

**Tulpehocken Township
Board of Supervisors
Meeting of March 13, 2019**

The Tulpehocken Township Board of Supervisors met on March 13, 2019 in the Township meeting room at 7 P.M. In attendance and voting were Supervisors: Chairman Gary Deck, Vice Chairman Richard Kramer and Lester Feick, Supervisor. Also present were Kris Kerschner, Police Chief and Christy Flaherty, Township Secretary/Treasurer.

Members of the audience included: Robert Sattazahn, Harold Zimmerman and Jeffrey Zimmerman.

CALL TO ORDER

Chairman Deck called the meeting to order at 7:00 P.M.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

Jeffrey Zimmerman requested that the Supervisors keep up the good work.

APPROVAL OF MINUTES

Supervisor Feick made a motion to approve the minutes from the February 13, 2019 Board of Supervisors meeting. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

ADMINISTRATIVE ACTIONS

Planning Commission

None.

Solicitor Legal Discussions

None.

Escrow Release

None.

Correspondence from Zoning Officer

February – The Board reviewed the February update and agreed that the matter addressed was not a zoning issue.

Land Development

Lot Annexation Plan for John & Fern Swope Tract – Conditional Plan approval was granted at the January 7, 2019 meeting. Motion to authorize plan to be signed

Supervisor Feick made a motion to authorize the Lot Annexation Plan for John & Fern Swope Tract to be signed. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

STAFF REPORTS

Police Report – Chief Kerschner read the February, 2019 Police report as follows:

ACTIVITY	TULPEHOCKEN TWP	MARION TWP
MILES PATROLLED	2652	598
GALLONS OF FUEL	249.50	0
HOURS WORKED	448	60
PATROL HOURS	325.25	43.25
TULPEHOCKEN AREA SCHOOL DIST. HOURS	21.75	0
TOTAL INCIDENTS	0	3
TOTAL COMPLAINTS	12	7
MISCELLANEOUS CALLS FOR SERVICE	27	3
FOLLOW-UP INVEST	1	6
TELEPHONE ASSIGNMENTS	16	17
COMM/RESIDENTIAL ALARMS	0	0
EMS/FIRE ADVISORIES	11	13
TRAFFIC STOPS	8	3
CITATIONS ISSUED	11	2
NON-TRAFFIC CITATIONS	3	0
TRAFFIC WARNINGS	1	0
WARRANTS	1	0
PARKING TICKETS	0	0
TRAFFIC ACCIDENTS	7	4
DUI ARRESTS	0	0
MISDEMEANOR/FELONY	1	0
SECURITY CHECKS	50	25
POLICE ASSISTS	8	0
MOTORISTS ASSISTS	3	0
COURT APPEARANCES	2	1
SCHOOL (TRAINING) HOURS	0	0

Chief Kerschner reported that during the month of February there were 144 calls received through Berks County 911. He also advised that he will need to order tires for the Explorer this summer.

Parking Complaints

Rehrersburg Post Office – Complaint with regards to vehicles parking in front of the post office; there is a sign that states “Customer Parking Only”. The Board discussed the complaint. Chief Kerschner advised that he would contact the Post Master to see if they want to update their sign.

Feliciano’s – Complaint with regards to vehicles parking in front of the restaurant; makes it extremely difficult to see when pulling out of Church Street onto Maria Street. The Board discussed the complaint. Chief Kerschner advised that he has spoken with the owners of the restaurant, not the property owner. He suggested sending a letter to the property owner. The Board agreed to authorize Mrs. Flaherty to send correspondence to the property owner advising that vehicles cannot park in front of the restaurant and that the Police will start issuing citations.

Motion to accept and sign Addendum to Police Agreement with Marion Township

Supervisor Feick made a motion to accept and sign the Addendum to the Police Agreement with Marion Township. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Motion to authorize the purchase of two (2) microchip scanners

Supervisor Feick made a motion to authorize the purchase of two (2) Halo microchip scanners for a cost of approximately \$160. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Road Master's Report – Supervisor Feick read the February, 2019 report. The work consisted of snow events, meter reading, equipment repairs/maintenance, stock pile salt, telephone calls, sewer maintenance/repairs, sewer inspection, paperwork, met w/salesman, order sewer supplies, employee training for snow removal, clean shop, met with Township Engineer and sewer camera salesman, sign maintenance/repairs, took blower for repairs, p/u parts/supplies, working in the shop, mix salt & antiskid, check on sewer hookup, ice event, clear branches from roadways, close down Midway Road, meet w/insurance rep, go for cold patch and pot hole patching.

