

**Tulpehocken Township  
Board of Supervisors  
Meeting of January 2, 2018**

The Tulpehocken Township Board of Supervisors met on January 2, 2018 in the Township meeting room at 7 P.M. In attendance and voting were Supervisors: Chairman Gary Deck, Vice Chairman Richard Kramer and Lester Feick, Supervisor. Also present were Kris Kerschner, Police Chief, and Christy Flaherty, Township Secretary/Treasurer.

Members of the audience included: Lori Deck.

**CALL TO ORDER**

Chairman Deck called the meeting to order at 7:00 P.M.

The meeting continued with the pledge to the American Flag.

**PUBLIC COMMENTS**

*None.*

**APPROVAL OF MINUTES**

*Supervisor Feick made a motion to approve the minutes from the December 13, 2017 Board of Supervisors meeting. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).*

**ADMINISTRATIVE ACTIONS**

**Planning Commission**

*None.*

**Solicitor Legal Discussions**

*None.*

**Escrow Release**

*None.*

**Correspondence from Zoning Officer  
*December update***

The Zoning Officer addressed the Hlavaty property (32 Summer Mountain Road); cars. Some cleanup has been done; will contact property owners via telephone.

The Zoning Officer addressed the Hoffert property (5228 Rt. 419); scrap metal/junk. Some cleanup has been done; will contact property owner via telephone.

The Zoning Officer addressed the Levan property (200 Deck Road); vehicles. DJ hearing was scheduled for 1/16/18. Received a telephone call from property owners' attorney today inquiring on the Township's concerns. Explained that the Township still hasn't received documentation advising that vehicles have current registration/inspection. Attorney advised that he would discuss the matter with his client. If documentation is received hearing can be postponed allowing Township time to review the information.

**Land Development**

None.

**STAFF REPORTS**

*Police Report* – Chief Kerschner read the December, 2017 Police report as follows:

ACTIVITY	TULPEHOCKEN TWP	MARION TWP
MILES PATROLLED	2826	704
GALLONS OF FUEL	262.5	0
HOURS WORKED	466	60
PATROL HOURS	295	40.25
TULPEHOCKEN AREA SCHOOL DIST. HOURS	19.5	0
TOTAL INCIDENTS	8	1
TOTAL COMPLAINTS	21	3
MISCELLANEOUS CALLS FOR SERVICE	37	4
FOLLOW-UP INVEST	7	1
TELEPHONE ASSIGNMENTS	31	9
COMM/RESIDENTIAL ALARMS	1	0
EMS/FIRE ADVISORIES	13	5
TRAFFIC STOPS	10	5
CITATIONS ISSUED	8	6
NON-TRAFFIC CITATIONS	0	0
TRAFFIC WARNINGS	1	2
WARRANTS	1	0
PARKING TICKETS	0	0
TRAFFIC ACCIDENTS	5	0
DUI ARRESTS	0	0
MISDEMEANOR/FELONY	4	0
SECURITY CHECKS	59	33
POLICE ASSISTS	11	0
MOTORISTS ASSISTS	0	0
COURT APPEARANCES	2	0
SCHOOL HOURS	4	0

Chief Kerschner reported that during the month of December there were 148 calls received through Berks County 911 for police and that the total calls for 2017 was 2,013. He updated the Board with regards to the recent thefts that have been occurring in the Township; noting that they have ceased at this time. He advised that the Department and Rehdersburg Fire Company both received a \$500 donation from Teen Challenge; he would like the donation to the Police Department to be budgeted to be used for the National Night Out.

The Board discussed thefts in the Township and other adjoining municipalities. Chief Kerschner advised that if anyone hears of any thefts or sees something suspicious, please inform the Police Department.

**Road Master's Report** – Supervisor Feick read the December, 2017 report. The work consisted of cleaning gutters, black topping Market Street and Greble Road, sewer repairs/maintenance, meter reading, preparing trucks for snow, snow event, check roads, equipment maintenance/repairs, work in shop, telephone calls, move Fire King filing cabinet into office, sewer issues, mix antiskid, salt ice patches, check on complaint received regarding manure spread on Little Mountain Road, pick up parts and snow removal.

The Board discussed the possibility of billing for road issues (example: cleanup manure on roadway).

Supervisor Feick advised that he ordered salt and received antiskid last week. He also reported that the tractor has been repaired. The grader is getting one (1) new tire and has been having some issues starting due to the cold temperatures.

**Fire Chiefs' Report** – Supervisor Feick read the monthly reports for the Keystone Fire Company and the Rescue Fire Company.

## **SEWER OPERATIONS**

### ***Judgements and Delinquent Sewer Accounts***

The Supervisors discussed sewer operations with regards to judgments and delinquent accounts.

#### ***12A Deck Road (Smith Property) – Motion needed for Hartman's Office to pursue sheriff sale of personal property***

*Supervisor Feick made a motion to authorize the Township Solicitor to proceed with the process to pursue Sheriff Sale of personal property for the Smith property (12A Deck Road). The motion was seconded by Chairman Deck and passed unanimously (3-0).*

#### ***Draft agreement provided by Solicitor for review at the December 13, 2017 meeting with regards to the Lancaster Avenue Pump Station Upgrade – Does the Board have any comment?***

The Board discussed the agreement and advised that they are okay with the proposed Mount Aetna Force Main Upgrade Agreement.

