

**Tulpehocken Township
Board of Supervisors
Meeting of April 12, 2017**

The Tulpehocken Township Board of Supervisors met on April 12, 2017 in the Township meeting room at 7 P.M. In attendance and voting were Supervisors: Chairman Gary Deck, Vice Chairman Richard Kramer and Supervisor Lester Feick. Also present were Kris Kerschner, Police Chief, Christy Flaherty, Township Secretary/Treasurer and Michelle Mayfield, Solicitor.

Members of the audience included: Mr. & Mrs. Ron Snyder, Linda Umbenhauer, Dennis Royer, Lori Deck, Harold Zimmerman, Jake Derr, John Zimmerman and Robert Sattazahn.

CALL TO ORDER

Chairman Deck called the meeting to order at 7:00 P.M.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Vice Chairman Kramer made a motion to approve the minutes from the March 8, 2017 Board of Supervisors meeting. The motion was seconded by Supervisor Feick and passed unanimously with Chairman Deck abstaining (2-0-1).

Supervisor Feick made a motion to approve the minutes from the April 4, 2017 meeting between the Bethel Township and Tulpehocken Township Board of Supervisors regarding the Weidner Bridge on Salem Road. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

ADMINISTRATIVE ACTIONS

Planning Commission

TW Construction – Zoning Hearing Board Application: The Planning Commission discussed the Zoning Hearing Board Application for TW Construction for a variance from Section 641 of the Tulpehocken Township Zoning Ordinance of 2013, as amended, to allow construction for a 60 foot by 120 foot warehouse to store material for the business. It also proposes a conference room and office. This would be located at 31 Witman Road, Tulpehocken Township, and said property being situated within the RR – Rural Residential District. Based on its review the Planning Commission made a recommendation to the Zoning Hearing Board to deny the application request. The Planning Commission feels that since it is a stand-alone building not attached to the residence, it does not pose a hardship and should be built in the Industrial Commercial District of the Township. Scott Hetrick made a recommendation to the Zoning Hearing Board to deny the application request. Robert Sattazahn seconded the motion. Four members voted in favor, Ray Daub opposed, motion carried.

Chairman Deck updated the Board with regards to discussions that took place at the Planning Commission's meeting; noting that the Planning Commission is recommending for the Zoning Hearing Board to deny the application. The Board discussed the matter and agreed to take no action at this time.

Snow Removal: The Planning Commission discussed snow removal in the villages in the Township. The members reviewed a sample snow removal ordinance from Jefferson Township and feel that the Township should consider these regulations. This would state that anyone in charge or control of any building or lot of land fronting or abutting on a paved sidewalk is responsible for snow, ice, hail, sleet or frozen precipitation removal within twenty-four (24) hours after the end of any winter weather precipitation. John Zimmerman made a motion to recommend to the Board of Supervisors to consider a snow and ice removal ordinance where sidewalks exist. Scott Hetrick seconded the motion. Four members voted in favor, Robert Sattazahn opposed, motion carried.

The Board discussed the proposed snow removal ordinance; a copy of Jefferson Township's (Berks County) ordinance was provided for review. It was agreed that the Police should be responsible for enforcement.

Supervisor Feick made a motion to authorize the Solicitor to draft an ordinance pertaining to snow removal and advertise it for adoption at the May meeting. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Mr. Royer commented with regards to several local municipalities having flawed snow removal ordinances. Attorney Mayfield advised that she would review the proposed ordinance against local municipalities. Chief Kerschner reported that he would have the local District Justice review Jefferson Township's ordinance to verify that what the Township is proposing will be enforceable.

Attorney Mayfield suggested that the next Township newsletter have a comment with regards to snow removal.

