

**Tulpehocken Township
Board of Supervisors
Meeting of February 11, 2015**

The Tulpehocken Township Board of Supervisors met on February 11, 2015 in the Township meeting room at 7 P.M. In attendance and voting were Supervisors: Chairman Gary Deck, Vice Chairman Richard Kramer and Supervisor Lester Feick. Also present were Kris Kerschner, Police Chief; Christy Flaherty, Township Secretary/Treasurer and Robbi Lane, Police Secretary.

Members of the audience included: Lori Deck, Lloyd Schneck, Gene Umbenhauer, Elaine Goroshko and Harry Reinhold.

CALL TO ORDER

Chairman Gary Deck called the meeting to order at 7:00 P.M.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

Mr. Umbenhauer inquired with regards to the Township equipment breaking down. Supervisor Deck reported on the issue with one of the Township's dump trucks and advised that the Township has established an equipment maintenance policy. Mr. Umbenhauer recommended looking into another company for having the equipment serviced. He also complained about the equipment being parked in the salt shed and commented with regards to the wheel falling off of a Township vehicle that was being driven by Supervisor Kramer. The Board advised that a wheel has never fallen off of one of the Township's vehicles. Chief Kerschner stated that he did have a call last year with regards to a truck that lost a wheel in Mt. Aetna. The Board reported on recent problems with the loader (flat tire) and grader (replaced clutch). The Board reported that all of the Township's equipment has been inspected with regards to safety and maintenance. Supervisor Deck noted that Supervisor Kramer is an asset to the Township.

Mr. Schneck inquired on the status of the Schaffer's handicapped parking sign. Supervisor Feick reported that the signs have been purchased and that he intends to put up the post/signs once the weather breaks. The paid permit fee of \$75 was discussed. Mr. Schneck stated that he felt the fee should have been waived due to the years of military service provided by Mr. Schaffer.

Mr. Schneck commented with regards to the sewer fees being waived for vacant properties after six (6) months. He reported that he has made several telephone calls to local municipalities that have sewer service and that none of them offered such a program. Supervisor Feick advised that he has also researched what other municipalities are doing and agreed with Mr. Schneck's comment; he noted that some municipalities

that offer public water charge a fee to shut off/turn on the water. Supervisor Deck invited that public to attend the Sewer workshop scheduled for Tuesday, February 17, 2015 at 6 P.M.

APPROVAL OF MINUTES

Supervisor Kramer made a motion to approve the minutes from the January 5, 2015 Reorganization meeting and the Board of Supervisors meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

ADMINISTRATIVE ACTIONS

Motion to appoint Kathy Boltz as the Assistant Secretary/Treasurer for 2015, at an hourly pay rate of \$16.90

Supervisor Feick made a motion to appoint Kathy Boltz as the Assistant Secretary/Treasurer for 2015, at an hourly pay rate of \$16.90. The motion was seconded by Supervisor Kramer and passed unanimously (3-0).

Planning Commission Recommendations to the Board

Mountain Meadows – Phase 2 – The Planning Commission recommended that the time extension be granted until September 10, 2015; which would be the day after the Supervisor’s September 2015 meeting.

Supervisor Feick made a motion to accept the time extension. The motion was seconded by Supervisor Kramer and passed unanimously (3-0).

Solicitor Legal Discussions

Resolution 2015 -5, Appoint Christy Flaherty as the Right to Know Officer

*Supervisor Kramer made a motion to adopt **Resolution 2015-5** appointing Christy Flaherty as the Right to Know Officer. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

Correspondence from Zoning Officer

The Zoning Officer addressed the Goroshko property (105 Teen Challenge Road); she reported a site visit was conducted on February 5th and the structures are still there. She has spoken with Mr. Goroshko and reported on their discussion. Mrs. Goroshko attended the meeting and advised that the pods should be removed within the next three (3) months. The Board agreed to give the Goroshko’s three (3) months to remove the pods.

The Zoning Officer addressed the 501 Bar & Grill property (7646 Lancaster Avenue); she reported that correspondence has been sent to the property owner outlining the action

needed and that Matt Mack will follow up. Mrs. Flaherty reported that the property owners have not paid the tapping fee or the 2015 first quarter billing for the apartment and that they have made no attempt to contact the Township.

The Zoning Officer addressed the Derr property (23 Ketterman Hill Road); she reported on discussions with Mr. Derr – he advised that no one is living in the trailer and that the trailer would be removed once the weather breaks. Mrs. Flaherty advised the Board that Mrs. Derr called earlier this week reporting that the gentleman that was living in the trailer is now living in the pavilion. The Board authorized the Zoning Officer to send correspondence with regards to someone living in the pavilion.

The Zoning Officer addressed the Sensenig property (5162 Rt. 419); she reported that she has spoken with the property owner and that some additional cleanup has been done. A site visit showed that the property is mostly cleaned up; however there are a lot of cars on the site. She will call the owner to verify that the cars are licensed and registered.