### ***Partial Sewer Waiver Request***

#### ***1. Estate of Pearl Schaeffer (124 Godfrey Street)***

*Vice Chairman Kramer made a motion to grant the partial waiver request for the Estate of Pearl Schaeffer (124 Godfrey Street) effective July 1, 2018; noting that the property will be charged ½ of the user fees for up to one (1) year. The waiver will become void if the property becomes occupied. The motion was seconded By Supervisor Feick and passed unanimously (3-0).*

## **UNFINISHED BUSINESS**

### ***Update regarding DCNR Recreation Grant***

Chairman Deck advised that he did receive a letter stating that the DCNR Recreation Grant was approved; he will provide the letter to the Township. More information will follow.

The Board discussed the process and if the project would be bid out; it was noted that the grant is for a planning study and that the Township needs to contribute a match of \$10,835. The total grant is \$32,500 and Tulpehocken, Marion and Bethel Townships would split the money.

Supervisor Feick reported that the Township has received grant money from the BCCD for the Four Point Road and Witman Road projects. The amount received for Four Point Road was \$49,922.85 and the amount received for Witman Road was \$13,904.02. More funds will be received upon requests and once the final inspection is completed the final thirty (30) percent will be released. Chairman Deck thanked Supervisor Feick for applying for the grants.

The Board discussed the Midway Road Bridge Project. Supervisor Feick advised that he has to start working on the bid package. He reported on discussions with the Township Engineer and the Bridge Inspector.

## **NEW BUSINESS**

*None.*

## **CORRESPONDENCE**

### ***Two (2) Day Environmentally Sensitive Maintenance (ESM) Training Courses – Would the Board like to attend?***

The Board discussed the courses. Butch will double check, but he believes he's certifications are still current. The Board agreed they had no interest in attending at this time.

### ***Berks County Public works Association meeting on Wednesday, January 10, 2018 with a snow date of Thursday, January 11, 2018 at the Oley Fairgrounds – Would the Board like to attend?***

The Board discussed the meeting and agreed they had no interest in attending.

### ***Berks County Conservation District – request for donation. Contributed \$200 in 2010 and 2011***

*Chairman Deck made a motion to donate \$500 in 2018 to the Berks County Conservation District. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).*

## OTHER BUSINESS

***Motion to authorize the removal of the handicapped sign that was installed in 2014 at Mr. & Mrs. Schaeffer's property located at 124 Godfrey Street; both Earl and Pearl have passed away***

*Supervisor Feick made a motion authorizing the removal of the handicapped sign located at 124 Godfrey Street (Schaeffer's property). The motion was seconded by Chairman Deck and passed unanimously (3-0).*

***Tax Collector is requesting to increase the fee for Tax Certificates from \$15 to \$20 – If the Board agrees motion needed to adopt Resolution 2018-3***

*Vice Chairman Kramer made a motion to increase the fee for Tax Certificates to \$20 and to amend **Resolution 2016-5** (Comprehensive Fee Schedule) and adopt **Resolution 2018-3** (Comprehensive Fee Schedule). The motion was seconded by Supervisor Feick and passed unanimously with Chairman Deck abstaining (2-0-1).*

***Discuss HB1620 - Motion to adopt Resolution 2018-4***

*Supervisor Feick made a motion to adopt **Resolution 2018-4** (Opposing House Bill 1620). The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).*

## FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of December, 2017 were as follows:

General Account	\$148,586.77
First Citizens General Holding Account	\$ 14,810.20
General Plus Account	\$200,629.29
State Aid Account	\$ 142.73
State Plus Account	\$105,702.84
Street Light Account	\$ 12,258.79

Payments of Bills for this January 2, 2018 meeting are:

General Account combined with the payroll account – Checks #17976 to #18010 in the amount of \$43,988.49
Street Light Account –
State Liquid Fuels Account –
Recreation Fund –
Camp Calvary Land Dev. Escrow –
Camp Calvary Inspection Escrow –
Village Estates Improvements Inspection Escrow –
Stormwater Inspection Escrow –
Total Expenses for this meeting – \$43,988.49

*Vice Chairman Kramer made a motion to approve the payments of the bills for this January 2, 2018 meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

Sewer Accounts balances for the end of December, 2017 were as follows:

Sewer Operation Account – \$1,991.23  
Balance in the Sewer Holding Account - \$57,941.76  
Debt Service Account - \$407,103.72

Payments of Bills in the Sewer Operation Account for this January 2, 2018 meeting are:  
Check #2064 to #2073 in the amount of \$9,297.15

*Vice Chairman Kramer made a motion to approve payment of the sewer bills. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

**ADJOURNMENT OF MEETING**

*Vice Chairman Kramer made a motion to adjourn the meeting at 8:06 P.M. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

Respectfully Submitted,

*Christy Flaherty*

Secretary, Tulpehocken Township