

JANUARY 3, 2017, REORGANIZATION OF THE BOARD FOR 2017

The reorganization meeting for 2016 was called to order at 6:00 P.M. by Chairman Deck in the Tulpehocken Township Municipal Building. Those present were Gary Deck, Rick Kramer, Lester Feick, Christy Flaherty, Kris Kerschner, and Lori Deck.

The meeting continued with the pledge to the American Flag.

PUBLIC COMMENTS

No public comments at this time.

REORGANIZATION OF THE BOARD FOR 2017

Appointment of Temporary Chairman – *Supervisor Feick made a motion to appoint Gary Deck as Temporary Chairman. The motion was seconded by Supervisor Kramer and passed unanimously (3-0).*

Appointment of Temporary Secretary – *Supervisor Kramer made a motion to appoint Christy Flaherty as Temporary Secretary. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

Office of Chairman – *Supervisor Feick made a motion to reappoint Gary Deck as Chairman for the year 2017. The motion was seconded by Supervisor Kramer and passed unanimously (3-0). From this point on Chairman Deck presided over the meeting.*

Office of Vice Chairman – *Supervisor Feick made a motion to reappoint Rick Kramer as Vice-Chairman for the year 2017. The motion was seconded by Chairman Deck and passed unanimously (3-0).*

Secretary Treasurer – *Supervisor Feick made a motion to reappoint Christy Flaherty as Secretary/Treasurer for the year 2017. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). The Board discussed the 2017 budget and employee wages; it was agreed that non contracted employees would receive approximately a three (3) percent raise. Supervisor Feick made a motion to increase the hourly rate for the Secretary/Treasurer to \$15.91/hour for the year 2017. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Hourly rate for 2017 is set at \$15.91.*

The Board requested Mrs. Flaherty to attend the Auditor's meeting on Wednesday, January 04, 2017.

Treasurer's Bond – *Chairman Deck made a motion to recommend the Auditors set the Treasurer's Bond at \$450,000.00. The motion was seconded by Supervisor Feick and passed unanimously (3-0).*

Road Working Supervisors – *Chairman Deck made a motion to appoint all three Supervisors (Lester Feick, Rick Kramer, and Gary Deck) as Road Working Supervisors for 2017. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Chairman Deck made a motion to recommend the Auditors set the hourly rate for Road Working Supervisors at \$17.50/hour for 2017. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Hourly rate for 2017 is set at \$17.50.*

Road Master – *Vice Chairman Kramer made a motion to reappoint Lester Feick as Road Master for the year 2017. The motion was seconded by Chairman Deck and passed unanimously (3-0). Chairman Deck made a motion to recommend the Auditors set the hourly rate for the Road Master at \$18.23/hour for 2017. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Hourly rate for 2017 is set at \$18.23.*

Road Employee – Supervisor Feick made a motion to reappoint Alan Bashore, Larry Hartranft Jr., Dale Swope, Harry Reinhold, Patrick Flaherty, Randall Haag, Terry Hamm, Kirk Merkey and Burt Wessner as Road Employee's on an as needed basis for 2017. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Chairman Deck made a motion to increase the hourly rate for the year 2017 to \$15.00/hour. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Hourly rate for 2017 is set at \$15.00/hour.

Sewer Maintenance Worker 1 – Vice Chairman Kramer made a motion to reappoint Lester Feick as Sewer Maintenance Worker 1 for the year 2017. The motion was seconded by Chairman Deck and passed unanimously (3-0). Chairman Deck made a motion to recommend the Auditors set the hourly rate for the Sewer Maintenance Worker 1 at \$18.23/hour for 2017. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Hourly rate for 2017 is set at \$18.23.

Sewer Maintenance Worker 2 – Supervisor Feick made a motion to reappoint Larry Hartranft Jr and Harry Reinhold as Sewer Maintenance Worker 2 for the year 2017. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Chairman Deck made a motion to increase the hourly rate for the year 2017 to \$15.00/hour. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Hourly rate for 2017 is set at \$15.00.

Sewer Service Secretary – Supervisor Feick made a motion to reappoint Heather Claman as Sewer Service Secretary for the year 2017. The motion was second by Vice Chairman Kramer and passed unanimously (3-0). Vice Chairman Kramer made a motion to increase the hourly rate for the year 2017 to \$15.35/hour. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Hourly rate for 2017 is set at \$15.35.

Planning Commission Secretary – Supervisor Feick made a motion to reappoint Heather Claman as Planning Commission Secretary for the year 2017. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Vice Chairman Kramer made a motion to increase the hourly rate for the year 2017 to \$15.35/hour. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Hourly rate for 2017 is set at \$15.35.

Police Commissioner – Supervisor Feick made a motion to reappoint Rick Kramer as Police Commissioner for the year 2017. The motion was seconded by Chairman Deck and passed unanimously (3-0).

Chief of Police – Vice Chairman Kramer made a motion to reappoint Kris Kerschner as Chief of Police for the year 2017. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Pay rate is set by Police contract. (2017 rate \$27.00/hour)

Full Time Police Officers/Patrolman 1 – Supervisor Feick made a motion to reappoint Chad Hepler and Bryan Dronick as full time Police Officer/Patrolman 1 for the year 2017. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Pay rate is set by Police contract. (2017 rate \$24.86/hour)

Police Dept. Secretary – Vice Chairman Kramer made a motion to reappoint Robbi Lane as Police Department Secretary for the year 2017. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Supervisor Feick made a motion to increase the hourly rate for the year 2017 to \$17.15. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Hourly rate for 2017 is set at \$17.15.

