired. It was agreed that Supervisor Feick would work on getting quotes to be presented to the Board.

Chairman Deck updated the Board on the Berks County Planning Commission meeting he attended on March 13, 2018.

The Board discussed the Township's current accounting system and agreed to look into switching to QuickBooks effective January, 2019.

Supervisor Feick made a motion to authorize to Township Secretary get prices for QuickBooks. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of February, 2018 were as follows:

General Account	\$ 88,790.86
First Citizens General Holding Account	\$ 20,779.02
General Plus Account	\$201,139.37
State Aid Account	\$ 142.06
State Plus Account	\$101,076.57
Street Light Account	\$ 9,675.83

Payments of Bills for this March 14, 2018 meeting are:

General Account combined with the payroll account – Checks #18132 to #18179 in the amount of \$43,845.31
Street Light Account – Check #372 in the amount of \$1,303.26
State Liquid Fuels Account – Check #198 in the amount of \$4,088.34
Recreation Fund –
Camp Calvary Land Dev. Escrow –
Camp Calvary Inspection Escrow –
Village Estates Improvements Inspection Escrow –
Stormwater Inspection Escrow – Check #105 in the amount of \$3,168.55
Total Expenses for this meeting – \$52,405.46

Vice Chairman Kramer made a motion to approve the payments of the bills for this March 14, 2018 meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Sewer Accounts balances for the end of February, 2018 were as follows:

Sewer Operation Account – \$751.52
Balance in the Sewer Holding Account - \$106,809.86
Debt Service Account - \$408,138.74

Payments of Bills in the Sewer Operation Account for this March 14, 2018 meeting are:
Check #2098 to #2109 in the amount of \$13,459.93

Supervisor Feick made a motion to approve payment of the sewer bills. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS

The Board met in an executive session to discuss personnel matters.

ADJOURNMENT OF MEETING

Vice Chairman Kramer made a motion to adjourn the meeting at 9:15 P.M. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Respectfully Submitted,

Christy Flaherty

Secretary, Tulpehocken Township