

**Tulpehocken Township
Board of Supervisors
Meeting of July 8, 2020**

The Tulpehocken Township Board of Supervisors met on July 8, 2020 in the Township meeting room at 7:02 P.M. In attendance and voting were Supervisors: Chairman Deck, Vice Chairman Richard Kramer and Lester Feick, Supervisor. Also present were Bryan Dronick, Police Officer, and Christy Flaherty, Township Secretary/Treasurer and Heather Claman, Sewer Secretary.

Members of the audience included: Jeffrey Zimmerman, Robert Sattazahn and Susan Wolf.

CALL TO ORDER

Chairman Deck called the meeting to order at 7:00 P.M.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

Mrs. Wolf commented on the professionalism of Officer Dronick. Vice Chairman Kramer reported that he has only received positive comments with regards to the Police Department; noting that the Board is very proud of the department.

Mrs. Wolf inquired as to when the meeting dates are. Mrs. Flaherty reported that the meeting dates are posted in the vestibule, in the outside display case mounted on the front of the Township building and on the Township website (tulpytpw.org).

Mrs. Wolf inquired as to where the Mt. Meadows development is located. The Board advised that the development is located off of Rt. 501 in the village of Mt. Aetna on the right-hand side of the roadway.

Mrs. Wolf inquired as to the Township's noise ordinance; she is concerned about a neighboring property. Mrs. Claman provided her with the Zoning Officer's contact information. The Board discussed Mrs. Wolf's concerns.

APPROVAL OF MINUTES

Vice Chairman Kramer made a motion to approve the minutes from the June 10, 2020 Board of Supervisors meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

ADMINISTRATIVE ACTIONS

Planning Commission

Farmland in the Township being owned by US citizens

Robert Sattazahn made a motion to recommend to the Board of Supervisors to keep looking into this topic. We are an agriculture community and would like to see it stay that way. Seconded by John Zimmerman and approved unanimously.

Chairman Deck updated the Board with regards to the discussion that took place at the July Planning Commission meeting. The Board agreed to keep moving forward with researching the topic of farmland in the Township being owned by US citizens.

Paving in the Mountain Meadows Development

John Zimmerman made a motion to recommend that the Board of Supervisors update the Planning Commission with the status of paving in the development. Seconded by Robert Sattazahn.

Supervisor Feick reported on his meeting with the developer and Township Engineer; the developer is looking into putting a finish coat on some of the roadways. The Township Engineer advised the developer that money will need to be put in an escrow account. Supervisor Feick reported that the developer will be converting the street light bulbs to LED. The Board noted that at this time the roadways in the development are private.

Solicitor Legal Discussions

Motion to adopt Resolution 2020-8; Second Amendment Sanctuary Township

Vice Chairman Kramer made a motion to adopt Resolution 2020-8 making Tulpehocken Township a Second Amendment Sanctuary Township. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Mr. Zimmerman inquired as to what Resolution 2020-8 is about. Chairman Deck advised that it is a resolution to protect citizens' Second Amendment rights.

Motion to adopt Resolution 2020-9 approving an Intergovernmental Agreement with Marion Township for the storage of de-icing salt in the Tulpehocken Township salt shed

Supervisor Feick made a motion to adopt Resolution 2020-9 approving an Intergovernmental Agreement with Marion Township for the storage of de-icing salt in the Tulpehocken Township salt shed. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Escrow Release

Ben Schueller Poultry Operation (5299 Four Point Road) – Partial Escrow Release – The Engineer is recommending retaining \$5,000. Mr. Schueller submitted a LOC in the amount of \$75,008.00; he would like the LOC released in full and has submitted a check in the amount of \$5,000

Supervisor Feick made a motion to authorize the release of Mr. Schueller’s Letter of Credit in the amount of \$75,008. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Correspondence from Zoning Officer

June Update – No update provided

The Board discussed the time it takes to issue citations and agreed that no more nice guy letters should be issued; if a property is in violation a NOV should be sent.

Supervisor Feick made a motion that if a property is in violation, an NOV should be sent immediately; no more nice guy letters. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Land Development

None.

