

**Tulpehocken Township
Board of Supervisors
Meeting of March 11, 2020**

The Tulpehocken Township Board of Supervisors met on March 11, 2020 in the Township meeting room at 7 P.M. In attendance and voting were Supervisors: Vice Chairman Richard Kramer and Lester Feick, Supervisor. Also present were Kris Kerschner, Police Chief, Christy Flaherty, Township Secretary/Treasurer and Michelle Mayfield, Township Solicitor. Not present was Chairman Gary Deck.

Members of the audience included: Harold Zimmerman, Jeffrey Zimmerman, John Zimmerman, Robert Sattazahn, Geneva Aulenbach and Mervin Zimmerman.

CALL TO ORDER

Vice Chairman Kramer called the meeting to order at 7:00 P.M.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Supervisor Feick made a motion to approve the minutes from the February 12, 2020 Board of Supervisors meeting. The motion was seconded by Vice Chairman Kramer and passed unanimously (2-0).

ADMINISTRATIVE ACTIONS

Planning Commission

Mountain Meadows Phase II – time extension expires March 11, 2020.

Summary of discussion:

- ***Patching of the road to be done. Meet with Township Engineer on how this will be done.***
- ***The Township Engineer to review plans to see if temporary cul-de-sac bulbs (2) are on the plan.***
- ***Replace the sodium bulbs with LED bulbs for the street lights.***
- ***No recreation space. The Township is looking for a fee in lieu of land.***
- ***The Township Engineer will review the pump station plan.***
- ***Phase II conditional preliminary plan submission goal is July 2020.***
- ***Flag Lot-amend the Township Zoning Ordinance. The Township Solicitor stated that he would suggest to amend the Zoning Ordinance to provide that if there is a residential subdivision with at least 90 lots, the developer could have one flag lot.***

Mr. John Zimmerman updated the Board with regards to discussions that took place at the Planning Commission meeting on March 5, 2020.

Solicitor Mayfield commented on calculating a fee in lieu of land with regards to recreation space.

Robert Sattazahn made a motion to recommend to the Board of Supervisors for the concept of allowing a single flag lot for Phase II and to move forward with a zoning amendment to make that possible with the developer being responsible for the expenses of that amendment. Seconded by John Zimmerman and

approved unanimously. It was recommended that the Township Solicitor attend the Board of Supervisors meeting on Wednesday, March 11, 2020 to discuss the details of the amendment.

Supervisor Feick made a motion to authorize the Solicitor to draft an amendment to the Zoning Ordinance to allow a single flag lot in a residential subdivision with at least ninety (90) lots for review at the April meeting. The motion was seconded by Vice Chairman Kramer and passed unanimously (2-0).

Time expires March 11, 2020. Pioneer Management LLC, the applicant’s engineer, presented a time extension letter to the Township for a 184-day time extension. Gary Deck made a motion to recommend to the Board of Supervisors to grant the time extension request for Mountain Meadows as a 184-day time extension to September 11, 2020. Seconded by John Zimmerman and approved unanimously.

Supervisor Feick made a motion to grant the time extension request for Mountain Meadows as a 184-day time extension to September 11, 2020. The motion was seconded by Vice Chairman Kramer and passed unanimously (2-0).

The Board discussed what would be involved with regards to taking dedication of the street lights.

Solicitor Legal Discussions

The Board went into *Executive Session* to discuss litigation matters.

Escrow Release

None.

**Correspondence from Zoning Officer
February – No update received**

Land Development

None.

STAFF REPORTS

Police Report – Chief Kerschner read the February, 2020 Police report as follows:

ACTIVITY	TULPEHOCKEN TWP	MARION TWP
MILES PATROLLED	2875	698
GALLONS OF FUEL	272.5	0
HOURS WORKED	443	60
PATROL HOURS	317	55
TULPEHOCKEN AREA SCHOOL DIST. HOURS	23	0
TOTAL INCIDENTS	3	0
TOTAL COMPLAINTS	17	5
MISCELLANEOUS CALLS FOR SERVICE	14	3
FOLLOW-UP INVEST	0	0
TELEPHONE ASSIGNMENTS	19	5
COMM/RESIDENTIAL ALARMS	3	1
EMS/FIRE ADVISORIES	20	3
TRAFFIC STOPS	14	6

CITATIONS ISSUED	16	5
NON-TRAFFIC CITATIONS	4	0
TRAFFIC WARNINGS	2	1
WARRANTS	0	0
PARKING TICKETS	0	0
TRAFFIC ACCIDENTS	3	0
DUI ARRESTS	0	0
MISDEMEANOR/FELONY	0	0
SECURITY CHECKS	53	42
POLICE ASSISTS	15	0
MOTORISTS ASSISTS	0	0
COURT APPEARANCES	0	0
SCHOOL HOURS	0	0

Chief Kerschner reported that during the month of February there were 154 calls received through Berks County 911. He also advised that the school is requesting Officer Dronick to help with Criminal Investigation classes and that the school would be holding an event called Shannon Smiles at the high school on April 18th from 9 A.M. – 1 P.M. He requested the Board to authorize overtime for Office Dronick to attend the Shannon Smiles event.

Supervisor Feick made a motion to authorize overtime for Office Dronick to attend the Shannon Smiles event scheduled for April 18th. The motion was seconded by Vice Chairman Kramer and passed unanimously (2-0).