Medical Marijuana, Wireless Communications & Business Signs: The Planning Commission discussed regulations for medical marijuana growing/processing and dispensaries, amend and add regulations for wireless communications facilities and amend sign regulations. The state legislature has decided that there should be medical marijuana as a lawful use of land in Pennsylvania for both growing and dispensing. In any zoning district that allows commercial uses, the Township must allow the dispensing of medical marijuana on the same basis as you allow other commercial uses. The growing of medical marijuana is to be allowed where Townships allow industrial uses. In Tulpehocken Township, there is a single district Industrial/Commercial so the place where this use should be permitted is the same district for both the growing and dispensing. The Township is required under state legislation to follow the law. This will be a cash business due to being illegal under the federal law. If this is a medical solution, the Township should embrace it but make sure that it doesn't get out of hand.

The wireless communications regulations would be to regulate towers to increase access to internet due to the deficiency in volume due to all of the people on the system. Our ordinance now only deals with cell towers. The Township will continue to regulate and only be allowed in the Environmental Protection (EP) District or if there is an existing structure with low elevations, it will be allowed in any district in the Township. The Township could collect a fee for installation

of these towers. A question was asked if the Township could regulate how many towers each company can install within a certain area. The Township Solicitor will look into this and will inquire with the Berks County Planning Commission.

The Planning Commission also reviewed the business sign section as well. In Section 10 for temporary signs it states that such signs shall not exceed twelve (12) square feet in area. The Planning Commission would like that changed to thirty-two (32) square feet in area.

John Zimmerman made a motion to recommend to the Board of Supervisors to consider the ordinance for medical marijuana growing/processing and dispensaries, amend and add regulations for wireless communications facilities and amend sign regulations with the change in Section 10 regarding the temporary sign size to increase from twelve (12) square feet to thirty-two square feet. Scott Hetrick seconded the motion. All in favor, motion carried.

The Board discussed medical marijuana. Attorney Mayfield advised that her office is recommending that the Township amend their zoning ordinance to allow for dispensaries as a commercial use in the Township's Commercial Zoning District and to allow for grower/processors as a manufacturing use in Industrial Zoning District; noting that the State will issue a limited number of permits.

The Board discussed wireless communication facilities. Attorney Mayfield updated the Board on the Township's rights; noting that the Township can charge fees for anything in the Township's right-of-way. The proposed ordinance also requires insurance to be posted while the antenna is being constructed and sets forth procedures and timelines for them to be removed. John Zimmerman commented with regards to the business installing the antennas/boosters going bankrupt; he suggested an escrow account be established. Attorney Mayfield noted that the proposed ordinance would regulate equipment both in and out of the right-of-way. The Board agreed that the ordinance should also call for annual inspection fees and escrow accounts. Attorney Mayfield noted that there would be an application fee. The Board agreed that Attorney Mayfield should review the recommendations and incorporate them into the ordinance.

The Board discussed the proposed changes with regards to business signs and the various Zoning Districts. Attorney Mayfield updated the Board on the proposed revisions with regards to business signs. The Board agreed to allow freestanding identification of business, agriculture or industrial building or use signs in the EAP, EP, RR and VC Districts to be no larger than 32 sq. ft. and to allow real estate "for sale" or "for rent" or construction signs in the IC District to be no larger than 32 sq. ft.

The Board discussed the electronic sign proposed by the Rescue Fire Company; noting that the proposed location is Township property. Attorney Mayfield suggested having the fire company donate the sign to the Township, since it is being proposed to be located on Township property. The Township could then regulate what is being advertised on the sign; it could be a multi-use sign for non-profit organizations.

Chairman Deck made a motion to authorize the Solicitor to draft the ordinance to include the recommendations discussed tonight and to forward the updated ordinance to the Berks County Planning Commission and the Township's Planning Commission for review at their May meetings. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Solicitor Legal Discussions

Discuss ordinance to amend the Zoning Ordinance adopted in 2013, to provide zoning regulations for medical marijuana growing/processing and dispensaries, amend and add regulations for wireless communication facilities and amend sign regulations – Motion to authorize Solicitor to advertise the ordinance for adoption at the May meeting and to send it to the BCPC for review

This matter was addressed under Planning Commission discussion.

