

**Tulpehocken Township
Board of Supervisors
Meeting of August 8, 2018**

The Tulpehocken Township Board of Supervisors met on August 8, 2018 in the Township meeting room at 7 P.M. In attendance and voting were Supervisors: Chairman Gary Deck, Vice Chairman Richard Kramer and Supervisor Lester Feick. Also present were Kris Kerschner, Police Chief and Christy Flaherty, Township Secretary/Treasurer.

Members of the audience included: Harold Zimmerman, Jeff Zimmerman and Valdis Lacis.

CALL TO ORDER

Chairman Deck called the meeting to order at 7:02 P.M.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Supervisor Feick made a motion to approve the minutes from the July 11, 2018 Board of Supervisors meeting. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

ADMINISTRATIVE ACTIONS

Planning Commission

Mt. Meadows Phase 2: Time expires September 6, 2018 (time extension letter dated July 18, 2018) – Pioneer Management LLC, the applicant’s engineer, presented a time extension letter to the Township for a 185 day time extension. If the request is granted the new expiration date would be March 11, 2019.

Vice Chairman Kramer made a motion to accept the time extension request for Mount Meadows as a 185 day time extension to March 11, 2019. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Camp Calvary Final Plan: Time expires August 31, 2018 (time extension letter dated July 23, 2018) – Camp Calvary is requesting a 180 day time extension. If the request is granted the new expiration date would be February 27, 2019.

Supervisor Feick made a motion to accept the time extension request for Camp Calvary as a 180 day time extension to February 27, 2019. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Solicitor Legal Discussions

Motion to adopt Intermunicipal Agreement and Ordinance for the management of the funds for the DCNR Recreation Planning Project between Bethel, Marion and Tulpehocken Townships; Ordinance 2018-1

Supervisor Feick made a motion to adopt Ordinance 2018-1 and the Intermunicipal agreement between Bethel, Marion and Tulpehocken Townships. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Escrow Release

None.

**Correspondence from Zoning Officer
July**

The Zoning Officer addressed the Levan property (200 Deck Road); vehicles; received photos from the property owner. Recommending the violation be considered closed and citation withdrawn.

Vice Chairman Kramer made a motion to close the violation for 200 Deck Road and withdraw the citation. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Land Development

Earl Martin Poultry Plan – Motion to authorize the Chairman to sign agreements; plan will be released to applicant for recording upon receipt of escrow agreement

Supervisor Feick made a motion to authorize the Chairman to sign the agreements for the Earl Martin Poultry Plan. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

STAFF REPORTS

Police Report – Chief Kerschner read the July, 2018 Police report as follows:

ACTIVITY	TULPEHOCKEN TWP	MARION TWP
MILES PATROLLED	3018	688
GALLONS OF FUEL	257.5	0
HOURS WORKED	441	60
PATROL HOURS	329.5	41.25
TULPEHOCKEN AREA SCHOOL DIST. HOURS	0	0
TOTAL INCIDENTS	7	1
TOTAL COMPLAINTS	12	3
MISCELLANEOUS CALLS FOR SERVICE	35	6
FOLLOW-UP INVEST	2	0
TELEPHONE ASSIGNMENTS	20	8

COMM/RESIDENTIAL ALARMS	2	0
EMS/FIRE ADVISORIES	19	5
TRAFFIC STOPS	25	4
CITATIONS ISSUED	27	4
NON-TRAFFIC CITATIONS	0	0
TRAFFIC WARNINGS	2	0
WARRANTS	1	0
PARKING TICKETS	0	0
TRAFFIC ACCIDENTS	3	0
DUI ARRESTS	0	0
MISDEMEANOR/FELONY	0	0
SECURITY CHECKS	61	54
POLICE ASSISTS	11	0
MOTORISTS ASSISTS	0	1
COURT APPEARANCES	4	0
SCHOOL HOURS	0	0

Chief Kerschner reported that during the month of July there were 147 calls received through Berks County 911 for police. The Board and Chief Kerschner discussed the success of National Night Out. Mrs. Flaherty reported that all expenses were paid thru donations; no Township funds were used to pay for the event. Chief Kerschner advised that he plans on painting more lines thru out the Township for running speed.