Zoning Officer & Property Maintenance Official – Vice Chairman Kramer made a motion to reappoint Ludgate Engineering as Zoning Officer and Property Maintenance Official for the year 2017. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Vice Chairman Kramer made a motion to accept their fee schedule for 2017 (no increase from 2016). The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Solicitor – Supervisor Feick made motion to reappoint Hartman, Valeriano, Magovern & Lutz, P.C. as Township Solicitor for the year 2017. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Municipal hourly rate is \$160.00 for 2017.

Sewage Enforcement Officer – Supervisor Feick made a motion to reappoint Ludgate Engineering as SEO for the year 2017. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Supervisor Feick made a motion to accept their fee schedule for the year 2017 (no increase from 2016). The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Sewer Service Engineer – Supervisor Feick made a motion to reappoint Ludgate Engineering as Sewer Service Engineer for the year 2017. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Chairman Deck made a motion to accept their fee schedule for the year 2017 (no increase from 2016). The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Township Engineer and Planning Commission Engineer – Supervisor Feick made a motion to reappoint Ludgate Engineering as Township Engineer for the year 2017. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Vice Chairman Kramer made a motion to accept their fee schedule for the year 2017 (no increase from 2016). The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Building Code Enforcement Officer – Supervisor Feick made a motion to reappoint Commonwealth Code Inspection Service Inc. as Building Code Enforcement Officer for the year 2017. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0). Vice Chairman Kramer made a motion to accept their fee schedule for the year 2017 (no increase from 2016). The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Vacancy Board Chairman – Vice Chairman Kramer made a motion to reappoint Jacob Derr as Vacancy Board Chairman for the year 2017. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Zoning Hearing Board Member – Vice Chairman Kramer made a motion to adopt **Resolution 2017-2** reappointing Larry Dean Martin to a three year term. The motion was seconded by Supervisor Feick and passed unanimously (3-0). Vice Chairman Kramer made a motion to adopt **Resolution 2017-3** appointing Jayne Seifrit as an alternate member for a three year term. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

The Board discussed William Gettel's resignation and agreed that a thank you letter should be sent.

Planning Commission Member – Vice Chairman Kramer made a motion to reappoint Gary Deck to a four year term. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Recreation Board Member – Supervisor Feick made a motion to reappoint Shelly Derr to a five year term. The motion was seconded by Vice Chairman Kramer and passed unanimously. Vice Chairman Kramer made a motion to appoint John Zimmerman to a four year term. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

CDL Program Coordinator – Vice Chairman Kramer made a motion to reappoint Christy Flaherty as the CDL Program Coordinator for the year 2017. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Right to Know Officer – Vice Chairman Kramer made a motion to reappoint Christy Flaherty as the Right to Know Officer for the year 2017. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

EMA Coordinator – Vice Chairman Kramer made a motion to reappoint Kathy Feick as EMA Coordinator for the year 2017. The motion was seconded by Chairman Deck and passed unanimously (3-0).

Asst. EMA Coordinator – Vice Chairman Kramer made a motion to reappoint Lester Feick as the Asst. EMA Coordinator for the year 2017. The motion was seconded by Chairman Deck and passed unanimously (3-0).

Delegates for 2017 State Convention – Dates for the State Convention are April 23 – 26, 2017. It was decided that all three Board Members and the Secretary/Treasurer would attend the 2017 Convention.

Voting Delegate for 2017 State Convention – Supervisor Feick made a motion to reappoint Rick Kramer as Voting Delegate for the 2017 State Convention. The motion was seconded by Chairman Deck and passed unanimously (3-0).

CPA Auditor for fiscal year 2016 – Supervisor Feick made a motion to adopt **Resolution 2017-1** appointing RKL, LLP as CPA Auditor for fiscal year 2016. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Depositor of Township Funds – Vice Chairman Kramer made a motion to retain PLGIT and First Citizens Community Bank as the depositories of Township Funds for the year 2017. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Legal Advertising Paper – Supervisor Feick made a motion to appoint The Reading Eagle as the legal advertising paper for Tulpehocken Township. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

CDL Employee Roaster – The current CDL Roaster employees are Lester Feick, Dale Swope, Richard Kramer, Larry Hartranft, Jr., Harry Reinhold, Gary Deck, Alan Bashore, Patrick Flaherty and Randall Haag; the Board agreed to keep it the same for 2017.

Firefighter Resolution – Chairman Deck made a motion to extend the effectiveness of **Resolution 2013-9**. The motion was seconded by Vice Chairman Kramer and passed unanimously (3-0).

Mileage Rate – Vice Chairman Kramer made a motion to set the mileage rate for the year 2017 at the current IRS rate of 53.5 cents. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Contract Full Time Employee Benefits & Holidays – as per contract.

Non Contract Employee Benefits & Holidays – as per employee manual.

PERMIT FEES

Comprehensive Fee Schedule – as per **Resolution 2016-5**

ADJOURNMENT

Vice Chairman Kramer made a motion to adjourn the meeting at 6:31 P.M. The motion was seconded by Supervisor Feick and passed unanimously (3-0).

Respectfully Submitted,

Christy Flaherty

Secretary, Tulpehocken Township