Discuss snow removal ordinance

This matter was addressed under Planning Commission discussion.

Escrow Release

None.

Correspondence from Zoning Officer

March update

The Zoning Officer addressed the Levan property (200 Deck Road); additional complaint was filed against the property, a site visit was done. An NOV for cars and rubbish to be sent. There were roughly 7 cars which all appeared to be inoperable and unlicensed, along with lots of trash and debris, etc.

The Zoning Officer addressed the Zimmerman property (354A Godfrey Street); citations have been filed – two (2) cars had been on the site.

The Zoning Officer addressed the Davidheiser property (574 Godfrey Street). There were a few trucks with trailers on the site, which were loaded with stuff that appeared to be removing from the site. It is my understanding that the house is being sold.

Request from Mr. Klassen (112 Deck Road) – Home owner would like to demolish current home and build a new one behind it. Would like to live in the current home during construction. The Zoning Officer is recommending that the Township allow this as a temporary condition not to exceed six (6) months from the start of construction (See Zoning Officer's email)

The Board agreed to the Zoning Officer's recommendation.

Supervisor Feick made a motion that a condition of the permit would be to allow Mr. Klassen (112 Deck Road) to live in the existing home during the construction of the new home; not to exceed six (6) months from the start of construction. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Harold Zimmerman inquired as to how long the home owner has to demo the first home once the Occupancy Permit is issued and suggested that should be stated on the permit.

Supervisor Feick amended his motion to include that the Mr. Klassen (112 Deck Road) would have sixty (60) days to demo the existing home once the new home is completed. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Land Development

None.

STAFF REPORTS

Police Report – Chief Kerschner read the March, 2017 Police report as follows:

ACTIVITY	TULPEHOCKEN TWP	MARION TWP
MILES PATROLLED	2879	853
GALLONS OF FUEL	307.2	0
HOURS WORKED	453	60
PATROL HOURS	293.25	57.75
TULPEHOCKEN AREA SCHOOL DIST. HOURS	24.25	0
TOTAL INCIDENTS	4	1
TOTAL COMPLAINTS	14	4
MISCELLANEOUS CALLS FOR SERVICE	35	5
FOLLOW-UP INVEST	1	1
TELEPHONE ASSIGNMENTS	21	24
COMM/RESIDENTIAL ALARMS	1	4
EMS/FIRE ADVISORIES	9	4
TRAFFIC STOPS	12	3
CITATIONS ISSUED	12	6
NON-TRAFFIC CITATIONS	1	0
TRAFFIC WARNINGS	2	0
WARRANTS	0	0
PARKING TICKETS	0	0
TRAFFIC ACCIDENTS	5	8
DUI ARRESTS	0	0
MISDEMEANOR/FELONY	0	1
SECURITY CHECKS	66	5
POLICE ASSISTS	7	0
MOTORISTS ASSISTS	4	2
COURT APPEARANCES	4	2
SCHOOL HOURS	48	0

Chief Kerschner reported that during the month of February there were 153 calls received through Berks County 911 for police services.

Chief Kerschner advised on the Mennonite School field trip at the Township on Tuesday, April 11th and on the forensics classes offered at the Bethel-Tulpehocken Library that Officer Dronick has helped with.

Update regarding PA Buckle Up Grant – grant amount is \$1,900, will run from 5/15/2017 – 6/4/2017

The Department received a grant in the amount of \$1,900, the detail will be during the months of May and June. Chief Kerschner will have sixteen (16) hours of overtime and Officers Dronick and Hepler will have eighteen (18) hours of overtime each.

