

**Tulpehocken Township
Board of Supervisors
Meeting of July 10, 2019**

The Tulpehocken Township Board of Supervisors met on July 10, 2019 in the Township meeting room at 7 P.M. In attendance and voting were Supervisors: Chairman Gary Deck, Vice Chairman Richard Kramer and Lester Feick, Supervisor. Also present were Bryan Dronick, Police Officer, Christy Flaherty, Township Secretary/Treasurer and Michelle Mayfield, Solicitor.

Members of the audience included: John Zimmerman, Valerie Zimmerman, Harold Zimmerman, Robert Sattazahn and Geneva Aulenbach (Reading Eagle).

CALL TO ORDER

Chairman Deck called the meeting to order at 7:00 P.M.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

John & Valerie Zimmerman expressed concerns with regards to stormwater issues by the Market Street pump station in Mt. Aetna and inquired on what are the Township's intentions. Supervisor Feick reported that he is aware of the situation and is waiting for Reber & Zerbe to do a small milling/paving project in that area, but feels that will not resolve all of the issues. Mr. Zimmerman reported that he feels the issue is due to the grading at the pump station and that there is no crown in the roadway. Chairman Deck suggested installing an inlet box in front of the Zimmerman's property across from the existing inlet box, hoping that would help to catch some of the water runoff. The Board advised that the Township is working to resolve the stormwater runoff issue, but has no exact date as to when the project will start. Supervisor Feick reported on other areas within the Township that have water maintenance issues that need to be addressed including Woleber, Wintersville and Greble Roads.

APPROVAL OF MINUTES

Vice Chairman Kramer made a motion to approve the minutes from the June 12, 2019 Board of Supervisors meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

ADMINISTRATIVE ACTIONS

Planning Commission

None.

Solicitor Legal Discussions

Wireless Communication Facilities

The matter of Wireless Communication Facilities was discussed in an ***Executive Session***.

The Board agreed to continue with the current fees and policies; no changes at this time.

Weed Ordinance #94 – 2

The Board discussed Ordinance 94-2 and Ordinance 2004-5. Attorney Mayfield noted that the two (2) ordinances conflict one another and suggested that the Board may want to cleanup, possibly repeal Ordinance 94-2. She will provide sample ordinances for the Board to review.

Attorney Mayfield discussed small gaming licenses (Senate Bill 321 – Video Gaming Terminals) and requested authorization to prepare a resolution for the Board’s consideration of adoption at the August meeting; noting that the Township needs to take action by August 30th.

The Board discussed grass clippings on the roadways. Attorney Mayfield advised that legislation was introduced last month.

Pennsylvania Historical Museum Commission – records retention policy

Attorney Mayfield updated the Board with regards to the changes to the PHMC’s records retention policy and requested authorization to prepare a resolution for the Board’s consideration of adoption at the August meeting.

Escrow Release

None.

Correspondence from Zoning Officer

June Update

The Zoning Officer addressed the Oberholtzer property (598 Godfrey Street) with regards to rubbish/debris; a NOV has been sent.

The Zoning Officer addressed the Weyandt/Mausser property (231 Godfrey Street) with regards to rubbish/debris; a NOV has been sent.

The Zoning Officer addressed the Zimmerman property (354A Godfrey Street) with regards to vehicles; citations will be sent.

The Zoning Officer addressed the Citizens Complaint received for the Cass property (5205 Four Point Road) with regards to being overgrown. The Board discussed the complaint and feels that the area in question is a natural habitat, it was agreed that the Zoning Officer should send correspondence to the complaineer advising him that he can mow the area that is encroaching on his property lines.

Land Development

Camp Calvary – motion to authorize Chairman to sign agreements

Vice Chairman Kramer made a motion to authorize the Chairman to sign the agreements. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

STAFF REPORTS

Police Report – Officer Dronick read the June, 2019 Police report as follows:

ACTIVITY	TULPEHOCKEN TWP	MARION TWP
MILES PATROLLED	2555	712
GALLONS OF FUEL	269.5	0
HOURS WORKED	446	60
PATROL HOURS	346	47.25
TULPEHOCKEN AREA SCHOOL DIST. HOURS	5.75	0
TOTAL INCIDENTS	6	1
TOTAL COMPLAINTS	10	5
MISCELLANEOUS CALLS FOR SERVICE	16	5
FOLLOW-UP INVEST	1	1
TELEPHONE ASSIGNMENTS	19	12
COMM/RESIDENTIAL ALARMS	1	0
EMS/FIRE ADVISORIES	26	10
TRAFFIC STOPS	25	5
CITATIONS ISSUED	25	8
NON-TRAFFIC CITATIONS	1	0
TRAFFIC WARNINGS	6	0
WARRANTS	0	0
PARKING TICKETS	0	0
TRAFFIC ACCIDENTS	3	4
DUI ARRESTS	0	1
MISDEMEANOR/FELONY	0	3
SECURITY CHECKS	60	37
POLICE ASSISTS	9	0
MOTORISTS ASSISTS	2	1
COURT APPEARANCES	1	0
SCHOOL (TRAINING) HOURS	0	0

Office Dronick reported that during the month of June there were 164 calls received through Berks County 911. He also requested permission to purchase four (4) tires for the Caprice from Custom Exhaust.

