

JANUARY 2, 2018, REORGANIZATION OF THE BOARD FOR 2018

The reorganization meeting for 2018 was called to order at 6:00 P.M. by Chairman Deck in the Tulpehocken Township Municipal Building. Those present were Gary Deck, Rick Kramer, Lester Feick, Christy Flaherty, Kris Kerschner, and Robbi Lane.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

No public comments at this time.

REORGANIZATION OF THE BOARD FOR 2018

Appointment of Temporary Chairman – *Supervisor Feick made a motion to appoint Gary Deck as Temporary Chairman. The motion was seconded by Supervisor Kramer and passed unanimously (3-0).*

Appointment of Temporary Secretary – *Supervisor Feick made a motion to appoint Christy Flaherty as Temporary Secretary. The motion was seconded by Supervisor Kramer and passed unanimously (3-0).*

Office of Chairman – *Supervisor Feick made a motion to reappoint Gary Deck as Chairman for the year 2018. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). From this point on Chairman Deck presided over the meeting.*

Office of Vice Chairman – *Supervisor Feick made a motion to reappoint Rick Kramer as Vice-Chairman for the year 2018. The motion was seconded by Chairman Deck and passed unanimously (3-0).*

Secretary Treasurer – *Supervisor Feick made a motion to reappoint Christy Flaherty as Secretary/Treasurer for the year 2018. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). The Board discussed the 2018 budget and employee wages; it was agreed that non contracted employees would receive approximately a three (3) percent raise. Chairman Deck made a motion to increase the hourly rate for the Secretary/Treasurer .50 cents/hour for the year 2018. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Hourly rate for 2018 is set at \$16.41.*

The Board discussed the Auditor's meeting on Wednesday, January 3, 2018. Mrs. Flaherty advised that she would attend the meeting.

Treasurer's Bond – *Vice Chairman Kramer made a motion to recommend the Auditors set the Treasurer's Bond at \$450,000.00. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

Road Working Supervisors – *Chairman Deck made a motion to appoint all three (3) Supervisors (Lester Feick, Rick Kramer, and Gary Deck) as Road Working Supervisors for 2018. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Supervisor Feick made a motion to recommend the Auditors increase the hourly rate for Road Working Supervisors .50 cents/hour for 2018. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Hourly rate for 2018 is set at \$18.00.*

Road Master – *Vice Chairman Kramer made a motion to reappoint Lester Feick as Road Master for the year 2018. The motion was seconded by Chairman Deck and passed unanimously (3-0). Chairman Deck made a motion to recommend the Auditors increase the hourly rate for the Road Master .50 cents/hour for 2018. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Hourly rate for 2018 is set at \$18.73.*

Road Employee – Vice Chairman Kramer made a motion to reappoint Alan Bashore, Larry Hartranft Jr., Dale Swope, Harry Reinhold, Patrick Flaherty, Randall Haag, Terry Hamm, Kirk Merkey and Burt Wessner as Road Employees on an as needed basis for 2018. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Chairman Deck made a motion to increase the hourly rate for the year 2017 to \$15.50/hour. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Hourly rate for 2018 is set at \$15.50/hour.

Sewer Maintenance Worker 1 – Vice Chairman Kramer made a motion to reappoint Lester Feick as Sewer Maintenance Worker 1 for the year 2018. The motion was seconded by Chairman Deck and passed unanimously (3-0). Chairman Deck made a motion to recommend the Auditors increase the hourly rate for the Sewer Maintenance Worker 1 .50 cents/hour for 2018. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Hourly rate for 2018 is set at \$18.73.

Sewer Maintenance Worker 2 – Supervisor Feick made a motion to reappoint Larry Hartranft Jr and Harry Reinhold as Sewer Maintenance Worker 2 for the year 2018. The motion was seconded by Chairman Deck and passed unanimously (3-0). Chairman Deck made a motion to increase the hourly rate for the year 2018 to \$15.50/hour. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Hourly rate for 2018 is set at \$15.50.

Sewer Service Secretary – Supervisor Feick made a motion to reappoint Heather Claman as Sewer Service Secretary for the year 2018. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Vice Chairman Kramer made a motion to increase the hourly rate for the year 2018 to \$15.85/hour. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Hourly rate for 2018 is set at \$15.85.

Planning Commission Secretary – Vice Chairman Kramer made a motion to reappoint Heather Claman as Planning Commission Secretary for the year 2018. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Supervisor Feick made a motion to increase the hourly rate for the year 2018 to \$15.85/hour. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Hourly rate for 2018 is set at \$15.85.

Police Commissioner – Chairman Deck made a motion to reappoint Rick Kramer as Police Commissioner for the year 2018. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Chief of Police – Supervisor Feick made a motion to reappoint Kris Kerschner as Chief of Police for the year 2018. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Pay rate is set by Police contract. (2018 rate \$27.54/hour)

Full Time Police Officers/Patrolman 1 – Supervisor Feick made a motion to reappoint Chad Hepler and Bryan Dronick as full time Police Officer/Patrolman 1 for the year 2018. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Pay rate is set by Police contract. (2018 rate \$25.35/hour)

Police Dept. Secretary – Vice Chairman Kramer made a motion to reappoint Robbi Lane as Police Department Secretary for the year 2018. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Supervisor Feick made a motion to increase the hourly rate for the year 2018 to \$17.65. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Hourly rate for 2018 is set at \$17.65.