STAFF REPORTS

Police Report – Officer Dronick read the June, 2020 Police report as follows:

ACTIVITY	TULPEHOCKEN TWP	MARION TWP
MILES PATROLLED	2821	762
GALLONS OF FUEL	243	0
HOURS WORKED	360	60
PATROL HOURS	302	50.75
TULPEHOCKEN AREA SCHOOL DIST. HOURS	0	0
TOTAL INCIDENTS	2	0
TOTAL COMPLAINTS	4	7
MISCELLANEOUS CALLS FOR SERVICE	52	3
FOLLOW-UP INVEST	0	2
TELEPHONE ASSIGNMENTS	18	13
COMM/RESIDENTIAL ALARMS	2	2
EMS/FIRE ADVISORIES	21	10
TRAFFIC STOPS	3	4
CITATIONS ISSUED	5	6
NON-TRAFFIC CITATIONS	0	0
TRAFFIC WARNINGS	1	0

WARRANTS	1	0
PARKING TICKETS	0	0
TRAFFIC ACCIDENTS	4	3
DUI ARRESTS	0	1
MISDEMEANOR/FELONY	0	2
SECURITY CHECKS	42	55
POLICE ASSISTS	9	0
MOTORISTS ASSISTS	2	0
COURT APPEARANCES	0	0
SCHOOL HOURS	0	0

Officer Dronick reported that during the month of June there were 120 calls received through Berks County 911.

Office Dronick reported that National Night Out is scheduled for Tuesday, October 6, 2020 from 5 – 8 P.M.; the event will be held at the Mt. Aetna Fire Company grounds. He also updated the Board with regards to Teen Challenge.

Road Master’s Report – Supervisor Feick read the June, 2020 report. The work consisted of highway mowing, skin patching Wintersville Road, marking off patches on Host Road, down trees, sewer maintenance/repairs, lawn mowing, storm cleanup, p/u parts/supplies, p/u dump truck from Jackson Township, assist w/camera installation for new pole building, meter reading, sewer callout, equipment repairs/maintenance, telephone calls, building repairs/maintenance, met w/Comcast re: sewer issues, work on new building, p/u trailer from West Brunswick Township, work on Host Road, check on complaint in Mt. Aetna, work on Township recreation lot in Rehdersburg, flagging on Host Road, work in shop, met AMS representative, road maintenance/repairs on Gravel Pit Road, met w/Township Engineer, clean pump stations and close Rt. 419 due to an accident.

Supervisor Feick reported on what work still needs to be completed prior to the 2020 Seal Coating Project taking place.

Chairman Deck suggested the Township purchase a measuring stick to measure the height when moving equipment on the new trailer.

Fire Chiefs’ Report – Supervisor Feick read the monthly reports for the Keystone Fire Company and the Rescue Fire Company.

SEWER OPERATIONS

Judgements and Delinquent Sewer Accounts

The Supervisors discussed sewer operations with regards to judgments and delinquent accounts.

Discuss switching to coupon books for 2021

The Board discussed switching to coupon books for the 2021 invoicing; they were provided a memorandum explaining the current process/expenses verses the process/expenses for coupon books and a sample coupon. If the Township chooses to switch to coupon books the savings would be

approximately \$559. It was agreed to keep the lien process as is and that finance charges would be charged on a monthly basis.

Supervisor Feick made a motion to accept the coupon book as presented, to charge finance charges on a monthly basis and to keep the lien process as is. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Mrs. Claman requested authorization to purchase a second monitor for the sewer computer.

Vice Chairman Kramer made a motion to authorize the purchase of a second monitor for the sewer computer. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

The Board discussed having dual pump activity. Supervisor Feick advised that happened during the cleaning at the pump stations; it was routine maintenance. He also noted that the recorder at the Teen Challenge Pump Station needs to be replaced.

UNFINISHED BUSINESS

Continue discussion regarding limiting ownership of farmland to US citizens

The matter was discussed under the Planning Commission recommendations.

NEW BUSINESS

Opening of Bids for 2020 Road Project – Seal Coating Wintersville, Salem and Host Roads

The bids for the 2020 Road Project – seal coating Wintersville, Salem and Host Roads were opened.

Company	Total
Asphalt Maintenance Solutions, LLC	\$ 159,143.76
Martin Paving, Inc.	\$ 151,127.19

Supervisor Feick made a motion to award the 2020 Road Project – seal coating Wintersville, Salem and Host Roads to Martin Paving, Inc. for a cost of \$151,127.19, after review by the Township Solicitor. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

CORRESPONDENCE

None.

OTHER BUSINESS

PMRS Pension – Motion to authorize the advertisement and to enact Ordinance 2020-2 at the August meeting

Vice Chairman Kramer made a motion to authorize the advertisement of Ordinance 2020-2 for enactment at the August meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Motion to authorize an advertisement that the Recreation Grant Study Committee will meet on July 15, 2020 at 7 P.M. at the Tulpehocken Township Building

Vice Chairman Kramer made a motion to authorize the advertisement that the Recreation Grant Study Committee will be meeting on July 15, 2020 at 7 P.M. at the Tulpehocken Township Building. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Chairman Deck reported that he would not be able to attend the July meeting.