MCT Purchase

Chief Kerschner requested the Board to authorize the purchase of two (2) Mobile Communication Terminals (MCT); he noted that he would like two (2), but definitely needs to purchase one (1). The cost of a new unit is \$3,378.34. The Township currently has a fund set up with the County and there is enough money to cover the cost of one (1) unit and partially pay for the second unit; the Township would need to pay \$2,122.28 for the second unit. The current unit is approximately six (6) years old. The Township pays a monthly fee of \$65.50 for the air card and \$96.55 for the MCT Replacement Fund; the air card fee would double with the second unit for a yearly cost of \$1,572.

Supervisor Feick made a motion to authorize the purchase of two (2) Mobile Communication Terminals. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Road Master's Report – Supervisor Feick read the March, 2017 report. The work consisted of equipment maintenance/repairs, clean up tree in Mt. Aetna, lining painting, sewer maintenance, meter reading, telephone calls, paperwork, sign maintenance, pick up equipment, meeting with Zoning Officer, work at shop, down tree/branches, stock pile salt, prepare equipment for snow, snow removal, check on roadways after storm, sewer issues and pick up parts/supplies.

Supervisor Feick noted that four (4) tires are needed for the International and one (1) tire for the Grader. He will check with Keepley's Tire Center and Costars for pricing for the tires for the International and would purchase the tire for the Grader through Zimmerman Farm Service.

Chairman Deck made a motion to authorize the purchase of four (4) tires for the International and one (1) tire for the Grader at the best price. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Chairman Deck advised that he received a complaint regarding water lying on the roadway in the area of Deck and Bordner Roads near the singing bridge.

Supervisor Feick advised that he is proposing that the Township seal coat Deck Road between Rt. 419 and Wintersville Road this year. He estimates the cost to be approximately \$95,000. The Board agreed to get the process started, so that they have something to review at the next meeting. Chairman Deck suggested that the project completion date be the end of September.

The Board discussed the Dirt, Gravel and Low Volume Road Maintenance Grants that have been applied for maintenance to Four Points and Midway Roads. Supervisor Feick reported that he hasn't heard anything yet.

Supervisor Feick advised that he has scheduled the yearly street sweeping for the week of April 17th.

Supervisor Feick made a motion to authorize Reilly Sweeping, Inc. to sweep the streets for a cost of approximately \$2,200 for two (2) days of service. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Fire Chiefs' Report – Supervisor Feick read the monthly reports for the Keystone Fire Company and the Rescue Fire Company.

SEWER OPERATIONS

Judgments and Delinquent Sewer Accounts

The Supervisors discussed sewer operations with regards to judgments and delinquent accounts.

15 W Market Street (Kennelly) – No updates, no date for sheriff sale – Does the Board want the Solicitor to contact the bank's attorney regarding status?

Attorney Mayfield updated the Board; noting that the bank hasn't taken any action with regards to the foreclosure. John Zimmerman commented with regards to the ongoing property maintenance issues.

Chairman Deck made a motion to authorize the Solicitor permission to contact the bank's attorney. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Update regarding sewer issues and lines being televised

Supervisor Feick updated the Board with regards to the damaged pipe that was found on a property in Mt. Aetna; he noted that the pipe has been repaired. He reported that due to the recent rain event approximately 131,000 gallons went through the Mt. Aetna Sewer Plant last Thursday. The Board discussed having severe grease in the sewer lines in Mt. Aetna; the grease appears to be normal cooking grease. Supervisor Feick advised that the Township will need to have a vacuum truck clean the lines. The Board discussed where the grease could be coming from. Chairman Deck inquired as to what action the Township can take regarding the grease. Attorney Mayfield suggested that the Township could send out a cordial letter. Supervisor Feick reported on how he has dealt with the grease in the past; noting that this is the first time that the Township will need to bring in an outside party to clean the grease out of the lines. The fee for the vacuum truck is approximately \$285/per hour. Chairman Deck commented on what this is costing the Township and suggested that the Township look into what type of enforcement/fines can be implemented. He suggested that the Township come up with a cost estimate to determine what the grease issue is costing the Township per year. He also suggested that something be put into the newsletter; disposing of household grease in an environmentally friendly way. Supervisor Feick reported that there are chemicals that can be injected at the pump stations to deal with grease, but that would affect the bacterial at the sewer plant. Vice Chairman Kramer advised that there is bacterial that will eat grease. The Board agreed that research should be done to verify if the Township can take any enforcement action. Supervisor Feick advised that he would like to have the sewer lines in Rehrersburg televised. The Board discussed the current cap and DEP. Supervisor Feick reported that smoke testing may be required to help