Renew Memorandum of Understanding between the Township Police and Tulpehocken Area School District – Authorize Chairman to sign agreement

Supervisor Feick made a motion to authorize the Chairman to sign the Memorandum of Understanding between the Township Police and Tulpehocken Area School District. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

The Board also discussed increase the yearly fee charged to the Tulpehocken Area School District 3%.

Vice Chairman Kramer made a motion to increase the yearly fee charged to the Tulpehocken Area School District 3%. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Road Master’s Report – Supervisor Feick read the July, 2018 report. The work consisted of sewer call outs/maintenance, p/u parts, check roads, cut trees, sign maintenance, sewer issues, telephone calls, met w/ ACR, met w/ Bridge Inspector, install signs on Salem Road, took dump truck to garage, meet w/ Bruce Hardy re: Four Point Road, mow lawns, Four Point Road project, Cherry Hill and Salem Road projects, talk with residents re: West Four Point Road temporary easements, sewer repairs, work in shop, dig trench at sewer plant, work on recreation lot, clean at sewer plant, check pump stations, go for grass seed, meet with Bridge Inspector and Bethel Township, two (2) sewer inspections, meet with John Swope, take Explorer to garage, went to motor shop, met at Village Estates pump station, help Marion Township with paving, emergency call out Four Point Road and Teen Challenge Pump Station, check flooding, water conditions in sewer and equipment repairs/maintenance.

Update on West Four Point Road Project

Supervisor Feick updated the Board with regards to the West Four Point Road project; suggested overlaying the roadway next year. Chairman Deck commented that he feels the contractor and road crew are doing a great job. Mrs. Flaherty advised that all temporary easements have been signed and inquired on having the easements recorded. The Board agreed that the temporary easements do not need to be recorded.

Update on Witman Road Project

Supervisor Feick advised that he is hoping to start installing pipe next Wednesday, August 15th. Mrs. Flaherty reported that correspondence has been sent to the property owners advising on the upcoming road work. She also advised that the Engineer and Solicitor are working on the temporary easement for the Shirk property. The Board agreed that the temporary easement will not need to be recorded.

Fire Chiefs' Report – Supervisor Feick read the monthly reports for the Keystone Fire Company and the Rescue Fire Company.

SEWER OPERATIONS

Judgements and Delinquent Sewer Accounts

The Supervisors discussed sewer operations with regards to judgments and delinquent accounts.

Mr. & Mrs. John Swope (7696 Lancaster Avenue) are requesting a refund in the amount of \$3,502.11 for the tapping fee they purchased in May, 2018

Vice Chairman Kramer made a motion to authorize a refund in the amount of \$3,502.11 for the tapping fee purchased in May, 2018 to Mr. & Mrs. John Swope. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

UNFINISHED BUSINESS

None.

NEW BUSINESS

Winter Municipal Supplemental Agreement with PennDOT – Motion to authorize Chairman to sign

Vice Chairman Kramer made a motion authorizing the Chairman to sign the Winter Municipal Supplemental Agreement with PennDOT. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Resolution to Adopt the Hazard Vulnerability Assessment and Mitigation Plan Update (Resolution 2018-8) – Motion to adopt and authorize Chairman to sign

*Vice Chairman Kramer made a motion to adopt **Resolution 2018-8**; Hazard Vulnerability Assessment and Mitigation Plan Update. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

Opening of Bids for 2018 Paving/Seal Coating Project (Host Church, Airport, Cherry Hill and Parkside Inn Roads)

The 2018 paving/seal coating project bids were opened.

Company	Total	Airport, Cherry Hill & Parkside Inn Roads	Double Bituminous Seal Coat	Host Church Road
Asphalt Maintenance Solutions, LLC	\$77,088.00	No Bid	\$77,088.00	No Bid
H & K Group, Inc	\$338,395.95	\$53,063.00	\$67,584.00	\$217,758.95
New Enterprise Stone & Lime Co.	\$376,226.55	\$66,167.20	\$77,088.00	\$232,971.35

Supervisor Feick noted that not all of the proposed roadways may be done; it will depend on how much money the Township has. He also advised that seal coating is out for this year. Mrs. Flaherty reported that the completion date for the seal coating portion of the project was extended to June 30, 2019.