Mr. Zimmerman updated the Board with regards to the discussion planned for the July meeting.

Need a motion to ratify the readdressing of the following properties:

- ***PIN #86431900975418 as 14 Witman Road (formally 6 Witman Road)***
- ***PIN #86431900979654 as 22 Witman Road (formally 8 Witman Road)***
- ***PIN #86432900073579 as 44 Witman Road (formally 16 Witman Road)***
- ***PIN #86432900089155 as 82 Witman Road (formally 24 Witman Road)***
- ***PIN #86432900176726 as 86 Witman Road (formally 26 Witman Road)***
- ***PIN #86432900085546 as 95 Witman Road***
- ***PIN #86432900082626 as 99 Witman Road (formally 29 Witman Road)***
- ***PIN #86431900999321 as 105 Witman Road for the summerhouse (formally 33 Witman Road)***
- ***PIN #86431900999321 as 109 Witman Road for the primary residence (formally 31 Witman Road)***
- ***PIN #86432900294104 as 171 Witman Road (formally 63 Witman Road)***
- ***PIN #86432900295139 as 175 Witman Road (formally 61 Witman Road)***
- ***PIN #86432900296276 as 185 Witman Road (formally 59 Witman Road)***
- ***PIN #86432900297565 as 197 Witman Road (formally 65 Witman Road)***
- ***PIN #86432900396544 as 219 Witman Road (formally 69 Witman Road)***
- ***PIN #86432900490686 as 229 Witman Road (formally 71 Witman Road)***
- ***PIN #86432900489777 as 262 Witman Road (formally 80 Witman Road)***
- ***PIN #86432900475645 as 266 Witman Road (formally 78 Witman Road)***
- ***PIN #86442000506191 as 334 Witman Road (formally 104 Witman Road)***
- ***PIN #86442000604335 as 353 Witman Road (formally 103 Witman Road)***
- ***PIN #86442000606160 as 354 Witman Road (formally 106 Witman Road)***

Supervisor Feick made a motion to ratify the readdressing of the following properties:

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- PIN #86442000606160 as 354 Witman Road (formally 106 Witman Road)

The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Mrs. Flaherty updated the Board with regards to a telephone call received from the property owner of 13A West Market Street regarding a fallen branch in the alley and discussions with Supervisor Feick and Solicitor Hartman. Supervisor Feick advised that the Township does not maintain the alley, it is only a paper street. Solicitor Hartman advised that the Township is not responsible for the cleanup. According to the 2nd Class Township Code, since the alley has not been maintained in over five (5) years; the property reverts back to the adjacent property owners. Photos were provided for the Boards review. Mrs. Flaherty would like Solicitor Hartman to handle the matter. The Board agreed.

Chairman Deck reported that John Zimmerman has inquired as to when the Township will be seeding the vacant lot in Rehlersburg. Supervisor Feick advised on his plans with regards to the lot.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of June, 2020 were as follows:

General Account	\$104,175.91
First Citizens General Holding Account	\$ 20,060.46
General Plus Account	\$310,351.07
State Aid Account	\$ 211.34
State Plus Account	\$192,055.77
Street Light Account	\$ 22,546.62
Recreation Planning Escrow Account	\$ 26,593.46

Payments of Bills for this July 8, 2020 meeting are:

- General Account combined with the payroll account – Checks #19968 to #20002 in the amount of \$27,851.68
- Street Light Account – Check #450 in the amount of \$1,194.69
- State Liquid Fuels Account –
- Recreation Fund –
- Recreation Planning Escrow –
- Camp Calvary Land Dev. Escrow –
- Camp Calvary Inspection Escrow –
- Village Estates Improvements Inspection Escrow –

Stormwater Inspection Escrow –
Total Expenses for this meeting – \$29,046.37

Vice Chairman Kramer made a motion to approve the payments of the bills for this July 8, 2020 meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Sewer Accounts balances for the end of June, 2020 were as follows:

Sewer Operation Account – \$348.25
Balance in the Sewer Holding Account - \$169,078.24
Debt Service Account - \$427,273.32

Payments of Bills in the Sewer Operation Account for this July 8, 2020 meeting are:
Check #2511 to #2520 in the amount of \$11,047.96

Vice Chairman Kramer made a motion to approve payment of the sewer bills. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

EXECUTIVE SESSION

None.

ADJOURNMENT OF MEETING

Supervisor Feick made a motion to adjourn the meeting at 8:46 P.M. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Respectfully Submitted,

Christy Flaherty

Secretary, Tulpehocken Township