

**Tulpehocken Township
Board of Supervisors
Meeting of June 13, 2018**

The Tulpehocken Township Board of Supervisors met on June 13, 2018 in the Township meeting room at 7 P.M. In attendance and voting were Supervisors: Chairman Gary Deck and Vice Chairman Richard Kramer and Supervisor Lester Feick. Also present were Kris Kerschner, Police Chief and Christy Flaherty, Township Secretary/Treasurer.

Members of the audience included: John Zimmerman, Harold Zimmerman and Jeffrey Zimmerman.

CALL TO ORDER

Chairman Deck called the meeting to order at 7:00 P.M.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Vice Chairman Kramer made a motion to approve the minutes from the May 9, 2018 Board of Supervisors meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

ADMINISTRATIVE ACTIONS

Planning Commission

Zoning Hearing Application for John Swope: John Swope has applied for a zoning variance for 7680 Lancaster Avenue. This property is in the Rural Residential (RR) Zoning District. He would like to be permitted by special exception to have a 3rd unit apartment added to this property which has two existing apartments. The other consider from the Zoning Officer is that the lot is not large enough to contain three apartment units per Section 1036.022. The Planning Commission discussed the Zoning Hearing Board Application for John Swope for a variance from Section 643.07 and 1036.022 of the Tulpehocken Township Zoning Ordinance of 2013, as amended, to allow a home occupation, a machine shop. Mr. Swope would like to convert an existing two unit apartment building into a three unit apartment building. This is a .89 acre property. The application only asks for a special exception not for a variance for the lot acreage for the hardship. Michelle Mayfield will talk to the Zoning Hearing Solicitor to see if she will have the applicant amend the application to be appealing both the special exception and adding the variance section. The advertisement was for both the special exception and a variance. Mr. Swope cannot get additional land behind his property to add the acreage to avoid the variance section for the lot size due to the Township Public Sewer Pump Station access being behind the property. Therefore, that would be his hardship. The members do not have an issue with the parking area. They feel that there is plenty of off street parking for his tenants.

Gary Deck made a motion to recommend to the Zoning Hearing Board that the Planning Commission as no recommendation to the Zoning Hearing Board. However, the Planning Commission does

recognize that the property owner is limited to adding acreage to this property due to the Township access to the Pump Station. John Zimmerman seconded the motion. All in favor, motion carried.

The Board agreed that they had no comments.

Solicitor Legal Discussions

John Swope Zoning Hearing (Tuesday, June 19th) – Does the Board wish from representation to be present for the hearing?

The Board agreed not to have the Solicitor attend.

Motion to authorize the Solicitor to draft an Intermunicipal Agreement and Ordinance for the management of the funds for the DCNR Recreation Planning Project between Bethel, Marion and Tulpehocken Townships

Supervisor Feick made a motion to authorize the Solicitor to advertise the Ordinance conditioned on finalization of the documents with Bethel and Marion Townships. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Escrow Release

Rufus Eugene Martin – Partial Release – the Engineer is recommending a release of \$84,169.60. Mr. Martin submitted a Letter of Credit in the amount of \$112,169.60. The Engineer recommends holding \$28,000. The Board could authorize a partial release of Mr. Martin's LOC

Vice Chairman Kramer made a motion to authorize a partial release of Mr. Martin's LOC in the amount of \$84,169.60. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

The Board requested that Ludgate provide more details in the future with regards to escrow releases.

Correspondence from Zoning Officer May Update

The Zoning Officer addressed the Levan property (200 Deck Road); vehicles; still waiting on property owner to submit proof of antique tags for vehicles. The DJ hearing was rescheduled for July 17, 2018.

The Zoning Officer addressed 29 New Schaefferstown Road; high grass. Mrs. Flaherty advised that she contacted the bank and the property has been mowed.

Land Development

None.

STAFF REPORTS

Police Report – Chief Kerschner read the May, 2018 Police report as follows:

ACTIVITY	TULPEHOCKEN TWP	MARION TWP
MILES PATROLLED	3203	753
GALLONS OF FUEL	323.4	0
HOURS WORKED	486	60
PATROL HOURS	377	48.25
TULPEHOCKEN AREA SCHOOL DIST. HOURS	28.25	0
TOTAL INCIDENTS	4	2
TOTAL COMPLAINTS	19	9
MISCELLANEOUS CALLS FOR SERVICE	23	3
FOLLOW-UP INVEST	1	1
TELEPHONE ASSIGNMENTS	28	7
COMM/RESIDENTIAL ALARMS	3	1
EMS/FIRE ADVISORIES	19	6
TRAFFIC STOPS	18	5
CITATIONS ISSUED	18	7
NON-TRAFFIC CITATIONS	1	0
TRAFFIC WARNINGS	0	0
WARRANTS	0	0
PARKING TICKETS	0	4
TRAFFIC ACCIDENTS	4	3
DUI ARRESTS	0	0
MISDEMEANOR/FELONY	3	1
SECURITY CHECKS	68	47
POLICE ASSISTS	11	0
MOTORISTS ASSISTS	0	1
COURT APPEARANCES	0	1
SCHOOL HOURS	0	0