Road Master’s Report – Supervisor Feick read the February, 2020 report. The work consisted of telephone calls, paperwork, equipment repairs/maintenance, work on line painting, go for parts/supplies, meet with salesman, work on Greble Road bridge project, meet with Soil Conservation audit group re: Four Point Road project, sewer maintenance, check out road problems, work on building project, sign repairs/maintenance, went for cold patch, work in shop, check complaint in Mt. Aetna, check pole barn bids, meet with Pete from Bethel, haul stone, pot hole patching and measure roads.

Mr. John Zimmerman inquired with regards to a timeframe and available grants for the Greble Road Bridge repairs. Supervisor Feick reported that there are no grants available and that he is unsure of a project timeframe. He estimates that the project will cost over \$100,000 and reported on what’s involved with the project.

Supervisor Feick inquired if Mr. John Zimmerman is having any more issues on his property since the Township made road repairs in that area. Mr. John Zimmerman advised that he’s had no issues yet.

Fire Chiefs’ Report – Supervisor Feick read the monthly reports for the Keystone Fire Company and the Rescue Fire Company.

SEWER OPERATIONS

Judgements and Delinquent Sewer Accounts

The Supervisors discussed sewer operations with regards to judgments and delinquent accounts.

Scott & Lorraine Jackson (18 East Market Street)

The Board agreed to proceed with the Sherriff Sale of personal property scheduled for March 17, 2020.

Tracy & Marlisa Smith (12A Deck Road)

The Board reported that they are in negotiations with the property owner.

UNFINISHED BUSINESS

Motion to adopt Resolution 2020-4; Uniform Construction Code Board of Appeals

Solicitor reported that the members terms would be staggered.

*Supervisor Feick made a motion to adopt **Resolution 2020-4**; Uniform Construction Code Board of Appeals. The motion was seconded by Vice Chairman Kramer and passed unanimously (2-0).*

Motion to authorize the purchase of three (3) workstations from JDM Outlet Inc. for a cost of approximately \$2,764.40

Supervisor Feick made a motion to authorize the purchase of three (3) workstations from JDM Outlet Inc. for a cost of approximately \$2,764.40. The motion was seconded by Vice Chairman Kramer and passed unanimously (2-0).

NEW BUSINESS

Health Insurance Renewal – Capital Blue Cross Health Care renewal – the rate has increased approximately 6%

Mrs. Flaherty reported that the rate will be increasing by approximately 6% percent and noted that the policy covers Chief Kerschner and his family, Officer Hepler and Officer Dronick.

Supervisor Feick made a motion to authorize the Capital Blue Cross Health Care renewal for an increase of approximately 6%. The motion was seconded by Vice Chairman Kramer and passed unanimously (2-0).

Motion to adopt Resolution 2020-5; Comprehensive Fee Schedule

Mrs. Flaherty advised on what items have been added to the Comprehensive Fee Schedule.

*Supervisor Feick made a motion to adopt **Resolution 2020-5**; Comprehensive Fee Schedule. The motion was seconded by Vice Chairman Kramer and passed unanimously (2-0).*

CORRESPONDENCE

Request from Marion Township for Fire Police coverage for the 2020 Car Show scheduled for Saturday, May 16th

Supervisor Feick made a motion to authorize Fire Police coverage for the 2020 Car Show scheduled for Saturday, May 16th. The motion was seconded by Vice Chairman Kramer and passed unanimously (2-0).

Chief Kerschner reported that Marion Township also likes to have a Police Officer in the area when the show is going on.

OTHER BUSINESS

Mr. Mervin Zimmerman inquired on the number of unregistered/unlicensed vehicles permitted on a property. Mrs. Flaherty provided Mr. Mervin Zimmerman with a copy of **Ordinance 2004-5**, highlighting **Section 302.8**;

noting that the ordinance only allows one (1) unregistered/unlicensed vehicle on a property. Solicitor Mayfield advised Mr. Mervin Zimmerman that she would be available to talk further once the meeting adjourned.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of February, 2020 were as follows:

General Account	\$ 63,267.90
First Citizens General Holding Account	\$ 26,015.87
General Plus Account	\$309,136.18
State Aid Account	\$ 28.13
State Plus Account	\$ 22,076.80
Street Light Account	\$ 12,722.58
Recreation Planning Escrow Account	\$ 29,332.41

Payments of Bills for this March 11, 2020 meeting are:

General Account combined with the payroll account – Checks #19696 to #19729 in the amount of \$77,507.96
Street Light Account – Check #446 in the amount of \$1,219.74
State Liquid Fuels Account –
Recreation Fund –
Recreation Planning Escrow – Check #109 in the amount of \$2,827.58
Camp Calvary Land Dev. Escrow –
Camp Calvary Inspection Escrow –
Village Estates Improvements Inspection Escrow –
Stormwater Inspection Escrow –
Total Expenses for this meeting – \$81,555.28

Supervisor Feick made a motion to approve the payments of the bills for this March 11, 2020 meeting. The motion was seconded by Vice Chairman Kramer and passed unanimously (2-0).

Sewer Accounts balances for the end of February, 2020 were as follows:

Sewer Operation Account – \$628.39
Balance in the Sewer Holding Account - \$178,775.67
Debt Service Account - \$426,015.51

Payments of Bills in the Sewer Operation Account for this March 11, 2020 meeting are:
Check #2461 to #2472 in the amount of \$12,785.54

Supervisor Feick made a motion to approve payment of the sewer bills. The motion was seconded by Vice Chairman Kramer and passed unanimously (2-0).

ADJOURNMENT OF MEETING

Supervisor Feick made a motion to adjourn the meeting at 8:17 P.M. The motion was seconded by Vice Chairman Kramer and passed unanimously (2-0).

Respectfully Submitted,

Christy Flaherty

Secretary, Tulpehocken Township