determine what is causing the issues at the Lancaster Avenue Pump Station. Chairman Deck suggested that the Township challenge DEP with regards to the second pump running at the Lancaster Avenue Pump Station. Supervisor Feick reported that the Township is hopeful to have an answer back from DEP with regards to the cap in the next two weeks. He advised that other townships having similar issues include Upper Bern, Tilden and Hamburg Borough. The Board discussed the original NPDES Permit approved by DEP.

Chairman Deck made a motion to have the lines in Rehrersburg televised. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Chairman Deck made a motion to authorize the Solicitor to research what the Township can do with regards to the grease issues in the sewer lines. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

UNFINISHED BUSINESS

Update regarding Swatara Salem Road Bridge

Chairman Deck reported on the joint meeting on April 4th with the Bethel Township Supervisors; noting that a motion was made to have the Solicitor and Engineer take the necessary steps to start the Salem Road restrictions process. Bethel Township also made the same motion. The Board stressed the importance of the two (2) Townships working together, as to not both be doing the same thing. Supervisor Feick reported that he has not mentioned anything to the Engineer as of now, due to the sewer issues. Mr. Royer commented on the need for the Police Departments to be trained in Weight Masters School in order to enforce vehicle weights. Attorney Mayfield reported that she could send an email to the Township Engineer and Bethel's Solicitor and Engineer; she was provided a copy of the minutes from the April 4th meeting.

Vice Chairman Kramer made a motion to authorize the Solicitor to work with the Bethel Solicitor to draft an ordinance. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

The Board advised that a joint meeting with the Bethel Township Supervisor would be held to review/adopt the ordinance. Chairman Deck requested that going forward the advertisement for any joint meeting state the discussion of the main topic and any other business. Mrs. Flaherty advised she would let the Bethel Township Secretary know Chairman Deck's request.

Mr. Royer inquired if the County is planning to designate the bridge as a historical bridge. The Board advised no; noting that historical bridges can become tricky when it comes to maintenance.

NEW BUSINESS

Health Insurance Renewal – Capital Blue Cross Heath Care renewal – the rate has increased approximately 4.65%

The Board discussed the information provided by Capital Blue Cross and the Police contract.

Vice Chairman Kramer made a motion to renew the Health Care Insurance with Capital Blue. The motion was seconded by Supervisor Feick and passed unanimously with Supervisor Feick abstaining (2-0-1).

Zoning Hearing Board Application – TW Construction, Thomas Wise (31 Witman Road) - Zoning Hearing scheduled for Tuesday, April 18, 2017

Supervisor Feick made a motion noting that the Board would make no recommendation at this time. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Establish a new policy with regards to accepting ZHB applications – See Attorney Dietrich’s letter

The Board discussed the Zoning Hearing Board’s request for establishing a new policy with regards to accepting ZHB applications. The ZHB has suggested that a hearing schedule be established noting that the hearings would be held the third Monday of the month and that the deadline for submitting the application would be approximately three (3) weeks prior to the hearing date. The Board agreed to the recommendation; it was noted that the application would need to reflect the policy for the hearing schedule and submission of applications. Attorney Mayfield expressed concerns with regards to advertising the hearing unnecessarily; it was agreed that for the remainder of this year the ZHB would be requested to reserve the evening, but no advertising would be scheduled unless there’s a hearing. For the advertisement of meetings in 2018, the information for the ZHB would be added.