Vice Chairman Kramer made a motion to authorize the purchase of four (4) tires for the Chevy Caprice from Custom Exhaust. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Road Master’s Report – Supervisor Feick read the June, 2019 report. The work consisted of highway mowing, sewer maintenance/repairs, met w/ASDA re: sewer plants, met w/ Twp Engineer re: Spur Road Project, sign maintenance/repairs, lawn mowing, sewer issues, meeting w/ salesman, telephone calls, equipment repairs/maintenance, met w/ Frank Giorgio, Twp Engineer and Twp Solicitor, prepare for milling/patching various roadways, Village Estate sewer inspection, call out due to storm, mill/patch various roadways in the Twp, work in shop, black topping various roadways in the Twp, address storm damage, storm clean up, inspection bridge on Greble Road due to storm, trimming, go for cold patch and haul millings.

Greble Road Bridge

Supervisor Feick reported that that the recent storms are starting to undermine the roadway/bridge on Greble Road. He has placed cones in the area; noting that the Township will need to repair. He would like to complete a traffic count and is hoping that the project would be eligible for grant money thru the Dirt & Gravel Program.

Vice Chairman Kramer made a motion to authorize the Road Master to conduct a traffic study on Greble Road. The motion was seconded by Chairman Deck and passed unanimously (3-0).

Update regarding intergovernmental agreements with Jefferson, Bethel & Marion Twps. – The agreements have been drafted and reviewed by the Solicitor. Currently the Board would need to enact an ordinance. If/when House Bill 511 passes a resolution could be enacted.

The Board discussed agreements with the municipalities that abut the Township. Attorney Mayfield advised that the Board could do the agreement jointly between all municipalities if all parties agree. The Board agreed to wait to see how House Bill 511 moves along.

Spur Road Project

The Board discussed the status of the Spur Road Project. Attorney Mayfield advised on the status of the Miller Easement and requested the Board to authorize the Chairman to sign the easement once it is ready.

Supervisor Feick made a motion to authorize the Chairman to sign the easement for the Miller property. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Fire Chiefs' Report – Supervisor Feick read the monthly reports for the Keystone Fire Company and the Rescue Fire Company.

SEWER OPERATIONS

Judgements and Delinquent Sewer Accounts

The Supervisors discussed sewer operations with regards to judgments and delinquent accounts.

Linda Miller (7661 Lancaster Avenue) – establishing a payment plan, see email from Solicitor

This matter was discussed in an ***Executive Session***.

Vice Chairman Kramer made a motion to authorize the Solicitor to work out a payment plan for Mrs. Miller; noting that the scheduled sheriff sale would be tabled for six (6) months. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

CORRESPONDENCE

Invitation from Berks County Department of Agriculture to attend the first installation of “A Farm Forever” sign on Wednesday, July 31st at 10 A.M. The farm is located in Fleetwood. Does the Board wish to attend?

The Board discussed the invitation and agreed that none of them would be attending.

OTHER BUSINESS

7th Annual Berks County Water & Sewer Association Conference – Wednesday, July 31st at Albright College from 7:30 A.M. – 4 P.m.

The Board discussed the conference and agreed that none of them would be attending.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of June, 2019 were as follows:

General Account	\$178,264.79
First Citizens General Holding Account	\$ 6,838.42
General Prime Account	\$257,828.60
State Aid Account	\$ 86.02
State Prime Account	\$161,002.14
Street Light Account	\$ 20,636.73
Recreation Planning Escrow Account	\$ 52,855.44

Payments of Bills for this July 10, 2019 meeting are:

General Account combined with the payroll account – Checks #19222 to #19248 in the amount of \$12,514.88
Street Light Account – Check #388 in the amount of \$1,187.04
State Liquid Fuels Account – Checks #207 to #211 in the amount of \$34,358.03
Recreation Fund –
Recreation Planning Escrow – Check #104 in the amount of \$1,630.61
Camp Calvary Land Dev. Escrow –
Camp Calvary Inspection Escrow –
Village Estates Improvements Inspection Escrow –
Stormwater Inspection Escrow –
Total Expenses for this meeting – \$49,690.56

Supervisor Feick made a motion to approve the payments of the bills for this July 10, 2019 meeting. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Sewer Accounts balances for the end of June, 2019 were as follows:

Sewer Operation Account – \$3,332.30
Balance in the Sewer Holding Account - \$107,694.06
Debt Service Account - \$420,306.57

Payments of Bills in the Sewer Operation Account for this July 10, 2019 meeting are:
Check #2344 to #2356 in the amount of \$13,204.58

Vice Chairman Kramer made a motion to approve payment of the sewer bills. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

ADJOURNMENT OF MEETING

Supervisor Feick made a motion to adjourn the meeting at 9:02 P.M. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Respectfully Submitted,

Christy Flaherty

Secretary, Tulpehocken Township