Chief Kerschner reported that during the month of May there were 169 calls received through Berks County 911 for police. He also advised that National Night Out will be held in Mt. Aetna this year on Tuesday, August 7th from 5 – 8 P.M.

Mr. John Zimmerman inquired if there is police coverage in Mt. Aetna between 4 – 8 A.M. and expressed concerns with regards to drivers running the stop sign located at the intersection of W. Market Street, Woleber & Greble Roads; he offer use of his driveway. Chief Kerschner reported that he has been starting patrols at 6 A.M. and has been sitting in that area.

Road Master’s Report – Supervisor Feick read the May, 2018 report. The work consisted of sewer maintenance, meter reading, pothole patching, meet with Insurance Agent, brush mowing for Marion Twp., brush cutting, mow lawns, attend sewer class, equipment repairs/maintenance, emergency sewer call out, telephone calls for road project, telephone calls, paperwork, get shop ready for meeting, street sweeping, work in shop, repair washout at pipe, mow roads, highway mowing, met with Engineer re: sewer line upgrade and order supplies for Four Points Road project.

Vice Chairman Kramer advised on the tree trimming that has been done.

Supervisor Feick updated the Board with regards to the Host Church Road project; noting that the Township will be using some of Mr. Kings escrow money towards the project.

Supervisor Feick updated the Board on his meeting with Charlie Paris regard this year's road projects.

Chairman Deck reported that Mr. Stoltz (Deck Road) contacted him advising that the box on his property needs to be cleaned again. The Board discussed regrading that area.

Supervisor Feick reported that he is hoping to start on the Four Point Road project by the end of the month; noting that he is still waiting for the temporary easements to be prepared.

Supervisor Feick advised that he will be meeting with Stoltzfus regarding tree trimming within the Township.

Mr. John Zimmerman commented with regards to Greble Road past Shank Door to the County line; noting that there is heavy water on the roadway/no gutter. Supervisor Feick reported that there is a pipe issue in that area.

Mr. John Zimmerman commented with regards to the Market Street pump station and stormwater running into his property; he suggested raising the northern side of the roadway and requested the Township look into the matter.

Fire Chiefs' Report – Supervisor Feick read the monthly reports for the Keystone Fire Company and the Rescue Fire Company.

SEWER OPERATIONS

Judgements and Delinquent Sewer Accounts

The Supervisors discussed sewer operations with regards to judgments and delinquent accounts.

Supervisor Feick reported that he has received prices for new pumps for the eq tanks at the Sewer Plants; Slaymaker Group quoted a price of \$6,758.03 installation is included. Mr. Zimmerman inquired if the pumps are rebuildable.

Chairman Deck made a motion to purchase two (2) pumps from Slaymaker Group for a price of \$6,758.03; price includes installation. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Request from Select Environmental to trench from the digester to the eq tank at both sewer plants

Supervisor Feick updated the Board; noting that he advised Mike to contact him when he's ready for the trench.

The Board agreed to have the trench installed.

Motion to sign the Mount Aetna Force Main Upgrade Agreement

Supervisor Feick updated the Board on his meeting with L & N Zimmerman Boring; noting the recommendation to install the new line along Rt. 501 and that only one (1) boring pit is needed.

Vice Chairman Kramer made a motion to authorize the Chairman to sign the agreement. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

UNFINISHED BUSINESS

Update on various renovation projects at the Township Building

Supervisor Feick advised that he has met with Jeff Lutz and High Builders; they will work on providing quotes. Mr. Lutz feels that the glass may be able to be cut. Supervisor Feick will contact Dale Stump again once he's heard back from Mr. Lutz.

Weidner Bridge/Salem Road Update – Supervisor Feick advised that after inspecting the proposed areas for the signage to be installed, he felt that property owners did not need to be contacted; signs have been ordered. Courtesy letters have been sent advising property owners of sign installation

Mrs. Flaherty reported that she sent courtesy letters to the property owners who could be impacted. Supervisor Feick noted that the signs have not been delivered to date.