Werni Driveway – Correspondence dated 12/22/14 – Ludgate’s recommendations

The Board discussed the garage and noted that to date the rotation of the garage has not taken place.

The Board discussed the recommendation that some portion of the driveway be paved to prevent the washing of stone onto the Township roadway. Supervisor Feick noted that he feels that all of the driveway should be paved.

Supervisor Feick made a motion to recommend that the entire driveway be paved. The motion was seconded by Supervisor Deck and passed unanimously (3-0).

The Board discussed the recommendation for a waiver to allow the driveway entrance to be less than 75’ from the intersection of the nearest street curb line or cart way edge, due to the small lot width and the nearest intersection there is a controlled stop from Jacobs Street, speed limit is reduced on this roadway and the roadway geometry is flat along Lions Park Drive.

Supervisor Kramer made a motion to grant a waiver to allow the driveway entrance to be less than 75’ from the intersection of the nearest street curb line or cart way edge, due to the small lot width and the nearest intersection there is a controlled stop from Jacobs Street, speed limit is reduced on this roadway and the roadway geometry is flat along Lions Park Drive. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

The Board discussed the recommendation that the applicant maintain a small gutter at the driveway entrance.

Supervisor Feick made a motion to recommend that the applicant maintain a small gutter at the driveway entrance. The motion was seconded by Supervisor Kramer and passed unanimously (3-0).

The Board discussed the 10’ side lot line that cannot be maintained due to the small lot size and the size of the structure. The applicant is proposing a 24’ driveway. The applicant can only provide a 5’ side lot line. In addition, there is a portion of the Township’s unpaved ROW between the property line and roadway. Recommend a waiver of this section.

Supervisor Kramer made a motion to grant a waiver of the required 10’ between the driveway and side lot line. The motion was seconded by Supervisor Deck and passed unanimously (3-0).

The Board discussed the driveway exceeding the maximum slope for the first 12’. The Zoning Officer recommends a waiver of this requirement; providing the issues on Stormwater and material is adequately addressed.

Supervisor Kramer made a motion to grant a waiver of the maximum driveway slope requirement. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

The Board discussed the recommendation to protect the sanitary lateral cleanout from any possible damage. All protective measures shall be reviewed/approved by the Township.

Supervisor Feick made a motion to recommend that the applicant protect the sanitary lateral cleanout from any possible damage; noting that all protective measures shall be reviewed/approved by the Township. The motion was seconded by Supervisor Kramer and passed unanimously (3-0).

STAFF REPORTS

Police Report – Chief Kerschner read the January 2015 Police report as follows:

Activity	Tulpehocken Twp.	Marion Twp.
Miles Patrolled	2965	1025
Gallons of Fuel	290.5	0
Hours of Work	484	60
Total Incidents	10	3
Complaints	12	9
Misc. Calls for Service	55	3
Follow-up Investigations	5	4
Telephone	24	17

Assignments		
Comm/Residential to Alarms	1	1
EMS/Fire Advisory	9	3
Traffic Stops	22	5
Citations Issued	21	5
Non-traffic Citations	0	0
Traffic Warnings	3	0
Warrants	0	0
Parking Tickets	0	1
Traffic Accidents	7	5
DUI Arrests	0	0
Misdemeanor/Felony	2	0
Security Checks	56	8
Police Assists	13	0
Motorists Assists	2	3
Court Appearances	1	0
School Hours	0	0

Chief Kerschner reported that during the month of January there were 151 calls received through Berks County 911 for police services and that the Police officers will be attending schooling for mandatory updates this March.

Chief Kerschner advised that the cars are back at the Heffner-Davidheiser property (574 Godfrey Street). The Board authorized Mrs. Flaherty to contact the Zoning Officer and advised her that the cars are back and to enforce any fines.

Road Master's Report – Supervisor Feick read the January 2015 report. The work consisted of equipment maintenance, snow/ice events/plowing, stockpile/mix antiskid & salt, telephone calls/paperwork, sewer maintenance, meter reading, clean vehicles/shop, work on line painting project, work on blocked sewer lateral, meeting with Met Ed, check on Met Ed in Mt. Aetna, sewer issues and sign maintenance.

Supervisor Feick reported on the amount of salt that the Township currently has on hand and on the work proposed for the salt shed this summer. Supervisor Deck inquired if any salt has been purchased thru the County. Supervisor Feick advised that all salt that has been purchased to date has been thru the State.

Fire Chiefs' Report – Supervisor Feick read the monthly reports for the Keystone Fire Company and the Rescue Fire Company.

SEWER OPERATIONS

Judgments and Delinquent Sewer Accounts

The Supervisors discussed sewer operations with regards to judgments and delinquent accounts. Supervisor Deck noted that there will be a Sewer workshop on Tuesday, February 17, 2015 at 6 P.M.