Vice Chairman Kramer made a motion to accept the policy that Zoning Hearing’s would be the third Monday of the month and that the deadline to submit the application would be approximately three (3) weeks prior to the hearing date. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

CORRESPONDENCE

Request from Berks County Association of Township Officials to attend the lunch being provided on Monday, April 24th & Tuesday, April 25th from 11:30 A.M. to 12:30 P.M. at the PSATS Conference (Hershey Lodge – Room #3341)

The Board discussed the request; it was agreed that representatives from the Township would attend the lunch on the days that they’re present.

Request from Bernville Borough for Fire Police coverage for the annual Memorial Day Parade on Monday, May 29th

Supervisor Feick made a motion to authorize Fire Police coverage for the Bernville Borough annual Memorial Day Parade scheduled for Monday, May 29th. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Request from the Borough of Myerstown for Fire Police coverage for the Lebanon County Firemen’s Convention Parade on Saturday, June 17th

Supervisor Feick made a motion to authorize Fire Police coverage for the Lebanon County Firemen's Convention Parade scheduled for Saturday, June 17th in the Borough of Myerstown. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Supervisor Feick advised that the Fire Police provided coverage on Saturday, April 8th in the Borough of Myerstown for a fallen fireman.

Vice Chairman Kramer made a motion to ratify the Fire Police coverage on Saturday, April 8th in the Borough of Myerstown. The motion was seconded by Chairman Deck and passed unanimously (3-0).

Request from Berks County, Office of Commissioners to attend a breakfast on April 21st at the Oley Fire Company, 477A Main Street, Oley from 8 A.M. to 10 A.M. – Sponsored by Fleetwood Bank (need to rsvp by Wednesday, April 12th)

The Board agreed they had no interest in attending the April breakfast.

OTHER BUSINESS

Schedule 2017 Budget workshop

The Board agreed not to schedule a 2017 budget workshop at this time; it was noted that the Board should continue to receive the quarterly budget update.

Would the Board like to reimburse the PLGIT Plus Account the money that was transferred to the General Fund in 2014 (Amount of transfer \$20,000)

Supervisor Feick made a motion to authorize the reimbursement of \$20,000 from the General Fund back into the PLGIT Plus Account. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Would the Board like to reimburse the Building Maintenance Fund the money that was spent for building upgrades in 2015 & 2016 for a total amount of \$17,934.43

Supervisor Feick made a motion to authorize the reimbursement of \$17,934.43 from the General Fund back into the Building Maintenance Fund. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Would the Board like to reimburse the General Fund for the expenses incurred in 2016 & 2017 for Recreation Professional Services in the amount of \$900, that amount would be transferred out of the Recreation Fund back into the General

Mrs. Flaherty reported that there will be additional expenses from Ludgate, due to Mr. Bowen's help with applying for the recreation grant. Chairman Deck inquired as to who authorized that. Mrs. Flaherty noted that at a prior meeting John Zimmerman was authorized to work on the grant application. Mrs. Deck reported on her experiences in Jefferson Township with regards to applying for recreation grants and on the use/maintenance of their recreation areas/open space.

Supervisor Feick made a motion to authorize the reimbursement of \$900 from the Recreation Fund back into the General Fund. The motion was seconded by Chairman Deck and passed unanimously (3-0).

Chairman Deck noted that when the Township begins planning the 2018 Budget; more funds should be budgeted into the Recreation Fund.

The Board discussed Open Space and Recreation Fees. It was noted that the Recreation Board feels that the Township should charge a recreation fee for every approved permit. Attorney Mayfield advised that her Township charges an open space fee.

MS4 workshops – three (3) sessions

Cost: \$10 per session or all (3) for \$15

Where: Roessner Hall, Albright College

When: Session 1 – April 26th 3 P.M. or 7 P.M.; April 27th 8 A.M.