Recreation Planning Study Committee – Jeff Zimmerman has agreed to sit on the committee – Need a motion to appoint

Vice Chairman Kramer made a motion to appoint Jeff Zimmerman to the Recreation Planning Study Committee. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

The Board thanked Mr. Jeff Zimmerman for agreeing to sit on the committee.

NEW BUSINESS

Motion to adopt Resolution 2018-6; Berks County Joint Purchasing Fuel Bid for 7/1/18 – 6/30/19

*Supervisor Feick made a motion to adopt **Resolution 2018-6**; Berks County Joint Purchasing Fuel Bid for 7/1/18 – 6/30/19. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0.)*

Motion to adopt Resolution 2018-7; 2018 Fee Schedule

*Vice Chairman Kramer made a motion to adopt **Resolution 2018-7**; 2018 Fee Schedule. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

Fireworks Permit Application – Teen Challenge submitted an application for a fireworks display to take place on Saturday, July 28th (Rain date August 4, 2018)

Vice Chairman Kramer made a motion to authorize the Chairman to sign the Fireworks Permit for Teen Challenge. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

CORRESPONDENCE

Request from the Borough of Robesonia for Fire Police coverage for the annual fireworks display scheduled for Saturday, June 23rd

Supervisor Feick made a motion to authorize Fire Police coverage for the annual fireworks display scheduled for Saturday, June 23rd. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Request from Teen Challenge Training Center, Inc. for Fire Police coverage for the annual outdoor festival scheduled for Saturday, July 28th with a rain date of Saturday, August 4th

Supervisor Feick made a motion to authorize Fire Police coverage for the annual outdoor festival scheduled for Saturday, July 28th, with a rain date of Saturday, August 4th. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

John Yodis (5217 Four Point Road/formally 5310) contacted Senator Argall to complain about trucks using Jake brakes on state roads

The Board agreed to have Mrs. Flaherty send correspondence to Mr. Yodis and cc Senator Argall PennDOT's requirements with regards to brake retarder prohibition.

OTHER BUSINESS

Motion to authorize the advertisement of meeting dates for the Joint Bethel, Marion and Tulpehocken Townships Recreation Grant Study Committee. Meetings will be held the third Wednesday of each month at 7 P.M. at the Tulpehocken Township Building. The first meeting will be Wednesday, June 20th – Should this expense be paid from the Recreation Fund? Should it be split between the three (3) municipalities?

Chairman Deck made a motion to authorize the advertisement of the meeting dates for the Joint Bethel, Marion and Tulpehocken Townships Recreation Grant Study Committee. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

The Board discussed the expenses incurred for advertising and attorney fees. It was agreed to pay the expenses from the Recreation Fund and split the costs between the three (3) municipalities.

Bethel Township will be holding a meeting on July 16, 2018 at 6.15 P.M. at 60 Klahr Road with regards to their new zoning ordinance and new zoning map

Mrs. Flaherty reported that the proposed Zoning Ordinance and map are available for review.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of May, 2018 were as follows:

General Account	\$137,970.25
First Citizens General Holding Account	\$ 4,306.44
General Plus Account	\$251,790.15
State Aid Account	\$ 83.58

State Plus Account	\$307,161.22
Street Light Account	\$ 19,570.44

Payments of Bills for this June 13, 2018 meeting are:

General Account combined with the payroll account – Checks #18345 to #18389 in the amount of \$47,018.47
Street Light Account – Check #375 in the amount of \$1,311.90
State Liquid Fuels Account –
Recreation Fund –
Camp Calvary Land Dev. Escrow –
Camp Calvary Inspection Escrow –
Village Estates Improvements Inspection Escrow –
Stormwater Inspection Escrow –
Total Expenses for this meeting – \$48,330.37

Vice Chairman Kramer made a motion to approve the payments of the bills for this June 13, 2018 meeting. The motion was seconded by Chairman Deck and passed unanimously (3-0).

Supervisor Feick noted that the amount for the fire companies is incorrect; it should have been \$5,000. Mrs. Flaherty reported that she would cut the remaining \$1,000 in July.

Sewer Accounts balances for the end of May, 2018 were as follows:

Sewer Operation Account – \$836.37
Balance in the Sewer Holding Account - \$153,384.28
Debt Service Account - \$409,459.27

Payments of Bills in the Sewer Operation Account for this June 13, 2018 meeting are:
Check #2141 to #2156 in the amount of \$87,209.47

Vice Chairman Kramer made a motion to approve payment of the sewer bills. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

ADJOURNMENT OF MEETING

Vice Chairman Kramer made a motion to adjourn the meeting at 8:21 P.M. The motion was Supervisor Feick seconded by and passed unanimously (3-0).

Respectfully Submitted,

Christy Flaherty

Secretary, Tulpehocken Township