Zoning Officer & Property Maintenance Official – Supervisor Feick made a motion to reappoint Ludgate Engineering as Zoning Officer and Property Maintenance Official for the year 2018. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Supervisor Feick made a motion to accept their fee schedule for 2018 (no increase from 2017). The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Solicitor – Supervisor Feick made motion to reappoint Hartman, Valeriano, Magovern & Lutz, P.C. as Township Solicitor for the year 2018. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Municipal hourly rate is \$160.00 for 2018.

Sewage Enforcement Officer – Supervisor Feick made a motion to reappoint Ludgate Engineering as SEO for the year 2018. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Supervisor Feick made a motion to accept their fee schedule for the year 2018 (no increase from 2017). The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Sewer Service Engineer – Vice Chairman Kramer made a motion to reappoint Ludgate Engineering as Sewer Service Engineer for the year 2018. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Vice Chairman Kramer made a motion to accept their fee schedule for the year 2018 (no increase from 2017). The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Township Engineer and Planning Commission Engineer – Vice Chairman Kramer made a motion to reappoint Ludgate Engineering as Township Engineer for the year 2018. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Vice Chairman Kramer made a motion to accept their fee schedule for the year 2018 (\$5 increase from 2017). The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Building Code Enforcement Officer – Supervisor Feick made a motion to reappoint Commonwealth Code Inspection Service Inc. as Building Code Enforcement Officer for the year 2018. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Supervisor Feick made a motion to accept their fee schedule for the year 2018 (no increase from 2017). The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Township Auditors – Supervisor Feick made a motion to appoint Barry L. Wessner as Township Auditor for a two (2) year term (term would end December, 2019). The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Vacancy Board Chairman – Vice Chairman Kramer made a motion to reappoint Jacob Derr as Vacancy Board Chairman for the year 2018. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Zoning Hearing Board Member – Vice Chairman Kramer made a motion to adopt **Resolution 2018-2** reappointing Harold Zimmerman to a three (3) year term. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Planning Commission Member – Supervisor Feick made a motion to reappoint John Zimmerman and Scott Hetrick to four (4) year terms. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Recreation Board Member – There is a vacant position; term ends December 31, 2021. The Board discussed the vacancy and possible members; it was agreed to leave the position open at this time.

CDL Program Coordinator – Vice Chairman Kramer made a motion to reappoint Christy Flaherty as the CDL Program Coordinator for the year 2018. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Right to Know Officer – Vice Chairman Kramer made a motion to reappoint Christy Flaherty as the Right to Know Officer for the year 2018. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

EMA Coordinator – Vice Chairman Kramer made a motion to reappoint Kathy Feick as EMA Coordinator for the year 2018. The motion was seconded by Chairman Deck and passed unanimously (3-0).

Asst. EMA Coordinator – Vice Chairman Kramer made a motion to reappoint Lester Feick as the Asst. EMA Coordinator for the year 2018. The motion was seconded by Chairman Deck and passed unanimously (3-0).

Delegates for 2018 State Convention – Dates for the State Convention are April 22 – 25, 2018. It was decided that all three Board Members and the Secretary/Treasurer would attend the 2018 Convention.

Voting Delegate for 2018 State Convention – Chairman Deck made a motion to reappoint Rick Kramer as Voting Delegate for the 2018 State Convention. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

CPA Auditor for fiscal year 2017 – Vice Chairman Kramer made a motion to adopt **Resolution 2018-1** appointing RKL, LLP as CPA Auditor for fiscal year 2017. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Depositor of Township Funds – Vice Chairman Kramer made a motion to retain PLGIT and First Citizens Community Bank as the depositories of Township Funds for the year 2018. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Legal Advertising Paper – Supervisor Feick made a motion to appoint The Reading Eagle as the legal advertising paper for Tulpehocken Township. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

CDL Employee Roaster – The current CDL Roaster employees are Lester Feick, Dale Swope, Richard Kramer, Larry Hartranft, Jr., Harry Reinhold, Gary Deck, Patrick Flaherty and Randall Haag; the Board agreed to keep it the same for 2018.

Firefighter Resolution – Vice Chairman Kramer made a motion to extend the effectiveness of **Resolution 2013-9**. The motion was seconded by Chairman Deck and passed unanimously (3-0).

Mileage Rate – Supervisor Feick made a motion to set the mileage rate for the year 2018 at the current IRS rate of 54.5 cents. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Contract Full Time Employee Benefits & Holidays – as per contract.

Non Contract Employee Benefits & Holidays – as per employee manual.

PERMIT FEES

Comprehensive Fee Schedule – as per **Resolution 2016-5**

The Board met in Executive Session to discuss community issues.

ADJOURNMENT

Vice Chairman Kramer made a motion to adjourn the meeting at 6:57 P.M. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Respectfully Submitted,

Christy Flaherty

Secretary, Tulpehocken Township