Session 2 – May 8th 8 A.M.; May 9th 3 P.M.; June 10th 7 P.M.

Session 3 – June 6th 8 A.M.; June 7th 3 P.M.; June 8th 7 P.M.

The Board agreed they had no interest at this time.

Motion to ratify the adoption of Resolution 2017-6; Declaration of Disaster Emergency for Winter Storm Stella

*Vice Chairman made a motion to ratify the adoption of **Resolution 2017-6**; Declaration of Disaster Emergency for Winer Storm Stella. The motion was seconded by Chairman Deck and passed unanimously (3-0).*

Motion to ratify the authorization of the Letter of Commitment sent to DCNR regarding Multi-Municipal Comprehensive Park, Open Space, and/or Greenway Plan Project – Township agrees to match the amount of \$10,835.00 if the grant is awarded

Vice Chairman Kramer made a motion to ratify the authorization of the Letter of Commitment dated April 10, 2017, sent to DCNR. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Motion to ratify the adoption of Resolution 2017-7; DCNR Planning Grant Application

The Board discussed the planning grant that the Township applied for. Mrs. Flaherty suggested that if the Board has questions they should request John Zimmerman to explain the grant that the Township has applied for; he could also explain the scope of work provided by Recreation and Parks Solutions. The Board also discussed the land in Mt. Aetna proposed to be donated by Louie Hurst.

*Chairman Deck made a motion to ratify the adoption of **Resolution 2017-7**; DCNR Planning Grant Application. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).*

Request for Board to authorize the carpets to be cleaned – received a quote from Martin’s Floor Coverings in the amount of \$350.75 for cleaning during the day or \$467.67 for cleaning during the evening or on a Saturday. Have a 10% off coupon if scheduled by April 13th, cleaning would need to be done before the end of May

The Board discussed having the carpet's cleaned and agreed that Mrs. Flaherty should try to schedule the cleaning for a Friday, but not April 21st due to the Tax Collector having sitting hours.

Vice Chairman Kramer made a motion to authorize the carpets to be cleaned by Martin's Floor Coverings in the amount of approximately \$350.75, less 10%. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Review Commercial Insurance Policy from Zinn Insurance – current policy expires May 1st – Total Estimated Annual Premium is \$51,007, a decrease of \$440

Supervisor Feick made a motion to renew the Commercial Insurance Policy from Zinn Insurance. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account Balances for the end of March, 2017 were as follows:

General Account	\$ 63,633.04
First Citizens General Holding Account	\$ 38,560.74
General Plus Account	\$179,575.60
State Aid Account	\$ 103.13
State Plus Account	\$274,154.69
Street Light Account	\$ 9,811.62

Payments of Bills for this April 12, 2017 meeting are:

General Account combined with the payroll account – Checks #17389 to #17417 in the amount of \$34,587.74
Street Light Account – Check #362 in the amount of \$1,285.21
State Liquid Fuels Account –
Camp Calvary Land Dev. Escrow –
Camp Calvary Inspection Escrow –
Village Estates Improvements Inspection Escrow –
Stormwater Inspection Escrow –
Total Expenses for this meeting – \$35,872.95

Vice Chairman Kramer made a motion to approve the payments of the bills for this April 12, 2017 meeting. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Sewer Accounts balances for the end of March, 2017 were as follows:

Sewer Operation Account – \$1,186.41
Balance in the Sewer Holding Account - \$85,362.79
Debt Service Account - \$405,472.90

Payments of Bills in the Sewer Operation Account for this April 12, 2017 meeting are:
Check #1915 to #1931 in the amount of \$21,152.05

Vice Chairman Kramer made a motion to approve payment of the sewer bills. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

ADJOURNMENT OF MEETING

Vice Chairman Kramer made a motion to adjourn the meeting at 10:10 P.M. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Respectfully Submitted,

Christy Flaherty

Secretary, Tulpehocken Township