Supervisor Feick made a motion to award the 2018 Paving/Seal Coating Project (Host Church, Airport, Cherry Hill and Parkside Inn Roads) to H & K Group, Inc. for a cost of \$338,395.95, after review by the Township Solicitor. The motion was seconded by Vice Chairman Kramer and passed unanimously with Chairman Deck abstaining (2-0-1).

Keystone Fire Company – Fireworks on Saturday, September 8th

Supervisor Feick advised that the Keystone Fire Company will be celebrating their 100th year anniversary on Saturday, September 8th; they would like to have a fireworks display and will be submitting a permit application.

Vice Chairman Kramer made a motion to authorize the Chairman to sign the Fireworks Permit for Keystone Fire Company, as long as all of the paperwork is in order. The motion was seconded by Chairman Deck and passed unanimously with Supervisor Feick abstaining (2-0-1).

CORRESPONDENCE

Request from the Womelsdorf Fire Police for the annual Ride for Freedom scheduled for Sunday, August 26th

Supervisor Feick made a motion to authorize Fire Police coverage for the annual Ride for Freedom scheduled for Sunday, August 26th. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Request from the Strausstown Lions Club for the annual antique auto show scheduled for Sunday, September 9th

Supervisor Feick made a motion to authorize Fire Police coverage for the annual antique auto show scheduled for Sunday, September 9th. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

OTHER BUSINESS

Recreation Board – Jeff Zimmerman has expressed an interest in sitting on the Board, at this time there is one (1) vacancy – Need a motion to appoint

Supervisor Feick made a motion to appoint Jeffrey Zimmerman to the Recreation Board. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Readdressing Rt. 419 – there is a private lane with three residences; need to decide how to address the name of the private lane

Mrs. Flaherty updated the Board with regards to readdressing Rt. 419; noting the shared driveway will need its own name. She suggested reaching out to the property owners for recommendations for a name and forwarding the recommendations to the County for review; noting that the Board would approve the name at their September meeting. The Board agreed to her suggestion and also agreed that the Township would pay for the initial sign.

Reminder – 2019 Budget meeting is scheduled for Monday, September 24th at 6 P.M.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of July, 2018 were as follows:

General Account	\$107,616.75
First Citizens General Holding Account	\$ 94,583.19
General Plus Account	\$252,697.32
State Aid Account	\$ 83.80
State Plus Account	\$308,431.73
Street Light Account	\$ 18,323.44

Payments of Bills for this August 8, 2018 meeting are:

General Account combined with the payroll account – Checks #18484 to #18526 in the amount of \$33,869.66
Street Light Account – Check #377 in the amount of \$1,198.98
State Liquid Fuels Account –
Recreation Fund –
Camp Calvary Land Dev. Escrow –

Camp Calvary Inspection Escrow –
Village Estates Improvements Inspection Escrow –
Stormwater Inspection Escrow –
Total Expenses for this meeting – \$35,068.64

Supervisor Feick made a motion to approve the payments of the bills for this August 8, 2018 meeting. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Sewer Accounts balances for the end of July, 2018 were as follows:

Sewer Operation Account – \$397.64
Balance in the Sewer Holding Account - \$113,402.55
Debt Service Account - \$411,152.89

Payments of Bills in the Sewer Operation Account for this August 8, 2018 meeting are:
Check #2169 to #2187 in the amount of \$19,774.46

Vice Chairman Kramer made a motion to approve payment of the sewer bills. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

EXECUTIVE SESSION TO DISCUSS TOWNSHIP SOLICITOR AND ENGINEER

ADJOURNMENT OF MEETING

Vice Chairman Kramer made a motion to adjourn the meeting at 8:16 P.M. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Respectfully Submitted,

Christy Flaherty

Secretary, Tulpehocken Township