Supervisor Feick updated the Board with regards to his meeting on March 3rd with the Township Engineer and Dean Drunkenmiller (Berks County Soil Conservation); three (3) projects in the Township were discussed:

- Green Alley – drainage issues
- Cherry Hill, Kurr and West Four Points Roads – pipe needs to be replaced, removing tree, installing boxes
- Spur Road (located off of Wintersville Road) – would be working with Marion Township

The deadline to get the paperwork in is March 19th, monies need to be allocated prior to June 30th.

Vice Chairman Kramer made a motion to proceed with completing the grant paperwork. The motion was seconded by Chairman Deck and passed unanimously (3-0).

Supervisor Feick reported that he has been contacted again by Wenger Feeds with regards to trucks weighing 95,000 pounds traveling Township roadways; noting that the current allowable weight is 80,000 pounds. The Board discussed weighing the trucks and what's involved with bonding the roadways. The Supervisors agreed that they did not want to allow the heavy trucks to travel the Township roadways.

Fire Chiefs' Report – Supervisor Feick read the monthly reports for the Keystone Fire Company and the Rescue Fire Company.

SEWER OPERATIONS

Judgements and Delinquent Sewer Accounts

The Supervisors discussed sewer operations with regards to judgments and delinquent accounts.

PLGIT Sewer Debt Account – Would the Board be interested in switching this Plus account to a Prime account; the interest rate is higher (This was done for the General and State Fund accounts at the February meeting)

Supervisor Feick made a motion to authorize the PLGIT Sewer Debt Account (Savings Account #XXXXX178) to be switched to PLGIT/Prime account to receive a higher interest rate. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Sewer Liability Insurance Policy – current policy expires April 7, 2019 – need to renewal with Admiral Insurance Company (\$14,201 for a three (3) year policy)

Vice Chairman Kramer made a motion to renewal the sewer liability insurance policy with Admiral Insurance Company for a cost of \$14,201 for three (3) years. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

UNFINISHED BUSINESS

None.

NEW BUSINESS

Health Insurance Renewal – Capital Blue Cross Health Care renewal – the rate has increased approximately 7%

The Board discussed the information provided by Capital Blue Cross.

Supervisor Feick made a motion to renew the health care insurance with Capital Blue Cross. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Zoning Hearing Board Application – Nelson Brubaker Jr (33 Parkside Inn Road) – Hearing is scheduled for Tuesday, March 19, 2019 – The Planning Commission is recommending that the ZHB grant the variance.

The Board agreed not to take any action.

CORRESPONDENCE

Albright College, Center for Excellence in Local Government is asking for a contribution; the Township contributed \$250 in 2018, 2017, 2016, 2015 & 2013, could not find documentation of a contribution in 2014

Vice Chairman Kramer made a motion to authorize a contribution in the amount of \$300 to Albright College. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Complete survey regarding Animal Control Services

The Board reviewed the survey and agreed that were not interested and would continue using the Dog Warden.

OTHER BUSINESS

Discuss renovations to the Township Office vestibule (replacement of existing glass)

Supervisor Feick advised the Board that the piece of glass that was given to the Township will not fit the opening. The cost for a piece of glass would be approximately \$2,300. The Board agreed that at this time they would not proceed with installing the glass. The also discussed options to make the current glass more secure.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of February, 2019 were as follows:

General Account	\$ 7,434.64
First Citizens General Holding Account	\$ 2,642.22

General Prime Account	\$255,277.70
State Aid Account	\$ 124.43
State Prime Account	\$ 11,671.10
Street Light Account	\$ 10,835.38
Recreation Planning Escrow Account	\$ 49,152.47

Payments of Bills for this March 13, 2019 meeting are:

General Account combined with the payroll account – Checks #18970 to #19010 in the amount of \$77,474.21
Street Light Account – Check #384 in the amount of \$1,238.89
State Liquid Fuels Account – Check #202 to #203 in the amount of \$6,247.84
Recreation Fund –
Camp Calvary Land Dev. Escrow –
Camp Calvary Inspection Escrow –
Village Estates Improvements Inspection Escrow –
Stormwater Inspection Escrow –
Total Expenses for this meeting – \$84,960.94

Vice Chairman Kramer made a motion to approve the payments of the bills for this March 13, 2019 meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Sewer Accounts balances for the end of February, 2019 were as follows:

Sewer Operation Account – \$794.17
Balance in the Sewer Holding Account - \$137,855.39
Debt Service Account - \$415,354.49

Payments of Bills in the Sewer Operation Account for this March 13, 2019 meeting are:
Check #2284 to #2295 in the amount of \$21,767.06

Supervisor Feick made a motion to approve payment of the sewer bills. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES

Chairman Deck reported that the Board met in executive session to discuss personnel issues.

ADJOURNMENT OF MEETING

Vice Chairman Kramer made a motion to adjourn the meeting at 8:50 P.M. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Respectfully Submitted,
Christy Flaherty
Secretary, Tulpehocken Township