Christina Kennelly – 15 West Market Street – Has missed three (3) monthly judgment payments, no contact – How should we proceed? – Ms. Kennelly lives in Schuylkill County – Current amount past due \$3,667.17

Supervisor Feick made a motion to recommence action for sheriff's sale. The motion was seconded by Supervisor Kramer and passed unanimously (3-0).

The Board discussed the email received from Ms. Mayfield dated February 11, 2015 and questioned if Ms. Kennelly is being billed quarterly. Mrs. Flaherty advised that she believed Ms. Kennelly was being billed quarterly, but felt that should be confirmed with the Sewer Secretary. The Board discussed rescinding the prior motion.

Supervisor Feick made a motion to rescind his earlier motion to recommence action for sheriff's sale. The motion was seconded by Supervisor Kramer and passed unanimously (3-0).

The Board requested Mrs. Flaherty to confer with the Sewer Secretary if Ms. Kennelly is being billed monthly and are in agreement that if that is not happening that it should be. They also requested that the attorney verify the status of Ms. Kennelly's property. It was agreed that there would be further discussion at the Sewer workshop.

Zimmerman Writ to Levy (365 Godfrey Street) – Update from Chris Hartman regarding status of Levy

The Board discussed the email received from Ms. Mayfield advising on the status of the Zimmerman Writ to Levy. The Board agreed to wait until March for another update.

Waiver Request

1. Herb Webber – 235 Godfrey Street – Requesting waiver of sewer user fees

The Supervisors discussed the request received from Herb Webber and agreed to deny the waiver.

UNFINISHED BUSINESS

Discuss hands free cell phone devices for CDL drivers

Supervisor Deck requested the matter to remain on the agenda for further discussion.

NEW BUSINESS

Zoning Hearing Board Application – Cleason Nolt – 16 Stouchsburg Road – Zoning Hearing scheduled for Monday, March 9, 2015

Supervisor Deck advised that the Planning Commission has no opposition as to what is being proposed; their recommendation is that the east side of the property has a buffer.

State Salt Contract 2015/2016 – Contract is due March 15, 2015 – must purchase at least 60% and cannot go more than 140% of bid

Supervisor Feick made a motion to purchase 400 ton of salt under the 2015/2016 State Salt Contract. The motion was seconded by Supervisor Kramer and passed unanimously (3-0).

CORRESPONDENCE

Redevelopment Authority of the County of Berks – Berks County Blighted Property Review Committee under Ordinance #09-2014 – If the Township wants to participate a Resolution would need to be adopted

The Board discussed the correspondence received from the Redevelopment Authority of the County of Berks and agreed not to take any action at this time.

OTHER BUSINESS

Motion to authorize the advertisement to put the old Police cruiser (2005 Crown Vic) out for bid

Supervisor Kramer made a motion to authorize the advertisement to put the old Police cruiser (2005 Crown Vic) out for bid. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Berks Municipal Officials Annual Dinner (Thursday, March 26th) – Nominations for the Trostle Award are due by Friday, February 27, 2015 – Cost of the Dinner in 2014 was \$12

The Board discussed the Trostle Award and agreed they had no nominations at this time.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of January 2015 were as follows:

General Account	\$ 14,075.22
FNB Fredericksburg Holding Account	\$ 35,847.85
General Plus Account	\$178,767.40
State Aid Account	\$ 140.99
State Plus Account	\$ 8,898.70
Street Light Account	\$ 9,258.63

Payments of Bills for this February 11, 2015 meeting are:

General Account combined with the payroll account- Checks #15723 to #15759 in the amount of \$32,390.92
Street Light Account – Checks #335 in the amount of \$1,179.78
State Liquid Fuels Account – Checks #183 in the amount of \$5,599.78
Camp Calvary Land Dev. Escrow –
Camp Calvary Inspection Escrow –
Village Estates Improvements Inspection Escrow –
Stormwater Inspection Escrow –
Total Expenses for this meeting – \$39,170.48

Supervisor Kramer made a motion to approve the payments of the bills for this February 11, 2015 meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Sewer Accounts balances for the end of January 2015 are as follows:

Sewer Operation Account – \$3,382.05
Balance in the Sewer Holding Account - \$76,843.59
Debt Service Account - \$403,045.06

The Board discussed investing the money in the Debt Service Account.

Payments of Bills in the Sewer Operation Account for this February 11, 2015 meeting are:

Check #1541 to #1553 in the amount of \$10,292.48

Supervisor Kramer made a motion to approve payment of the sewer bills. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

ADJOURNMENT OF MEETING

Supervisor Kramer made a motion to adjourn the meeting at 8:23 P.M. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Respectfully Submitted,

Christy Flaherty

Secretary, Tulpehocken Township